



VILLAGE OF LINCOLNSHIRE

AGENDA **REGULAR VILLAGE BOARD MEETING** **Village Hall - Board Room** **Monday, November 27, 2023** **7:00 p.m.**

CALL TO ORDER

1.0 ROLL CALL

2.0 PLEDGE OF ALLEGIANCE

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.2 Village Clerk's Report

3.3 Village Treasurer's Report

3.4 Village Manager's Report

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on November 27, 2023, in the Amount of \$410,180.64

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)

6.0 CONSENT AGENDA

Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".

6.1 Approval of the November 13, 2023, Regular Village Board Meeting Minutes

6.2 Approval of the November 13, 2023, Committee of the Whole Meeting Minutes

6.3 Approval of an Ordinance Granting Variances from Sections 6-8b-7 (Building Setback); 6-11-2(b)(3)(a) (Parking Setback); 6-11-2(e)(4) (Building Foundation Landscape Area Width), and 6-15-3(e)(2)(a) (Ground-Mounted Equipment Setback) of the Lincolnshire Village Code (121 Schelter Road – Fitzgerald Architecture Planning Design on behalf of TZ Properties LLC)

6.4 Approval of an Ordinance Amending Title 1 (Administration), Chapter 6 (Village Officers and Employees) of the Lincolnshire Village Code to Amend the Lincolnshire Employee Handbook Regarding the Paid Leave for All Workers Act (Village of Lincolnshire)

6.5 Approval of the 2024 Village Calendar and Meeting Schedule (Village of Lincolnshire)

- 6.6 Approval of an Agreement with Municipal GIS Partners, Inc. of Des Plaines, Illinois for Geographic Information System Mapping Services for 2024 (Village of Lincolnshire)
- 6.7 Approval of a Contract with Native Restoration Services, Inc. of Lake Bluff, Illinois for Natural Areas Maintenance and Controlled Burning Services (Village of Lincolnshire)
- 6.8 Approval of a Contract with City Escape Garden and Design, LLC. of Chicago, IL for Landscape Corridor/Parks Mowing and Planting Bed Maintenance Services (Village of Lincolnshire)
- 6.9 Approval of a Resolution Pertaining to Regulation of Traffic and Parking on Beaconsfield Homeowners Condominium Association Corporation Property (Beaconsfield of Lincolnshire Homeowners Condominium Association Corporation)

7.0 **ITEMS OF GENERAL BUSINESS**

7.1 Planning, Zoning & Land Use

7.2 Finance and Administration

7.3 Public Works

7.4 Police

7.41 Approval of an Ordinance Amending Title 11 (Peace and Safety), Chapter 2 (Minors) of the Lincolnshire Village Code Pertaining to Social Hosting (Village of Lincolnshire)

7.5 Parks and Recreation

7.6 Judiciary and Personnel

8.0 REPORTS OF SPECIAL COMMITTEES

9.0 UNFINISHED BUSINESS

10.0 NEW BUSINESS

11.0 EXECUTIVE SESSION

12.0 ADJOURNMENT

PUBLIC PARTICIPATION OPTIONS

• **View/Listen**

- Watch live on the Village Facebook page (<https://www.facebook.com/VillageofLincolnshire>).

• **Public Comment**

- Participants may provide public comment per the Village Board's [Rules for Public Comment](#) which can be found on the Village website on the "Transparency" webpage.

Reasonable accommodations/auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847-883-8600) 48 hours in advance if you need special accommodations to attend. Regular Village Board meetings will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so.



VILLAGE OF
LINCOLNSHIRE

AGENDA ITEM 4.1

**BILLS PRESENTED FOR PAYMENT
11/27/2023**

General Fund	\$	142,185.21
Water & Sewer Fund	\$	180,724.95
Motor Fuel Tax		
Water & Sewer Improvement Fund		
Fraud, Alcohol, Drug Enforcement		
Vehicle Maintenance Fund	\$	6,182.19
Park Development Fund		
Sedgebrook SSA		
Storm Sewer Operating Fund	\$	2,090.77
Storm Sewer Improvement Fund	\$	2,900.00
General Capital Fund	\$	76,097.52
Grand Total	\$	410,180.64

Brad Burke, Village Manager

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
INVOICE DUE DATES 11/14/2023 - 11/27/2023
JOURNALIZED
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: A T & T		
148060081-09-23	NP Internet Svc - Past Due Charges to Bri	376.69
TOTAL VENDOR A T & T		376.69
VENDOR NAME: ADOBE SYSTEMS INCORPORATED		
2584184443	October 2023 Creative Cloud	53.11
TOTAL VENDOR ADOBE SYSTEMS INCORPORATE		53.11
VENDOR NAME: ADVANCED BUSINESS GR		
1777	November 2023 VPN Site-to-Site	125.00
TOTAL VENDOR ADVANCED BUSINESS GR		125.00
VENDOR NAME: AIDAN FEDYNIAK		
11082023	Water License Class Mileage Reimburse	64.84
TOTAL VENDOR AIDAN FEDYNIAK		64.84
VENDOR NAME: ALLEGIANT FIRE PROTECTION LLC		
SO058880	Fire Extinguisher Testing	2,090.00
TOTAL VENDOR ALLEGIANT FIRE PROTECTION L		2,090.00
VENDOR NAME: AMAZON CAPITAL SERVICES, INC.		
1PPCJ-NRDV-C7NY	2024 Calnedars, White Board, Laminating	168.61
TOTAL VENDOR AMAZON CAPITAL SERVICES, IN		168.61
VENDOR NAME: AMERICAN PLANNING ASSOCIATION		
136582	AICP & APA Membership_Illinois Chapter_	668.00
TOTAL VENDOR AMERICAN PLANNING ASSOCIA		668.00
VENDOR NAME: AMERICAN PRINTING TECHNOLOGIES		
23-LS11	11 2023 UB Print Service	465.00
23-LS11-P	11 2023 UB Postage	1,083.67
TOTAL VENDOR AMERICAN PRINTING TECHNOL		1,548.67
VENDOR NAME: AMERICAN WATER WORKS		
8814458540	AWWA Membership Renewal for Mueller	244.00
TOTAL VENDOR AMERICAN WATER WORKS		244.00
VENDOR NAME: ARLINGTON HEIGHTS FORD		
117769H	Front & Rear Pads/Rotors for Truck# 241	830.71
TOTAL VENDOR ARLINGTON HEIGHTS FORD		830.71
VENDOR NAME: B & F CONSTRUCTION CODE SERVICES		
63216	Plumbing Plan Review_275 Parkway Ste 2	210.00
TOTAL VENDOR B & F CONSTRUCTION CODE SE		210.00
VENDOR NAME: BOLLINGER, LACH & ASSOC		
22938-5	Briarwood Drainage Improvements Phase	2,900.00
TOTAL VENDOR BOLLINGER, LACH & ASSOC		2,900.00
VENDOR NAME: BONTA ITALIAN MARKET		
51	Special Committee of the Whole 2024 Bu	180.55
TOTAL VENDOR BONTA ITALIAN MARKET		180.55
VENDOR NAME: CALEB COCKRUM		
11082023	Water License Class Mileage Reimburse	64.84

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
INVOICE DUE DATES 11/14/2023 - 11/27/2023
JOURNALIZED
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: CALEB COCKRUM		
	TOTAL VENDOR CALEB COCKRUM	64.84
VENDOR NAME: CHICAGOLAND PAVING		
237301-F	2023 Bike Path Resurfacing	71,953.40
	TOTAL VENDOR CHICAGOLAND PAVING	71,953.40
VENDOR NAME: COMCAST		
0211371	Nov 6 - Dec 5 Village Hall Internet	404.85
	TOTAL VENDOR COMCAST	404.85
VENDOR NAME: COMED		
6123019023-11-2	Electric for Rate 23 Street Lighting 9-29-	640.33
268410000-10-23	Electric for 207 Northampton Sanitary Su	57.11
0777044014-10-2	Electric for Old Mill Liftstation 9-29-23 to	95.89
	TOTAL VENDOR COMED	793.33
VENDOR NAME: CONSTELLATION NEWENERGY, INC.		
66810719501	Electric Supply for North Park 9-29-23 to	3,657.30
66779578801	Electric Supply for Spring Lake Park 9-28-	67.80
66779667201	Electric Supply for Londonderry Liftstation	322.65
66779616801	Electric Supply ESR 9-28-23 to 10-27-23	3,810.51
66779632801	Electric Supply WSR 9-28-23 to 10-27-23	3,032.74
	TOTAL VENDOR CONSTELLATION NEWENERGY, I	10,891.00
VENDOR NAME: CULVERS		
680817	Custard - S. Marciariello's Going Away	92.70
	TOTAL VENDOR CULVERS	92.70
VENDOR NAME: ELECTRIC CONDUIT CONSTRUCTION CO.		
23-2425	Marriott & Milwaukee Street Light Repairs	7,764.52
	TOTAL VENDOR ELECTRIC CONDUIT CONSTRUC	7,764.52
VENDOR NAME: EVENTBRITE		
7953115949	Asset Management Seminar on 10-26-23	44.52
	TOTAL VENDOR EVENTBRITE	44.52
VENDOR NAME: FOREMAN PETER		
2023	Senior Citizen Property Tx Relief Refund	297.38
	TOTAL VENDOR FOREMAN PETER	297.38
VENDOR NAME: GOVHR USA, LLC		
WC-23396	Prof Fees for Recruitment - PW Prks	100.00
	TOTAL VENDOR GOVHR USA, LLC	100.00
VENDOR NAME: HIGHLAND PARK, CITY OF		
009348-11-23	10/2023 Water Purchase 35432 cuft metr	120,433.37
009297-11-23	10/2023 Water Purchase 11303 cuft metr	38,418.90
	TOTAL VENDOR HIGHLAND PARK, CITY OF	158,852.27
VENDOR NAME: HITCHCOCK DESIGN, INC.		
31552	Entryway/Kiosk Sign Consulting Services	3,880.13
	TOTAL VENDOR HITCHCOCK DESIGN, INC.	3,880.13
VENDOR NAME: HODGES BADGE CO.		
23028866	Grand Opening Plaque_Sola Salon_970 M	53.25

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
INVOICE DUE DATES 11/14/2023 - 11/27/2023
JOURNALIZED
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: HODGES BADGE CO.		
	TOTAL VENDOR HODGES BADGE CO.	53.25
VENDOR NAME: HOME DEPOT CREDIT SERVICES		
2014890	Pumpkins for Village Kiosk	274.66
5010539	Spray Paint, Paint Brushes, Safety Tape,	160.72
4013827	Concrete and Blacktop Patch for Catch Ba	200.22
8014298	Boards for Whytegate Fence Repair	68.48
4612508	Extension Cords & Batteries for Boo Bash	274.23
2304895	(28) Boxes of Foam Flooring for Exercise	559.16
6623033	Utility Knives and Cable for North Park	55.94
3101914	Fencing for Boo Bash	107.58
9014200	Toilet Repairs Materials & Street Sign Post	149.95
3013890	Hardware for Street Sign Repair/Replace	82.57
7013454	Hardware for Street Sign Repairs	44.94
	TOTAL VENDOR HOME DEPOT CREDIT SERVICES	1,978.45
VENDOR NAME: ILCMA		
88509	B. Roesler October Professional Dev. Even	65.00
	TOTAL VENDOR ILCMA	65.00
VENDOR NAME: ITOA		
05792	Training - ITOA Executive Symposium - L	150.00
	TOTAL VENDOR ITOA	150.00
VENDOR NAME: JEWEL-OSCO		
2023 1020	Fresh Fruit Friday	23.94
	TOTAL VENDOR JEWEL-OSCO	23.94
VENDOR NAME: LALUZERNE & SMITH, LTD.		
2023-10	Legal Services	3,321.00
	TOTAL VENDOR LALUZERNE & SMITH, LTD.	3,321.00
VENDOR NAME: LEIDER GREENHOUSES & GARDEN CENTER		
613734	VH, PW, & Village Kiosk - Fall Mum's for D	91.92
	TOTAL VENDOR LEIDER GREENHOUSES & GARD	91.92
VENDOR NAME: LEXISNEXIS RISK SOLUTIONS		
1217074-2023103	10/2023 Computer, Internet, and Phone s	92.50
	TOTAL VENDOR LEXISNEXIS RISK SOLUTIONS	92.50
VENDOR NAME: LINCOLNSHIRE RIVERWOODS FPD		
10351	Re-Inspections_2@ \$58_4 Overlook Pt._P	116.00
	TOTAL VENDOR LINCOLNSHIRE RIVERWOODS F	116.00
VENDOR NAME: MARIANO		
10132023	PW Fresh Fruit Friday Items 10/13/23	29.34
695058	PD Fresh Fruit Friday	31.73
	TOTAL VENDOR MARIANO	61.07
VENDOR NAME: MGN LOCK-KEY & SAFES		
638239	Police Department Door Closer on Closet	352.00
	TOTAL VENDOR MGN LOCK-KEY & SAFES	352.00
VENDOR NAME: MICHAEL MERANDA JR.		
231711	11/13/2023 RVB Meeting	140.00
	TOTAL VENDOR MICHAEL MERANDA JR.	140.00

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
INVOICE DUE DATES 11/14/2023 - 11/27/2023
JOURNALIZED
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: MIDWEST HOSE & FITTINGS, INC.		
230198	Anti-Icing Tank Parts for New Beet Heet T	98.67
TOTAL VENDOR MIDWEST HOSE & FITTINGS, IN		98.67
VENDOR NAME: MIDWEST METER INC.		
0158458	Meter Register Head	100.50
TOTAL VENDOR MIDWEST METER INC.		100.50
VENDOR NAME: NORTAF		
339749	Training - Laws of Arrest, Search & Seizur	50.00
TOTAL VENDOR NORTAF		50.00
VENDOR NAME: NORTH SUBURBAN EMPLOYEE BENEFIT COO		
10.2023M	October 2023 Medical Insurance Premium	104,057.27
10.2023D	October 2023 Dental Premiums	5,910.00
TOTAL VENDOR NORTH SUBURBAN EMPLOYEE B		109,967.27
VENDOR NAME: OLD NATIONAL BANK		
62009	10/29/23 Late Fee & Interest Charge (to	118.13
TOTAL VENDOR OLD NATIONAL BANK		118.13
VENDOR NAME: OMNI SAN DIEGO HOTEL		
10871377	Lodging – 2023 IACP Conference - Covelli	1,887.65
10871427	Lodging – 2023 IACP Conference - Leona	1,887.65
TOTAL VENDOR OMNI SAN DIEGO HOTEL		3,775.30
VENDOR NAME: ORIENTAL TRADING CO.		
726700140	Boo Bash Giveaways - Police Dept	74.45
727244016	Boo Bash Gift Bags	203.40
TOTAL VENDOR ORIENTAL TRADING CO.		277.85
VENDOR NAME: PADDOCK PUBLICATIONS, INC.		
269713	FY2024 Budget Hearing & Property Tax Le	301.30
TOTAL VENDOR PADDOCK PUBLICATIONS, INC.		301.30
VENDOR NAME: PAYLOCITY		
112130469	11/17/23 Pay Services	703.31
TOTAL VENDOR PAYLOCITY		703.31
VENDOR NAME: PBA, INC./FLEXIBLE BENEFITS		
1064777	December 2023 FLEX Fees	200.00
TOTAL VENDOR PBA, INC./FLEXIBLE BENEFITS		200.00
VENDOR NAME: POSITIVE PROMOTIONS		
29405875	Police Retractable Banner w/stand	190.95
TOTAL VENDOR POSITIVE PROMOTIONS		190.95
VENDOR NAME: POSTNET		
784856324138	Shipping Evidence Overnight	172.29
TOTAL VENDOR POSTNET		172.29
VENDOR NAME: QUADIENT, INC.		
17164561	Ink for Postage Machine	154.85
60586100	Meter Rental 12/02/23-03/01/24	105.00
TOTAL VENDOR QUADIENT, INC.		259.85

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
INVOICE DUE DATES 11/14/2023 - 11/27/2023
JOURNALIZED
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: SAFETY KLEEN CORP.		
93024318-230554	Parts Cleaning Drum	408.84
TOTAL VENDOR SAFETY KLEEN CORP.		408.84
VENDOR NAME: SAM'S CLUB		
401047944099244	Drinks for Board Meetings	55.22
95174783071118	PW Truck or Treat Candy for Boo Bash	151.82
TOTAL VENDOR SAM'S CLUB		207.04
VENDOR NAME: SENTRY LINK		
4215102	Background Check on PW General Mainte	19.95
TOTAL VENDOR SENTRY LINK		19.95
VENDOR NAME: SPORTSFIELDS, INC.		
23687	Infield Maintenance at North Park	14,250.00
TOTAL VENDOR SPORTSFIELDS, INC.		14,250.00
VENDOR NAME: STRAND ASSOCIATES, INC.		
0204066	2023 Water Rate Study	494.04
TOTAL VENDOR STRAND ASSOCIATES, INC.		494.04
VENDOR NAME: TKG ENVIRONMENTAL SERVICES GROUPLLC		
34953	1st of 3 Full Town Sweeps for Fall Leaf Se	2,904.58
TOTAL VENDOR TKG ENVIRONMENTAL SERVICE		2,904.58
VENDOR NAME: ULINE		
170469401	Paper Goods Restock - Cups & Toilet Pape	538.00
170469237	Janitorial Supplies Restock - Trash Liners,	644.70
TOTAL VENDOR ULINE		1,182.70
VENDOR NAME: UPS STORE		
764188520001	Shipping Cost for Grainger Light Bulb Ret	12.72
TOTAL VENDOR UPS STORE		12.72
VENDOR NAME: VERIZON WIRELESS		
9948184580	10 2023 Squad Laptops	576.25
9948184579	10 2023 Cell Phone Svc	2,086.62
TOTAL VENDOR VERIZON WIRELESS		2,662.87
VENDOR NAME: WALMART		
463299552285621	Boo Bash Candy	129.49
TOTAL VENDOR WALMART		129.49
VENDOR NAME: WAUKEGAN TIRE		
4626015	(2) Tires for Truck# 241	304.92
TOTAL VENDOR WAUKEGAN TIRE		304.92
VENDOR NAME: XEROX CORPORATION		
020012819	Nemo Usage (09/20/23-10/20/23)	54.83
TOTAL VENDOR XEROX CORPORATION		54.83
VENDOR NAME: ZORO TOOLS, INC.		
21552169	New Rigging Chain for Lifting (Never had	288.99
TOTAL VENDOR ZORO TOOLS, INC.		288.99
GRAND TOTAL:		410,180.64



VILLAGE OF LINCOLNSHIRE

MINUTES REGULAR VILLAGE BOARD MEETING November 13, 2023

Present:

Mayor Brandt	Trustee Grujanac
Trustee Kelly	Trustee Mitchell
Trustee Pantelis	Trustee Raizin
Trustee Wright	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Village Treasurer/Finance Director Rossi	Chief of Police Leonas
Public Works Director Woodbury	Assistant Village Manager/Community & Economic Development Director Roesler
Deputy Chief of Police Covelli	Management Analyst McLaughlin

CALL TO ORDER

1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

2.0 PLEDGE OF ALLEGIANCE

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.11 Boo Bash

Mayor Brandt noted Boo Bash was spectacular and thanked staff for doing an awesome job. Mayor Brandt asked if staff had an attendance total. Public Works Director Woodbury noted it is difficult to capture a total attendance number given the size of the event and how attendees enter the park. Staff does not have an estimate of attendees at this time.

A brief conversation regarding the various giveaways and activities at the event followed.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report - None

3.4 Village Manager's Report

3.41 Leaf Collection

Village Manager Burke provided an update to the Board regarding leaf collection noting staff met with LRS representatives to talk about all things related to the leaf collection program late last week. LRS is working hard to meet the expectation of contract expectations.

Public Works Director Woodbury noted LRS crews were out on Saturday, and he had another call with them today to follow up on

various matters. Staff has been making regular field visits daily to monitor areas and report concerns directly to LRS. Public Works Director Woodbury encouraged residents to call the Village first with concerns so staff can expedite the process. The goal is to get all leaves collected by December 1.

3.42 Lincolnshire Lights

Village Manager Burke noted Lincolnshire Lights is taking place this Friday, December 1 at Village Green from 5:30 – 6:30 p.m.

3.43 Sip and Savor

Village Manager Burke noted the Community & Economic Development Department is working with Visit Lake County on the Sip and Savor Holiday Campaign to try and get visitors to patronize our local restaurants and dining establishments between now and end of the year.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on November 13, 2023, in the Amount of \$1,484,210.36

A summary of the November 13, 2023, bills were presented for payment with the total being \$1,484,210.36. The total amount is based on \$297,000 for the General Fund; \$183,000 for the Water & Sewer Fund; \$2,700 for the Water & Sewer Improvement Fund; \$10,000 for the Vehicle Maintenance Fund; \$6,400 for Sedgebrook SSA; \$867 for the Storm Sewer Operating Fund; \$828,000 for the Storm Sewer Improvement Fund; and \$154,000 for the General Capital Fund.

Trustee Grujanac moved, and Trustee Raizin seconded the motion to approve the bills dated November 13, 2023, as presented. The roll call vote was as follows:

Aye: Grujanac, Raizin, Pantelis, Mitchell, Kelly
Nay: None
Absent: Wright
Abstain: None

Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)

6.0 CONSENT AGENDA

Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business."

6.1 Approval of the October 23, 2023, Regular Village Board Meeting Minutes

- 6.2 Approval of the October 23, 2023, Committee of the Whole Meeting Minutes**
- 6.3 Approval of the October 25, 2023, Special Committee of the Whole Meeting Minutes**
- 6.4 Approval of an Ordinance Regarding a Text Amendment to Title 6 (Zoning), Chapter 2 (Zoning Definitions), Chapter 3 (General Zoning Regulations), Chapter 5 (Residence Districts), and Chapter 13 (Nonconforming Uses, Structures & Lots) of the Lincolnshire Village Code (Village of Lincolnshire)**
- 6.5 Approval of a Contract with Petroleum Technologies Equipment of Lyons, IL, for 45 Londonderry Underground Storage Tank Removal Project in an Amount not to Exceed \$33,945.00 (Village of Lincolnshire)**
- 6.6 Approval of a Contract with Martam Construction at a Cost not to Exceed \$679,185.00 for the rehabilitation of Old Mill Commons Lift Station (Village of Lincolnshire)**

Trustee Grujanc moved, and Trustee Raizin seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Grujanc, Raizin, Kelly, Mitchell, Pantelis
Nay: None
Absent: Wright
Abstain: None

Mayor Brandt declared the motion carried.

- 7.0 ITEMS OF GENERAL BUSINESS**
 - 7.1 Planning, Zoning & Land Use**
 - 7.2 Finance and Administration**
 - 7.3 Public Work**
 - 7.4 Police**
 - 7.5 Parks and Recreation**
 - 7.6 Judiciary and Personnel**
- 8.0 REPORTS OF SPECIAL COMMITTEES**
- 9.0 UNFINISHED BUSINESS**
- 10.0 NEW BUSINESS**
- 11.0 EXECUTIVE SESSION**
- 12.0 ADJOURNMENT**

Trustee Grujanac moved, and Trustee Raizin seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:12 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk



VILLAGE OF LINCOLNSHIRE

MINUTES COMMITTEE OF THE WHOLE MEETING November 13, 2023

Present:

Mayor Brandt	Trustee Grujanac
Trustee Kelly	Trustee Mitchell
Trustee Pantelis	Trustee Raizin
Trustee Wright (Arrived – 7:15 p.m.)	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Village Treasurer/Finance Director Rossi	Chief of Police Leonas
Public Works Director Woodbury	Assistant Village Manager/Community & Economic Development Director Roesler
Deputy Chief of Police Covelli	Management Analyst McLaughlin

1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7:12 p.m., and Village Clerk Mastandrea called the roll.

2.0 ITEMS OF GENERAL BUSINESS

2.1 Planning, Zoning, and Land Use

2.11 Consideration of an Ordinance Granting Variances from Sections 6-8b-7 (Building Setback); 6-11-2(b)(3)(a) (Parking Setback); 6-11-2(e)(4) (Building Foundation Landscape Area Width), and 6-15-3(e)(2)(a) (Ground-Mounted Equipment Setback) of the Lincolnshire Village Code (121 Schelter Road – Fitzgerald Architecture Planning Design on behalf of TZ Properties LLC)

Assistant Village Manager/Community & Economic Development (CED) Director Roesler summarized the proposed variances. This is prompted by Zizzo’s desire to add a 6,500-square-foot addition to their existing building. Zizzo presented to the Committee of the Whole in February 2023 and was referred to the Architectural Review Board (ARB) and Zoning Board. Both the ARB and Zoning Board provided unanimous favorable recommendations.

Village Attorney Simon noted there will be a correction on the date of the Public Hearing; it occurred in October instead of September and this correction will be made in the ordinance.

Trustee Mitchell asked if there were any major changes from what the Village Board saw in the spring. Assistant Village Manager/CED Director Roesler noted the only change post the ARB was the addition of a retaining wall on the southern edge of the property.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.4 Public Safety

Mayor Brandt moved up Item 2.42 for Board consideration.

2.42 Consideration of an Ordinance Amending Title 11 (Peace and Safety), Chapter 2 (Minors) of the Lincolnshire Village Code Pertaining to Social Hosting (Village of Lincolnshire)

Members of the Stevenson High School Catalyst Club provided a presentation on social hosting with the desire for the Village Board to amend the Village Code to include cannabis and illicit drugs alongside alcohol in the “social hosting” ordinance.

The proposed changes to the Ordinance aim to prevent underage drinking and drug use by educating homeowners and directing police officers to suspected parties. Educational efforts will emphasize the importance of keeping communities safe and promoting healthy practices.

Mayor Brandt suggested a social media campaign to educate parents to make them aware of the revised code, if the Village approves the ordinance.

Trustee Grujanac suggested sharing information with parents through LinkedIn and other channels.

Trustee Kelly asked if staff could provide a copy of the Ordinance since it was not included in the packet.

It was the consensus of the Board to place this under Items of General Business at the November 27, 2023, Regular Village Board meeting so the Board could review the Ordinance.

2.2 Finance and Administration

~~**2.21 PUBLIC HEARING: Consideration of an Ordinance Approving the Annual Budget of the Village of Lincolnshire for the Fiscal Year Beginning January 1, 2024, and Ending December 31, 2024 (Village of Lincolnshire)**~~

Item 2.21 was pulled from the agenda.

2.22 PUBLIC HEARING: Consideration of an Ordinance Levying Taxes for Corporate Purposes of the Village of Lincolnshire, Lake County, Illinois for Fiscal Year Beginning the 1st Day of January 2024 and ending December 31, 2024 (Village of Lincolnshire)

Mayor Brandt adjourned the Committee of the Whole meeting and opened the Public Hearing at 7:37 p.m.

Village Treasurer/Finance Director Rossi provided a brief overview of the tax levy process. The next step after tonight's meeting is to have the tax levy ordinance passed by the Board at a future meeting after filing the ordinance with the Lake County Clerk's Office.

Village Treasurer/Finance Director Rossi noted the tax levy estimate was discussed at the budget workshop meeting with staff's recommended revenue levy rate of 0.32, which would equate to a total levy of \$2,268,737. By doing this, Lincolnshire would maintain the status of the lowest municipal tax levy rate in Lake County with the population of 5,000 people or greater, and raising the rate to 0.32 would increase the Village portion of the levy by \$124 on a home valued at \$550,000, or about \$10 per month.

Village Treasurer/Finance Director Rossi provided an analysis of the tax levy options for Lincolnshire including potential impact on property taxes and the budget. A tax levy at the current rate of 0.25 is estimated to generate \$1.69 million in revenue for the Village, with a majority going towards contributions related to the Police Pension, FICA, and retirement.

Trustee Mitchell asked if the projected 4% increase is a change in the total budget. Village Treasurer/Finance Director Rossi explained the increase is driven by future capital project costs and maintaining operations. Village Treasurer/Finance Director Rossi noted 40–50% of the expense budget is salary-related and the hotel tax increase from 5% to 6% is included.

Trustee Kelly asked about the increases in administrative expenses since 2019. Village Manager Burke noted salaries were frozen in 2020, but in administration, there was an allocation of Assistant Village Manager/CED Director Ben Roesler's time split, which changed earlier than the pandemic in terms of the allocation of his salary. The administrative intern position became a full-time position as well.

A conversation ensued about budget increases, tax base growth, and development changes.

Trustee Grujanac expressed concern about the Village's Comprehensive Plan and the need for a broader discussion on the entire tax dollar bill. Mayor Brandt and Trustee Grujanac discussed the importance of educating residents about the Village's financial situation and the impact on taxes.

Mayor Brandt and Trustee Wright discussed the Village's budget and reliance on property taxes. Trustee Grujanac expressed a desire for more transparency and leadership in addressing the impact of taxes on residents, suggesting that taxing bodies convene to discuss their respective budgets and possible tax rate increases to mitigate the impact on property owners. Discussion ensued regarding transparency and education for residents regarding taxing bodies and their representation followed.

Trustee Wright expressed frustration with water rate increases being passed on from the City of Highland Park to residents without a clear plan from Highland Park regarding long-term rate stability.

Trustee Grujanac suggested Village officials taking a leadership role to help residents better understand future tax implications. Mayor Brandt suggested a chart to explain tax rates and revenue increases.

Trustee Mitchell questioned whether higher taxes are driving down property values in Lake County. Village Treasurer/Finance Director Rossi stated home prices have steadily increased in Lincolnshire from 2014 – 2023.

Trustees debated increasing property taxes despite low predominant tax rates, citing the need for revenue despite inflation concerns.

Trustee Kelly asked if there was room for budget reductions to offset a potential tax rate increase. Trustee Wright noted the Village lost \$7 million and expressed support for the Village budget process, citing the importance of department heads providing early requests. Village Manager Burke reviewed the budget process, rationale for the 75% General Fund balance policy, and the impact of excess General Fund revenues on supporting the General Capital Fund. Village Manager Burke noted health insurance expenses increased by 3% due to a contract with the health insurance pool, the Village staff reallocated health insurance expenses to provide a clearer understanding of operating expenses for water and police departments.

Village Treasurer/Finance Director Rossi noted state of Illinois unfunded mandates have impacted certain expenses as well.

A brief conversation regarding the storm sewer fee to pay off debt services followed.

Trustees discussed the potential for additional revenue through a sales tax increase.

Trustee Mitchell suggested a gradual property tax increase. Village Manager Burke noted the proposal is a 5-year plan, with the goal of addressing capital planning and variability in revenue. Trustee Raizin suggested considering a larger tax increase to avoid a potential budget shortfall.

Trustee Grujanac expressed concern about not raising the water and sewer rates, citing past decisions made due to lack of funds.

Mayor Brandt and Village Manager Burke discussed the potential for future economic downturns and the importance of planning for the worst-case scenarios.

Mayor Brandt opened the floor to public comment. Margie Grabowska, 69 Lincolnshire Drive, stated residents see increases in their tax bill each year and stated the 0.29 increase would be more palatable than 0.30.

Mayor Brandt closed the Public Hearing at 9:02 p.m. and reconvened the Committee of the Whole Meeting.

It was the consensus of the Board to set the property tax rate at 0.29.

Village Manager Burke noted staff will update the budget documents for inclusion in the packet for the November 27 Committee of the Whole meeting an explanation of any changes at the budget public hearing.

Mayor Brandt suggested staff go back and look at the budget to see if there are any recommendations to reduce or defer expenses.

2.23 Consideration of an Ordinance Abating and Reducing Certain Taxes Heretofore Levied to Pay Debt Service on Special Service Area No.1 (Sedgebrook SSA) Bonds and Series 2022 General Obligation Bonds of the Village of Lincolnshire, Lake County, Illinois (Village of Lincolnshire)

Village Manager Burke summarized the proposed ordinance, noting the bond transcript informs Lake County of the tax levy to cover bond payments, unless the Village directs the county to abate it.

Trustee Mitchell asked if the taxpayers are still paying for the Sedgebrook Special Service Area. Village Manager Burke confirmed the taxpayers will pay for the Sedgebrook Special Service Area until 2032.

It was the consensus of the Board to place this item on a future Consent Agenda for approval.

2.24 Consideration of Approval of an Ordinance Amending Title 1 (Administration), Chapter 15 (Comprehensive Fee Schedule) of the Lincolnshire Village Code (Village of Lincolnshire)

Assistant Village Manager/CED Director Roesler provided a summary of the proposed fee changes, noting the major changes are for the water and sewer rates discussed at the budget workshop. The other changes to the fee schedule include updating meter rates that are pass-through costs from the contractor the Village receives the water meters from. There is also a new fee this year is pertaining to charging utility customers two hours at the overhead rate for activating or deactivating water services outside of normal business hours. Lastly, as was also discussed during the budget workshops, the fee schedule reflects increasing the amusement tax from 4% to 5% for non-live theater, as well as the hotel-motel room tax increase from 5% to 6%, effective July 1, 2024.

It was the consensus of the Board to place this item on a future Consent Agenda for approval.

2.25 Consideration of Approval of Professional Service Agreements as Detailed in the Fiscal Year 2024 Budget (Village of Lincolnshire)

Village Manager Burke provided a summary of Professional Service

Agreements as detailed in the Fiscal Year 2024 Budget.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.26 Consideration of an Ordinance Amending Title 1 (Administration), Chapter 6 (Village Officers and Employees) of the Lincolnshire Village Code to Amend the Lincolnshire Employee Handbook Regarding the Paid Leave for All Workers Act (Village of Lincolnshire)

Village Manager Burke provided a summary of proposed ordinance pertaining to the Paid Leave for All Workers Act which is a State mandate requiring certain employers to provide a minimum amount of leave time annual for us by employees. Lincolnshire’s leave policies meet the intent of the statute, but the statute does not provide for a Home Rule preemption. As a Home Rule community, this Ordinance would state that this Ordinance or statute does not apply because of the leave policies already in place.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.27 Consideration of Proposed 2024 Village Calendar and Meeting Schedule (Village of Lincolnshire)

Village Manager Burke provided a summary of the proposed 2024 Village calendar and meeting schedule.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.3 Public Works

2.31 Consideration of an Agreement with Municipal GIS Partners, Inc. of Des Plaines, Illinois for Geographic Information System Mapping Services for 2024 (Village of Lincolnshire)

Public Works Director Woodbury summarized the proposed agreement with Municipal GIS Partners for geographic information system mapping services for 2024.

Trustee Kelly asked if we have an agreement with different municipalities. Village Manager Burke stated Lincolnshire and many other communities pay an annual fee for GIS services for partial staffing. Lincolnshire’s agreement is with MGP, and each consortium member community has their own individual agreement depending upon respective work plan. This ensures data is update regularly. Public Works Director Woodbury noted 40 communities are part of the consortium.

Trustee Kelly asked what the difference is between this system and Google Maps. Public Works Director Woodbury noted the Village keeps capital assets in this system, such as water lines or trees

planted.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.32 Consideration of Awarding a Contract to the Lowest Responsible Bidder, Native Restoration Services, Inc. of Lake Bluff, Illinois for Natural Areas Maintenance and Controlled Burning Services in the Village of Lincolnshire (Village of Lincolnshire)

Public Works Director Woodbury provided a summary of awarding a contract to the lowest responsible bidder, Native Restoration Services, Inc. for Natural Areas Maintenance and Controlled Burning Services in the Village of Lincolnshire.

Trustee Mitchell asked if this a budget item already contemplated. Public Works Director Woodbury stated the Village uses the service every year and provided examples of the services we utilize from the contract.

Trustee Mitchell asked if it is based on an hourly. Public Works Director Woodbury confirmed the bids are based on hourly rates.

Trustee Kelly asked if the contract is an estimate. Public Works Director Woodbury noted seasonal prices are basically what the Village expends each year. It is a combination of natural area maintenance and controlled burning. Public Works Director Woodbury stated it is not spending anything having to do with natural areas maintenance and controlled burning, so nothing else would come out of that budget. Village staff would need to be licensed to perform controlled burning.

A conversation ensued regarding the need for the contract and the related budget.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.33 Consideration of Awarding a Contract to Lowest Responsible Bidder, City Escape Garden and Design, LLC. of Chicago, IL for Landscape Corridor/Parks Mowing and Planting Bed Maintenance Services (Village of Lincolnshire)

Public Works Director Woodbury provided a summary of a contract to the lowest responsible bidder, City Escape Garden and Design, LLC for Landscape Corridor/Parks Mowing and Planting Bed Maintenance Services.

Mayor Brandt asked what was budgeted for this word. Public Works Director Woodbury noted the budget amount is \$194,000 and the bid came in at \$151,000.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.4 Public Safety

2.41 Consideration of a Resolution Pertaining to Regulation of Traffic and Parking on Beaconsfield Homeowners Condominium Association Corporation Property (Beaconsfield of Lincolnshire Homeowners Condominium Association Corporation)

Chief of Police Leonas provided a summary of a Resolution pertaining to regulation of traffic and parking on Beaconsfield Homeowners Condominium Association Corporation Property.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

~~**2.42 Consideration of an Ordinance Amending Title 11 (Peace and Safety), Chapter 2 (Minors) of the Lincolnshire Village Code Pertaining to Social Hosting (Village of Lincolnshire)**~~

Mayor Brandt moved Item 2.42 up on the Agenda.

2.5 Parks and Recreation

2.6 Judiciary and Personnel

3.0 NEW BUSINESS

4.0 EXECUTIVE SESSION

5.0 ADJOURNMENT

Trustee Grujanac moved, and Trustee Wright seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 9:31 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk



ITEM SUMMARY

Subject:	Village Code Update – Title 11 (Peace and Safety)
Action Requested:	Consideration of an Ordinance Amending Title 11 (Peace and Safety), Chapter 2 (Minors) of the Lincolnshire Village Code
Prepared By:	Joseph Leonas, Chief of Police
Staff Recommendation:	Approval of proposed changes
Meeting History:	November 13, 2023, Committee of the Whole
Tentative Meeting Schedule:	November 27, 2023, Regular Village Board
Reports and Documents Attached:	<ol style="list-style-type: none"> 1) An ordinance amending Title 11 (Peace and Safety), Chapter 2 (Minors) of the Lincolnshire Village Code 2) An ordinance amending Title 1 (Administration), Chapter 17 (Comprehensive Fine/Penalty Schedule)

Background

In 2015, staff met with members of Stand Strong Coalition, a community group dedicated to keeping area youth drug and alcohol free, to discuss methods to identify strategies for combating underage drinking. In that same year, the Village Board passed a code amendment to increase the penalties for violations of both underage possession/consumption of alcohol and social hosting, which made the penalties consistent to other neighboring communities. Currently, the Village code for social hosting refers to the practice of hosting social gatherings or events where alcohol may be provided to guests.

In September 2023, staff met with members of Stevenson High School’s Catalyst Club to discuss updating the Village’s current social hosting code. Catalyst is a student leadership group dedicated to supporting and encouraging a drug- and alcohol-free lifestyle for community youth. Members of the club proposed the Village of Lincolnshire broaden its code to include “illicit drugs” and “cannabis” to allow for stricter enforcement abilities. In addition, new language addresses owners who “fail to take reasonable steps to prevent an event or gathering at his or her place of residence or other private property, public place, or any other premise under his or her control” as part of an owner’s responsibility. The Village of Buffalo Grove adopted similar language into the social hosting section of their code.

In the United States, the Fourth Amendment of the Constitution protects individuals from unreasonable searches and seizures. This means that law enforcement officers generally need probable cause to make an arrest, which is a legal standard based on specific facts and circumstances known to the officer at the time. Probable cause can be established through various means including observation of a crime, information from witnesses, physical evidence, and suspicious behaviors that create a reasonable belief that a crime is occurring or has occurred.

The reordering of the code’s structure required a change also to the associated structure listed in the Comprehensive Fine/Penalty Schedule. There are no recommended changes to the fine amounts.

Budget Impact

None.



Staff Recommendation / Next Steps

Staff recommend approval of the amendments to the ordinances.

**VILLAGE OF LINCOLNSHIRE
LAKE COUNTY, ILLINOIS**

ORDINANCE NO. 23-

**AN ORDINANCE AMENDING TITLE 11 (PEACE AND SAFETY) CHAPTER 2 (MINORS) OF THE
LINCOLNSHIRE VILLAGE CODE
(Social Hosting)**

WHEREAS, the Village of Lincolnshire is a home rule municipality authorized to act in accordance with the Constitution of the State of Illinois and powers granted to it thereunder and by statute; and

WHEREAS, the Mayor and Board of Trustees believe it is necessary, proper and in the best interests of the citizens of the Village to establish regulations to ensure the safety of the Village community and protection for minors; and

WHEREAS, the Mayor and Board of Trustees have reviewed and considered the recommendations of the Village Staff and have considered all the facts and circumstances related to the proposed Municipal Code amendments; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNSHIRE, LAKE COUNTY, ILLINOIS, IN THE EXERCISE OF THEIR HOME RULE POWERS, AS FOLLOWS:

SECTION ONE: The foregoing recitals are incorporated into this Ordinance as findings and intent of the Mayor and Board of Trustees.

SECTION TWO: Title 11, Chapter 2 shall be revised as follows [added text **bolded and underlined**; deleted text ~~struck through~~]:

11-2-4: ALCOHOLIC LIQUOR **AND SOCIAL HOSTING** PROHIBITIONS REGARDING PERSONS UNDER TWENTY-ONE (21)

A. **Alcoholic Liquor** Acts Prohibited: Subject to the exceptions set forth in subsection (b) below:

1. It shall be unlawful for any person to sell, give, deliver, dispense or furnish alcoholic liquor to any person under the age of twenty-one (21) years.

2. It shall be unlawful for any person, after purchasing or otherwise obtaining alcoholic liquor, to sell, give, deliver, dispense or furnish such alcoholic liquor to any person under the age of twenty-one (21) years.
3. It shall be unlawful for any person under the age of twenty-one (21) years to purchase, obtain, receive, accept, have in his or her possession or control, sell, give, deliver, mix, dispense, serve, furnish or consume alcoholic liquor.
4. It shall be unlawful for any person under the age of twenty-one (21) years to misrepresent his or her age to circumvent the provisions of this chapter, including without limitation presenting or offering to any person any identification card that is false, fraudulent, forged or not actually his or her own.
5. It shall be unlawful for any person under the age of twenty-one (21) years to possess or use any identification card that is false, fraudulent, forged or the identification card of another or to obtain an identification card by means of false information.
6. It shall be unlawful for any person to sell, give, deliver or furnish to any person under the age of twenty-one (21) years any identification card that is false, fraudulent, forged, or of another person.
7. It shall be unlawful for any person to forge, alter or deface any identification card.
8. It shall be unlawful for any retail liquor dealer's licensee, or any officer, associate, member, representative, agent or employee of such licensee, to suffer, permit or allow any person under the age of twenty-one (21) years to be or remain on such licensee's licensed premises, or in any room or compartment adjoining or adjacent to such licensed premises.

B. Exceptions:

1. The possession, mixing, dispensing and serving, or consumption of alcoholic liquor by a person under the age of twenty-one (21) years in the performance of a bona fide religious service or ceremony is not prohibited by this Code.
2. The possession, mixing, dispensing and serving, or consumption of alcoholic liquor by a person under the age of twenty-one (21) years under the direct supervision and approval of a parent or legal guardian in the privacy of such parent's or legal guardian's residence is not prohibited by this Code; provided, however, that his exception shall not be extended to any other occupant, invitee, visitor or guest that is under the age of twenty-one (21) years.
3. The possession and serving of alcoholic liquor by a person under the age of twenty-one (21) years as an employee of any **liquor** licensee under **Title 3, Chapter 3 of this Code** in such licensee's licensed premises is not prohibited by this Code; provided, however, that this exception shall not extend to those persons under the age of nineteen (19) years nor shall this exception extend to the mixing or dispensing of alcoholic liquor, or to bartending, by any person under the age of twenty-one (21) years.
4. The possession and delivery of any alcoholic liquor in its original package and not for consumption on the premises where sold by a person under the age of twenty-one (21) years as an employee of any **liquor** licensee under **Title 3, Chapter 3 of this Code** ~~this chapter~~ or pursuant to the order of his or her parent or legal guardian is not prohibited by this Code.

5. The location or assembly of any person under the age of twenty-one (21) years in any retail premises licensed under **Title 3, Chapter 3 of this Code** ~~this chapter~~ or in any room or compartment adjoining or adjacent to any such licensed premises is not prohibited by this Code if such person is accompanied by his or her parent or legal guardian; or if such licensed premises derives its principal business from the sale or service of commodities other than alcoholic liquor; or if such person under the age of twenty-one (21) years is an employee of any **liquor** licensee under **Title 3, Chapter 3 of this Code** ~~this chapter~~ in such licensee's licensed premises whose duties do not include the mixing or dispensing of alcoholic liquor or bartending and, if under the age of nineteen (19) years, whose duties do not include the handling or serving of alcoholic liquors.

6. The action or omission to act of any person at the express lawful, or apparently lawful, direction of a law enforcement officer in the performance of his or her official duties is not prohibited by this Code.

C: Social Hosting Acts Prohibited: Subject to presumption of knowledge set forth in subsection (d) below:

1. It shall be unlawful for any owner of, or other person having control over, any vehicle or premises to knowingly initiate, suffer, **host**, permit, allow, or **fail to take reasonable steps to prevent an event or gathering at his or her place of residence or other private property, public place, or any other premise under his or her control** one (1) or more occupants, invitees, visitors, guests, trespassers or other persons under the age of twenty-one (21) years to assemble or be assembled in such vehicle or premises in possession of any alcoholic liquor, **illicit drugs, or cannabis** in violation of this section ~~Chapter~~.

2. It shall be unlawful for any person to rent, or pay for, any hotel, motel or bed and breakfast room or facility from the proprietor or agent thereof for the purpose of, or with knowledge that, such room or facility shall be used for consumption of alcoholic liquor, **illicit drugs, or cannabis** by any person under the age of twenty-one (21) years.

3. It shall be unlawful for any parent or legal guardian of a minor to knowingly suffer, **host**, permit, allow, or **fail to take reasonable steps to prevent such minor from violating any provision of this chapter**.

D: Presumption of Knowledge:

1. Presence in Vehicle or Premises: Whenever a person is present within any vehicle or premises of which such person is the owner, lessee, permittee, bailee, legal possessor or occupier thereof at the time that a violation of the provisions of this section is occurring and has not informed the police thereof, it shall be prima facie evidence that such person had knowledge of such violation.

2. Failure to Control Access: An owner, lessee, permittee, bailee, legal possessor or occupant of any vehicle or premises shall be deemed to have permitted such vehicle or premises to be used in violation of this section if he or she knowingly authorizes such use or enables such use to occur by failing to control access to such vehicle or premises or to the alcoholic liquor, **illicit drugs, or cannabis** maintained therein.

3. Parental Residence: Every parent or legal guardian of any minor whose residence is used by any occupant, invitee, visitor, guest or other person under the age of twenty-one (21) years in a manner that constitutes a violation of this section shall be presumed to have

permitted the conduct that constitutes the violation unless the contrary is established by a preponderance of the evidence. **A person who hosts any event or gathering does not have to be present at the event or gathering to be liable under this Section.**

- E. Reliance on Identification Card: Proof that any person demanded, was shown and reasonably relied upon an identification card evidencing the identity of a person and that such person is of lawful age in any transaction prohibited by this section is an affirmative defense in any criminal prosecution therefore, in any prosecution for a violation of this section, or in any proceedings for the suspension or revocation of any license, or the imposition of any fine or penalty based thereon; provided, however, that it shall not be an affirmative defense if such person accepted the identification card knowing it to be false, fraudulent, forged or the identification card of another person.

ADOPTED this 27th of November, 2023 by the Corporate Authorities of the Village of Lincolnshire on a roll call vote as follows:

AYES:

NAYS:

ABSTAIN:

ABSENT:

APPROVED this 27th of November, 2023.

Elizabeth J. Brandt
Mayor

ATTEST:

Barbara Mastandrea
Village Clerk

**VILLAGE OF LINCOLNSHIRE
LAKE COUNTY, ILLINOIS**

**ORDINANCE NO. 23-
AN ORDINANCE AMENDING TITLE 11 (PEACE AND SAFETY) CHAPTER 2 (MINORS) OF THE
LINCOLNSHIRE VILLAGE CODE
(Social Hosting)**

WHEREAS, the Village of Lincolnshire is a home rule municipality authorized to act in accordance with the Constitution of the State of Illinois and powers granted to it thereunder and by statute; and

WHEREAS, the Mayor and Board of Trustees believe it is necessary, proper and in the best interests of the citizens of the Village to establish regulations to ensure the safety of the Village community and protection for minors; and

WHEREAS, the Mayor and Board of Trustees have reviewed and considered the recommendations of the Village Staff and have considered all the facts and circumstances related to the proposed Municipal Code amendments; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNSHIRE, LAKE COUNTY, ILLINOIS, IN THE EXERCISE OF THEIR HOME RULE POWERS, AS FOLLOWS:

SECTION ONE: The foregoing recitals are incorporated into this Ordinance as findings and intent of the Mayor and Board of Trustees.

SECTION TWO: Title 1, Chapter 17 shall be revised as follows [added text **bolded and underlined**; deleted text ~~struck through~~]:

11-2-4A-1 to 11-2- 4A-8	ALCOHOL INVOLVING MINORS Any person violating any of the provisions of these Sections for each offense committed	\$500.00	\$1,500.00
11-2-4 C-1 to 11-2- 4 C3A-9 to 11-2- 4A-11	ALCOHOL INVOLVING MINORS – SOCIAL HOSTING Any person violating any of the provisions of these Sections for each offense committed	\$1,000.00	\$2,500.00
11-2-5	UNLAWFUL TRANSFER OF TELECOMMUNICATION DEVICE TO MINOR Any person violating any of the provisions of this Section for each offense committed	\$150.00	\$1,500.00

ADOPTED this 27th of November, 2023 by the Corporate Authorities of the Village of Lincolnshire on a roll call vote as follows:

AYES:

NAYS:

ABSTAIN:

ABSENT:

APPROVED this 27th of November, 2023.

Elizabeth J. Brandt
Mayor

ATTEST:

Barbara Mastandrea
Village Clerk