



VILLAGE OF LINCOLNSHIRE

MINUTES REGULAR VILLAGE BOARD MEETING December 12, 2022

Present:

Mayor Brandt	Trustee Grujanac
Trustee Harms Muth	Trustee Mitchell
Trustee Pantelis	Trustee Raizin
Trustee Wright	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Village Treasurer/Finance Director Rossi	Chief of Police Leonas
Public Works Director Woodbury	Assistant Village Manager/Community & Economic Development Director Roesler
Planning & Development Manager Zozulya	Management Analyst Cascone

CALL TO ORDER

1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7 p.m., and Village Clerk Mastandrea called the Roll.

2.0 PLEDGE OF ALLEGIANCE

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

Swearing in of Police Officer Alec Pankiewicz

Chief of Police Leonas provided background information regarding new Police Officer Alec Pankiewicz who will be attending the Police Academy in January 2023.

Mayor Brandt administered to Oath of Office to new Police Officer Alec Pankiewicz.

Chief of Police Leonas swore in Office Pankiewicz under the International Association of Chief of Police Oath of Honor.

Police Officer Pankiewicz's father presented him with his Police Badge.

Officer Pankiewicz thanked the Village Board and staff for giving him the opportunity to serve the Lincolnshire community.

Swearing in of Police Officer James D'Argo

Chief of Police Leonas provided background information regarding new Police Officer James D'Argo who will be attending the Police Academy in January 2023.

Mayor Brandt administered to Oath of Office to new Police Officer James D'Argo.

Chief of Police Leonas swore in Officer D’Argo under the International Association of Chief of Police Oath of Honor.

Chief of Police Leonas presented Officer D’Argo with his Police Badge.

Officer D’Argo thanked the Village Board, Officers, and his family for attending the meeting and supporting him.

Mayor Brandt thanked the new Police Officers and their families noting the Board values the Lincolnshire Police Department and the community is excited to have the new Police Officers join the team.

3.11 Executive Session Executive Session Regarding 5 ILCS 120/2(c)(11) – Pending or Imminent Litigation

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to go into Executive Session regarding 5 ILCS 120/2(c)(11) – Pending or Imminent Litigation.

The roll call vote was as follows:

Ayes: Grujanac, Harms Muth, Pantelis, Raizin, Wright
Nays: None
Absent: Mitchell
Abstain: None

Mayor Brandt declared the motion carried and the Board went into Executive Session at 7:19 p.m. and came out of Executive Session at 7:46 p.m.

3.12 Sedgebrook Presentation

Mayor Brandt informed the Board she will be providing a presentation to the Sedgebrook community on Wednesday, December 14 at 1 p.m. Mayor Brandt invited the Village Board to attend the presentation.

3.13 Holiday Employee Lunch

Mayor Brandt reminded the Board the Employee Holiday Lunch is taking place this Friday, December 16 at 11 a.m.

3.14 New Stevenson High School Improvements

Mayor Brandt noted she will be taking a tour of the new improvements at Stevenson High School on Friday, December 16.

3.15 Lincolnshire Lights

Mayor Brandt thanked all who participated at Lincolnshire Lights on December 2.

3.2 Village Clerk’s Report – None

3.3 Village Treasurer's Report

3.4 Village Manager's Report

3.41 Employee Holiday Lunch

Village Manager Burke noted Village Hall will be closed on Friday, December 16 between 11 a.m. – 2 p.m. for the Employee Holiday Lunch. Years of service awards will be presented at the lunch.

3.42 New Stevenson High School Improvements

Village Manager Burke apologized to the Board for sending out invitations of the tour taking place on Friday at Stevenson High School. When staff received communications from Stevenson High School, staff was not aware the invitation was only for the Chief Elected Officials of various taxing bodies that feed students into the school.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on December 12, 2022, in the Amount of \$624,877.88

A summary of December 12, 2022, bills prelist was presented for payment with the total being \$624,877.88. The total amount is based on \$286,000 for General Fund; \$39,000 for Water & Sewer Fund; \$204,000 for Water & Sewer Improvement Fund; \$3,100 for Fraud, Alcohol, Drug Enforcement; \$17,000 for Vehicle Maintenance Fund; \$3,700 for Storm Sewer Operating Fund; \$64,000 for Storm Sewer Improvement Fund; and \$6,500 for General Capital Fund.

Trustee Grujanac moved, and Trustee Harms Muth seconded the motion to approve the bills prelist dated December 12, 2022, as presented. The roll call was as follows:

Aye: Grujanac, Raizin, Pantelis, Wright, Harms Muth
Nay: None
Absent: Mitchell
Abstain: None

Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)

6.0 CONSENT AGENDA

Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".

6.1 Approval of the November 28, 2022, Regular Village Board Meeting Minutes

- 6.2 Approval of the November 28, 2022, Committee of the Whole Meeting Minutes**
- 6.3 Approval of an Ordinance Granting Wall Sign Variances from Title 12 (Sign Control) of the Lincolnshire Village Code in the Office/Industrial Sign District to Permit a Wall Sign Logo Exceeding 30” and Sign Face Height Exceeding 36” (Zebra Technologies – 3 Overlook Point)**
- 6.4 Approval of an Ordinance Approving a Major Amendment to a Special Use for a Planned Unit Development with Zoning and Sign Code Exceptions and Approving the Preliminary Development Plan for a Commercial Mixed-Use Development (225 Marriott Drive-Keystone Planning + Design/6801 Investments, LLC)**
- 6.5 Approval of an Ordinance Amending the Sign District from “Office/Industrial” to “Commercial” for the Property Commonly Known as 225 Marriott Drive (Keystone Planning + Design/6801 Investments, LLC – Half Day Landing)**
- 6.6 Approval of an Ordinance Approving a Master Sign Plan for the Property Commonly Known as 225 Marriott Drive (225 Marriott Drive-Keystone Planning + Design/6801 Investments, LLC)**
- 6.7 Approval of Ordinance Amending Title 1-6-1 of the Lincolnshire Village Code (Employee Handbook) to Update the Code of Organizational Values and Chapters 1, 9, 10, 12, 14, 19, and 23 of the Employee Handbook (Village of Lincolnshire)**
- 6.8 Approval of Updates to the Travel and Training Meal Reimbursement (Internal Policy - Village of Lincolnshire)**
- 6.9 Approval of a Professional Services Agreement with Media Impact Group, LLC. to Install Upgraded Audio and Visual Equipment in the A/V Room, Board Room, and Community Room in an Amount not to Exceed \$100,000 (Village of Lincolnshire)**
- 6.10 Approval of an Ordinance Amending Title 8 (Public Ways & Property), Chapter 2A (Water, Sanitary and Storm Sewer Rates) (Village of Lincolnshire)**

Trustee Grujanac moved, and Trustee Wright seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Grujanac, Harms Muth, Raizin, Pantelis, Wright

Nay: None

Absent: Mitchell

Abstain: None

Mayor Brandt declared the motion carried.

7.0 ITEMS OF GENERAL BUSINESS

7.1 Planning, Zoning & Land Use

7.11 Approval of Ordinance Regarding the Following Map and Text Amendments Related to the Office and Industrial Zoning Districts:

- A. Creation of “Office” and “Industrial” Zoning Districts; Repeal of the O/Ia, O/Ib, O/Ic, and O/Id Office/Industrial Zoning Subdistricts; and Rezoning of Properties from the O/Ia, O/Ib, O/Ic, and O/Id Office/Industrial Zoning Subdistricts to Either the Proposed “Office” or “Industrial” Zoning Districts**
- B. Text Amendments to Title 6 (Zoning), Chapter 8 (Office/Industrial Districts) of the Lincolnshire Village Code to Create Uses and Bulk/Development Regulations in the Proposed “Office” and “Industrial” Zoning Districts**
- C. Text Amendments to Title 6 (Zoning), Chapter 13 (Nonconforming Uses, Structures, and Lots) of the Lincolnshire Village Code regarding Legally Nonconforming Warehouse Uses**
- D. Text Amendments to Title 6 (Zoning), Chapter 3 (General Zoning Regulations), Chapter 4 (Zoning Districts), Chapter 11 (Off-Street Parking & Loading), Chapter 16 (Personal Wireless Communications Facilities), and Chapter 17 (Alternative Energy Collection Systems) of the Lincolnshire Village Code to Replace All “O/I” Zoning District References with Proposed “Office” and “Industrial” Zoning District References (Village of Lincolnshire)**

Planning & Development Manager Zozulya stated Village Attorney Simon noted there was a section missing in the O/I Ordinance from the last meeting which is included on page five of the newly revised version in the packet. Village Attorney Simon noted the revised Ordinance corresponds with paragraph D on this agenda item mentioned above.

Trustee Harms Muth asked if tonight the Board would officially be adopting the new “Office” and “Industrial” zoning. Village Attorney Simon confirmed that the current agenda item would officially adopt the new zoning if approved.

Trustee Grujanac moved, and Trustee Wright seconded the motion to approve an Ordinance regarding the Map and Text Amendments Related to the Office and Industrial Zoning Districts as presented. The roll call vote was as follows:

Aye: Grujanac, Harms Muth, Raizin, Pantelis, Wright
Nay: None
Absent: Mitchell
Abstain: None

Mayor Brandt declared the motion carried.

7.12 Approval of an Ordinance Regarding a Map Amendment to Rezone the Property Commonly Known as 325 Marriott Drive from O/Ic “Office/Industrial” to “Office” (Village of Lincolnshire)

Planning & Development Manager Zozulya noted at the last Board meeting it was the Village Board’s desire to zone the 325 Marriott Drive property “Office” and there was a request to confirm the approval process for a Planned Unit Development (PUD) should the property owner pursue this option. Staff provided an explanation of the PUD process as well as indication of the administrative decision to waive the required application and escrow fees which amount to \$6,000. Staff noted an explanation of the process and reduced fees were included in a letter staff sent to Mr. Woldenburg after the November Committee of the Whole meeting. Planning & Development Manager Zozulya stated the process would be a Public Hearing at a Committee of the Whole meeting followed by a final vote at the Regular Village Board meeting. The Zoning Board and the Architectural Review Board (ARB) would not be involved in review of a PUD for 325 Marriott Drive. The estimated turn-around time for approval would be 45 days.

Trustee Grujanac moved, and Trustee Pantelis seconded the motion to approve an Ordinance regarding a Map Amendment to Rezone the Property Commonly Known as 325 Marriott Drive from O/Ic “Office/Industrial” to “Office” as presented. The roll call vote was as follows:

Aye: Grujanac, Raizin, Pantelis, Wright
Nay: Harms Muth
Absent: Mitchell
Abstain: None

Mayor Brandt declared the motion carried.

- 7.2 Finance and Administration**
- 7.3 Public Work**
- 7.4 Police**
- 7.5 Parks and Recreation**
- 7.6 Judiciary and Personnel**

- 8.0 REPORTS OF SPECIAL COMMITTEES**
- 9.0 UNFINISHED BUSINESS**
- 10.0 NEW BUSINESS**
- 11.0 EXECUTIVE SESSION**
- 12.0 ADJOURNMENT**

Trustee Grujanac moved, and Trustee Harms Muth seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:58 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk