



# VILLAGE OF LINCOLNSHIRE

## MINUTES REGULAR VILLAGE BOARD MEETING April 10, 2023

Present:

Mayor Brandt - Remote	Trustee Grujanac
Trustee Harms Muth	Trustee Mitchell
Trustee Pantelis	Trustee Raizin
Trustee Wright	<del>Village Clerk Mastandrea</del>
Village Attorney Simon	Village Manager Burke
Village Treasurer/Finance Director Rossi	Chief of Police Leonas
<del>Public Works Director Woodbury</del>	Assistant Village Manager/Community & Economic Development Director Roesler
Planning & Development Manager Zozulya	Assistant Public Works Director/Village Engineer Dittrich

Management Analyst Cascone

### CALL TO ORDER

#### 1.0 ROLL CALL

Deputy Village Clerk Burke called the meeting to order at 7:00 p.m. and due to Mayor Brandt participating remotely, requested a motion for Trustee Grujanac to be appointed as Temporary Chair. Trustee Harms Muth moved, and Trustee Wright seconded the motion to appoint Trustee Grujanac as Temporary Chair. Upon a voice vote the motion passed in favor of appointing Trustee Grujanac as Temporary Chair.

Deputy Village Clerk Burke called the roll.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 REPORTS OF OFFICERS

##### 3.1 Mayor's Report

##### 3.1.1 Birchstone Grand Opening

Mayor Brandt noted she was not able to attend the Birchstone grand opening and thanked the Trustees and staff who attended.

##### 3.1.2 Re-Election/Election

Mayor Brandt congratulated Trustees Pantelis and Grujanac, as well as Village Clerk Mastandrea on their re-election to the Board as a result of the April 4 Consolidated Election. Mayor Brandt also congratulated Joe Kelly on being elected as a new Trustee. Mayor Brandt noted the results are not official; the county will need to confirm mail-in ballots, but it appears the results will hold firm. Mayor Brandt noted swearing-in of the Village Clerk; Trustees Pantelis and Grujanac; and herself, will take place on May 8. New Trustee elect Kelly will be sworn in on May 22.

##### 3.1.3 Economic Interest Statement

Mayor Brandt reminded the Board Economic Interest Statements are

due in Lake County on May 1.

### **3.14 Book Reading Event**

Mayor Brandt informed the Board there will be a Book Reading Event taking place on May 1 from 6 – 7:30 at Daniel Wright Junior High School.

### **3.2 Village Clerk's Report – None**

### **3.3 Village Treasurer's Report**

#### **3.31 Revenue & Expense Budget Summary as of February 28, 2023**

Village Treasurer/Finance Director Rossi noted the Revenue and Expenditure summary is in the Board packet, and all revenues and expenditures were properly recorded for February 2023.

### **3.4 Village Manager's Report**

#### **3.41 Public Works and Police Open House**

Village Manager Burke noted the inaugural Open House for Public Works and Police is scheduled for Saturday, April 29, 9 a.m. – 12 p.m. Public Works has several activities and exhibits for learning about Public Works. Police personnel will be featured in the Police Station at Village Hall and Public Works will be at their facility at 205 Schelter Road. There will be parking and shuttle buses between the two facilities for families wanting to attend both locations. All are encouraged to visit both locations, meet the two teams, and learn about the services delivered by both departments.

Trustee Grujanac asked if the information about the Open House has gone into the virtual schools' backpacks. Village Manager Burke confirmed the information has been shared in the virtual schools' backpacks and will be included with the upcoming utility bills.

## **4.0 PAYMENT OF BILLS**

### **4.1 Bills Presented for Payment on March 27, 2023, in the Amount of \$579,435.23**

A summary of March 27, 2023, bills was presented for payment with the total being \$579,435.23. The total amount is based on \$248,000 for General Fund; \$148,000 for Water & Sewer Fund; \$94,000 for Water & Sewer Improvement Fund; \$29,000 for Vehicle Maintenance Fund; \$1,900 for Storm Sewer Operating Fund; \$39,000 for Storm Sewer Improvement Fund; and \$16,000 for General Capital Fund.

Trustee Raizin moved, and Trustee Harms Muth seconded the motion to approve the bills dated March 27, 2023, as presented. The roll call was as follows:

Aye: Grujanac, Raizin, Wright, Pantelis, Mitchell, Harms Muth

Nay: None

Absent: None  
Abstain: None

Temporary Chair Grujanac declared the motion carried.

**4.2 Bills Presented for Payment on April 10, 2023, in the Amount of \$334,570.54**

A summary of April 10, 2023, bills was presented for payment with the total being \$334,570.54. The total amount is based on \$128,000 for General Fund; \$129,000 for Water & Sewer Fund; \$18,000 for Water & Sewer Improvement Fund; \$18,000 for Vehicle Maintenance Fund; \$550 for Sedgebrook SSA; \$700 for Storm Sewer Operating Fund; and \$38,000 for General Capital Fund.

Trustee Raizin moved, and Trustee Harms Muth seconded the motion to approve the bills dated April 10, 2023, as presented. The roll call was as follows:

Aye: Grujanac, Raizin, Wright, Pantelis, Mitchell, Harms Muth  
Nay: None  
Absent: None  
Abstain: None

Temporary Chair Grujanac declared the motion carried.

**5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)**

**6.0 CONSENT AGENDA**

*Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business."*

**6.1 Approval of the March 13, Regular Village Board Meeting Minutes**

**6.2 Approval of the March 13, 2023, Committee of the Whole Meeting Minutes**

**6.3 Approval of an Ordinance Disposing Surplus Property (Village of Lincolnshire)**

Trustee Pantelis moved, and Trustee Wright seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Grujanac, Raizin, Mitchell, Wright, Pantelis, Harms Muth  
Nay: None  
Absent: None  
Abstain: None

Temporary Chair Grujanac declared the motion carried.

**7.0 ITEMS OF GENERAL BUSINESS**

**7.1 Planning, Zoning & Land Use**

**7.2 Finance and Administration**

**7.3 Public Work**

**7.4 Police**

**7.41 Consideration and Approval an Ordinance Amending of Title 11 (Peace and Safety) Chapter 10 (Weapons Offenses) Section 2-1 (Unlawful Use of Weapons) to Permit Sanctioned Archery Events (Waiver of First Reading Requested - Village of Lincolnshire)**

Trustee Wright moved, and Trustee Harms Muth seconded the motion to approve a Waiver of the First Reading Requested for an Ordinance Amending Title 11 (Peace and Safety) Chapter 10 (Weapons Offenses) Section 2-1 (Unlawful Use of Weapons) to Permit Sanctioned Archery Events as presented. The roll call vote was as follows:

Aye: Grujanac, Raizin, Mitchell, Wright, Pantelis, Harms Muth

Nay: None

Absent: None

Abstain: None

Temporary Chair Grujanac declared the motion carried.

Chief of Police Leonas provided a summary of the proposed Ordinance amending Title 11 (Peace and Safety) Chapter 10 (Weapons Offenses) Section 2-1 (Unlawful Use of Weapons) to permit sanctioned archery events due to a group affiliated with Great Lakes Adaptive Sports Association (GLASA) seeking a home for their upcoming archery competition. Staff verified the event is sponsored by the USA Archery Club and that GLASA would obtain a permit through the Village. Staff recommends approval of amending the Ordinance to allow for only archery events/competitions hosted by sanctioned clubs and organizations.

Trustee Wright asked if the Ordinance would be the first step and then the next step be to verify locations for the events. Chief of Police Leonas noted the plan is to use North Park for the upcoming GLASA event. A discussion regarding the location of possible archery events and issuance of field usage permits followed. Village Manager Burke noted if someone came forward and wanted to host an event at Old Mill Park, given the proximity of houses, a permit would not be issued in that location. North Park is the only location that makes sense and would satisfy the need for parking.

Trustee Wright asked if the approval of this Ordinance would allow the Stevenson High School archery team to have an event at this location. Village Manager Burke stated if the Stevenson archery team is sanctioned by the USA Archery Club or if they made a request for a club tournament, there may be an opportunity for the Stevenson archery team to obtain a field use permit to host an event at North Park. They would also need to meet the field use permit requirements as well as public safety requirements.

Trustee Grujanac asked if the proposed Ordinance would allow anyone to practice archery in their backyard. Trustee Raizin stated the way she read the Ordinance was that you could practice archery on your property but would not be able to off your property without a permit. Chief of Police Leonas stated this would not allow anybody to practice archery in their backyard. Village Attorney Simon stated currently, the Ordinance does not place a lot of conditions on prohibition; it does not specify indoor or outdoor, the Ordinance states "Use or carrying a bow and arrow, crossbow, or underwater speargun within the Village limits, except under the supervision of the USA Archery State Association or during a Club tournament for which the Village has issued a permit." The Ordinance, as drafted, would not permit practicing archery in private backyards.

Assistant Public Works Director/Village Engineer Dittrich provided a layout map for the proposed event at North Park.

Trustee Raizin asked if a bow and arrow is considered a firearm. Village Attorney Simon noted it is considered a dangerous weapon.

A conversation regarding the language of the Ordinance ensued and the intent to allow for a sanctioned event only followed.

Trustee Raizin moved, and Trustee Pantelis seconded the motion to approve an Ordinance Amending Title 11 (Peace and Safety) Chapter 10 (Weapons Offenses) Section 2-1 (Unlawful Use of Weapons) to Permit Sanctioned Archery Events as presented. The roll call vote was as follows:

Aye: Grujanac, Raizin, Mitchell, Wright, Pantelis, Harms Muth  
Nay: None  
Absent: None  
Abstain: None

Temporary Chair Grujanac declared the motion carried.

**7.5 Parks and Recreation**  
**7.6 Judiciary and Personnel**

**8.0 REPORTS OF SPECIAL COMMITTEES**

**9.0 UNFINISHED BUSINESS**

**10.0 NEW BUSINESS**

**11.0 EXECUTIVE SESSION**

**12.0 ADJOURNMENT**

Trustee Harms Muth moved, and Trustee Wright seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:20 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Bradly J. Burke  
Deputy Village Clerk