



One Olde Half Day Road, Lincolnshire, IL 60069  
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These minutes were corrected by the Park Board at its Meeting on February 18, 2013, 2013, as follows: Page 3, Item 4.2.1, Paragraph 1, change “A motion following motion was made” to “The motion was made”; Page 3, Item 4.2.2, Paragraph 3, change “A motion following motion was made” to “The motion was made”.

**APPROVED February 18, 2013**

**MINUTES OF THE  
PARK BOARD MEETING**

**Monday, January 21, 2013**

Present: Ken Borgerding, Chairman  
Lee Campbell  
Kelly Dupont  
Jamie Godshalk  
Dan Hartman  
Jennifer Hughes, Director of Public Works

Absent: Ted Heiser  
Karen Feldman, Trustee Liaison

Location: Village Hall, One Olde Half Day Road, Lincolnshire, Illinois 60069

**CALL TO ORDER**

Chairman Borgerding called the meeting to order at 7:30 P.M.

**1.0 ROLL CALL**

Director of Public Works Hughes called roll and determined a quorum was present.

**2.0 APPROVAL OF MINUTES**

**2.1 Approval of the Minutes of the December 17, 2012 Park Board Meeting  
(Village of Lincolnshire)**

The Park Board reviewed the minutes of its December 17, 2012 meeting. Mr. Campbell made the following correction: Page 3, Item 5.2, Paragraph 3, last sentence, the word “sot” is changed to “so”. Mr. Borgerding stated that he was present but abstained from the items on Page 2, Item 5.1, Paragraph 5 and Page 3, Item 5.2, Paragraph 6.

A motion was made by Mr. Godshalk, seconded by Ms. Dupont, to approve the

minutes from the December 17, 2012, Park Board Meeting as corrected. The motion was approved by unanimous vote.

### **3.0 RESIDENT COMMENTS AND REQUESTS**

**None.**

### **4.0 ITEMS OF GENERAL BUSINESS**

#### **4.1 Recreation**

#### **4.2 Parks**

##### **4.2.1 Consideration and Discussion of the Use of the Rivershire Park Canoe Launch by the Des Plaines River Association as a Take-out Location for the Des Plaines River Canoe and Kayak Marathon on May 19, 2013 (Des Plaines River Association)**

Director of Public Works Hughes updated the Park Board on this matter. The Des Plaines River Association requests permission to have the Rivershire Park canoe launch serve as a take-out location for the Des Plaines River Marathon. The Marathon is scheduled to take place on Sunday, May 19, 2013.

The Village has allowed access to occur at this location for the past few years without incident. In 2010, the take-out point was moved to Spring Lake Park due to high waters on the Des Plaines River.

Marathon organizers will provide personnel to assist canoeists at Rivershire, a bus to transport participants back to the start, supervision for the park driveway while participants are picking up their canoes, security for canoes and insurance listing the Village as additional insured. There would be no expense for the Village or any staff time to coordinate any of the activities on the day of the event.

Mr. Godshalk noted that he volunteered for this event in the past but is no longer involved. He stated that the organization is in need of volunteers and requested that the Village investigate promoting this event.

Director Hughes inquired as to whether the Park Board would like to continue to approve this event on an annual basis. She stated that since this event has been running a number of years without incident, that perhaps Staff could be authorized to issue the permit without Park Board review. Mr. Godshalk stated that the Village has approved the park as a

takeout point, and that the park had been a rest stop for many years prior to those approvals. Therefore, he felt that Staff approval would be appropriate provided that the organizers provided the Village with advance notice of the event, that the organization continue to provide insurance, and that there are no problems associated with the event at the park.

A motion following motion was made by Ms. Dupont, seconded by Mr. Godshalk:

The Park Board recommends to the Village Board approval for the Des Plaines River Association to utilize the Rivershire Park Canoe Landing for in conjunction with the Des Plaines River Canoe and Kayak Marathon on May 19, 2013, and further subject to Staff approval of this annual event provided that organizers provide advance notice of the event and insurance, and that there are no problems associated with the event at the park.

The motion passed 4-0: AYES: Madam Dupont, Messieurs: Campbell, Godshalk, and Hartman. NAYS: None. ABSENT: Mr. Heiser. ABSTAIN: Chairman Borgerding. Chairman Borgerding declared the motion carried.

#### **4.2.2 Consideration and Discussion of a Resident Work Day at Old Mill Park (Village of Lincolnshire)**

Director of Public Works Hughes stated that Public Works proposes to host a volunteer resident work day at Old Mill Park. This work day will be similar to the one held in 2012 at Balzer Park. The work day will be Saturday April 20 from 8:00am-1:00pm.

Chairman Borgerding asked whether this event will be during tee-ball. Director Hughes stated that Staff is meeting with the Lincolnshire Sports Association next week and will discuss whether this event will conflict.

A motion following motion was made by Mr. Godshalk, seconded by Ms. Dupont:

The Park Board recommends to the Village Board to host a volunteer resident work day at Old Mill Park on Saturday, April 20, from 8:00am-1:00pm.

The motion passed 4-0: AYES: Madam Dupont, Messieurs: Campbell, Godshalk, and Hartman. NAYS: None. ABSENT: Mr. Heiser. ABSTAIN: Chairman Borgerding. Chairman Borgerding declared the motion carried.

## **5.0 UNFINISHED BUSINESS**

### **5.1 Continuing Consideration and Discussion of the 2013 Meetings Calendar (Village of Lincolnshire)**

Director of Public Works Hughes received the dates that the Park Board members are available for the annual Park Board tours. The Park Board determined that the dates of the Park Board tours will be Monday, May 20, 2013, and Monday, June 17, 2013. Both meetings will start at 5:30 PM at the locations to be determined by Staff.

## **6.0 NEW BUSINESS**

6.1 Director of Public Works Hughes stated that ice skating is now permitted at Spring Lake Park. Public Works crews measured the ice and found the depth to be 6.5". Skating will be permitted until the ice is thinner than 6" at which times the signs prohibiting skating will be reinstalled.

6.2 Mr. Godshalk stated that the Lake County Forest Preserve District is establishing a community garden in Waukegan. They will be giving a group access to the land.

6.3 Mr. Godshalk thanked the Lincolnshire Sports Association for keeping the Park Board informed of its application of the reduced fees.

6.4 Mr. Godshalk stated that the Village Trustees have challenged the Park Board to come up with improvements. He recently received the 2013 Buffalo Grove Park District Spring Program. He stated that something jumped out at him: how might the Village piggy-back with surrounding communities? For example, BGPLD is hosting a Senior Citizen Expo on April 23. He requested that the Village publicize this event. He stated that similar programs are going on in Deerfield and other surrounding communities. Director Hughes responded that Staff will investigate how best to provide this information on the website, Facebook, Twitter, or e-newsletter.

## **7.0 EXECUTIVE SESSION**

**None.**

## **8.0 ADJOURNMENT**

A motion was made by Mr. Godshalk, seconded by Ms. Dupont, to adjourn the meeting.

The motion was accepted by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 7:55 P.M.

