



# VILLAGE OF LINCOLNSHIRE

## MINUTES REGULAR VILLAGE BOARD MEETING November 14, 2022

Present:

Mayor Brandt	Trustee Grujanac
Trustee Harms Muth	Trustee Mitchell
Trustee Pantelis	Trustee Raizin
Trustee Wright	<del>Village Clerk Mastandrea</del>
Village Attorney Simon	Village Manager Burke
Village Treasurer/Finance Director Rossi	<del>Chief of Police Leonas</del>
<del>Public Works Director Woodbury</del>	<del>Assistant Village Manager/Community &amp; Economic Development Director Roesler</del>
Planning & Development Manager Zozulya	Assistant Public Works Director/Village Engineer Dittrich

### CALL TO ORDER

#### 1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7 p.m., and Village Manager Burke called the Roll.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 REPORTS OF OFFICERS

##### 3.1 Mayor's Report

##### 3.11 **Consideration and Approval of Appointments to Positions on the 2022-2023 Comprehensive Plan Update Steering Committee (Village of Lincolnshire)**

Mayor Brandt noted the proposed appointments to positions on the 2022-2023 Comprehensive Plan Update Steering Committee have been provided to the Board and requested Village Board approval. Mayor Brandt stated this will be a recommending body with recommendations being brought before the Zoning Board with a final vote being held at the Regular Village Board.

Trustee Grujanac moved, and Trustee Raizin seconded the motion to approve appointments to positions on the 2022-2023 Comprehensive Plan Update Steering Committee as presented. The roll call was as follows:

Aye: Grujanac, Raizin, Mitchell, Pantelis, Wright, Harms Muth  
Nay: None  
Absent: None  
Abstain: None

Mayor Brandt declared the motion carried.

Mayor Brandt stated one of the reasons for delaying these appointments was due to Anne Maine being considered for appointment and Ms. Maine requesting formal appointment be delayed

to see if she was reelected to the Lake County Board.

### **3.12 Boo Bash**

Mayor Brandt noted sincere thanks to staff for the outstanding Boo Bash event. Mayor Brandt also thanked the Park Board members for volunteering their time and Teska & Associates for their time at Boo Bash. Both the Park Board and Teska & Associates conducted a survey at the event regarding the Comprehensive Plan Update.

Mayor Brandt encouraged the Village Board to get the word out on taking the Comprehensive Plan Update online survey.

### **3.13 Mayor Meeting with Sprague Brownie Troop**

Mayor Brandt stated she was going to be meeting with the Sprague School Brownie troop this coming Friday to speak about the community, being a good citizen, and democracy.

### **3.2 Village Clerk's Report – None**

### **3.3 Village Treasurer's Report – None**

### **3.4 Village Manager's Report**

#### **3.41 Access to Stevenson High School**

Village Manager Burke stated at the last few meetings questions have been raised regarding safety and access to Stevenson High School at Half Day Road. Staff has met several times with Stevenson Administration. The district administration plans to put out a message to families regarding a change in the traffic pattern after Thanksgiving and will continue to monitor the situation to see if the change result in a more functional and safer intersection. If needed, staff will follow up with the school engineer and the Illinois Department of Transportation to see if further changes are needed.

#### **3.42 Leaf Collection**

Village Manager Burke noted the next two weekends are the last to get leaves out to the curb for collection. All leaves should be out the Monday morning of each remaining collection week.

Mayor Brandt asked if there has been any feedback relating to LRS, and leaf collection. Village Manager Burke stated leaf collection feedback has been positive and noted his opinion is that this may be due to the leaves coming down early and the ability to get most of them collected due to the collection process include a weekly pass of the entire community.

A brief conversation regarding the current leaf collection and feedback followed.

Trustee Mitchell stated he noticed this year it seemed less leaves were put in the street and asked if the Village did anything to residents who put leaves in the street. Village Manager Burke stated the Village has a code enforcement inspector and noted communication has been clearer over the past several years regarding the need to keep leaves off the street.

#### **4.0 PAYMENT OF BILLS**

##### **4.1 Bills Presented for Payment on November 14, 2022, in the Amount of \$1,364,322.06**

A summary of November 14, 2022, bills prelist was presented for payment with the total being \$1,364,322.06. The total amount is based on \$251,000 for General Fund; \$330,000 for Water & Sewer Fund; \$199,000 for Water & Sewer Improvement Fund; \$33,000 for Vehicle Maintenance Fund; 4,400 for Storm Sewer Operating Fund; \$255,000 for Storm Sewer Improvement Fund; and \$290,000 for General Capital Fund.

Trustee Grujanac moved, and Trustee Harms Muth seconded the motion to approve the bills prelist dated November 14, 2022, as presented. The roll call was as follows:

Aye: Grujanac, Raizin, Mitchell, Pantelis, Wright, Harms Muth

Nay: None

Absent: None

Abstain: None

Mayor Brandt declared the motion carried.

#### **5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)**

#### **6.0 CONSENT AGENDA**

*Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".*

##### **6.1 Approval of the October 19, 2022, Special Committee of the Whole Meeting Minutes**

##### **6.2 Approval of the October 24, 2022, Regular Village Board Meeting Minutes**

##### **6.3 Approval of the October 24, 2022, Committee of the Whole Meeting Minutes**

##### **6.4 Approval of a One-Year Service Agreement Extension with the Geographic Information Systems (GIS) Consortium (Village of Lincolnshire)**

##### **6.5 Approval of an Ordinance Revising Title 8 (Public Ways & Property), Chapter 1 (Village Parks), and Title 1 (Administration), Chapter 15 (Comprehensive Fee Schedule) of the Lincolnshire Village Code**

**Pertaining to Park Usage (Village of Lincolnshire)**

Trustee Grujanac moved, and Trustee Wright seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Grujanac, Harms Muth, Raizin, Mitchell, Pantelis, Wright  
Nay: None  
Absent: None  
Abstain: None

Mayor Brandt declared the motion carried.

**7.0 ITEMS OF GENERAL BUSINESS**

**7.1 Planning, Zoning & Land Use**

**7.2 Finance and Administration**

**7.3 Public Work**

**7.31 Approval of a Contract with Red Feather Group of Glenview, Illinois, for Police Department Flooring Replacement in an Amount not to Exceed \$44,948.00 (Village of Lincolnshire)**

Assistant Public Works Director/Village Engineer Dittrich provided a summary of the proposed contract with Red Feather Group for Police Department flooring replacement in an amount not to exceed \$44,948.00

Trustee Grujanac moved, and Trustee Raizin seconded the motion to approve a contract with Red Feather Group of Glenview, Illinois, for Police Department flooring replacement in an amount not to exceed \$44,948.00 as presented. The roll call vote was as follows:

Aye: Grujanac, Harms Muth, Raizin, Mitchell, Pantelis, Wright  
Nay: None  
Absent: None  
Abstain: None

Mayor Brandt declared the motion carried.

**7.4 Police**

**7.5 Parks and Recreation**

**7.6 Judiciary and Personnel**

**8.0 REPORTS OF SPECIAL COMMITTEES**

**9.0 UNFINISHED BUSINESS**

**10.0 NEW BUSINESS**

**11.0 EXECUTIVE SESSION**

**12.0 ADJOURNMENT**

Trustee Grujanac moved, and Trustee Harms Muth seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:15 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Bradly J. Burke  
Deputy Village Clerk