



# VILLAGE OF LINCOLNSHIRE

## MINUTES REGULAR VILLAGE BOARD MEETING November 28, 2022

### Present:

Mayor Brandt	Trustee Grujanac
Trustee Harms Muth	Trustee Mitchell
Trustee Pantelis	Trustee Raizin
Trustee Wright	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Village Treasurer/Finance Director Rossi	<del>Chief of Police Leonas</del>
<del>Public Works Director Woodbury</del>	Assistant Village Manager/Community & Economic Development Director Roesler
Assistant Public Works Director/Village Engineer Dittrich	Management Analyst Cascone

### CALL TO ORDER

#### 1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7 p.m., and Village Clerk Mastandrea called the Roll.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 REPORTS OF OFFICERS

##### 3.1 Mayor's Report

##### 3.11 **Lincolnshire Lights**

Mayor Brandt noted Lincolnshire Lights is taking place this Friday, December 2 at 5:30 p.m. at Village Green. The event includes a visit from Santa and school choir groups.

##### 3.2 Village Clerk's Report – None

##### 3.3 Village Treasurer's Report

##### 3.31 **Revenue & Expense Budget Summary as of October 31, 2022**

Village Treasurer/Finance Director Rossi noted the Revenue and Expenditure summary is in the Board packet, and all revenues and expenditures were properly recorded for October 2022.

##### 3.4 Village Manager's Report

##### 3.41 **Comprehensive Land Use Steering Committee**

Village Manager Burke noted the Comprehensive Land Use Steering Committee will have their kickoff meeting this Wednesday in the Community Room at Village Hall at 6 p.m.

##### 3.42 **The Fresh Market Building**

Village Manager Burke stated staff heard from the owners of The Fresh Market building they have a late December closing date with a buyer

who has a history/background in the grocery industry. Village Manager Burke noted staff does not have confirmation a grocery use is what the prospective buyers will use the site for, but it is a good indication for what may be the reuse of the building.

#### **4.0 PAYMENT OF BILLS**

##### **4.1 Bills Presented for Payment on November 28, 2022, in the Amount of \$313,437.72**

A summary of November 28, 2022, bills prelist was presented for payment with the total being \$313,437.72. The total amount is based on \$53,000 for General Fund; \$156,000 for Water & Sewer Fund; \$26,000 for Water & Sewer Improvement Fund; \$1,700 for Vehicle Maintenance Fund; \$10,000 for Storm Sewer Operating Fund; \$18,000 for Storm Sewer Improvement Fund; and \$46,000 for General Capital Fund.

Trustee Grujanac moved, and Trustee Raizin seconded the motion to approve the bills prelist dated November 28, 2022, as presented. The roll call was as follows:

Aye: Grujanac, Raizin, Mitchell, Pantelis, Wright, Harms Muth  
Nay: None  
Absent: None  
Abstain: None

Mayor Brandt declared the motion carried.

#### **5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)**

#### **6.0 CONSENT AGENDA**

*Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".*

##### **6.1 Approval of the November 14, 2022, Special Committee of the Whole Meeting Minutes**

##### **6.2 Approval of the November 14, 2022, Regular Village Board Meeting Minutes**

##### **6.3 Consideration of Approval of the Fiscal Year 2023 Budget (Village of Lincolnshire)**

##### **6.4 Consideration of an Ordinance Levying Taxes for Corporate Purposes of the Village of Lincolnshire, Lake County, Illinois for Fiscal Year Beginning the 1st Day of January 2022 and ending December 31, 2022 (Village of Lincolnshire)**

##### **6.5 Approval of an Ordinance Abating and Reducing Certain Taxes Heretofore Levied to Pay Debt Service on Special Service Area No.1 (Sedgebrook SSA) Bonds of the Village of Lincolnshire, Lake County, Illinois (Village of Lincolnshire)**

- 6.6 Approval of an Ordinance Abating and Reducing Certain Taxes Heretofore Levied to Pay Debt Service Series 2022 General Obligation Bonds of the Village of Lincolnshire, Lake County, Illinois (Village of Lincolnshire)**
- 6.7 Approval of an Ordinance Amending Title 1 (Administration), Chapters 15 (Comprehensive Fee Schedule) and 17 (Comprehensive Fine Schedule) of the Lincolnshire Village Code (Village of Lincolnshire)**
- 6.8 Approval of Professional Service Agreements as Detailed in the Fiscal Year 2023 Budget (Village of Lincolnshire)**
- 6.9 Approval of a Resolution Reestablishing the Village of Lincolnshire “Fund 17” (E911 Fund - Village of Lincolnshire)**
- 6.10 Approval of Proposed Changes Regarding Funding Policy for the Lincolnshire Police Pension Fund (Village of Lincolnshire)**
- 6.11 Approval of Proposed 2023 Village Calendar and Meeting Schedule (Village of Lincolnshire)**
- 6.12 Approval of a Professional Services Agreement with RingCentral Inc. to Implement and Provide Voice-over-Internet-Protocol Services (Village of Lincolnshire)**
- 6.13 Approval of a Joint Purchasing Agreement with Morton Salt, Inc. in the Amount of \$39,435, and Compass Minerals in the Amount of \$24,117, for the Purchase of Rock Salt for the 2022-2023 Winter Season (Village of Lincolnshire)**
- 6.14 Approval of an Intergovernmental Agreement with Vernon Township for Snow Removal and Road Salting for the 2022-2023 Winter Season (Village of Lincolnshire / Vernon Township)**

Trustee Grujanac moved, and Trustee Wright seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Grujanac, Harms Muth, Raizin, Mitchell, Pantelis, Wright  
Nay: None  
Absent: None  
Abstain: None

Mayor Brandt declared the motion carried.

- 7.0 ITEMS OF GENERAL BUSINESS**
  - 7.1 Planning, Zoning & Land Use**
  - 7.2 Finance and Administration**
  - 7.3 Public Work**
  - 7.4 Police**
  - 7.5 Parks and Recreation**

**7.6 Judiciary and Personnel**

**8.0 REPORTS OF SPECIAL COMMITTEES**

**9.0 UNFINISHED BUSINESS**

**10.0 NEW BUSINESS**

**11.0 EXECUTIVE SESSION**

**12.0 ADJOURNMENT**

Trustee Grujanac moved, and Trustee Wright seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:06 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk