



# VILLAGE OF LINCOLNSHIRE

## **AGENDA PARK BOARD MEETING Village Hall – Board Room Monday, May 16, 2022 – 7:00 p.m.**

### **PUBLIC PARTICIPATION OPTIONS**

- **View/Listen**
  - Watch live on Cable Channel 10.
  - Watch live on Boxcast (<https://boxcast.tv/channel/zi3sigbzbh51jv4smupy>).
  - Watch live on the Village Facebook page (<https://www.facebook.com/VillageofLincolnshire>).
- **Public Comment – Items Not Requiring a Public Hearing**
  - Participants may provide public comment per the Village Board’s [Rules for Public Comment](#) which can be found on the Village website on the “Transparency” webpage.

### **CALL TO ORDER**

#### **1.0 ROLL CALL**

#### **2.0 APPROVAL OF MINUTES**

- 2.1 Approval of the Minutes of the April 18, 2022, Park Board Meeting.

#### **3.0 RESIDENT COMMENTS AND REQUESTS**

#### **4.0 RECREATION**

#### **5.0 PARKS**

- 5.1 Village of Lincolnshire - Parks and Paths Survey
- 5.2 Hoffman Estates Park District- Fitness Court Feedback

#### **6.0 UNFINISHED BUSINESS**

#### **7.0 NEW BUSINESS**

#### **8.0 ADJOURNMENT**

*Reasonable accommodations / auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847-883-8600) 48 hours in advance if you need special accommodations to attend. The Park Board will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Park Board Members to do so.*



# VILLAGE OF LINCOLNSHIRE

## MINUTES PARK BOARD MEETING April 18, 2022

Present:

Chairman Borgerding  
Member Fell  
~~Member Dublin~~  
~~Member Gurewitz~~  
Public Works Director Woodbury  
Forestry/Parks Foreman Baynon

~~Member Hamilton~~  
Member Siegel  
Member Zhou  
~~Alternate Alves~~  
Trustee Grujanac  
Management Analyst Barghi

### 1.0 ROLL CALL

Chair Borgerding called the meeting to order at 7:01 p.m., and Forestry/Parks Foreman, Baynon, called the Roll.

### 2.0 APPROVAL OF MINUTES

**2.1** Approval of the minutes of the Park Board meeting held on February 22, 2022.

Member Fell moved, and Member Hamilton and Member Zhou seconded the motion to approve the Park Board minutes. The motion passed unanimously by a roll call vote.

### 3.0 RESIDENT COMMENTS AND REQUESTS

### 4.0 RECREATION

**4.1** National Fitness Campaign – Fitness Court Grant

Public Works Director Woodbury discussed the consideration of an outdoor exercise course to be installed at either Olde Mill Park or North Park.

Park Board members would like additional information regarding this outdoor exercise course and will have a more in-depth conversation at a later meeting.

### 5.0 PARKS

**5.1** Review 2023 Parks Capital Improvement Plan Items

As discussed during the February 22 meeting, Management Analyst Barghi reviewed the 2023 Village of Lincolnshire Parks Capital Project Schedule

- Bike Path Resurfacing – Totaling \$150,000
- North Park Seating Replacement – Totaling \$60,000
- Whytegate Park Lighting Upgrades – Totaling \$40,000



### ITEM SUMMARY

<b>Reviewing Body / Meeting Date:</b>	<b>Park Board</b>
<b>Subject:</b>	Parks and Paths Survey
<b>Action Requested:</b>	Consideration and Discussion of a Parks and Paths Survey (Village of Lincolnshire)
<b>Prepared By:</b>	Bradford H. Woodbury, Public Works Director
<b>Staff Recommendation:</b>	Consideration and Discussion
<b>Budgeted Amount:</b>	\$0
<b>Actual Amount:</b>	\$0
<b>Level of Service Impact:</b>	High
<b>Tentative Meeting Schedule:</b>	May 16, 2022, Park Board
<b>Reports / Documents Attached:</b>	1) Parks and Paths Survey - DRAFT

### Request Summary

Discussion and Consideration of a Village of Lincolnshire Parks and Paths Survey.

### Project Description

Staff is in the process of creating a Village Parks and Paths Survey. The Village last performed a survey in 2019. Staff created a draft of potential questions for the Park Board's review and is soliciting feedback and input prior to administering the survey. Staff is planning a comprehensive online survey with questions designed to assess current park facilities, amenities, and playground equipment while also gathering public feedback to diversify and better serve the needs and desires of the community.

The survey will take approximately 5-10 minutes to complete and will be available exclusively online. The survey will be powered through the service provider SurveyMonkey. Staff will make the survey available on the Village website and use all communication channels available to draw participation.

The survey consists of many multiple-choice questions asking respondents to rank conditions of the parks and to explain any reasoning for below average responses. The survey will also identify each individual Village Parks and asks respondents to rate quality and diversity of playground equipment. Using the guidance of the Park Board and community, staff will continue making strides to optimize park services.

### Budget Impact

There is minimal budget impact as the only cost to the Village would be approximately 5-10 hours of staff time identifying questions, populating them in the survey website, and reviewing/reporting on responses.

### Level of Service Impact

Staff's goal is to assess the needs and desires of the Village through the Park and Paths survey to help build the Village's 10-Year capital improvement plan.

Staff can add Parks projects to the 10-Year CIP as deemed necessary by recommendation of the Park Board and further approval of the Village Board.



VILLAGE OF  
**LINCOLNSHIRE**

**May 16, 2022**  
**Park Board**  
**Item 5.1**

**Approval Process**

Preliminary discussion at the May 16, 2022, Park Board Meeting with a potential referral once a “final draft” has been completed.

**Staff Recommendation / Next Steps**

Staff recommends the Park Board evaluate the survey, provide feedback, and ultimately refer this item to the Mayor and Board of Trustees for feedback.



**2022 Lincolnshire  
Parks and Paths Survey**

1. Are you a Lincolnshire Resident?
  - a. Yes
  - b. No
2. How frequently do you or family members use the Village parks?
  - a. Every day
  - b. 2-3 times a week
  - c. Once a week
  - d. Couple times a month
  - e. Never
3. How frequently do you or family members use the Village paths?
  - a. Every day
  - b. 2-3 times a week
  - c. Once a week
  - d. Couple times a month
  - e. Never
4. How much time do you usually spend at the parks per visit?
  - a. Less than a half an hour
  - b. Half an hour
  - c. One hour to 2 hours
  - d. 2-4 hours
5. Why do you visit the Parks?
  - a. Playgrounds
  - b. Relaxation
  - c. Exercise
  - d. Athletics/sports
  - e. Other \_\_\_\_\_
6. Do you visit the parks as part of your exercise or health routine?
  - a. Often
  - b. Sometimes
  - c. Never
7. Do you use the Village path system as part of your exercise or health routine?
  - a. Often
  - b. Sometimes
  - c. Never
8. How often do you or your children use playground equipment and basketball, pickleball and/or Tennis courts?
  - a. Often
  - b. Sometimes
  - c. Never



**2022 Lincolnshire  
Parks and Paths Survey**

9. Please rate the quality and diversity of playground equipment at the following Village Parks:

Balzer Park:

<b>Poor</b>		<b>Average</b>		<b>Excellent</b>
1	2	3	4	5

Bicentennial Park:

<b>Poor</b>		<b>Average</b>		<b>Excellent</b>
1	2	3	4	5

Old Mill Park:

<b>Poor</b>		<b>Average</b>		<b>Excellent</b>
1	2	3	4	5

North Park:

<b>Poor</b>		<b>Average</b>		<b>Excellent</b>
1	2	3	4	5

Spring Lake Park:

<b>Poor</b>		<b>Average</b>		<b>Excellent</b>
1	2	3	4	5

Whytegate Park:

<b>Poor</b>		<b>Average</b>		<b>Excellent</b>
1	2	3	4	5



**2022 Lincolnshire  
Parks and Paths Survey**

10. Do you feel the parking facilities at the Village's Parks are adequate?
- Yes
  - No, Please explain which park and why  
\_\_\_\_\_
11. How important is ADA accessibility to you with regards to playgrounds at the Village's parks?
- Extremely Important
  - Important
  - Neutral
  - Not Important
12. Please rate the overall conditions of the athletic fields at North Park
- Excellent
  - Average
  - Below average, please explain  
\_\_\_\_\_
13. What are your thoughts on replacing the grass athletic fields to artificial turf athletic fields at North Park?
- Supportive
  - Neutral
  - Non-Supportive
14. Are there any desirable locations of the Village that are not accessible by bike due to a lack of trail access?
- Yes, Please which park and why  
\_\_\_\_\_
  - No
15. Are there any amenities you would like to see included in future at any of the Village's parks?
- Yes, please explain the amenity and desired park  
Amenity \_\_\_\_\_  
Park \_\_\_\_\_
  - No
16. What type of play experiences do you/your children/grandchildren prefer?
- Standard; e.g. swing/slide/spin/climb
  - Imaginative; e.g. cubbies/performance areas
  - Tactile; e.g. sandpits
  - Sensory; e.g. musical equipment
  - Challenging; e.g. rope courses, zip lines, etc.
  - Nature based; e.g. rocks/water/plants



**2022 Lincolnshire  
Parks and Paths Survey**

17. When was your most recent visit to a Village Park?

- a. This week
- b. Last week
- c. This month
- d. Last month
- e. Other, please explain

18. How would you rank restrooms at North Park?

- a. Excellent
- b. Average
- c. Below average, please explain

19. How would you rank restrooms at Spring Lake Park?

- a. Excellent
- b. Average
- c. Below average, please explain

20. How would you rank the overall quality of the Village's parks?

- a. Excellent
- b. Average
- c. Below average, please explain

21. How safe do you feel when visiting a park?

<b>Not Safe</b>		<b>Average</b>		<b>Very Safe</b>
1	2	3	4	5

22. How satisfied are you with the information that the Village provides about the parks and paths online?

<b>Very Dissatisfied</b>		<b>Average</b>		<b>Very Satisfied</b>
1	2	3	4	5