



VILLAGE OF LINCOLNSHIRE

MINUTES ARCHITECTURAL REVIEW BOARD MEETING Tuesday, August 15, 2023

Present:

Chair Kennerley

Member McCall

Member Santosuosso

Member Killedar

Alternate Member Malhotra

Member Hefner (Arrived at 7:04 p.m.)

Member Orzeske

Trustee-Liaison Raizin (Arrived at 7:11 p.m.)

Planning & Development Manager Zozulya

1.0 ROLL CALL

Chair Kennerley called the meeting to order at 7:00 p.m., and Planning & Development Manager (PDM) Zozulya called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Approval of the minutes of the Special Architectural Review Board (ARB) meeting held on Tuesday, July 18, 2023

Member Santosuosso noted one of the conditions made by the ARB at the July 18 meeting was for the petitioner will provide a rendering or a drone view from the Northwest office park looking at the North dock of building 2 to ensure they have the right screening. The minutes do not reflect it.

Member Santosuosso moved and Member Killedar seconded the motion to approve the minutes as amended for the Tuesday, July 18, 2023, ARB meeting. The motion passed unanimously by voice vote.

PDM Zozulya declared the motion carried as amended.

3.0 ITEMS OF GENERAL BUSINESS

3.1 **Review and Recommendation of a Non-Residential Yard Fence (420 Barclay Boulevard – Snap-On Technologies)**

PDM Zozulya provided a staff review of the petition for approval of a non-residential yard fence for Snap-On Technologies ("Snap-On") at 420 Barclay Boulevard.

PDM Zozulya stated that all non-residential fences require review by the ARB, recommendation to the Village Board, and final approval by the village board.

PDM Zozulya described the proposed fence as a six-foot-tall open style ornamental metal fence to provide security around the existing patio

area leading to the employee cafeteria. Snap-On indicated the area presented security challenges and their internal audit strongly recommended a fence be installed.

PDM Zozulya stated staff did not have any concerns about the fence specifications and thought it was quite low impact and not visible from Barclay Boulevard and invited Gary Stefanik from Snap-On to provide more details.

Mr. Stefanik explained Snap-On is required to have a security review every other year. The recent review noted the outdoor patio area was exposed and employees were not protected when eating lunch there.

Mr. Stefanik provided a letter and recommendations from their security consultant to install a minimum 6-foot fence for security. Mr. Stefanik described the proposed fence as an ornamental metal fence from the manufacturer Montage in a classic style with spear tips. Mr. Stefanik provided photos of the existing patio area and a rendering of what the fenced area would look like and said they would be open to adding more landscaping if required.

Chair Kennerley asked if the gate would always be locked.

Mr. Stefanik responded by stating the gate would always be locked. Employees will be able to exit through the gate but will not be able to reenter.

Chair Kennerley asked whether an alarm would sound if the gate was used.

Mr. Stefanik stated no alarm was planned.

Member Orzeske wondered about the insurance implications with pointed tips on the fence.

Mr. Stefanik stated they would check with their insurance carrier.

Member Hefner asked about access for people with mobility issues and stated the gate would need to be wide enough and the crash bar at an accessible height.

Mr. Stefanik stated he would confirm accessibility would meet all code requirements.

Member Santosuosso asked about the table and chairs set up as in the photo.

Mr. Stefanik stated all tables and chairs will be moved inside the fence.

Member Hefner had concerns about the snow/ ice accumulation on either side of the fence gate.

Mr. Stefanik acknowledged this would need to be addressed with their snow removal contractor.

Member Orzeske moved, and member Killedar seconded the motion to approve the non-residential fence for Snap-On Technologies at 420 Barclay Boulevard with the following conditions:

1. Review the insurance policy regarding the pointed fence finials.
2. Ensure the fence gate meets ADA requirements.
3. Consider additional landscaping near the fence gate to reduce snow accumulation.

AYES: Kennerley, Hefner, Killedar, McCall, Orzeske

NAYS:

ABSENT:

ABSTAIN:

PDM Zozulya declared the motion carried.

4.0 UNFINISHED BUSINESS

PDM Zozulya stated that Panattoni would be returning to the ARB in September to address changes after receiving feedback from the ARB in July.

PDM Zozulya stated that the other item of unfinished business was a pending text amendment to the Village's Sign Code to allow electronic message board signs for government entities.

5.0 NEW BUSINESS

Chair Kennerley stated ARB Member Krishna Killedar will be moving out of Lincolnshire and leaving the ARB. Chair Kennerley thanked Member Killedar for his contributions to the ARB and stated that if anyone is interested in joining the ARB, they should contact PDM Zozulya who will send them a volunteer application.

6.0 CITIZENS COMMENTS

7.0 ADJOURNMENT

The meeting was adjourned at 7:30 p.m.

Minutes submitted by Shannon Latham, Administrative Assistant,
Community & Economic Development.