



# VILLAGE OF LINCOLNSHIRE

## MINUTES REGULAR VILLAGE BOARD MEETING August 28, 2023

### Present:

Mayor Brandt	Trustee Grujanac
Trustee Kelly	<del>Trustee Mitchell</del>
Trustee Pantelis	Trustee Raizin
<del>Trustee Wright</del>	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Village Treasurer/Finance Director Rossi	Chief of Police Leonas
Public Works Director Woodbury	Assistant Village Manager/Community & Economic Development Director Roesler
Management Analyst McLaughlin	

### CALL TO ORDER

#### 1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

#### 2.0 PLEDGE OF ALLEGIANCE

#### 3.0 REPORTS OF OFFICERS

##### 3.1 Mayor's Report

##### 3.11 **Proclamation Recognizing the Public Service of Public Works Department Employee Roland Bibat**

Mayor Brandt read the proclamation recognizing the Public Service of Public Works Department employee Roland Bibat.

Public Works Director Woodbury noted accomplishments of over 30 years of dedicated service to the Village of Lincolnshire of Roland Bibat. Public Works Director Woodbury presented Roland Bibat with a street sign in his name.

Village Manager Burke provided details about Roland's connection to the community noting it is second to none and shared highlights of Roland's dedication and career with the Village of Lincolnshire. Village Manager Burke presented Roland Bibat with retirement gifts from the Village of Lincolnshire.

Mayor Brandt thanked Roland Bibat for his service to the Village of Lincolnshire.

Roland thanked the Board and staff.

##### 3.12 **Swearing in of Police Officer Jarred Winandy**

Chief of Police Leonas introduced and provided background information regarding new Police Officer Jarred Winandy who will be attending the

Police Academy in September.

Jarred Winandy thanked his family for attending the swearing-in.

Mayor Brandt administered the Oath of Office to new Police Officer Jarred Winandy.

Chief of Police Leonas requested Officer Winandy attest to service under the International Association of Chief of Police Oath of Honor.

Police Officer Winandy’s mother presented him with his Police Badge.

Police Officer Winandy thanked the Mayor, the Board, and all in attendance for the opportunity to serve the Village of Lincolnshire.

**3.2 Village Clerk’s Report – None**

**3.3 Village Treasurer’s Report – None**

**3.4 Village Manager’s Report**

**3.41 Management Analyst Yates McLaughlin**

Village Manager Burke introduced Yates McLaughlin as the new Management Analyst in the Village Manager’s Office.

**3.42 Clark Mosquito**

Village Manager Burke informed the Board that Clark Mosquito will be conducting a mosquito abatement tonight from dusk to dawn. Messages have been posted on social media.

**3.43 Stevenson Fall Festival Fireworks**

Village Manager Burke noted Stevenson High School will be hosting a firework display on September 9 as part of their fall school event.

**3.44 Comprehensive Plan Steering Committee**

Village Manager Burke noted the Comprehensive Plan Steering Committee met last Thursday to discuss subarea plans. Teska, the Village’s planning consultant for this project will be at the September 11 Board meeting to provide a brief Comprehensive Plan update.

**3.45 Budget Workshop Meetings**

Village Manager Burke informed the Board that he sent an email prior to tonight’s meeting regarding budget workshop dates with two proposed dates for late October, and early November.

**4.0 PAYMENT OF BILLS**

**4.1 Bills Presented for Payment on August 28, 2023, in the Amount of \$964,565.39**

A summary of August 28, 2023, bills were presented for payment with the total being \$964,565.39. The total amount is based on \$215,000 for the General Fund; \$165,000 for the Water & Sewer Fund; \$384,000 for Motor Fuel Tax; \$20,000 for the Water & Sewer Improvement Fund; \$8,000 for the Vehicle Maintenance Fund; \$2,000 for the Storm Sewer Operating Fund; \$15,000 for Storm Sewer Improvement Fund; and \$153,000 for the General Capital Fund.

Trustee Grujanac moved, and Trustee Raizin seconded the motion to approve the bills dated August 28, 2023, as presented. The roll call was as follows:

Aye: Grujanac, Raizin, Kelly, Pantelis  
Nay: None  
Absent: Mitchell, Wright  
Abstain: None

Mayor Brandt declared the motion carried.

**5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)**

**6.0 CONSENT AGENDA**

*Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business."*

**6.1 Approval of August 14, 2023, Regular Village Board Meeting Minutes**

**6.2 Approval of August 14, 2023, Committee of the Whole Meeting Minutes**

**6.3 Approval of a Resolution Amending the Electronic Attendance Meeting Policy (Village of Lincolnshire)**

Trustee Kelly stated he did not see an attached exhibit for item 6.3. Village Manager Burke noted the exhibit would have been in the prior Committee of the Whole Meeting agenda packet. Village Manager Burke stated the policy in Exhibit 6.3 was updated due to state law changes in the Open Meetings Act. There were three reasons previously allowed under the Open Meetings Act to permit electronic attendance at public meetings. However, this spring the state legislature added childcare as a permissible reason for remote attendance. If a Board member needs to miss a meeting due to care for a child, this now qualifies as a reason to attend a meeting electronically. A brief discussion of the process and form to submit for remote participation followed.

Trustee Grujanac moved, and Trustee Pantelis seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Grujanac, Pantelis, Kelly, Raizin  
Nay: None  
Absent: Mitchell, Wright

Abstain: None

Mayor Brandt declared the motion carried.

**7.0 ITEMS OF GENERAL BUSINESS**

**7.1 Planning, Zoning & Land Use**

**7.1.1 Approval of a Non-Residential Yard Fence (Snap-On Technologies)**

Assistant Village Manager/Community & Economic Development (CED) Director Roesler provided a summary of a request from 420 Barclay Boulevard to install a security fence for their employee outdoor dining and break area.

Trustee Grujanac moved, and Trustee Raizin seconded the motion to approve a Non-Residential Yard Fence (Snap-On Technologies) as presented. The roll call vote was as follows:

Aye: Grujanac, Pantelis, Kelly, Raizin  
Nay: None  
Absent: Mitchell, Wright  
Abstain: None

Mayor Brandt declared the motion carried.

**7.2 Finance and Administration**

**7.3 Public Work**

**7.4 Police**

**7.5 Parks and Recreation**

**7.6 Judiciary and Personnel**

**8.0 REPORTS OF SPECIAL COMMITTEES**

**9.0 UNFINISHED BUSINESS**

**10.0 NEW BUSINESS**

**11.0 EXECUTIVE SESSION**

**12.0 ADJOURNMENT**

Trustee Grujanac moved, and Trustee Kelly seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:25 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk