



# VILLAGE OF LINCOLNSHIRE

## MINUTES REGULAR VILLAGE BOARD MEETING January 29, 2024

Present:

Mayor Brandt - Remote	Trustee Grujanac
Trustee Kelly	Trustee Mitchell
Trustee Pantelis	Trustee Raizin arrived at 7:05 p.m.
Trustee Wright	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Village Treasurer/Finance Director Rossi	Chief of Police Leonas
Public Works Director Woodbury	Assistant Village Manager/Community & Economic Development Director Roesler
Planning & Development Manager Zozulya	Assistant Public Works Director/Village Engineer Dittrich

### CALL TO ORDER

#### 1.0 ROLL CALL

Village Clerk Mastandrea called the meeting to order at 7:06 p.m. and requested a motion for Trustee Grujanac to be appointed as Temporary Chair. Trustee Raizin moved, and Trustee Wright seconded the motion to appoint Trustee Grujanac as Temporary Chair. Upon a voice vote the motion passed in favor of appointing Trustee Grujanac as Temporary Chair.

#### 2.0 PLEDGE OF ALLEGIANCE

Per the direction of Village Attorney Simon, Trustee Grujanac requested a motion to allow Mayor Brandt to participate remotely. Trustee Pantelis moved, and Trustee Wright seconded the motion to allow Mayor Brandt to participate remotely. Upon a voice vote the motion passed in favor of allowing Mayor Brandt to participate remotely.

#### 3.0 REPORTS OF OFFICERS

**3.1 Mayor's Report** - None

**3.2 Village Clerk's Report** - None

**3.3 Village Treasurer's Report**

**3.31 Revenue & Expense Budget Summary as of December 31, 2023**

Village Treasurer/Finance Director Rossi noted this is the final report for fiscal year 2023. The numbers are not yet finalized. We are currently working through the audit and will bring the final 2023 financials in June.

**3.4 Village Manager's Report** - None

#### 4.0 PAYMENT OF BILLS

**4.1 Bills Presented for Payment on January 29, 2024, in the Amount of \$1,809,287.07**

A summary of the January 29, 2024, bills was presented for payment with the total being \$1,809,287.07. The total amount is based on \$375,000 for the General Fund; \$405,000 for the Water & Sewer Fund; \$14,000 for the Vehicle Maintenance Fund; \$877,000 for Sedgebrook SSA; \$1,700 for the Storm Sewer Operating Fund; \$34,000 for the Storm Sewer Improvement Fund; and \$99,000 for the General Capital Fund.

Trustee Wright moved, and Trustee Raizin seconded the motion to approve the bills dated January 29, 2024, as presented. The roll call vote was as follows:

Aye: Raizin, Wright, Pantelis, Grujanac  
Nay: None  
Absent: Kelly, Mitchell  
Abstain: None

Temporary Chair Grujanac declared the motion carried.

**5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)**

**6.0 CONSENT AGENDA**

*Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business."*

**6.01 Approval of the January 8, 2024, Regular Village Board Meeting Minutes**

**6.02 Approval of the January 8, 2024, Committee of the Whole Meeting Minutes**

**6.03 Approval of a Professional Services Agreement with the Long Grove Fire Protection District for Fire Protection Plan Review and Inspection Services (Village of Lincolnshire)**

**6.04 Approval of a Resolution Approving Closed Session Meeting Minutes and Authorizing the Village Clerk to Make Certain Closed Session Meeting Minutes Available to the Public for Inspection – Second Review – 2023 and Authorizing the Destruction of Certain Audio Recordings of Closed Session Minutes (Village of Lincolnshire)**

**6.05 Approval of a Professional Service Agreement with RJN Group Inc. for Construction Engineering Services for the 2024 Old Mill Commons Lift Station Rehabilitation at a Cost Not to Exceed \$60,550 (Village of Lincolnshire)**

**6.06 Approval of a Professional Service Agreement with RJN Group, Inc. for Design Engineering Services at a Cost not to Exceed \$90,900 (Village of Lincolnshire)**

**6.07 Approval of a Contract with Hoerr Construction at a Cost Not to**

**Exceed \$329,925.66 for the 2024 Sanitary Sewer Lining Project  
(Village of Lincolnshire)**

**6.08 Approval of a Supplemental Professional Service Agreement with  
Engineering Resource Associates for Design Engineering Services for  
the Spring Lake Park Bridge Replacement at a Cost Not to Exceed  
\$64,599 (Village of Lincolnshire)**

Trustee Wright moved, and Trustee Pantelis seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Wright, Pantelis, Raizin, Grujanac  
Nay: None  
Absent: Kelly, Mitchell  
Abstain: None

Temporary Chair Grujanac declared the motion carried.

- 7.0 ITEMS OF GENERAL BUSINESS**
  - 7.1 Planning, Zoning & Land Use**
  - 7.2 Finance and Administration**
  - 7.3 Public Work**
  - 7.4 Police**
  - 7.5 Parks and Recreation**
  - 7.6 Judiciary and Personnel**

- 8.0 REPORTS OF SPECIAL COMMITTEES**
- 9.0 UNFINISHED BUSINESS**
- 10.0 NEW BUSINESS**
- 11.0 EXECUTIVE SESSION**
- 12.0 ADJOURNMENT**

Trustee Raizin moved, and Trustee Pantelis seconded the motion to adjourn. The voice vote was unanimous, and Temporary Chair Grujanac declared the meeting adjourned at 7:11 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk