



VILLAGE OF LINCOLNSHIRE

MINUTES REGULAR VILLAGE BOARD MEETING February 26, 2024

Present:

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| Mayor Brandt - Remote | Trustee Grujanac |
| Trustee Kelly | Trustee Mitchell |
| Trustee Pantelis | Trustee Raizin |
| Trustee Wright | Village Clerk Mastandrea |
| Village Attorney Simon | Village Manager Burke |
| Village Treasurer/Finance Director Rossi | Chief of Police Leonas |
| Public Works Director Woodbury | Assistant Village Manager/Community & Economic Development Director Roesler |
| Planning & Development Manager Zozulya | Assistant Public Works Director/Village Engineer Dittrich |

CALL TO ORDER

1.0 ROLL CALL

Village Clerk Mastandrea called the meeting to order at 7:06 p.m. and requested a motion for Trustee Raizin to be appointed as Temporary Chair. Trustee Grujanac moved, and Trustee Wright seconded the motion to appoint Trustee Raizin as Temporary Chair. Upon a voice vote the motion passed in favor of appointing Trustee Raizin as Temporary Chair.

2.0 PLEDGE OF ALLEGIANCE

Trustee Raizin noted Mayor Brandt would be participating remotely.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.1.1 **Swearing in of Police Officer Jacob Temple as Village of Lincolnshire Police Sergeant (Village of Lincolnshire)**

Trustee Raizin administered the Oath of Office to new Sergeant, Jacob Temple.

Chief of Police Leonas swore in Sergeant Temple under the Oath of Honor adopted under the recommendation of the International Association of Chiefs of Police.

Sergeant Temple's wife presented him with his Sergeant badge.

3.1.2 **Consideration and Approval of Appointment of Glenn Hansen as the Alternate to Zoning Board (Village of Lincolnshire)**

Mayor Brandt recommended Glenn Hansen be appointed as the Alternate to the Zoning Board.

Trustee Grujanac moved, and Trustee Kelly seconded the motion to approve Glenn Hansen as an Alternate to the Zoning Board. The roll

call vote was as follows:

Aye: Grujanac, Kelly, Pantelis, Mitchell, Wright, Raizin
Nay: None
Absent: None
Abstain: None

Temporary Chair Raizin declared the motion carried.

3.2 Village Clerk’s Report - None

3.3 Village Treasurer’s Report - None

3.4 Village Manager’s Report - None

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on February 26, 2024, in the Amount of \$574,736.78

A summary of the February 26, 2024, bills was presented for payment with the total being \$574,736.78. The total amount is based on \$136,000 for the General Fund; \$330,000 for the Water & Sewer Fund; \$18,000 for the Water & Sewer Improvement Fund; \$6,000 for the Vehicle Maintenance Fund; \$1,700 for the Storm Sewer Operating Fund; \$19,000 for the Storm Sewer Improvement Fund; and \$60,000 for the General Capital Fund.

Trustee Grujanac moved, and Trustee Pantelis seconded the motion to approve the bills dated February 26, 2024, as presented. The roll call vote was as follows:

Aye: Grujanac, Pantelis, Kelly, Mitchell, Wright, Raizin
Nay: None
Absent: None
Abstain: None

Temporary Chair Raizin declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)

6.0 CONSENT AGENDA

Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business."

6.01 Approval of the February 12, 2024, Regular Village Board Meeting Minutes

6.02 Approval of the February 12, 2024, Committee of the Whole Meeting Minutes

6.03 Approval of an Ordinance Amending Title 12 (Sign Control) of the Village of Lincolnshire Code Regarding Government Signs (Village of

Lincolnshire)

- 6.04 Approval of an Ordinance Granting Sign Variances from Title 12 (Sign Control) of the Village of Lincolnshire Code Regarding a Village Electronic Kiosk Sign (Village of Lincolnshire)**
- 6.05 Approval of a Resolution Reallocating the 2024 Lake County Private Activity Bond Clearinghouse Cap to the Village of Buffalo Grove, Illinois, in the Amount of \$990,250 (Village of Lincolnshire)**
- 6.06 Approval of an Ordinance Amending Title 1 (Administration), Chapter 6 (Village Officers and Employees) of the Lincolnshire Village Code to Amend Chapter 3 (Village Policies) of the Personnel Manual for Incorporation of an Interpersonal Relationships and Fraternization Policy (Village of Lincolnshire)**
- 6.07 Approval of a Professional Service Contract with Baxter & Woodman Consulting Engineers for Design Engineering Services for the 2024 Road Resurfacing Program at a Cost not to Exceed \$41,293 (Village of Lincolnshire)**

Trustee Pantelis moved, and Trustee Wright seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Pantelis, Wright, Kelly, Mitchell, Raizin
Nay: Grujanac
Absent: None
Abstain: None

Temporary Chair Raizin declared the motion carried.

7.0 ITEMS OF GENERAL BUSINESS

7.1 Planning, Zoning & Land Use

7.2 Finance and Administration

7.3 Public Work

7.31 Approval of a Professional Service Agreement with Backflow Solutions, Inc. (BSI) to manage the Cross-Connection Program (Village of Lincolnshire)

Assistant Public Works Director/Village Engineer Dittrich provided a summary of staff's recommendation to enter into a Professional Service Agreement with Backflow Solutions, Inc. (BSI) to manage the Village's Cross-Connection Program. Assistant Public Works Director/Village Engineer noted BSI will replace Aqua Backflow as the firm providing support to the Village in administering the state-mandated program.

Trustee Kelly asked if the contract would save valuable staff time. Assistant Public Works Director/Village Engineer Dittrich agreed Public Works Administrative Assistant Land dedicates significant time to administering the program and transitioning to BSI is expected to free up her time to focus on other needed tasks.

Trustee Grujanac moved, and Trustee Kelly seconded the motion to approve a Professional Service Agreement with Backflow Solutions, Inc. (BSI) to manage the Cross-Connection Program. The roll call vote was as follows:

Aye: Grujanac, Pantelis, Kelly, Mitchell, Wright, Raizin
Nay: None
Absent: None
Abstain: None

Temporary Chair Raizin declared the motion carried.

- 7.4 Police**
- 7.5 Parks and Recreation**
- 7.6 Judiciary and Personnel**

- 8.0 REPORTS OF SPECIAL COMMITTEES**
- 9.0 UNFINISHED BUSINESS**
- 10.0 NEW BUSINESS**
- 11.0 EXECUTIVE SESSION**
- 12.0 ADJOURNMENT**

Trustee Grujanac moved, and Trustee Mitchell seconded the motion to adjourn. The voice vote was unanimous, and Temporary Chair Raizin declared the meeting adjourned at 7:23 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk