



# VILLAGE OF LINCOLNSHIRE

## MINUTES REGULAR VILLAGE BOARD MEETING May 23, 2022

### Present:

Mayor Brandt	Trustee Grujanac
Trustee Harms Muth	Trustee Mitchell
Trustee Pantelis	Trustee Raizin
Trustee Wright	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Village Treasurer/Finance Director Rossi	<del>Chief of Police Leonas</del>
Public Works Director Woodbury	Assistant Village Manager/Community & Economic Development Director Roesler

### CALL TO ORDER

#### 1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7 p.m., and Village Clerk Mastandrea called the Roll.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 REPORTS OF OFFICERS

##### 3.1 Mayor's Report

##### 3.11 Memorial Day

Mayor Brandt noted the annual Memorial Day Commemoration is taking place on Monday, May 30 at 10 a.m. at Spring Lake Park. Mayor Brandt invited all to attend and noted the Boy Scouts would perform a flag retirement ceremony after the event.

##### 3.12 Half Day School Illinois State Fair

Mayor Brandt noted she attended the Half Day School Illinois State Fair. Mayor Brandt noted she was on a panel with State Representative Didech, and Lake County States Attorney Rinehart. Mayor Brandt stated two of the items the students mentioned were 1. Why didn't the Village Board allow chickens, and 2. They did not like the new waste hauler cans.

##### 3.2 Village Clerk's Report – None

##### 3.3 Village Treasurer's Report

##### 3.31 Revenue and Expense Budget Summary as of April 30, 2022

Village Treasurer/Finance Director Rossi noted the Revenue and Expenditure summary is in the Board packet, and all revenues and expenditures were properly recorded for April 2022. Village

Treasurer/Finance Director Rossi noted the closing date for the storm sewer debt issuance is set for May 31 and is the date the Village will

be receiving the funds.

### **3.4 Village Manager's Report**

#### **3.41 Employee Recognition Lunch**

Village Manager Burke noted the Employee Recognition lunch is Friday, May 27 at 11 a.m. at Public Works. Village Manager Burke invited the Village Board to attend. The 2021 Employee of the Year will be announced along with service recognitions. Village Manager Burke noted there will also be a high-level review of a recent employee survey that went out.

#### **3.42 Lincolnshire Art Festival**

Village Manager Burke noted a flyer has been passed out to the Board regarding the upcoming Lincolnshire Art Festival taking place on June 4 and 5 at Village Green. This year the Art Fest is taking place approximately two months earlier than typical.

#### **3.43 Food Truck Fridays**

Village Manager Burke updated the Board on Van Vlissingen hosting Food Truck Fridays this year. Once staff receives more information, it will be communicated to the Village Board and marketed to the community.

#### **3.43 Farmers Market**

Staff has been in conversations with a company named Bensidoun USA, Inc. who presents Farmers Markets in the area. Staff is working with Bensidoun to bring a Farmers Market to the Village Green. Staff has received Baceline and Half Day Brewery's tentative agreements to host the Farmers Market in the Half Day Brewery parking lot for a late afternoon, or early evening, on Monday or Wednesday of each week throughout the summer. Bensidoun would provide all the set up and take down with limited support from staff.

Trustee Wright noted a large pothole at the entrance of a parking lot at Village Green that staff may want to investigate.

A conversation regarding Hungry cards staff developed and provided to the hotels was briefly discussed. The Village Board suggested putting the cards in the summer newsletter if possible.

### **4.0 PAYMENT OF BILLS**

#### **4.1 Bills Presented for Payment on May 23, 2022, in the Amount of \$588,552.88**

A summary of May 23, 2022, bills prelist was presented for payment with the total being \$588,552.88. The total amount is based on \$295,000 for General Fund; \$236,000 for Water & Sewer Fund; \$4,600 for Water & Sewer Improvement Fund; \$27,000 for Vehicle Maintenance Fund; \$274 for Storm

Sewer Operating Fund; \$24,000 for Storm Sewer Improvement Fund; and \$96 for General Capital Fund.

Trustee Grujanac moved, and Trustee Raizin seconded the motion to approve the bills prelist dated May 23, 2022, as presented. The roll call was as follows:

Aye: Grujanac, Raizin, Harms Muth, Mitchell, Pantelis, Wright  
Nay: None  
Absent: None  
Abstain: None

Mayor Brandt declared the motion carried.

## **5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)**

### **6.0 CONSENT AGENDA**

*Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".*

#### **6.1 Approval of the May 9, 2022, Regular Village Board Meeting Minutes**

#### **6.2 Approval of the May 9, 2022, Committee of the Whole Meeting Minutes**

#### **6.3 Approval of an Ordinance Annexing Certain Territory for Properties Located at 23344, 23362, and 23476 Indian Creek Road (Stevenson Addition)**

#### **6.4 Approval of an Ordinance Granting a Variance and an Amendment to a Special Use for a Public School (Adlai E. Stevenson High School District 125 – 1 Stevenson Drive)**

#### **6.5 Approval of a Fee Waiver Related to of Internal Village Fees for Special Use Amendment Petition Related to Development Review Process and Annexation of Three Parcels (Adlai E. Stevenson High School District 125 – 1 Stevenson Drive)**

#### **6.6 Approval of a Contract with Patriot Pavement Maintenance of Des Plaines, IL for the 2022 Crack Sealing Project in an Amount not to Exceed \$35,000.00 (Village of Lincolnshire)**

Trustee Grujanac moved, and Trustee Pantelis seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Grujanac, Harms Muth, Raizin, Mitchell, Pantelis, Wright  
Nay: None  
Absent: None  
Abstain: None

Mayor Brandt declared the motion carried.

**7.0 ITEMS OF GENERAL BUSINESS**

**7.1 Planning, Zoning & Land Use**

**7.2 Finance and Administration**

**7.3 Public Works**

**7.31 Consideration of the Use of Village Streets by the Riverside Foundation for an October 2, 2022, 5K Walk/Run (Riverside Foundation)**

Public Works Director Woodbury provided a summary of the request for the use of Village streets by the Riverside Foundation on October 2, 2022, for a 5K walk/run.

Trustee Grujanac moved, and Trustee Harms Muth seconded the motion to approve the Use of Village Streets by the Riverside Foundation for an October 2, 2022, 5K Walk/Run. The roll call vote was as follows:

Aye: Grujanac, Pantelis, Harms Muth, Raizin, Mitchell, Wright  
Nay: None  
Absent: None  
Abstain: None

Mayor Brandt declared the motion carried.

**7.4 Police**

**7.5 Parks and Recreation**

**7.6 Judiciary and Personnel**

**8.0 REPORTS OF SPECIAL COMMITTEES**

**9.0 UNFINISHED BUSINESS**

**10.0 NEW BUSINESS**

**11.0 EXECUTIVE SESSION**

**12.0 ADJOURNMENT**

Trustee Grujanac moved, and Trustee Harms Muth seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:17 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk