



VILLAGE OF LINCOLNSHIRE

MINUTES COMMITTEE OF THE WHOLE MEETING October 9, 2023

Present:

~~Mayor Brandt~~
Trustee Kelly
Trustee Pantelis
Trustee Wright
Village Attorney Simon
Village Treasurer/Finance Director Rossi
Public Works Director Woodbury

Planning & Development Manager Zozulya

Trustee Grujanac
Trustee Mitchell
Trustee Raizin
Village Clerk Mastandrea
Village Manager Burke
~~Chief of Police Leonas~~

~~Assistant Village Manager/Community & Economic Development Director Roesler~~

1.0 ROLL CALL

Temporary Chair Wright called the meeting to order at 7:10 p.m., and Village Clerk Mastandrea called the roll.

2.0 ITEMS OF GENERAL BUSINESS

2.1 Planning, Zoning, and Land Use

2.11 Consideration of an Ordinance Regarding Sign Variances from Title 12 (Sign Control), Section 12-9-1 (Table 1) of the Lincolnshire Village Code in the Office/Industrial Sign District (500 Tower Parkway – Carl A. Haas Automobile Imports/Newman Haas Racing)

Planning & Development Manager Zozulya summarized the Ordinance regarding sign variances from Title 12 (Sign Control), Section 12-9-1 (Table 1) of the Lincolnshire Village Code in the Office/Industrial Sign District noting Carl A. Haas Automobile Imports/Newman Haas Racing ("Newman Haas"), seeks approval of the sign height, width, and area variances for their existing, legally nonconforming ground monument identification sign.

Trustee Mitchell asked if there had been any complaints about the sign. Planning & Development Manager Zozulya stated there have been no complaints.

Trustee Grujanac noted she would be in favor of the request.

Trustee Mitchell asked if there would be an expiration to the variances. Planning & Development Manager Zozulya stated no, the Village will memorialize the sign with existing conditions in perpetuity. If they were to remove the current sign and install a new sign, any new sign would need to conform to the current code.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.2 Finance and Administration

2.21 Receipt of Marketing Partnership Update from Visit Lake County (Visit Lake County)

Village Manager Burke introduced Maureen Reidy, Visit Lake County President, John McGuire from Visit Lake County, Brad Lajoie, General Manager, and Michael Farris, Vice President of Commercial Strategy with Lincolnshire Marriott Resort.

Ms. Reidy provided a marketing partnership update from Visit Lake County including an overview of Visit Lake County, the economic impact of tourism in Lake County, marketing initiatives, and group business. Ms. Reidy shared the direct economic benefits of the work of Visit Lake County to Lincolnshire hotels.

Mr. Lajoie thanked Visit Lake County and the Village for all they do to promote Marriott Lincolnshire.

Mr. Farris provided a presentation regarding the Marriott Lincolnshire Resort and the benefits received from the American Rescue Plan Act (ARPA). Mr. Farris noted Visit Lake County's use of ARPA funds to incentivize group business at the Marriot Lincolnshire Resort is appreciated.

Trustee Wright asked about group sizes represented in the ARPA and how many individuals make up a group. Mr. Farris stated it is a wide range but most groups consist of 100 – 200.

Mr. Lajoie provided information on the Marriott Theater and the 2024 show season.

Trustee Wright suggested Marriott use TikTok and QR codes more to engage and attract a younger population.

2.22 PUBLIC ANNOUNCEMENT – Consideration of the Estimated Amount to be Raised by Ad Valorem Taxes for the 2023 Tax Levy to be Collected in Fiscal Year 2024 (Village of Lincolnshire)

Treasurer/Finance Director Rossi provided a presentation regarding the estimated amount to be raised by Ad Valorem Taxes for the 2023 Tax Levy to be collected in Fiscal Year 2024 including the tax levy process, the estimated equalized assessed value of \$708,980,220 which is 4.88% higher than last year, tax levy history, and tax year 2023 tax rate options.

Trustee Mitchell asked who sets the tax rate options. Village Manager Burke stated these are options staff develops and noted the rate will be discussed further when the Board meets to discuss the draft budget.

Treasurer/Finance Director Rossi continued the presentation with a chart highlighting Lincolnshire's municipal property tax rate versus comparable communities, the tax levy rate of Lake County Municipalities with populations over 5,000, and predominate rate of all taxing bodies.

A brief conversation regarding the current tax rate, taxing district applicable to Lincolnshire residents, local school property tax rates, and possibly increasing the rate followed.

Trustee Raizin suggested the Village share more broadly that Lincolnshire's municipal tax rate is the lowest of all the municipalities feeding into the local school districts. The Board requested Long Grove be included in the predominate rate slide since they feed into Stevenson High School to see where Lincolnshire stacks up compared to all municipalities represented in D125's student population.

Treasurer/Finance Director Rossi continued his presentation stating if Lincolnshire increases the tax rate, the Village's predominant rate will still be in the bottom 1/3 of municipalities in Lake County with a population of over 5,000 and the residential impact of the tax rate options proposed.

Trustee Kelly asked if other municipalities in the area are raising their rates. Treasurer/Finance Director Rossi stated Lincolnshire is unique in that the Village levies for a rate, and most municipalities in Lake County levy a flat dollar amount. Treasurer/Finance Director Rossi noted the Village calculates for a rate, and then once the final equalized assessed value (EAV) comes out, that will calculate how much actual property tax revenue the Village receives. Treasurer/Finance Director Rossi noted most municipalities do increase their levy annually. The amount levied by each municipality changes year to year; however, a lot is affected by needed contributions to police pensions because most municipalities like Lincolnshire fund their police pensions and IMRF via property tax receipts.

Village Attorney Simon stated it also depends in some part on whether the community is a home rule community or not. Lincolnshire is a Home Rule community, and this provides the ability for the community to pick a rate and levy it. Attorney Simon noted there are no restrictions that limit the amount of levy the Village can request. Non-Home Rule communities that are generally smaller in size are limited by state law in the amount the levy can increase year over year. The property tax system is set up to put pressure on smaller communities and for them to ask for the most levy they are allowed to receive. Being home rule helps increase flexibility, which is why Lincolnshire has been able to keep the rate stable for so long, and just capture all the new value year over year.

A conversation regarding the different tax rate options proposed followed.

Treasurer/Finance Director Rossi continued his presentation with alternative levy comparisons.

Trustee Kelly asked what police protection expenses are. Treasurer/Finance Director Rossi noted police protection expenses cover mostly Police Department salaries, but technically any police-related expenses can fall within this category.

Treasurer/Finance Director Rossi stated the Public Hearing for the Estimated Amount to be Raised by Ad Valorem Taxes for the 2023 Tax Levy to be Collected in Fiscal Year 2024 will be held on November 13 with anticipated approval on November 17.

2.3 Public Works

2.31 Consideration of Approval of a Contract with the Lowest Responsible Bidder, Yellowstone Landscape of Wauconda, Illinois for Contractual Tree Acquisition and Planting (Village of Lincolnshire)

Public Works Director Woodbury summarized the contract with the lowest responsible bidder, Yellowstone Landscape, for contractual tree acquisition and planting.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.32 Consideration of Approval of a Contract with the Lowest Responsible Bidder, McCloud Aquatics of Elburn, Illinois for Contractual Pond Maintenance and Weed Control Services at Village Owned Ponds (Village of Lincolnshire)

Public Works Director Woodbury summarized the contract with the lowest responsible bidder, McCloud Aquatics for contractual pond maintenance and weed control services at village-owned ponds.

Trustee Mitchell asked what the cost was this year. Public Works Director Woodbury stated it was roughly \$12,000.

Trustee Kelly asked if staff ever found out what happened with all the dead fish in the Village Hall pond. Public Works Director Woodbury stated staff met with the contractor on several occasions. They claimed the fish die-off was related to air levels and the water levels of the pond. The good news is the contractor is going to restock the pond on Thursday of this week at no charge.

Trustee Kelly suggested staff talk to McCloud Aquatics about the situation.

Village Attorney Simon asked if the bid prices for each year are firm. Public Works Director Woodbury confirmed they are firm.

A conversation regarding the location of Village-owned ponds and fishing the ponds as catch and release followed.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

- 2.4 Public Safety
- 2.5 Parks and Recreation
- 2.6 Judiciary and Personnel

3.0 UNFINISHED BUSINESS

3.1 North Park

Trustee Kelly asked about issues at North Park.

Village Manager Burke provided an update regarding the Police Department monitoring the situation of individuals preparing food, violations of litter removal, and the improper use of the park facilities. The individuals have not come back to use the park since the previous week, and Police personnel continue to routinely monitor and patrol the park.

A brief conversation regarding the situation in the parks and monitoring park usage followed. Public Works Director Woodbury noted Chief of Police Leonas committed to officers patrol every hour after 6 p.m. and throughout the weekend until the issue is corrected.

Trustee Mitchell asked if large groups at the park needed a permit and if so what number of people would constitute a permit. Village Manager Burke noted groups of thirty or more require a permit.

A conversation regarding litter removal code requirements followed.

Village Manager Burke noted staff may recommend revisions to the Park Code; however, staff would recommend monitoring how enforcing existing regulations goes in addressing the situation.

4.0 NEW BUSINESS

4.1 Boo Bash

Trustee Raizin asked if staff had any information about Boo Bash to share. Village Manager Burke stated he would get information to the Board regarding the event and volunteering opportunities at the event.

4.2 Trick or Treat Hours

Trick or Treat hours are October 31 from 4 – 8 p.m.

4.3 Fall Decorations

The Board noted how nice the fall decorations look around the Village.

4.4 Street Signs

Village Manager Burke noted the new Village Hall entry street sign has been installed. A brief conversation regarding the installation of the other new signs

followed.

5.0 EXECUTIVE SESSION

6.0 ADJOURNMENT

Trustee Grujanac moved, and Trustee Mitchell seconded the motion to adjourn. The voice vote was unanimous, and Temporary Chair Wright declared the meeting adjourned at 8:12 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk