



# VILLAGE OF LINCOLNSHIRE

## MINUTES REGULAR VILLAGE BOARD MEETING April 25, 2022

### Present:

Mayor Brandt  
Trustee Harms Muth  
Trustee Pantelis  
Trustee Wright  
Village Attorney Simon  
Village Treasurer/Finance Director Rossi  
~~Public Works Director Woodbury~~

Trustee Grujanac  
Trustee Mitchell  
Trustee Raizin  
Village Clerk Mastandrea  
Village Manager Burke  
Chief of Police Leonas  
Assistant Village Manager/Community &  
Economic Development Director Roesler  
Planning & Development Manager Zozulya

Assistant Public Works Director/Village  
Engineer Dittrich  
Management Analyst Cascone

### CALL TO ORDER

#### 1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7 p.m., and Village Clerk Mastandrea called the Roll.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 REPORTS OF OFFICERS

##### 3.1 Mayor's Report

##### 3.1.1 **New Business Senta iO Moving Headquarters to Lincolnshire**

Mayor Brandt noted she along with Village Manager Burke, Assistant Village Manager/Community & Economic Development (CED) Director and Planning & Development Manager Zozulya recently had a Zoom meeting with a new company coming into Lincolnshire named Senta iO. Senta iO is an aircraft part supplier. They will be moving into and having their headquarters in Lincolnshire.

##### 3.1.2 **Arbor Day Celebration**

Mayor Brandt stated there will be an Arbor Day Celebration taking place at 9 a.m. on Friday at the Vernon Area Public Library. Staff sent invitations to the Board for the event.

##### 3.1.3 **District 103 5K Run/Walk**

District 103 invited mayor Brandt to lead the 5K Run/Walk race. Mayor Brandt invited the Board to attend the event taking place on the third Saturday in May.

##### 3.1.4 **Memorial Day Commemoration**

Mayor Brandt invited all to attend the Memorial Day Commemoration taking place at 10 a.m. on May 30 at Spring Lake Park.

### **3.15 Barbara Mastandrea 35<sup>th</sup> Anniversary**

Mayor Brandt noted Village Clerk Mastandrea recently celebrated her 35<sup>th</sup> anniversary as Village Clerk.

### **3.2 Village Clerk's Report – None**

### **3.3 Village Treasurer's Report**

#### **3.31 Revenues and Expenditures for the Month of March 2022**

Village Treasurer/Finance Director Rossi noted the Revenue and Expenditure summary is in the Board packet, and all revenues and expenditures were properly recorded for March 2022.

### **3.4 Village Manager's Report**

#### **3.41 Lake County Economic Interest Statement**

Village Manager Burke noted her received in email from Lake County with regards to the Economic Interest Statement which are due by May 1. If the Board Members do not file their statements with the County by May 1, there is a \$15 a day late fee charged up until the May 15. After May 15, the late fee goes up to \$100 a day. Lake County sent an instructional email to all required filers previously. If any members need help, Village Manager Burke or Attorney Simon are available after the meeting. Filing can be done online or through the mail.

## **4.0 PAYMENT OF BILLS**

### **4.1 Bills Presented for Payment on April 25, 2022, in the Amount of \$448,116.75**

A summary of April 25, 2022, bills prelist was presented for payment with the total being \$448,116.75. The total amount is based on \$234,000 for General Fund; \$40,000 for Water & Sewer Fund; \$149,000 for water & Sewer Improvement Fund; \$16,000 for Vehicle Maintenance Fund; \$550 for Sedgebrook SSA; \$2,500 for Storm Sewer Operating Fund, and \$3,700 for General Capital Fund.

Trustee Grujanac moved, and Trustee Harms Muth seconded the motion to approve the bills prelist dated April 25, 2022, as presented. The roll call was as follows:

Aye: Harms Muth, Mitchell, Grujanac, Pantelis, Raizin, Wright

Nay: None

Absent: None

Abstain: None

Mayor Brandt declared the motion carried.

## **5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)**

## **6.0 CONSENT AGENDA**

*Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".*

- 6.1 Approval of the April 11, 2022, Regular Village Board Meeting Minutes**
- 6.2 Approval of the April 11, 2022, Committee of the Whole Meeting Minutes**
- 6.3 Approval of an of an Ordinance Providing for the Issuance of not to Exceed \$4,250,000 General Obligation Bonds of the Village of Lincolnshire, Lake County, Illinois, for the Purpose of Financing the Costs of Certain Capital Projects in the Village, Providing for the Levy and Collection of a Direct Annual Tax Sufficient to Pay the Principal of and Interest on Said Bonds, and Authorizing the Proposed Sale of Said Bonds to the Purchaser Thereof (Bond Parameters Ordinance - Village of Lincolnshire)**
- 6.4 Approval of Awarding a Contract with Sewertech LLC of Schaumburg, IL for the 2022 Sanitary Sewer Cleaning and Televising Project in an amount not to Exceed \$98,560 (Village of Lincolnshire)**
- 6.5 Approval of Awarding a Contract to Ganziano Sewer & Water, Inc. of Woodstock, IL for the 2022 Surrey Lane Drainage Improvement Projects in an Amount not to Exceed \$109,550.00 (Village of Lincolnshire)**
- 6.6 Approval of an Ordinance Amending Section 3-3-2-3 of Title 3 (Business & License Regulations), Chapter 3 (Liquor Control) to Create a Class "B-1" Restaurant – Mixed Retail Liquor License (Eddie Merlot's Prime Aged Beef & Seafood – 185 N. Milwaukee Avenue)**
- 6.7 Approval of a Contract with Innovative Sport Surfacing, Mentor, Ohio to Install Poured-in-Place Playground Surface Material at the Balzer Park Playground at a Cost not to Exceed \$125,900.00 (Village of Lincolnshire)**

Trustee Grujanac moved, and Trustee Pantelis seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Grujanac, Wright, Raizin, Harms Muth, Mitchell, Pantelis

Nay: None

Absent: None

Abstain: None

Mayor Brandt declared the motion carried.

## **7.0 ITEMS OF GENERAL BUSINESS**

### **7.1 Planning, Zoning & Land Use**

### **7.2 Finance and Administration**

- 7.3 Public Works**
- 7.4 Police**
- 7.5 Parks and Recreation**
- 7.6 Judiciary and Personnel**

**8.0 REPORTS OF SPECIAL COMMITTEES**

**9.0 UNFINISHED BUSINESS**

**10.0 NEW BUSINESS**

**11.0 EXECUTIVE SESSION**

**12.0 ADJOURNMENT**

Trustee Grujanac moved, and Trustee Wright seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:09 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk