



VILLAGE OF LINCOLNSHIRE

MINUTES COMMITTEE OF THE WHOLE MEETING November 10, 2025

Present:

Mayor Brandt
Trustee Kelly
~~Trustee Munger~~
Trustee Raizin
Village Attorney Simon
~~Chief of Police Leonas~~
~~Public Works Director Woodbury~~

Trustee Grujanac
Trustee Mitchell
Trustee Pantelis
Village Clerk Mastandrea
Village Manager Burke
Village Treasurer/Finance Director Rossi

1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7:15 p.m., and Village Clerk Mastandrea called the roll.

2.0 ITEMS OF GENERAL BUSINESS

2.1 Planning, Zoning, and Land Use

2.2 Finance and Administration

2.21 Consideration of an Ordinance Levying Taxes for Corporate Purposes of the Village of Lincolnshire, Lake County, Illinois for Fiscal Year Beginning the 1st Day of January 2026 and ending December 31, 2026

Village Treasurer/Finance Director Rossi provided a summary of an ordinance levying taxes for corporate purposes of the Village of Lincolnshire for fiscal year beginning the 1st day of January 2026 and ending December 31, 2026, noting the board previously agreed to decrease the property tax rate from 0.29 to 0.28. The estimated Equalized Assessed Value (EAV) for the current tax year is \$814 million and is expected to be finalized at approximately \$800 million after any appeals are processed by Lake County. The tax rate has been flat at 0.29 for the last two years, previously at the 0.25 rate for three years. With the new rate of 0.28, Lincolnshire's tax rate remains among the lowest in Lake County. At an \$800 million EAV and 0.28 rate, the expected total property tax levy is \$2,240,000—about 3% of residents' and businesses' property tax bills.

Trustee Raizin noted her opinion that the dollar bill graphic was great and easily showed the portion of tax dollars paid to different entities and what portion actually gets paid to the Village.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.22 Consideration of Ordinances Abating and Reducing Certain Taxes Heretofore Levied to Pay Debt Service on Special Service

Area No.1 (Sedgebrook SSA) Bonds, General Obligation Bonds Series 2022 and General Obligation Bonds Series 2025 of the Village of Lincolnshire, Lake County, Illinois

Village Treasurer/Finance Director Rossi provided a summary of the annual ordinances abating and reducing certain taxes heretofore levied to pay debt service on Special Service Area No.1 (Sedgebrook SSA) Bonds, General Obligation Bonds Series 2022 and General Obligation Bonds Series 2025 noting this is a housekeeping item to pass ordinances to make sure the debt payment for the series 2022 and 2025 payments are not included in the property taxes and, to make sure the properties located in the Sedgebrook SSA Area are levied the correct amount.

It was the consensus of the Board to place these items on the Consent Agenda for approval at the next Regular Village Board meeting.

2.23 Consideration of an Ordinance Amending Title 1 (Administration), Chapters 15 (Comprehensive Fee Schedule) of the Lincolnshire Village Code (Village of Lincolnshire)

Village Manager Burke noted this ordinance reflects the change in the water and sewer rates as discussed in the budget workshop meeting. Annually, staff reviews all fees and fines included in the Village Code and brings recommendations forward. Village Manager Burke noted the only other change to clarify is garage and estate sales as being one in the same, in terms of these referenced in the code, but not a recommendation to change the fee.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.24 Consideration of an Ordinance Amending Section 7 (Discontinuing Service) of Chapter 2A (Village Water, Sanitary Sewer, and Storm Sewer Regulations) of Title 8 (Public Ways & Property) of the Lincolnshire Village Code (Village of Lincolnshire)

Village Treasurer/Finance Director Rossi stated staff is seeking a minor change in the Village code that states a property is subject to water shutoff if it has an outstanding balance of \$50 or more if payment is delinquent. Staff would like to increase this minimum threshold to \$100 to decrease the amount of staff time; Public Works delivering door tags and finance doing shut off mailings.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.25 Consideration of Approval of Professional Service Agreements as Detailed in the Fiscal Year 2026 Budget (Village of Lincolnshire)

Village Manager Burke provided a summary of professional service agreements as detailed in the fiscal year 2026 budget noting staff has been working on a handful of agreements just finalized and included in the recommendation. These include the multi-year agreement with Trane on the new chiller system and the new improvements at the Public Works facility, the flock camera system, and two MGP agreements for the Villages GIS program and Microsoft business applications.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

- 2.3 Public Works
- 2.4 Public Safety
- 2.5 Parks and Recreation
- 2.6 Judiciary and Personnel

3.0 UNFINISHED BUSINESS

3.1 Pumpkin Smash

Mayor Brandt stated she saw photos on social media of the Pumpkin Smash event and asked if it was successful. Village Manager Burke stated there was approximately 60 residents with a large volume of pumpkins collected.

4.0 NEW BUSINESS

4.1 Holiday Tree Lighting

Trustee Raizin asked for details regarding the upcoming Holiday Tree Lighting event and if Trustees are needed at the event. Village Manager Burke stated the Holiday Tree Lighting will be December 5, 5:30 – 6:30. Santa will be in attendance, and the drone show will be part of the event at the end. There will be two different bands; a Stevenson Brass Quartet will play throughout the evening between the different choirs along with Daniel Wright brass band and the choirs from Stevenson, Half Day, and Daniel Wright schools. The merry mixer will be there. The Lincolnshire Community Nursery School plans to provide reindeer food. Additionally, staff has reached out to all the houses of worship to inquire about participation in the event. If there are not enough volunteers, staff will reach out to Trustees.

Trustee Mitchell asked if refreshments will be provided. Village Manager Burke noted staff reached out to all the Village restaurants. The vendor who provided donuts and hot chocolate at Boo Bash will be at the Holiday Tree Lighting along with Half Day Brewing. There will be donations for Toys for Tots and the Rotary Club will be conducting a food drive for the Vernon Township Food Pantry.

A conversation regarding the need for food donations and the Midwest Veterans Coat Closet donations the Police run each year followed.

Village Manager Burke noted as a follow up to last year's discussion regarding sound amplification at Lincolnshire Lights, staff is working with the DJ from Boo Bash to provide better sound via more speakers. Village Manager Burke noted there would be various giveaways at the event, but there would not be

formal goodie bags for attendees.

5.0 EXECUTIVE SESSION

6.0 ADJOURNMENT

Trustee Grujanac moved, and Trustee Kelly seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:33 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk