



# VILLAGE OF LINCOLNSHIRE

## AGENDA REGULAR VILLAGE BOARD MEETING Village Hall - Board Room Monday, March 13, 2023 7:00 p.m.

### PUBLIC PARTICIPATION OPTIONS

- **View/Listen**
  - Watch live on Cable Channel 10.
  - Watch live on Boxcast (<https://boxcast.tv/channel/zi3sigbzbh51jv4smupy>).
  - Watch live on the Village Facebook page (<https://www.facebook.com/VillageofLincolnshire>).
- **Public Comment – Items Not Requiring a Public Hearing**
  - Participants may provide public comment per the Village Board's [Rules for Public Comment](#) which can be found on the Village website on the "Transparency" webpage.

### CALL TO ORDER

#### 1.0 ROLL CALL

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 REPORTS OF OFFICERS

- 3.1 [Mayor's Report](#)
- 3.2 [Village Clerk's Report](#)
- 3.3 [Village Treasurer's Report](#)
- 3.4 [Village Manager's Report](#)

#### 4.0 PAYMENT OF BILLS

- 4.1 Bills Presented for Payment on March 13, 2023, in the Amount of \$203,912.12

#### 5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)

#### 6.0 CONSENT AGENDA

*Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".*

- 6.1 Approval of February 27, 2023, Regular Village Board Meeting Minutes
- 6.2 Approval of February 27, 2023, Committee of the Whole Meeting Minutes

- 6.3 Approval of an Ordinance Amending Section 3-3-2-3 of Title 3 (Business & License Regulations), Chapter 3 (Liquor Control) to Create a Class “B” Restaurant Liquor License (Good Sushi – 255 Parkway Drive, Suite P255B)

**7.0 ITEMS OF GENERAL BUSINESS**

- 7.1 Planning, Zoning & Land Use
- 7.2 Finance and Administration
- 7.3 Public Works
- 7.4 Police
- 7.5 Parks and Recreation
- 7.6 Judiciary and Personnel

**8.0 REPORTS OF SPECIAL COMMITTEES**

**9.0 UNFINISHED BUSINESS**

**10.0 NEW BUSINESS**

**11.0 EXECUTIVE SESSION**

**12.0 ADJOURNMENT**

*Reasonable accommodations/auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847-883-8600) 48 hours in advance if you need special accommodations to attend. Regular Village Board Meetings will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so.*



VILLAGE OF  
**L I N C O L N S H I R E**

**AGENDA ITEM 4.1**

**BILLS PRESENTED FOR PAYMENT  
03/13/2023**

<b>General Fund</b>	<b>\$</b>	<b>171,884.76</b>
<b>Water &amp; Sewer Fund</b>	<b>\$</b>	<b>13,516.45</b>
<b>Motor Fuel Tax</b>		
<b>Water &amp; Sewer Improvement Fund</b>	<b>\$</b>	<b>-</b>
<b>Fraud, Alcohol, Drug Enforcement</b>		
<b>Vehicle Maintenance Fund</b>	<b>\$</b>	<b>8,726.42</b>
<b>Park Development Fund</b>		
<b>Sedgebrook SSA</b>		
<b>Storm Sewer Operating Fund</b>	<b>\$</b>	<b>904.89</b>
<b>Storm Sewer Improvement Fund</b>		
<b>General Capital Fund</b>	<b>\$</b>	<b>8,879.60</b>
<b>Grand Total</b>	<b>\$</b>	<b>203,912.12</b>

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Brad Burke, Village Manager

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE  
INVOICE DUE DATES 02/28/2023 - 03/13/2023  
JOURNALIZED  
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: ACCURATE DOCUMENT DESTRUCTION</b>		
10315608T095	2-16-23 Document Destruction	160.90
TOTAL VENDOR ACCURATE DOCUMENT DESTRU		160.90
<b>VENDOR NAME: ADVANCE ENGINE REBUILDERS</b>		
23279	Western Plow Relays	173.39
TOTAL VENDOR ADVANCE ENGINE REBUILDERS		173.39
<b>VENDOR NAME: AEREX PEST CONTROL SERVICES, INC.</b>		
2499246	Pest Control Services - Village Hall (Marc	55.00
2499251	Pest Control Services - Public Works (Mar	58.00
TOTAL VENDOR AEREX PEST CONTROL SERVICE		113.00
<b>VENDOR NAME: ALLEGIANT FIRE PROTECTION LLC</b>		
SO048897	Fire Alarm Testing/Inspection - Village Ha	865.00
SO048899	Fire Alarm Testing/Inspection - North Par	555.00
SO048900	Fire Alarm Testing/Inspection - Public Wor	640.00
SO048901	Fire Alarm Testing/Inspection - Spring La	225.00
SO048898	Fire Alarm Testing/Inspection - North Par	555.00
TOTAL VENDOR ALLEGIANT FIRE PROTECTION L		2,840.00
<b>VENDOR NAME: AMAZON CAPITAL SERVICES, INC.</b>		
196H-YXWL-4R6R	Copy Paper - 8.5"X11"	247.92
1PPY-FW9H-6TLJ	Salt & Pepper for PW	47.72
1NMN-LFN6-TRGL	Spin Wheel, Table Cloth, Class Wipes, Ha	193.83
1HHN-KGTF-1WG6	Rubber Wristbands for Giveaway Items	47.00
1QH7-WFQ7-VD96	Chain Saw Blades	68.97
1LX4-R93C-HFCR	Wireless Keyboard for Finance Director	29.73
1YCH-LPMF-LY9D	Gun Cleaning Supplies	61.26
13L7-3TMM-FNKP	Suda & Strzelczyk Retirement Items	39.94
TOTAL VENDOR AMAZON CAPITAL SERVICES, IN		736.37
<b>VENDOR NAME: AMERICAN PLANNING ASSOCIATION</b>		
294280	2023 APA Annual Membership_B Roesler	539.00
TOTAL VENDOR AMERICAN PLANNING ASSOCIA		539.00
<b>VENDOR NAME: AMERICAN PRINTING TECHNOLOGIES</b>		
23-LS03	03 2023 UB Print Service	465.00
23-LS03-P	03 2023 UB Postage	1,038.42
TOTAL VENDOR AMERICAN PRINTING TECHNOL		1,503.42
<b>VENDOR NAME: AMERICAN WELDING &amp; GAS, INC.</b>		
09121449	Forklift Propane	75.00
TOTAL VENDOR AMERICAN WELDING & GAS, IN		75.00
<b>VENDOR NAME: AMJ SPECTACULAR EVENTS</b>		
13380551-deposit	2023 Red White Boom_AMJ Spectacular E	3,482.50
TOTAL VENDOR AMJ SPECTACULAR EVENTS		3,482.50
<b>VENDOR NAME: ANNA VOLDMAN</b>		
20148930	BD Payment Refund	140.00
TOTAL VENDOR ANNA VOLDMAN		140.00
<b>VENDOR NAME: AT&amp;T</b>		
454794	Investigative Records Search	70.00
TOTAL VENDOR AT&T		70.00

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<b>VENDOR NAME: B &amp; F CONSTRUCTION CODE SERVICES</b>		
61077	Plan Review_680 Barclay Blvd_Relevant R	1,042.50
61024	Plan Review_970B Milwaukee_Sola Salon	992.50
61057	Plan Review_2000 Millbrook_LG Showroo	562.50
61030	Plan Review_255 Parkway Unit B_Good S	300.00
61076	Plan Review_295 Parkway Blvd_Tomahaw	320.00
TOTAL VENDOR B & F CONSTRUCTION CODE SE		3,217.50
<b>VENDOR NAME: BADGER METER</b>		
80120621	Water Meter Readings - February 2023	119.12
TOTAL VENDOR BADGER METER		119.12
<b>VENDOR NAME: BAKER TILLY VIRCHOW KRAUSE, LLP</b>		
BT2331548	FY2022 Audit Progress Payment #2	1,500.00
TOTAL VENDOR BAKER TILLY VIRCHOW KRAUSE		1,500.00
<b>VENDOR NAME: BASECAMP WEB SOLUTIONS</b>		
3803	DOCman Website Component	50.00
TOTAL VENDOR BASECAMP WEB SOLUTIONS		50.00
<b>VENDOR NAME: BAXTER &amp; WOODMAN INC.</b>		
0243705	LMO-2 Water Audit Assistance for 2022	660.00
0243714	2023 Paving Program Design	6,853.60
TOTAL VENDOR BAXTER & WOODMAN INC.		7,513.60
<b>VENDOR NAME: BENISTAR</b>		
03012023	March 2023 O65 Medical Premiums	2,300.00
TOTAL VENDOR BENISTAR		2,300.00
<b>VENDOR NAME: BHFX DIGITAL IMAGING</b>		
442427	Plotter Base Charge (01/01/2023-01/31/	140.40
TOTAL VENDOR BHFX DIGITAL IMAGING		140.40
<b>VENDOR NAME: BROOKS-ALLAN &amp; ASSOCIATES, INC.</b>		
46446	Ballistic vest badge and nametag - Revoy	42.00
TOTAL VENDOR BROOKS-ALLAN & ASSOCIATES,		42.00
<b>VENDOR NAME: BURRIS EQUIPMENT CO.</b>		
PS1020434-1	Old Kubota Excavator Coolant Hose	34.28
TOTAL VENDOR BURRIS EQUIPMENT CO.		34.28
<b>VENDOR NAME: COMCAST CABLE</b>		
March_April 23_21	March_April 2023 VH Internet_87711006	399.85
Feb_March 2023_0	Feb_March 2023 PW Internet_877110063	161.85
166405968	March 2023 SCADA_10 Park Ave	220.18
March_April 23_00	March_April 2023 VH Cable_8771 10 063	21.12
TOTAL VENDOR COMCAST CABLE		803.00
<b>VENDOR NAME: COMED</b>		
3427049011-02-2	Rt 23 Brampton 1-19-23 to 2-17-23	738.85
TOTAL VENDOR COMED		738.85
<b>VENDOR NAME: CONCENTRIC INTEGRATION, LLC</b>		
0243700	SCADA Maintenance	511.28
TOTAL VENDOR CONCENTRIC INTEGRATION, LL		511.28
<b>VENDOR NAME: DACRA TECH LLC</b>		

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<b>VENDOR NAME: DACRA TECH LLC</b>		
DT 2023-02-29	Feb. 2023 DACRA Ticketing System	1,600.00
TOTAL VENDOR DACRA TECH LLC		1,600.00
<b>VENDOR NAME: DELTA DENTAL OF ILLINOIS</b>		
1661482	March 2023 Vision Premiums	803.36
TOTAL VENDOR DELTA DENTAL OF ILLINOIS		803.36
<b>VENDOR NAME: DES PLAINES RIVER WATERSHED WORKGRP</b>		
00069224	DRWW Annual Membership Dues for 202	1,962.91
TOTAL VENDOR DES PLAINES RIVER WATERSHE		1,962.91
<b>VENDOR NAME: FEDEX</b>		
8-054-25057	DBP Samples Shipping Cost to Springfield	16.44
TOTAL VENDOR FEDEX		16.44
<b>VENDOR NAME: FOREMAN, JD</b>		
332265	Valve Parts for ESR	430.00
TOTAL VENDOR FOREMAN, JD		430.00
<b>VENDOR NAME: GLOEDE JASON</b>		
021723	Meal Reimbursement Report Writing Train	20.00
TOTAL VENDOR GLOEDE JASON		20.00
<b>VENDOR NAME: GRANITE TELECOMMUNICATIONS, LLC</b>		
593918877	March 01, 2023_POTS Line Conversion	163.45
TOTAL VENDOR GRANITE TELECOMMUNICATION		163.45
<b>VENDOR NAME: HAYES MECHANICAL LLC</b>		
22319	Expansion Pressure Tank for PW Office Ho	102.38
TOTAL VENDOR HAYES MECHANICAL LLC		102.38
<b>VENDOR NAME: HEADSET ADVISOR</b>		
174387	Headsets for New Phone System	1,976.00
TOTAL VENDOR HEADSET ADVISOR		1,976.00
<b>VENDOR NAME: HEALY ASPHALT CO, LLC</b>		
34996	Road Patch @ 26 Oxford	663.40
TOTAL VENDOR HEALY ASPHALT CO, LLC		663.40
<b>VENDOR NAME: ILACP</b>		
12933	Illinois Chiefs Annual Training Conference	429.00
TOTAL VENDOR ILACP		429.00
<b>VENDOR NAME: IMPACT NETWORKING, LLC</b>		
2895488	Dory, PW & PD Base Charge (03/02-04/0	311.99
TOTAL VENDOR IMPACT NETWORKING, LLC		311.99
<b>VENDOR NAME: IMRF</b>		
31461	02 2023 Member & Employer Contributio	47,459.84
TOTAL VENDOR IMRF		47,459.84
<b>VENDOR NAME: INNER SECURITY SYSTEMS</b>		
9309	Radio transmitter to fire dept - Public Wor	156.00
9343	Radio transmitter to fire dept - Village Hal	156.00
9340	Radio transmitter to fire dept - North Par	156.00

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<b>VENDOR NAME: INNER SECURITY SYSTEMS</b>		
9342	Radio transmitter to fire dept - Spring Lak	246.00
9341	Radio transmitter to fire dept - North Par	246.00
TOTAL VENDOR INNER SECURITY SYSTEMS		960.00
<b>VENDOR NAME: INTERDEV, LLC</b>		
CW1037764	KnowBe4 Security	4,744.22
MSP1037815	February 2023 IT Services	7,398.12
CW1037778	Duo Security and Sentinel One	770.86
TOTAL VENDOR INTERDEV, LLC		12,913.20
<b>VENDOR NAME: INTERSTATE BATTERY OF NORTH CHICAGO</b>		
832938	Truck 242 Battery	142.95
TOTAL VENDOR INTERSTATE BATTERY OF NORT		142.95
<b>VENDOR NAME: ISAAC RAY FORENSIC GROUP</b>		
2265	NIPAS Psychological Screening - Salkausk	395.00
TOTAL VENDOR ISAAC RAY FORENSIC GROUP		395.00
<b>VENDOR NAME: JONATHAN CASCONI</b>		
2023-02	Mileage Reimbursement for the ILCMA Wi	176.85
TOTAL VENDOR JONATHAN CASCONI		176.85
<b>VENDOR NAME: LAKE COUNTY DIV OF TRANSPORATION</b>		
430032800	4th Quarter Traffic Signal Maintenance (S	1,468.89
430033557	1st Quarter Traffic Signal Maintenance (D	1,735.25
TOTAL VENDOR LAKE COUNTY DIV OF TRANSPO		3,204.14
<b>VENDOR NAME: LAKE COUNTY PUBLIC WORKS</b>		
P22-0206B	Swr Cnt at 15-14-207-017 [Res], [303 Br	4,030.00
P22-0134B	Swr Cnt at [15-11-401-019], [Re], [102	4,030.00
P22-0205B	Swr Cnt at [15-14-207-018], [Res], [301	4,030.00
TOTAL VENDOR LAKE COUNTY PUBLIC WORKS		12,090.00
<b>VENDOR NAME: LAKE COUNTY RECORDER OF DEEDS</b>		
7957394	Lake County Recorder Fee_29 LinconInshr	50.00
7960894	Lake County Recording Fee_23 Middlebur	50.00
TOTAL VENDOR LAKE COUNTY RECORDER OF DE		100.00
<b>VENDOR NAME: LAUTERBACH &amp; AMEN</b>		
75593	Fiscal Year End 2022 GASB 74/75 Full Act	3,020.00
TOTAL VENDOR LAUTERBACH & AMEN		3,020.00
<b>VENDOR NAME: LEXISNEXIS RISK SOLUTIONS</b>		
1217074-2023022	Feb 2023 Phone, Intenet and Computer s	78.50
TOTAL VENDOR LEXISNEXIS RISK SOLUTIONS		78.50
<b>VENDOR NAME: LIBERTYVILLE, VILLAGE OF</b>		
6816	Admin. Adjudication Hearings Oct.-Dec. 2	716.50
TOTAL VENDOR LIBERTYVILLE, VILLAGE OF		716.50
<b>VENDOR NAME: LINCOLNSHIRE RIVERWOODS FPD</b>		
11471	Plan Review_475 Bond Street_Setna iO_P	870.00
11459	Plan Review_300 Tri State Suite 300_Quil	2,058.00
11467	Plan Review_2000 Milbrook_LG Showroo	372.00
11466	Plan Review_550 Barclay Blvd_HMart_P2	402.00

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<b>VENDOR NAME: LINCOLNSHIRE RIVERWOODS FPD</b>		
	TOTAL VENDOR LINCOLNSHIRE RIVERWOODS F	3,702.00
<b>VENDOR NAME: LINCOLNSHIRE VILLAGE-PETTY CASH</b>		
03132023	03/13/23 Petty Cash Reimbursements	149.21
	TOTAL VENDOR LINCOLNSHIRE VILLAGE-PETTY	149.21
<b>VENDOR NAME: MENARDS - LONG GROVE</b>		
97549	Materials for Garbage Can Install N/S Pat	55.97
	TOTAL VENDOR MENARDS - LONG GROVE	55.97
<b>VENDOR NAME: MICHAEL MERANDA JR.</b>		
230303	2/27/23 RVB/COW Mtgs	140.00
232402	2/21/23 ARB Mtg.	140.00
	TOTAL VENDOR MICHAEL MERANDA JR.	280.00
<b>VENDOR NAME: MUNICIPAL GIS PARTNERS, INC.</b>		
6853	GIS Staffing and Services - February 202	5,557.50
	TOTAL VENDOR MUNICIPAL GIS PARTNERS, INC.	5,557.50
<b>VENDOR NAME: N.BRANCH CHGO RIV WATERSHED WORKGRP</b>		
00069114	North Branch Chicago River Watershed W	2,549.83
	TOTAL VENDOR N.BRANCH CHGO RIV WATERSH	2,549.83
<b>VENDOR NAME: NAPA AUTO PARTS -WHEELING</b>		
124170	Truck 242 Strobe Light Bulb	28.58
	TOTAL VENDOR NAPA AUTO PARTS -WHEELING	28.58
<b>VENDOR NAME: O'HERRON CO INC</b>		
2255249	Uniform Shirts and Pants - Pankiewicz	439.54
2254644	Uniform Pants - Weadick	82.79
2256203	Uniform Shirts - Pankiewicz	110.97
2256201	Uniform Sweater - Pasierbek	147.58
	TOTAL VENDOR O'HERRON CO INC	780.88
<b>VENDOR NAME: OKEH ELECTRIC COMPAN</b>		
22-137B	Street Light Bore & Light Repair - Northa	9,462.00
22-137A	Street Light Bore & Light Repair - Surrey	3,712.00
	TOTAL VENDOR OKEH ELECTRIC COMPAN	13,174.00
<b>VENDOR NAME: PARAGON MICRO INC.</b>		
S3408719	2023 Computer Equip-2 Dell Optiplex 700	1,957.98
S3408714	2023 Computer Equipment_6 Dell Dockin	1,559.94
S3408713	2023 Computer Equipment_6 Dell Latitud	7,739.94
S3408717	2023 Misc Computer Equipment-2 Dell Op	2,609.98
	TOTAL VENDOR PARAGON MICRO INC.	13,867.84
<b>VENDOR NAME: PAYLOCITY</b>		
111630342	03/10/23 Pay Services	231.10
111530772_2	02/10/23 Pay Services	758.42
111587855	02/24/23 Pay Services	743.64
	TOTAL VENDOR PAYLOCITY	1,733.16
<b>VENDOR NAME: PRF GRAPHICS</b>		
1421	4 Bank Deposit Books-WS	54.41
1420	8 Bank Deposit Books-General	93.42
	TOTAL VENDOR PRF GRAPHICS	147.83



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<b>VENDOR NAME: PRI MANGEMENT GROUP</b>		
20494	Going Paperless Training - Maciareillo	204.99
TOTAL VENDOR PRI MANGEMENT GROUP		204.99
<b>VENDOR NAME: RADIO COMMUNICATIONS AND BEYOND</b>		
11762	Repair - Connectivity Issue with Squad La	740.27
11756	2-Way Radio Rehab	492.97
TOTAL VENDOR RADIO COMMUNICATIONS AND		1,233.24
<b>VENDOR NAME: RUSSO POWER EQUIPMENT</b>		
SPI20086884	Chainsaw Replacement Parts	101.97
TOTAL VENDOR RUSSO POWER EQUIPMENT		101.97
<b>VENDOR NAME: SECOND CHANCE CARDIAC SOLUTIONS</b>		
23-002-2213	Zoll Pediatric and Adult AED pads	751.86
TOTAL VENDOR SECOND CHANCE CARDIAC SOL		751.86
<b>VENDOR NAME: STANDARD INDUSTRIAL &amp; AUTOMOTIVE</b>		
WO-9392	2022 Vehicle Lift Inspections (Invoice for	560.00
TOTAL VENDOR STANDARD INDUSTRIAL & AUTO		560.00
<b>VENDOR NAME: STATE TREASURER</b>		
63262	Traffic Signal Maint. July - September 202	10,420.08
63080	Traffic Signal Maint. October - December	10,420.08
TOTAL VENDOR STATE TREASURER		20,840.16
<b>VENDOR NAME: TESKA ASSOCIATES, INC.</b>		
12993	2022 Comprehensive Plan Consulting Ser	8,950.00
TOTAL VENDOR TESKA ASSOCIATES, INC.		8,950.00
<b>VENDOR NAME: THE STEVENS GROUP</b>		
0180884	K. Covelli Deputy Chief Business Cards	102.85
0181245	Survey Cards	2,019.00
TOTAL VENDOR THE STEVENS GROUP		2,121.85
<b>VENDOR NAME: TIDE CLEANERS</b>		
02-322452	Fleet Uniform Garment Cleaning 2-27-23	20.97
02-322048	Fleet Uniform Garment Cleaning 2-23-23	6.99
02-322451	Fleet Uniform Garment Cleaning 2-27-23	20.97
02-322045	Fleet Uniform Garment Cleaning 2-23-23	6.99
02-322454	Fleet Uniform Garment Cleaning 2-27-23	4.50
02-322453	Fleet Uniform Garment Cleaning 2-27-23	6.99
02-320572	Fleet Uniform Garment Cleaning 2-7-23	20.97
01-322510	Fleet Uniform Garment Cleaning 1-24-23	4.50
02-320916	Fleet Uniform Garment Cleaning 2-10-23	20.97
01-322903	Fleet Uniform Garment Cleaning 1-27-23	20.97
02-321353	Fleet Uniform Garment Cleaning 2-14-23	13.98
02-321635	Fleet Uniform Garment Cleaning 2-17-23	20.97
02-320569	Fleet Uniform Garment Cleaning 2-7-23	20.97
02-321354	Fleet Uniform Garment Cleaning 2-14-23	13.98
01-322904	Fleet Uniform Garment Cleaning 1-27-23	20.97
01-322511	Fleet Uniform Garment Cleaning 1-24-23	13.98
02-320917	Fleet Uniform Garment Cleaning 2-10-23	27.96
01-321839	Fleet Uniform Garment Cleaning 1-18-23	6.99
02-321634	Fleet Uniform Garment Cleaning 2-17-23	20.97
01-322509	Fleet Uniform Garment Cleaning 1-25-23	13.98
TOTAL VENDOR TIDE CLEANERS		309.57

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<b>VENDOR NAME: T-MOBILE USA, INC</b>		
9524151726	Investigative Search - Tower Dump	25.00
TOTAL VENDOR T-MOBILE USA, INC		25.00
<b>VENDOR NAME: TUSK PROPERTY SERVICES</b>		
923	Snow Removal Contract South Village Gre	1,978.00
TOTAL VENDOR TUSK PROPERTY SERVICES		1,978.00
<b>VENDOR NAME: ULANOWSKI MATTHEW</b>		
020623-030323	Meal Reimbursement Staff & Command S	163.21
TOTAL VENDOR ULANOWSKI MATTHEW		163.21
<b>VENDOR NAME: ULINE</b>		
159988426	Paper Towels, Kleenex, Toilet Paper, Trash	975.00
TOTAL VENDOR ULINE		975.00
<b>VENDOR NAME: VERIZON WIRELESS</b>		
9929006854	02 2023 Cell Phone Svc	2,106.17
TOTAL VENDOR VERIZON WIRELESS		2,106.17
<b>VENDOR NAME: WEX BANK</b>		
87695194	02 2023 Fuel Purchases	4,979.92
TOTAL VENDOR WEX BANK		4,979.92
<b>VENDOR NAME: XEROX CORPORATION</b>		
018224596	Meme Base Charge (01/31/23-02/28/23)	58.23
018365310	Meme usage credit on invoice 017572875	(34.65)
018365311	Meme usage credit on invoice 017787176	(31.50)
018365312	Meme usage credit on invoice 017997735	(30.60)
018365313	Meme usage credit on invoice 018224596	(31.95)
018365314	Meme usage correction on invoice 01757	0.83
018365315	Meme usage correction on invoice 01778	0.84
018365316	Meme usage correction on invoice 01799	0.84
018365317	Meme usage correction on invoice 01822	0.83
018365318	Meme Base Charge (03/01/23-03/31/23)	26.99
018307322	Police Base Charge (02/01/23-02/28/23)	85.00
TOTAL VENDOR XEROX CORPORATION		44.86
<b>GRAND TOTAL:</b>		<b>203,912.12</b>



# VILLAGE OF LINCOLNSHIRE

## MINUTES REGULAR VILLAGE BOARD MEETING February 27, 2023

### Present:

Mayor Brandt - Remote	Trustee Grujanac
Trustee Harms Muth	Trustee Mitchell
Trustee Pantelis	Trustee Raizin
Trustee Wright – Arrived at 7:10 p.m.	<del>Village Clerk Mastandrea</del>
Village Attorney Simon	Village Manager Burke
Village Treasurer/Finance Director Rossi	Chief of Police Leonas
<del>Public Works Director Woodbury</del>	Assistant Village Manager/Community & Economic Development Director Roesler
Planning & Development Manager Zozulya	

### CALL TO ORDER

#### 1.0 ROLL CALL

The meeting start time was delayed due to technical difficulties synchronizing sound with the remote meeting participants.

Deputy Village Clerk Burke called the meeting to order at 7:06 p.m. and due to Mayor Brandt participating remotely, called for Trustee Grujanac to be appointed as Temporary Chair. Trustee Harms Muth moved, and Trustee Raizin seconded the motion to appoint Trustee Grujanac as Temporary Chair. Upon a voice vote the motion passed in favor of appointing Trustee Grujanac as Temporary Chair.

Deputy Village Clerk Burke called the roll.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 REPORTS OF OFFICERS

**3.1 Mayor's Report** – None

**3.2 Village Clerk's Report** – None

**3.3 Village Treasurer's Report**

**3.31 Revenue & Expense Budget Summary as of January 31, 2023**

Village Treasurer/Finance Director Rossi noted the Revenue and Expenditure summary is in the Board packet, and all revenues and expenditures were properly recorded for January 2023.

**3.4 Village Manager's Report**

**3.41 Recent Rain Events**

Village Manager Burke noted between late last week and overnight, there has been an accumulation of a little over 2" of rain. Public Works crews have been out responding to calls. Approximately 15 residents called with concerns about front and backyard flooding. Several residents in the Briarwood/Surrey/Durham area called with flooding

concerns due to a recent project in this area not yet complete. Village Manager Burke noted as a result of the work, there has been some standing water in areas that would not typically have water due to recent rains. Staff will continue to monitor this area through spring and summer, and will work with the residents if needed. Village Manager Burke reported earlier today, the river was expected to crest at approximately 11.2' which is a little below the "action phase" but it has already crested below this phase. Pumps are deployed on Wiltshire and Lincolnshire Drive in preparation if water needs to be pumped off the pavement.

#### **4.0 PAYMENT OF BILLS**

##### **4.1 Bills Presented for Payment on February 27, 2023, in the Amount of \$350,124.94**

A summary of February 27, 2023, bills was presented for payment with the total being \$350,124.94. The total amount is based on \$83,000 for General Fund; \$158,000 for Water & Sewer Fund; \$949 for Water & Sewer Improvement Fund; \$3,100 for Vehicle Maintenance Fund; \$231 for Storm Sewer Operating Fund; \$23,000 for Storm Sewer Improvement Fund; and \$80,000 for General Capital Fund.

Trustee Harms Muth moved, and Trustee Raizin seconded the motion to approve the bills dated February 27, 2023, as presented. The roll call was as follows:

Aye: Grujanac, Raizin, Wright, Pantelis, Mitchell, Harms Muth  
Nay: None  
Absent: None  
Abstain: None

Temporary Chair Grujanac declared the motion carried.

#### **5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)**

#### **6.0 CONSENT AGENDA**

*Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business."*

##### **6.1 Approval of the February 13, Regular Village Board Meeting Minutes**

##### **6.2 Approval of the February 13, 2023, Committee of the Whole Meeting Minutes**

##### **6.3 Approval of an Ordinance Approving Variances from Title 12 (Sign Control) of the Lincolnshire Village Code in the Commercial Sign District to Permit Wall Sign Letter Height Exceeding 24" and Sign Face Height Exceeding 36" (675 Milwaukee Avenue – Child First Academy)**

##### **6.4 Approval of a Resolution Reallocating the 2023 Lake County Private**

**Activity Bond Clearinghouse Cap to the Village of Buffalo Grove, Illinois, in the Amount of \$951,840 (Village of Lincolnshire)**

- 6.5 Approval of a Resolution Authorizing Publication of the 2023 Official Zoning District Map (Village of Lincolnshire)**
- 6.6 Approval of an Ordinance Making Appropriations to Defray all Necessary Expenses and Liabilities of the Village of Lincolnshire, Lake County, Illinois for Fiscal Year 2023 (Village of Lincolnshire)**
- 6.7 Approval of a Professional Services Agreement with Ciorba Group to Design Water Main for Lincolnshire Drive, Londonderry Lane, and Wiltshire Drive Capital Improvement Project in an Amount Not to Exceed \$104,289.50 (Village of Lincolnshire)**
- 6.8 Approval of a Professional Services Agreement with Sewertech LLC of Schaumburg, IL to Televiser and Clean Sanitary and Storm Sewer Mains in an Amount Not to Exceed \$63,330.50 (Village of Lincolnshire)**
- 6.9 Approval of a Professional Service Agreement with RJN Group, Inc. for Design Engineering Services in an Amount Not to Exceed \$87,000 (Village of Lincolnshire)**
- 6.10 Approval of an Agreement with Layne Company to Rehabilitate Water Pump #4 at the Westside Reservoir (Village of Lincolnshire)**
- 6.11 Approval of a 24-Month Agreement and Implementation of Flock Safety Products (Village of Lincolnshire)**
- 6.12 Waiver of Village Fees in the Amount of \$586.06 Related to a Ground Monument Sign Installation for Ascension of Our Lord Greek Orthodox Church (1207 & 24325 Riverwoods Road – Ascension of Our Lord Greek Orthodox Church)**

Trustee Wright moved, and Trustee Pantelis seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Grujanac, Raizin, Mitchell, Wright, Pantelis  
Nay: None  
Absent: None  
Abstain: Harms Muth

Temporary Chair Grujanac declared the motion carried.

**7.0 ITEMS OF GENERAL BUSINESS**

- 7.1 Planning, Zoning & Land Use**
- 7.2 Finance and Administration**
- 7.3 Public Work**
- 7.4 Police**
- 7.5 Parks and Recreation**
- 7.6 Judiciary and Personnel**

**8.0 REPORTS OF SPECIAL COMMITTEES**

**9.0 UNFINISHED BUSINESS**

**10.0 NEW BUSINESS**

**11.0 EXECUTIVE SESSION**

**12.0 ADJOURNMENT**

Trustee Harms Muth moved, and Trustee Raizin seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:14 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Bradly J. Burke  
Deputy Village Clerk



# VILLAGE OF LINCOLNSHIRE

## MINUTES COMMITTEE OF THE WHOLE MEETING February 27, 2023

Present:

Mayor Brandt - Remote  
Trustee Harms Muth  
Trustee Pantelis  
Trustee Wright  
Village Attorney Simon  
Village Treasurer/Finance Director Rossi  
~~Public Works Director Woodbury~~  
  
Planning & Development Manager Zozulya

Trustee Grujanac  
Trustee Mitchell  
Trustee Raizin arrived at 7:17 p.m.  
~~Village Clerk Mastandrea~~  
Village Manager Burke  
Chief of Police Leonas  
  
Assistant Village Manager/Community & Economic Development Director Roesler

### 1.0 ROLL CALL

Temporary Chair Grujanac called the meeting to order at 7:17 p.m., and Deputy Village Clerk Burke called the roll.

Village Attorney Simon noted Mayor Brandt is participating remotely.

### 2.0 ITEMS OF GENERAL BUSINESS

#### Planning, Zoning, and Land Use

#### **2.11 Pre-Application Review Regarding a Building Addition with Related Zoning Variances in the Industrial Zoning District for a Multi-Tenant Office/Industrial Building (121 Schelter Road – Fitzgerald Architecture Planning Design (on Behalf of TZ Properties LLC)**

Planning & Development Manager Zozulya provided a summary of a pre-application review regarding a building addition with related zoning variances in the Industrial Zoning District for a multi-tenant office/industrial building (121 Schelter Road – Fitzgerald Architecture Planning Design (on Behalf of TZ Properties LLC) including background, description, zoning changes, surrounding properties, and variances. Aside from the three variances, the proposal meets code, including the new 75% impervious surface ratio cap adopted for the Industrial-zoned properties in 2022. Planning & Development Manager provided information on third-party approvals and the approval process. Staff recommends the project be referred to the Architectural Review Board and Zoning Board.

Ms. Daniela Fitzgerald, Architect with Fitzgerald Architecture on behalf of TZ Properties LLC provided a presentation regarding the proposed pre-application review regarding a building addition with related zoning variances in the Industrial Zoning District for a multi-tenant office/industrial building including the site plan, variance requests,

interior plans and functionality for the proposed additions, and exterior elevations. Ms. Fitzgerald shared current pictures and renderings of the proposed building addition.

Trustee Wright asked if the lots north of the proposed project are non-conforming. Planning & Development Manager Zozulya confirmed that many of the nearby lots are non-conforming, and similar variances in the past have been approved by the Board.

Mayor Brandt stated her opinion she supports the requested variances and noted the project would improve the building.

Trustee Mitchell asked if the proposed parking lot in the back will be paved or gravel surface. Ms. Fitzgerald noted the parking lot will be paved. Trustee Mitchell noted the parking and a landscape buffer currently existing in the front of the building and asked if there was already a variance for this lot related to the front of the building. Planning & Development Manager Zozulya stated staff could not find any other approved variances; however, the way the parking lot sits in the front of the building would call for a variance if it were proposed to be installed today. Planning & Development Manager Zozulya noted the existing parking at the front of the building is considered legally non-conforming. Trustee Mitchell asked how much lead time the neighbors would get for the Public Hearing. Planning & Development Manager Zozulya stated the neighbors would receive at least 15-day notification before the Public Hearing.

It was the consensus of the Board to refer this item to the Architectural Review Board and Zoning Board.

2.2 Finance and Administration

2.3 Public Works

2.4 Public Safety

**2.41 Consideration and approval of an Ordinance Amending Section 3-3-2-3 of Title 3 (Business & License Regulations), Chapter 3 (Liquor Control) to Create a Class "B" Restaurant Liquor License (Good Sushi – 255 Parkway Drive, Suite P255B)**

Chief of Police Leonas provided a summary of an Ordinance amending Section 3-3-2-3 of Title 3 (Business & License Regulations), Chapter 3 (Liquor Control) to create a Class "B" Restaurant Liquor License (Good Sushi – 255 Parkway Drive, Suite P255B). The only thing pending is an inspection. If the Ordinance is approved tonight, it will wait to go on a consent agenda at a Regular Village Board meeting until after approval of the inspection.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.5 Parks and Recreation

2.6 Judiciary and Personnel



**3.0 UNFINISHED BUSINESS**

**4.0 NEW BUSINESS**

**5.0 EXECUTIVE SESSION**

**6.0 ADJOURNMENT**

Trustee Harms Muth moved, and Trustee Wright seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:39 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Bradly J. Burke  
Deputy Village Clerk