



# VILLAGE OF LINCOLNSHIRE

## MINUTES COMMITTEE OF THE WHOLE MEETING November 14, 2022

Present:

Mayor Brandt  
Trustee Harms Muth  
Trustee Pantelis  
Trustee Wright  
Village Attorney Simon  
Village Treasurer/Finance Director Rossi  
Public Works Director Woodbury  
  
Planning & Development Manager Zozulya

Trustee Grujanac  
Trustee Mitchell  
Trustee Raizin  
~~Village Clerk Mastandrea~~  
Village Manager Burke  
~~Chief of Police Leonas~~  
  
Assistant Village Manager/Community & Economic Development Director Roesler  
Assistant Public Works Director/Village Engineer Dittrich

### 1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7:17 p.m., and Village Manager Burke called the roll.

### 2.0 ITEMS OF GENERAL BUSINESS

#### 2.1 Planning, Zoning and Land Use

#### 2.11 **Consideration & Approval of Ordinance Regarding the Following:**

- A. **Map and Text Amendments of the Lincolnshire Village Code - Creation of "Office" and "Industrial" Zoning Districts; Repeal of the O/Ia, O/Ib, O/Ic, and O/Id Office/Industrial Zoning Subdistricts; and Rezoning of Properties from the O/Ia, O/Ib, O/Ic, and O/Id Office/Industrial Zoning Subdistricts to Either the Proposed "Office" or "Industrial" Zoning Districts**
- B. **Text Amendments to Title 6 (Zoning), Chapter 8 (Office/Industrial Districts) of the Lincolnshire Village Code to Create Uses and Bulk/Development Regulations in the Proposed "Office" and "Industrial" Zoning Districts**
- C. **Text Amendments to Title 6 (Zoning) of the Lincolnshire Village Code to Replace All "O/I" Zoning District References with Proposed "Office" and "Industrial" Zoning District References in Chapter 3 (General Zoning Regulations), Chapter 4 (Zoning Districts), Chapter 11 (Off-Street Parking & Loading), Chapter 13 (Nonconforming Uses, Structures, and Lots); Chapter 16 (Personal Wireless Communications Facilities), and Chapter 17 (Alternative Energy Collection Systems) (Village of Lincolnshire)**

## **2.12 Consideration & Approval of an Ordinance Regarding a Map Amendment from O/Ic Office/Industrial to “Industrial” for 325 Marriott Drive (Village of Lincolnshire)**

Mayor Brandt opened Items 2.11 and 2.12 together.

Planning & Development Manager Zozulya provided a presentation regarding 2.11 and 2.12; corporate center subarea rezoning & text amendments including rezoning changes per Zoning Board recommendations which would eliminate four subdistricts and create two new districts.

Planning & Development Manager Zozulya stated the Zoning Board unanimously recommended 325 Marriott Drive be designated “Industrial” to honor the Village’s 2018 rezoning from O/Ia to O/Ic even though the property is not adjacent to any “Industrial” boundaries. Planning & Development Manager Zozulya highlighted an alternate action for 325 Marriott Drive, including rezoning the property to “Office” and encouraging the property owner apply for a Planned Unit Development (“PUD”). If a PUD is approved, then:

1. Property may be used for industrial/warehouse uses in perpetuity and can be enlarged or relocated (unless condition attached not permitting this as part of PUD approvals)
2. Property can be sold or leased without affecting industrial/warehouse uses.
3. Property vacancy for over three years will not trigger use changes
4. Property will be subject to any conditions set by the Board

Trustee Mitchell asked for clarification regarding the condition of stating “the property could be relocated.” Planning & Development Manager Zozulya stated this would pertain to the use and gave the example: if one portion of the building is currently used for warehouse, it could be moved to another portion of the building to be used for office. Trustee Mitchell asked if they could expand the building on the existing property but not the adjacent property. Planning & Development Manager Zozulya confirmed they could expand on the existing property but not the adjacent property.

Trustee Harms Muth asked Planning & Development Manager Zozulya to provide further clarification regarding rezoning 325 Marriott Drive to “Industrial” versus rezoning it to “Office” with a PUD designation. Planning & Development Manager Zozulya stated the main difference is that if the property has a PUD designation, the underlying zoning district is still “Office” which is what the Subarea Plan recommended and is in alignment with the Village Board’s vision. If it were to be rezoned to “Industrial”, there would not be the PUD overlay; it would be fully governed by the Industrial Zoning District. Trustee Harms Muth asked what the advantage for the Village would be if there is a PUD.

Village Attorney Simon stated the Village has taken great care to evaluate what zoning should be in this quarter of the community and

summarized the steps taken to get to this point. The Corporate Subarea Strategy is ultimately going to comprise the Comprehensive Plan that the Village is starting to work on. Having the new zoning would show some fidelity with the work done to date and the Subarea Strategy Plan that was approved; it shows that the Village Board is taking care to plan the community in a conscientious way and are loyal to the plan that was just adopted; instead of adopting the plan, then adopting exceptions to the plan. If you adopt the zoning designation then adopt the PUD, it is ratifying the existing uses and they will be allowed to continue using them for that purpose like they were permitted uses. Village Attorney Simon stated in the PUD option, the Village Board can put conditions of approval or choose not to. If it is zoned "Industrial", it is considered a regular permitted use and any of the uses permitted under the "Industrial" zoning designation could be used within that facility. As long as it complies with the bulk regulations, which under the proposed code it currently does, it could apply for expansions or modifications, aesthetical or structural.

Trustee Harms Muth asked if a PUD would afford more ability to control what happens by the Village. Village Attorney Simon confirmed a PUD would afford more ability to control what happens by the Village. Village Attorney Simon stated the reason a PUD would allow this property to be a permitted use is because in the Planned Unit Development regulations, the Village is allowed to grant a use exception. So, under a PUD the Village is allowed to permit a use, which is not otherwise allowed in the underlying zoning district.

Trustee Grujanac asked if a PUD would follow the sale of the property. Village Attorney Simon confirmed a PUD runs with the land.

Planning & Development Manager Zozulya stated the Village Board cannot create a PUD for a private property without the property owner's consent or application. The following would happen if the property owner does not apply for a PUD:

1. Property can be used for industrial/warehouse uses in perpetuity but cannot be enlarged or relocated
2. Property can be sold or leased without affecting industrial/warehouse uses
3. Property's industrial/warehouse uses will need to be discontinued if the building is vacant for more than three years

Village Attorney Simon noted under the proposed non-conforming use regulations, if the property is zoned "Office" and is considered legally non-conforming, the existing uses can remain indefinitely. New tenants operating similar uses can replace the existing tenants, provided they continue without having a three-year gap. If the property is sold, the existing tenants can continue operating the way they have been. If one of the units in the building is vacant for 36 consecutive months, then the non-conforming status for that part of the building would expire. Trustee Mitchell asked at the point of 36 months, could they reapply. Village Attorney Simon stated they could apply for a PUD, but the alternative staff is outlining is if the property owner did not apply for a PUD.

Trustee Raizin asked if another buyer came in and wanted it to use the property for office, could it be office or could it not be because the PUD is industrial. Village Attorney Simon stated every owner has the right to file an application for zoning relief.

Trustee Mitchell noted earlier it was stated this would be referred to as spot zoning and it was noted this would be legal but not best practice. Trustee Mitchell asked for a definition of what is meant by this term and why it would not be best practice. Planning & Development Manager Zozulya noted the reason it would be a situation of spot zoning is because the industrial property is not surrounded by other industrial properties; there is no contiguity. It is not illegal to do this; however, the assumption is that the Village really wants to maintain contiguity in zoning districts and have a smoother transition between zoning districts to avoid any potential conflicts. Industrial spot zoned properties could create negative impacts on surrounding non-industrial properties. Trustee Mitchell asked if a spot-zoned property would set a precedent among other properties in the surrounding areas. Village Attorney Simon stated the Village does not have an obligation to allow anyone else to rezone into "Industrial". None of the properties in the surrounding areas of 325 Marriott Drive have industrial buildings. Trustee Mitchell asked if having this one industrial property spot zoned would weaken the Village's case if another owner came with a request to rezone a property on Milwaukee Avenue to "Industrial." Village Attorney Simon stated just because there is a spot-zoned property does not create the right for anyone else to change, but the more consistently the Village can be in creating a plan, the better off we will be if it comes into question.

Planning & Development Manager Zozulya continued her presentation with 106 Schelter Road which is another property that has come into question noting the following:

1. Zoning Board unanimously recommended "Office" zoning given adjacency to Half Day Road
2. Property owner requests the Village Board's consideration of "Industrial" zoning & indicates manufacturing/warehouse uses are still active
3. Owner can maintain existing uses since properties three acres or smaller with any uses already established can maintain/expand them within code

The property owner was invited to all the public meetings and the current meeting but is not in attendance tonight.

Trustee Mitchell asked if 106 Schelter is closer to the road than the Probat building. Planning & Development Manager Zozulya stated 106 Schelter is a few lots removed from Milwaukee Avenue, and Probat is directly on Milwaukee Avenue. Trustee Mitchell questioned the zoning recommendation for 106 Schelter since the recommendation for Probat is for "Industrial." Village Attorney Simon noted the owner of 106 Schelter never appeared before the Zoning Board. The plan that was adopted by the Village originally included these properties as "Office"

and after deliberations and comments from the property owners south of this property, they persuaded the Zoning Board to recommend “Industrial” for the small lots on the east side of Schelter Road. Said property had not been debated individually and had no comment during the Public Hearing. The plan recommendation was for it to be “Office.” Had the owner come and asked the property to be zoned “Industrial”, it might have been changed similar to the consideration granted to the owners to the south. Planning & Development Manager Zozulya added that Probat already had the Industrial building and zoning established in 2018.

Planning and Development Manager Zozulya continued her presentation with text amendment changes per Zoning Board direction including impervious surface ratio of 75%.

Trustee Grujanac asked what type of water issues the Village has in the O/I District. Assistant Public Works Director/Village Engineer Dittrich stated the corporate center has detention facilities that were constructed back when the center was developed. The detention facilities were designed assuming that the majority of that was going to be impervious surface. Trustee Grujanac asked if the original percentage of impervious surface was at 80%. Assistant Public Works Director/Village Engineer Dittrich stated most likely it was higher than that. No one that has had to expand in the corporate center that has gone through the Lake County Stormwater Management Commission process that he is aware of, short of Probat has been required to provide additional detention. Trustee Grujanac asked what kind of impact would increasing the impervious surface in the area have on the east side of the Village. Assistant Public Works Director/Village Engineer Dittrich stated this would not impact the east side of the Village, and there is adequate detention in the corporate center.

Planning & Development Manager Zozulya continued her presentation with proposed code changes and non-conforming properties.

Trustee Raizin asked what the Zoning Board rationale is for going from 70% to 75% of impervious surface as it relates to non-conforming properties. Planning & Development Manager Zozulya stated her opinion regarding the Zoning Board decision was they thought of it being one uniform percentage between “Office” and “Industrial.” They did not want to confine properties and limit potential to expand and grow.

Mayor Brandt asked if parking restrictions were looked at regarding impervious surface ratios. Planning & Development Manager Zozulya noted this will be looked at with the Comprehensive Plan Update.

Planning & Development Manager Zozulya continued her presentation with proposed code changes including lab/research space, permitted uses, and square footage for assembly uses.

Trustee Wright asked what the total square footage is of Willow Creek Church. Planning & Development Manager Zozulya stated it is 47,000

square feet.

Planning & Development Manager Zozulya concluded her presentation with non-conforming code, consolidate parking garage regulations, bulk regulations, and Village Board direction needed to proceed.

Mr. Jim Woldenburg, developer and owner of 325 Marriott Drive noted he is unsure why the Village Board is going against the Zoning Board recommendation for his property. Mr. Woldenburg expressed concern regarding staff presenting the PUD as a viable alternative which he has consistently objected to. In 2018 Mr. Woldenburg came before the Village Board, and the Board passed an ordinance to rezone 325 Marriott Drive to O/Ic which permitted him to build 325 Marriott Drive. Mr. Woldenburg noted concern for the proposed zoning change and the potential PUD process. Mr. Woldenburg noted one of the items discussed at the Zoning Board was asking what the benefit was of changing the zoning of 325 Marriott Drive and stated the building is industrial and will never be an office building. Mr. Woldenburg noted concern with the rezoning and the ability to lease space in the building. Mr. Woldenburg asked the Village Board to reconsider the recommendation of the Zoning Board for his property to be zoned "Industrial."

Trustee Mitchell thanked Mr. Woldenburg for coming to the meeting. Trustee Mitchell asked if 325 Marriott Drive was rezoned to "Office," would he not be able to use it the way it is now or the way it is intended to be used. Mr. Woldenburg stated if it is rezoned "Office," it will become a non-conforming use therefore making the building not as valuable. Trustee Mitchell asked if Mr. Woldenburg's business could continue in the same way, in the building, as planned now if it is zoned "Office." Mr. Woldenburg continued with examples of how the non-conforming use would be a detriment to him.

A conversation followed regarding the change of the business model from what was originally approved.

Trustee Mitchell asked if Mr. Woldenburg changed his plan for the building after it was approved and before it was occupied. Mr. Woldenburg confirmed his plan for occupancy of the building did change from what was approved, but it was not part of the ordinance, or part of what was approved, or a part of the original agreement with the Village. Trustee Mitchell stated things change, and the Board has to consider how business has changed. Trustee Mitchell stated he wants the businesses to stay, and there is a way for this to happen. Mr. Woldenburg stated he will need to pursue legal action against the Village if his property is rezoned to "Office."

A conversation regarding the current lease time of the tenants in 325 Marriott Drive followed.

Trustee Wright asked Village Attorney Simon if Mr. Woldenburg does not apply for a PUD in the 90 days allowed would his only option be a lawsuit. Village Attorney Simon stated his understanding is that there

is a possibility that the PUD process could take longer than 90 days, so he would have some uncertainty of the resolution of that application process. Illinois law provides that there is a statute of limitations if Mr. Woldenburg challenges an adverse zoning decision and that deadline is 90 days. Because Mr. Woldenburg might not have final resolution to the PUD application, before the statute of limitations runs out on his opportunity to challenge the zoning decision, Mr. Woldenburg would have to file suit to put a pin in the ground and protect his rights.

Mr. Chuck Lamphere, President and CEO of Van Vlissingen and Co. stated he is the owner of eight of the buildings being discussed; six office buildings and two industrial buildings. Mr. Lamphere noted concern with occupancy for the office building dating back to before COVID and is a trend he does not see changing. Mr. Lamphere stated he shares the concern of the Village that they do not want to see another building like 325 Marriott Drive on the major arterials. At the same time, they do not see the solution in the long-term of taking all the office development and making it only office development as a solution. Mr. Lamphere stated he recognizes this may only be one step in the process and if this is just one step, Van Vlissingen and Co. wants to work cooperatively with the Village towards trying to bring that about, however, they see a need for multi-family and recreational/hospitality use in this area of the community. Mr. Lamphere stated there are many different things that can be done but noted concern and wanted to have confidence that there was a second step in this process.

Trustee Grujanac asked how a second step look would look. Mr. Lamphere stated it is different in different places and provided some examples of how he would envision certain areas. Mr. Lamphere stated he would put multi-family around the lake to bring more people in for retail. Mayor Brandt stated the Board would like to work with Van Vlissingen on some of the ideas presented by Mr. Lamphere.

Mayor Brandt noted the current meeting is the Committee of the Whole and no votes are taken at a Committee of the Whole meeting, this is just for review and consideration.

Village Attorney Simon stated staff presented to the Zoning Board for consideration multi-family housing in the Office side of this rezoning. The Zoning Board elected to defer any recommendation on that until after the Comprehensive Plan Update was complete. They identified it as a possibility, but it was just premature.

Mayor Brandt provided insight to different parcels in the Village and potential uses for different areas. The Village Board is open-minded to some of the potential ideas and changes.

Trustee Harms Muth asked Mr. Lamphere if he is concerned that the proposed zoning is going to impact his ability to be creative with some of his ideas. Mr. Lamphere noted he is concerned if the zoning is laid out as it is now; it would have an adverse effect on his business, but if it is one step in the process, Van Vlissingen is happy to work with the



Village. Trustee Harms Muth asked if the new zoning impacts it more adversely than the old zoning. Mr. Lamphere confirmed that the new zoning would have an adverse effect on his business and provided some examples which includes potential loss of industrial use permissibility.

Mayor Brandt noted the recommendation of the Comprehensive Plan Steering Committee was just approved to help with next steps.

A conversation regarding doing another moratorium so the Village and the Steering Committee would have more time to work things out followed. Village Attorney Simon stated that if there were specific things the Village needed to study and needed more information without stretching out what has already been learned, then there would be new grounds for a moratorium. The moratorium allowed for research and to enable the consultant to make the recommendations to move forward and implement the recommendations. If there is additional information to make an informative decision, another moratorium could be done.

A conversation regarding gathering some additional information before this being put on the Regular Village Board followed. The Village Board noted concern with a large industrial building coming in.

Trustee Pantelis noted concern about changing a designation when there are people in the spaces the change will go against what they thought it was going to be.

Trustees Mitchell stated he tends to support what has been recommended by the Zoning Board and staff with the exceptions of 325 Marriott Drive. Trustee Mitchell stated he would be inclined to work with 325 Marriott Drive so they can use the building the way they wanted it and the way the Board indicated it would be used. Trustee Mitchell stated he would like to send the message the area should be Office and not Warehouse/Industrial.

Trustees Harms Muth and Wright agreed with Trustee Mitchell.

Trustee Wright noted concern for the unique use at the corner, just east of 325 Marriott Drive. A conversation regarding this parcel followed.

Trustee Raizin stated her opinion is more information is needed before they can vote on this. Trustee Raizin stated most of the Trustees were not on the Board when 325 Marriott Drive was approved. The Zoning and Architectural Review Boards are both advisory bodies and the Village Boards sometimes takes their recommendations and sometimes they do not. The Village Board is trying to understand each situation and may be looking for another answer or try something else.

Mayor Brandt asked the Board for consensus on 106 Schelter Road. It was the consensus of the Board to rezone this property to "Office."



Trustee Wright noted concern for setting a precedent regarding the owner of 106 Schelter Road not showing up for the public meetings and coming to the Board after the fact with concerns of the zoning changes.

Trustee Grujanac noted concern with leaving 106 Schelter Road as Industrial stating it was so close to Route 22 and gave the example of this building being sold, coming back, and having it be built as a much bigger industrial building.

A conversation regarding additional information needed and spending time reviewing the information provided prior to putting this on the Regular Agenda for a vote followed.

Mayor Brandt asked if it made sense to circle back with some of the businesses. Planning & Development Manager Zozulya and Village Attorney Simon stated their opinions were reflected in the letters included in the packet, much time was devoted to the businesses in question, and they both did not believe further discussion with the businesses was needed.

Mr. Brett Kroner, Executive Managing Director with Cushman & Wakefield stated he represented Mr. Woldenburg on the 325 Marriott Drive parcel and provided information on the industrial market. Clark Street Development, who had interest in 325 Marriott Drive prior to Mr. Woldenburg, felt the Village was not open to their proposal. Mr. Kroner stated he would like the Village to be revitalized but believed the office industry is dead. Mr. Kroner stated further concern with the zoning changes for 325 Marriott Drive.

It was the consensus of the Board to continue discussions in two weeks at the Committee of the Whole meeting.

## 2.2 Finance and Administration

### **2.21 Consideration of Approval of the Fiscal Year 2023 Budget (Village of Lincolnshire)**

Village Treasurer/Finance Director Rossi provided a summary of the Fiscal Year 2023 Budget noting back in October the Village held its annual budget workshop where the budget was reviewed in detail. Since then, there have been a few minor changes mainly due to projects scheduled to occur in 2022 that have been deferred to 2023. These projects have been highlighted in yellow in the packets.

Staff will set up a meeting with Trustee Raizin to go over the 2023 Budget due to her not being able to make the Budget Workshop Meeting.

Mayor Brandt stated the Fiscal Year 2023 Budget would not be approved until the December meeting. Village Manager Burke stated staff would like to place this and all other Finance items to follow on this agenda on the Consent Agenda at the next November meeting.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

**2.22 Consideration of an Ordinance Levying Taxes for Corporate Purposes of the Village of Lincolnshire, Lake County, Illinois for Fiscal Year Beginning the 1<sup>st</sup> Day of January 2022 and ending December 31, 2022 (Village of Lincolnshire)**

Village Treasurer/Finance Director Rossi provided a summary of the annual Ordinance levying taxes for corporate purposes of the Village of Lincolnshire, Lake County, Illinois for fiscal year beginning the 1st day of January 2022 and ending December 31, 2022. The estimated tax levy was presented to the Board on October 10 totaling \$1,709,931. This amount keeps the tax levy rate flat at .250 for the third straight year.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

**2.23 Consideration Ordinances Abating and Reducing Certain Taxes Heretofore Levied to Pay Debt Service on Special Service Area No.1 (Sedgebrook SSA) Bonds and Series 2022 General Obligation Bonds of the Village of Lincolnshire, Lake County, Illinois (Village of Lincolnshire)**

Village Treasurer/Finance Director Rossi provided a summary of Ordinances abating and reducing certain taxes heretofore levied to pay debt service on Special Service Area No.1 (Sedgebrook SSA) Bonds and Series 2022 General Obligation Bonds. The Village has 2 debt issuances currently open.

The first debt issuance is the Sedgebrook SSA from 2004. Staff is requesting the Board to abate a portion of the levy to bring the levy down to \$1,160,625.

The second debt issuance is series 2022 which will be used for storm sewer projects starting in 2023. The storm sewer fee that was added to utility bills in early 2022 will be used to fund the debt payments on this series. Therefore, staff requests the village board to abate the entire amount of \$902,437.

It was the consensus of the Board to place these items on the Consent Agenda for approval at the next Regular Village Board meeting.

**2.24 Consideration of Approval of an Ordinance Amending Title 1 (Administration), Chapters 15 (Comprehensive Fee Schedule) and 17 (Comprehensive Fine Schedule) of the Lincolnshire Village Code (Village of Lincolnshire)**

Village Manager Burke introduced this item, stating the proposed fee schedule includes updated water and sanitary sewer rates as a result of the 2022 Budget Workshop. The schedule provides a detailed schedule for current and proposed rates recommended for approval to

be effective with the February 1, 2022. The proposed ordinance reflects a 5% increase in water rates, and a 5% increase in sewer rates for 2022.

In addition to water and sanitary sewer rate increases, staff proposes several changes to the comprehensive fee schedule to clean up outdated code references and administrative processes. Several meter fees are changed based on price increases the Village receives from its water meter vendor.

It was the consensus of the Board to place these items on the Consent Agenda for approval at the next Regular Village Board meeting.

**2.25 Consideration of Approval of Professional Service Agreements as Detailed in the Fiscal Year 2023 Budget (Village of Lincolnshire)**

Village Manager Burke introduced this item, stating updates to the Village’s professional service agreements were incorporated into the FY2023 Budget. Any contracts that come up through the fiscal year will be brought before the Village Board separately for approval.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

**2.26 Consideration of a Resolution Reestablishing the Village of Lincolnshire “Fund 17” (E911 Fund - Village of Lincolnshire)**

Village Treasurer/Finance Director Rossi provided a summary of a Resolution reestablishing the “Fund 17” (E911 Fund). The Village dissolved this fund in 2019 when dispatch services and JETS Board were moved from Vernon Hills to Deerfield. Since then, all financial activity has been comingled into the General Fund. In order to efficiently track the E911 financial activity, staff is requesting the reestablishment of the E911 fund.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

**2.27 Consideration of Proposed Changes Regarding Funding Policy for the Lincolnshire Police Pension Fund (Village of Lincolnshire)**

Village Treasurer/Finance Director Rossi provided a summary of proposed changes regarding Funding Policy for the Lincolnshire Police Pension Fund. The main changes have to do with updating mortality tables to match actual experiences and some minor changes made for consistency purposes throughout the policy. There is no change required for the rate of return assumption in the policy, but the Illinois Police Officers’ Pension Investment Fund set its actuarial assumed rate of return at 6.8%. The assumed rate of return being used up until this year was 6.5%.

Trustee Harms Muth asked if the Village is decreasing the amount of money going into the Police Pension Fund, which is what the Village collects property taxes for, where is the differential. Village Manager Burke stated annually when the levy is set, a portion goes to the Illinois Municipal Retirement Fund (IMRF) contribution for the non-union employees, also FICA and Medicare contributions. Anything in excess goes to Public Safety in the General Operating Budget. It can't be used for other things unless a line item is dedicated in the levy.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

## **2.28 Consideration of Proposed 2023 Village Calendar and Meeting Schedule (Village of Lincolnshire)**

Mayor Brandt noted one change to the second meeting in September which coincides with the Yom Kippur holiday. Village staff propose rescheduling the meeting to Tuesday, September 26, 2023.

Trustee Wright noted a date missing in observance for the Thanksgiving holiday to be added to the final schedule. Staff noted the change, and it will be reflected in the final schedule.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

## **2.29 Consideration of a Professional Services Agreement with RingCentral Inc. to Implement and Provide Voice-over-Internet-Protocol Services (Village of Lincolnshire)**

Village Manager Burke provided a summary of the proposed professional services agreement with RingCentral, Inc. to implement and provide Voice-over-Internet-Protocol (VoIP) to replace the Village's current phone system. This project will come in under the budgeted amount of \$41,950. This new VoIP system would integrate with Microsoft Teams, reduce the amount of hardware throughout the organization, and provide more flexibility and scalability. Village Manager Burke stated the execution of the wiring for this project was within his purchasing authority and was recently approved and is slated to move forward later this month.

Trustee Raizin asked if there are any conditions that would make the system go down. Village Manager Burke stated there are times when the system could go down, but all three vendors have very strong redundancy because they have call centers and facilities throughout the country that we would bounce to if their system went down. Village Manager Burke noted our own internet system has a fallback where the Village would go if not on our current micro link connection and fall back to Comcast.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.3 Public Works

**2.31 Consideration of a Joint Purchasing Agreement with Morton Salt, Inc. in the Amount of \$39,435, and Compass Minerals in the Amount of \$24,117, for the Purchase of Rock Salt for the 2022-2023 Winter Season (Village of Lincolnshire)**

Assistant Public Works Director/Village Engineer Dittrich provided a summary of the annual Joint Purchasing Agreement with Morton Salt, Inc. in the amount of \$39,435, and Compass Minerals in the amount of \$24,117, for the purchase of rock salt for the 2022-2023 winter season.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

**2.32 Consideration of an Intergovernmental Agreement with Vernon Township for Snow Removal and Road Salting for the 2022-2023 Winter Season (Village of Lincolnshire / Vernon Township)**

Assistant Public Works Director/Village Engineer Dittrich provided a summary of the proposed Intergovernmental Agreement with Vernon Township for snow removal and road salting for the 2022-2023 winter season. We will take over Indian Creek and Olsen Court. Vernon Township will maintain Port Clinton, Elm, Apple Hill, and Prairie.

Trustee Harms Muth asked about who would be responsible for the snow removal on the sidewalk from Stevenson High School to the train station. Assistant Public Works Director/Village Engineer Dittrich stated this was a problem a few years ago that has been straightened out and is not part of this agreement.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.4 Public Safety

2.5 Parks and Recreation

2.6 Judiciary and Personnel

**3.0 UNFINISHED BUSINESS**

**4.0 NEW BUSINESS**

**4.1 Clark Street Development**

Mayor Brandt asked staff to provide the Clark Street Development proposal to the Board Members since many were not on the Board when this proposal was presented.

**5.0 EXECUTIVE SESSION**

**6.0 ADJOURNMENT**

Trustee Grujanac moved, and Trustee Harms Muth seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 9:13 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Bradly J. Burke  
Deputy Village Clerk