VILLAGE OF
LINCOLNSHIRE

AGENDA
COMMITTEE OF THE WHOLE
Monday, August 10, 2026
Following Regular Village Board Meeting

CALL TO ORDER
1.0 ROLL CALL
2.0 ITEMS OF GENERAL BUSINESS

2.1 Planning, Zoning and Land Use

2.2 Finance and Administration
- 2.21 Receipt of Report on 2026 Employee Engagement Survey (Village of Lincolnshire)
- 2.22 Receipt of Special Event Update: Red, White, & BOOM Survey Results & Hello Neighbor Community Walk Planning (Village of Lincolnshire)

2.3 Public Works
- 2.31 Consideration of an Ordinance Authorizing the Sale or Disposal of Surplus Property (Village of Lincolnshire)

2.4 Public Safety

2.5 Parks and Recreation
- 2.51 Consideration of Replacing North Park Utility Cart via trade-in of 2020 John Deer Utility Cart (#417) and 2017 Toro GM3505D Athletic Field Mower (#707) (Village of Lincolnshire)

2.6 Judiciary and Personnel

3.0 UNFINISHED BUSINESS
4.0 NEW BUSINESS
5.0 EXECUTIVE SESSION
6.0 ADJOURNMENT

PUBLIC PARTICIPATION OPTIONS

- **View/Listen**
  - Watch live on Cable Channel 10.
  - Watch live on the Village Facebook page (https://www.facebook.com/VillageofLincolnshire).
- **Public Comment – Items Not Requiring a Public Hearing**
  - Participants may provide public comment per the Village Board's Rules for Public Comment which can be found on the Village website on the "Transparency" webpage.

Reasonable accommodation/auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847-883-8600) 48 hours in advance if you need special accommodation to

attend. Committee of the Whole meetings will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so.

VILLAGE OF LINCOLNSHIRE

August 10, 2026
Committee of the Whole
2.21

ITEM SUMMARY

Action Requested (Petitioner):	Receipt of Report on Results of Annual Employee Engagement Survey
Recommendation:	Receive Report
Author(s):	Brad Burke, Village Manager
Actual Amount – Budgeted Amount:	N/A
Meeting History:	N/A
Attachments:	1) 2026 Gallup Survey: Employee Engagement Report – All Employees

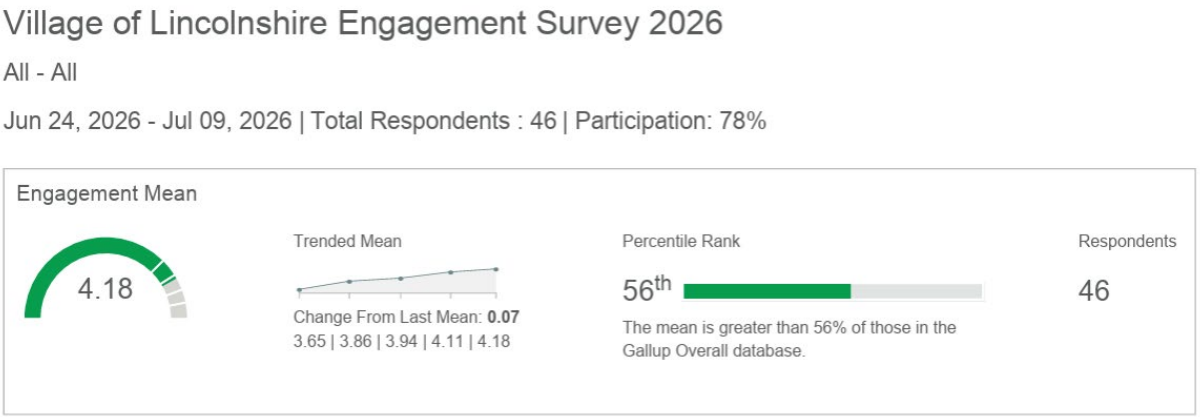
Background / Summary

In April 2022, staff took part in the Village's first Employee Engagement Survey through Gallup – a firm well-known globally for its decades of research on employee engagement and healthy workplaces. The survey gauges employee satisfaction levels among various aspects of their jobs and reporting structure. In May, staff participated in the fifth year of the annual Employee Engagement Survey. The survey period ran from June 24, 2026, through July 8, 2026.

Individual survey responses and participation are 100% confidential. Gallup retains personal identification survey completion data. Making such information public would impair the integrity of the survey tool. Gallup conducts all employee communication directly via automated service.

The purpose of the survey is to measure if the organization is addressing concerns and moving in the right direction over time. Data collection took place in each of the last five years. Each year, the survey includes the same standard Gallup employee engagement questions. At the close of the survey period, 78% (46 of 59) employees took part in the survey. A copy of the survey report for the entire organization is attached.

Based upon feedback from all employees across all departments, the Employee Engagement Mean has increased annually since first survey in 2022.



VILLAGE OF LINCOLNSHIRE

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Executive Summary

The following is an executive summary of survey results prepared by Gallup taking into consideration historical survey results and this year's engagement feedback. Gallup's analysis indicates the Village has achieved meaningful progress in employee engagement, with the engagement index rising from 53% to 63% — a substantial improvement that reflects positive momentum. The overall Q12 mean has increased, indicating employees are experiencing better conditions for doing their best work. Two areas stand out as particular strengths: employees feel supported in their development and have access to learning opportunities. However, two foundational elements require attention: employees need better resources to perform their work effectively, and there is opportunity in the organization to strengthen the personal connections that build trust and psychological safety. Addressing these gaps will help sustain and build upon your engagement gains.

Key Strengths

Development Support Creates Growth Mindset: Employees consistently report that someone at work encourages their development, performing above the 65th percentile. This strength has improved over time and pairs well with strong perceptions of learning and growth opportunities. This combination creates an environment where people feel invested in and see a future with the organization. Managers appeared to be successfully positioning themselves as coaches and advocates for their team members' career progression.

Learning Opportunities Drive Retention: Access to learning and growth opportunities ranks at the 64th percentile and has remained stable at a strong level. Employees recognize that the organization provides pathways for skill development and career advancement. This is particularly valuable for retention. Gallup research shows that lack of development opportunities is a primary reason talented employees leave organizations.

Critical Opportunities

Materials and Equipment Gaps Hinder Performance: Employees report challenges with having the materials and equipment needed to do their work right, scoring at the 52nd percentile. While this has improved slightly, it may present a barrier to optimal performance. When employees lack proper resources, they can experience frustration, workarounds consume time, and quality suffers. This foundational need must be met before higher-level engagement elements can fully take hold.

Personal Care Perception Has Declined: The sense that employees feel cared about has decreased and now sits at the 53rd percentile. Leadership is reminded about the need for employees to feel cared for to create the psychological safety necessary for employees to take risks, share ideas, and bring their full selves to work.

Prioritized Recommendations

Conduct Resource Audits with Teams: Gallup results recommend the Village hold structured conversations with each team to identify specific materials, equipment, technology, or support they need to perform optimally. Create a prioritized action plan to address the most critical gaps within 30-60 days. Communicate progress transparently, even when solutions take time. This demonstrates responsiveness and shows employees their input matters.

VILLAGE OF LINCOLNSHIRE

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Strengthen Personal Connections Through Intentional Check-Ins: Train managers to conduct regular one-on-one conversations that go beyond task updates to include personal well-being, challenges, and aspirations. Encourage authentic interest in employees as individuals — their lives outside work, what energizes them, and what support they need. Small, consistent gestures of care build the trust foundation that drives engagement.

Leverage Development Strength to Address Progress Conversations: While development encouragement is strong, conversations about progress have declined. Gallup encourages using existing development culture as a platform to implement more frequent, meaningful progress discussions. These should include ongoing dialogues about what's working, where employees are growing, and how they're advancing toward their goals.

Following the close of the survey, each department has begun having structured follow-up discussions with their staff and leadership. Village Manager Burke reviewed the survey results with Employee Council representatives at their July 16 meeting. Each representative was asked to review the results with their team and report back on areas the organization would focus on over the coming year. Employee Council will meet in the future to identify areas of focus based upon the survey results.

Attached to this memorandum is a summary report of the results of the 2026 Gallup Survey including comparisons to prior survey results.

Staff will present information and be available to respond to questions regarding the survey results at Monday's meeting.

Budget Impact
Not applicable.

Level of Service Impact
Not applicable.

Approval Process
Not applicable.

Staff Recommendation / Next Steps
Staff recommend the Village Board review report on survey results.

GALLUP

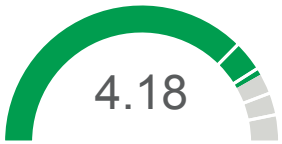
EMPLOYEE ENGAGEMENT REPORT

Village of Lincolnshire Engagement Survey 2026

All - All

Jun 24, 2026 - Jul 09, 2026 | Total Respondents : 46 | Participation: 78%

Engagement Mean



Trended Mean

Change From Last Mean: **0.07**

3.65 | 3.86 | 3.94 | 4.11 | 4.18

Percentile Rank

56th

The mean is greater than 56% of those in the Gallup Overall database.

Respondents

46

Highest Q12 Items

Q06. Development

Q12. Learn and Grow

Lowest Q12 Items

Q02. Materials and Equipment

Q05. Cares About Me

Mean Scores compared to Gallup Overall Database: < 25th Percentile | 25-49th Percentile | 50-74th Percentile | 75-89th Percentile | >= 90th Percentile

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Engagement Mean	Trended Mean	Mean Percentile Rank - Gallup Overall	Respondents	Engagement Index
4.18	Change From Last Mean: 0.07 3.65 | 3.86 | 3.94 | 4.11 | 4.18	56	46	Engaged: **63%** Not Engaged: ***** Actively Disengaged: *****

	Respondents	Current Mean	Last Mean	Change	Mean Percentile Rank - Gallup Overall	Trended Mean
Q00: On a five-point scale, where 5 means extremely satisfied and 1 means extremely dissatisfied, how satisfied are you with Village of Lincolnshire as a place to work?	45	4.02	4.09	-0.07	47	
Q01: I know what is expected of me at work.	46	4.59	4.44	0.15	63	
Q02: I have the materials and equipment I need to do my work right.	46	4.28	4.19	0.09	52	
Q03: At work, I have the opportunity to do what I do best every day.	46	4.30	4.26	0.04	57	
Q04: In the last seven days, I have received recognition or praise for doing good work.	45	4.02	3.86	0.16	63	
Q05: My supervisor, or someone at work, seems to care about me as a person.	46	4.39	4.49	-0.10	53	
Q06: There is someone at work who encourages my development.	46	4.37	4.30	0.07	65	
Q07: At work, my opinions seem to count.	46	3.98	3.81	0.17	50	
Q08: The mission or purpose of my organization makes me feel my job is important.	46	4.24	4.02	↑ +0.22	55	
Q09: My coworkers are committed to doing quality work.	46	4.15	3.98	0.17	44	
Q10: I have a best friend at work.	43	3.44	3.36	0.08	35	
Q11: In the last six months, someone at work has talked to me about my progress.	44	4.02	4.26	↓ -0.24	50	
Q12: This last year, I have had opportunities at work to learn and grow.	45	4.40	4.40	0.00	64	

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	Trended Mean	Past Report 4		Past Report 3		Past Report 2		Past Report 1		Current Report	
Q00: On a five-point scale, where 5 means extremely satisfied and 1 means extremely dissatisfied, how satisfied are you with Village of Lincolnshire as a place to work?		3.38	47	3.70	46	3.75	36	4.09	43	4.02	45
Q01: I know what is expected of me at work.		4.36	47	4.26	46	4.42	36	4.44	43	4.59	46
Q02: I have the materials and equipment I need to do my work right.		3.85	47	3.98	46	4.03	36	4.19	43	4.28	46
Q03: At work, I have the opportunity to do what I do best every day.		3.77	47	3.98	46	4.00	36	4.26	43	4.30	46
Q04: In the last seven days, I have received recognition or praise for doing good work.		3.09	46	3.74	46	3.69	36	3.86	42	4.02	45
Q05: My supervisor, or someone at work, seems to care about me as a person.		4.11	47	4.24	46	4.22	36	4.49	43	4.39	46
Q06: There is someone at work who encourages my development.		3.53	47	3.78	46	3.81	36	4.30	43	4.37	46
Q07: At work, my opinions seem to count.		3.26	47	3.61	46	3.72	36	3.81	43	3.98	46
Q08: The mission or purpose of my organization makes me feel my job is important.		3.57	46	3.80	46	3.86	36	4.02	43	4.24	46
Q09: My coworkers are committed to doing quality work.		4.23	47	3.96	46	4.06	36	3.98	43	4.15	46
Q10: I have a best friend at work.		2.74	42	3.12	42	3.08	36	3.36	39	3.44	43
Q11: In the last six months, someone at work has talked to me about my progress.		3.63	46	3.89	45	4.20	35	4.26	42	4.02	44
Q12: This last year, I have had opportunities at work to learn and grow.		3.72	46	3.91	45	4.17	36	4.40	43	4.40	45

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Engagement Hierarchy

Growth - How can I grow?

Employees need to be challenged to learn something new and find better ways to do their jobs. They need to feel a sense of movement and progress as they mature in their roles.

Teamwork - Do I belong here?

Employees need to feel like they belong and are a good fit with their team. They need to know they are part of something bigger than themselves. As a manager, encourage opportunities for teamwork and a sense of belonging.

Individual - What do I give?

Employees want to know about their individual contributions and their worth to the organization. Manager support is especially important during this stage because managers typically define and reinforce value.

Basic Needs - What do I get?

Employees need to have a clear understanding of what excellence in their role looks like so they can be successful. Groups with high scores on the first element are more productive, cost-effective, creative and adaptive.

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ENGAGEMENT HIERARCHY

Basic Needs - What do I get?

Mean	Trended Mean	Mean Percentile Rank - Gallup Overall	Respondents
4.43	Change From Last Mean: 0.12 4.11 | 4.12 | 4.22 | 4.31 | 4.43	54	46

	Respondents	Current Mean	Last Mean	Change	Mean Percentile Rank - Gallup Overall	Trended Mean
Q01: Know What's Expected I know what is expected of me at work.	46	4.59	4.44	0.15	63	
Q02: Materials and Equipment I have the materials and equipment I need to do my work right.	46	4.28	4.19	0.09	52	

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ENGAGEMENT HIERARCHY

Individual - What do I give?

Mean	Trended Mean	Mean Percentile Rank - Gallup Overall	Respondents
4.27	Change From Last Mean: 0.04 3.62 | 3.93 | 3.93 | 4.23 | 4.27	60	46

	Respondents	Current Mean	Last Mean	Change	Mean Percentile Rank - Gallup Overall	Trended Mean
Q03: Opportunity to do Best At work, I have the opportunity to do what I do best every day.	46	4.30	4.26	0.04	57	
Q04: Recognition In the last seven days, I have received recognition or praise for doing good work.	45	4.02	3.86	0.16	63	
Q05: Cares About Me My supervisor, or someone at work, seems to care about me as a person.	46	4.39	4.49	-0.10	53	
Q06: Development There is someone at work who encourages my development.	46	4.37	4.30	0.07	65	

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ENGAGEMENT HIERARCHY

Teamwork - Do I belong here?

Mean	Trended Mean	Mean Percentile Rank - Gallup Overall	Respondents
3.95	Change From Last Mean: 0.16 3.45 | 3.62 | 3.68 | 3.79 | 3.95	44	46

	Respondents	Current Mean	Last Mean	Change	Mean Percentile Rank - Gallup Overall	Trended Mean
Q07: Opinions Count At work, my opinions seem to count.	46	3.98	3.81	0.17	50	
Q08: Mission/Purpose The mission or purpose of my organization makes me feel my job is important.	46	4.24	4.02	↑ +0.22	55	
Q09: Committed to Quality My coworkers are committed to doing quality work.	46	4.15	3.98	0.17	44	
Q10: Best Friend I have a best friend at work.	43	3.44	3.36	0.08	35	

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ENGAGEMENT HIERARCHY

Growth - How can I grow?

Mean	Trended Mean	Mean Percentile Rank - Gallup Overall	Respondents
4.21	Change From Last Mean: -0.12 3.67 | 3.90 | 4.18 | 4.33 | 4.21	54	46

	Respondents	Current Mean	Last Mean	Change	Mean Percentile Rank - Gallup Overall	Trended Mean
Q11: Progress In the last six months, someone at work has talked to me about my progress.	44	4.02	4.26	↓ -0.24	50	
Q12: Learn and Grow This last year, I have had opportunities at work to learn and grow.	45	4.40	4.40	0.00	64	

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Engagement Index

There is a powerful link between employees who are engaged in their jobs and the achievement of crucial business outcomes.

	%	Past %
Engaged Engaged employees feel involved in and enthusiastic about their work and workplace; they are loyal and productive.	63%	53%

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INDICES

Supervisor Effectiveness Index

Mean	Trended Mean	Mean Percentile Rank - Gallup Overall	Respondents
4.34	Change From Last Mean: 0.15 3.75 | 3.77 | 3.80 | 4.19 | 4.34	57	44

	Respondents	Current Mean	Last Mean	Change	Mean Percentile Rank - Gallup Overall	Trended Mean
My supervisor is an active supporter of the changes that affect our workgroup.	45	4.40	4.24	0.16	56	
My supervisor creates an environment that is trusting and open.	46	4.46	4.19	↑ +0.27	56	
My supervisor inspires me to do more than I thought I could.	45	4.16	4.15	0.01	54	

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INDICES

Collaboration Index

Mean	Trended Mean	Mean Percentile Rank - Gallup Overall	Respondents
3.99	Change From Last Mean: -0.02 3.40 | 3.64 | 3.77 | 4.01 | 3.99	58	46

	Respondents	Current Mean	Last Mean	Change	Mean Percentile Rank - Gallup Overall	Trended Mean
My team takes time to reflect on and discuss how we can make things better.	46	4.13	4.19	-0.06	49	
There is cooperation between my department and other departments with whom I work.	46	3.96	3.95	0.01	39	
My workplace has systems in place to encourage collaboration.	46	3.85	3.93	-0.08	56	
At work, I have a lot of strong personal partnerships.	46	4.02	3.98	0.04	59	

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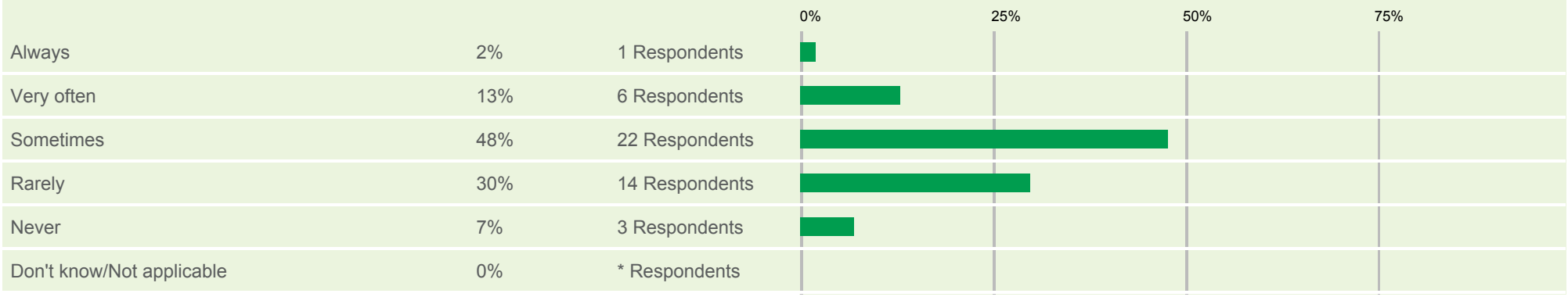
Additional Questions

I have performance metrics that are within my control.

Respondents	Current Mean	Last Mean	Change	Mean Percentile Rank - Gallup Overall	Trended Mean
46	4.13	4.09	0.04	65	

How often do you feel burned out at work?



I feel free to express my thoughts, feelings, and disagreements to my supervisor.

Respondents	Current Mean	Last Mean	Change	Mean Percentile Rank - Gallup Overall	Trended Mean
46	4.17	4.02	0.15	47	

I feel proud to work at my organization.

Respondents	Current Mean	Last Mean	Change	Mean Percentile Rank - Gallup Overall	Trended Mean
46	4.17	4.16	0.01	32	

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I plan to be working at my organization two years from now.

Respondents	Current Mean	Last Mean	Change	Mean Percentile Rank - Gallup Overall	Trended Mean
43	4.26	4.33	-0.07	47	

The leadership of my organization makes me enthusiastic about the future.

Respondents	Current Mean	Last Mean	Change	Mean Percentile Rank - Gallup Overall	Trended Mean
46	3.93	3.88	0.05	43	

My job description aligns with the work I am asked to do.

Respondents	Current Mean	Last Mean	Change	Mean Percentile Rank - Gallup Overall	Trended Mean
46	4.15	4.16	-0.01	54	

I believe that there are enough growth opportunities for me at my organization.

Respondents	Current Mean	Last Mean	Change	Mean Percentile Rank - Gallup Overall	Trended Mean
45	3.67	3.86	-0.19	34	

I believe that my salary and benefits are commensurate to the effort that I put in.

Respondents	Current Mean	Last Mean	Change	Mean Percentile Rank - Gallup Overall	Trended Mean
45	3.47	3.51	-0.04	47	

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I am asked for my input regarding changes that affect my work.

Respondents	Current Mean	Last Mean	Change	Mean Percentile Rank - Gallup Overall	Trended Mean
46	3.96	3.81	0.15	56	

Leaders help me see how changes made today will affect my organization's future.

Respondents	Current Mean	Last Mean	Change	Mean Percentile Rank - Gallup Overall	Trended Mean
45	3.82	3.93	-0.11	46	

There is open communication throughout all levels at my organization.

Respondents	Current Mean	Last Mean	Change	Mean Percentile Rank - Gallup Overall	Trended Mean
46	3.63	3.60	0.03	47	

What other thoughts do you have to help us achieve greater engagement, improved morale, or a better working environment overall?

Respondents	Sentiment Distribution	Past Respondents	Past Sentiment Distribution
46	*	43	*

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Trended Report Details

Past Report 4:	Past Report 3:	Past Report 2:	Past Report 1:	Current Report:
Village of Lincolnshire Employee Engagement Survey - April 2022	**Village of Lincolnshire Employee Engagement Survey - May 2023**	**Village of Lincolnshire Employee Engagement Survey - May 2024**	**Village of Lincolnshire Engagement Survey - May 2025**	**Village of Lincolnshire Engagement Survey 2026**
Apr 25, 2022 - May 12, 2022	**May 09, 2023 - May 30, 2023**	**May 13, 2024 - May 29, 2024**	**May 12, 2025 - Jun 02, 2025**	**Jun 24, 2026 - Jul 09, 2026**

FOOTNOTES

* - Scores are not available due to data suppression.

Questions with zero responses for the selected team and/or reporting group do not appear on the report.

Respondents can select multiple responses for multi-select questions.

Mean, top box and open-ended question data require at least 4 responses. Frequency distribution data require at least 10 responses.

A mean change of 0.2 or more is meaningful with fewer than 1,000 responses; 0.1 or more is meaningful with at least 1,000 responses.

Percentile Rank in Gallup Overall Database < 25th Percentile 25-49th Percentile 50-74th Percentile 75-89th Percentile >= 90th Percentile

Percent engaged data require at least 30 responses. Data for all three engagement categories require at least 30 responses each and 100 total.

Sentiment Distribution Positive Negative Neutral Mixed

Sentiment data requires at least 50 comments. AI-generated summaries require at least 50 comments.

All text analytics are machine generated. Because we use machine learning to generate sentiments, results may not be 100% accurate.

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GLOSSARY

The glossary provides high-level definitions of terms within the engagement report. Because of the dynamic nature of this site, not all terms will be applicable to or displayed on your report. Please use the terms that are relevant to your team when discussing and interpreting the data.

ENGAGEMENT DEFINED

EMPLOYEE ENGAGEMENT: Employee engagement refers to how committed an employee is to their organization, their role, their manager and their co-workers. Engagement drives performance. Gallup's research shows that more highly engaged employees give more discretionary effort at work and have higher productivity, profitability and customer service, as well as reduced turnover and safety incidents.

THE SURVEY ITEMS/QUESTIONS

OVERALL SATISFACTION: Overall Satisfaction is a measure of how content your team is with the overall company as a place to work. Overall Satisfaction is not included in the Overall Workgroup Engagement (GrandMean) score. Being a satisfied employee does not equate with being engaged, though the two are highly related.

Q01-Q12: These items are Gallup's proprietary workgroup engagement questions (commonly referred to as the Q¹²®). These items were selected for their strong connection to performance outcomes and the ability to take action at the workgroup level.

INDICES: In addition to the Q¹²® items, Gallup has created a number of empirically-derived sets of indices, which are comprised of 3-4 questions each. Individual scores of each index item are provided, along with a combined index score, which measures the strength of the core index construct. These indices help companies strategically pinpoint and improve specific focus areas relevant to their current situation.

CUSTOM ITEMS: These items are unique to your company and can vary across companies and surveys. While these "additional" questions link to the Gallup Engagement hierarchy, they are not always within the power of the workgroup to influence or change. These questions can provide additional insights into employees' perceptions, the situational workplace environment or company-specific initiatives.

EMPLOYEE ENGAGEMENT RESULTS

GRANDMEAN: The GrandMean measures overall Workgroup Engagement, which is an average of the 12 Workgroup Engagement items (Q01-Q12). The higher your score (with a maximum possible score of 5), the more engaged your fellow employees are.

ENGAGEMENT INDEX: The Engagement Index (EI) is a macro-level indicator of an organization's health that allows leaders to track the engagement levels of employees. This analysis identifies the percentage of participants who are engaged, not engaged and actively disengaged based on their responses to the Q¹²® survey items. You must have 100 employees participate to receive the full spectrum of responses for the EI. If you have 30<100 employees, the report will include the percentage of engaged employees only.

ENGAGEMENT HIERARCHY: Every employee has a distinct set of needs that follows a hierarchy, with basic needs at the foundation and growth at the top. Employees feel more or less engaged depending on how well they believe their needs are being met in the workplace.

UNDERSTANDING THE SCORES

THE SURVEY SCALE: The engagement survey utilises a 5-point scale with 1=Strongly Disagree and 5=Strongly Agree. For each question, employees have the option to also select

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"Don't know" or "Does not apply".

TOTAL N: The total number of employees who responded to the survey.

MEAN SCORES: The average score using the 5-point survey scale, with 5.00 being the highest score and 1.00 being the lowest.

TOP BOX/%5: The percentage of employees who responded "5 – Strongly Agree" to the survey item.

DISTRIBUTION OF RESPONSES: The percentage of employees who responded "1", "2", "3", "4" or "5" to an item. If 10 or more employees respond to the survey, the report could display a full distribution of responses. Otherwise, only the percentage of employees who responded with a "5" (Top Box) and item means will display.

SUPPRESSED DATA: Confidentiality of responses is extremely important to Gallup. If too few employees respond to a survey item, the data will be suppressed (not published) and an asterisk ("*") will appear in its place.

COMPARISONS

EXTERNAL BENCHMARKING: (Gallup Overall): Used as a benchmark to determine how your team's results compare to other workgroups within the Gallup Overall of clients.

PERCENTILE RANKING: The 25th percentile indicates 75% of workgroups fell above this score; the 50th percentile indicates 50% of workgroups fell above and below this score; the 75th percentile indicates only 25% of workgroups fell above this score. The higher your percentile, the stronger the item is in relation to the database. Used as a benchmark to determine how your team's results compare to internal and external workgroups.

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VILLAGE OF LINCOLNSHIRE

August 10, 2026
Committee of the Whole
2.22

ITEM SUMMARY

Action Requested (Petitioner):	Special Events Update: Red, White, & BOOM! Survey Results & Hello Neighbor Community Walk Planning
Recommendation:	No action required
Author(s):	Nasko Pelinkaj, Management Analyst
Actual Amount – Budgeted Amount:	N/A
Meeting History:	None
Attachments:	Complete Red, White, & BOOM! Survey Results

Request Summary

After the Fourth of July, staff launched a survey to solicit resident feedback about Red, White, & BOOM!. The survey collected responses for two weeks, beginning Friday, July 10 until Friday, July 24. The survey was advertised for three consecutive weeks in the Village E-Newsletter, as well as five times on Village social media. The survey consisted of 14 questions including multiple choice, rankings, gap analysis, and open-ended response. 39 total respondents completed the survey.

87% of survey respondents identified as Lincolnshire residents. The survey asked how attendees learned about the event:

- 30.77%, Village E-Newsletter
- 20.51%, Other
- 17.95%, Facebook
- 15.38%, Word of mouth
- 7.69%, Village Website
- 2.56%, Flyer
- 2.56%, Electronic Sign
- 2.56%, Summer Newsletter (Print Copy)

Attendance was distributed across both days, with 23% of respondents attending July 3 only, 38% attending July 4 only, and 38% attending both days. This pattern indicates a significant portion of attendees responding to the survey attended Red, White, & BOOM! as a two-day experience, while single-day participation is more concentrated on July 4.

Satisfaction with the event was strong. 38% of respondents rated the celebration Excellent, 38% rated it Good, 21% rated it Average, and 3% rated it Poor (one respondent). In total, 76% of respondents gave Excellent/Good ratings, and 97% rated the event Average or better.

Questions six and seven are part of a gap analysis. A gap analysis measures the difference between attendees' expectations and their experience. Survey participants first rated how important each activity was to them in question seven and then rated the quality of that same activity in question 8. Comparing these responses helps identify which aspects of the event meet expectations and which have the greatest potential for improvement.

VILLAGE OF LINCOLNSHIRE

August 10, 2026
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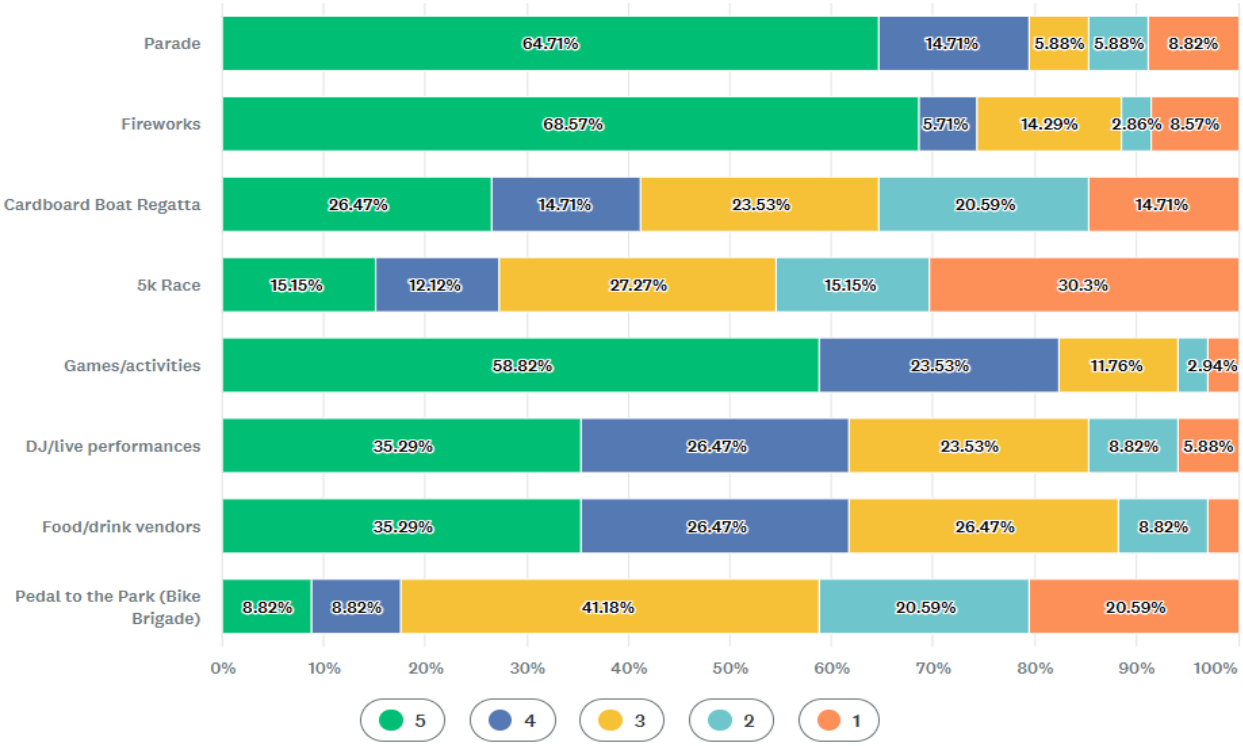
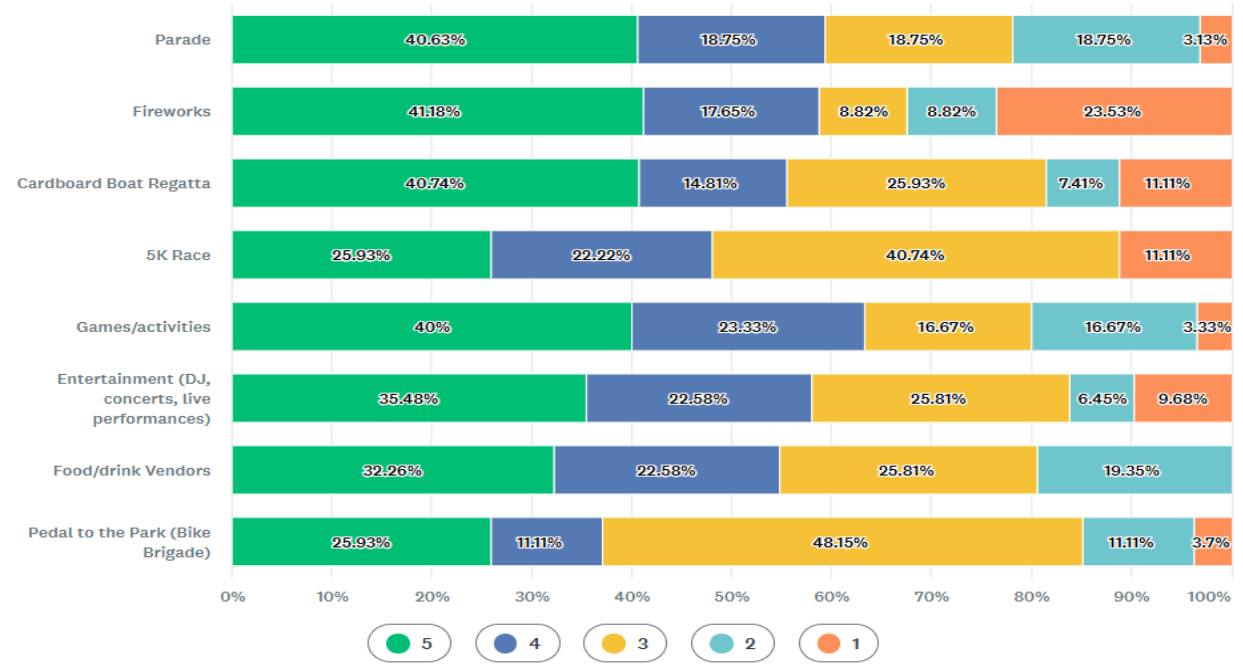
Question 7: Please rate the following Red, White, & BOOM! events and activities based on how important they are to you or your family. (5) = Most important (1) = Least important



Question 8: Please rate the following Red, White, & BOOM! events and activities based on the quality of the experience for you or your family. This question is tied to the previous question asking how important each of these events/activities are to you. (5) = Highest Quality (1) = Lowest Quality



Survey respondents identified the Fireworks (68.6%)**,** Parade (64.7%), and Games/Activities (58.8%) as the most important components of Red, White, & BOOM!, with each receiving the highest percentage of "Most Important" (5) ratings. DJ/Live Performances and Food & Drink Vendors were also viewed favorably, with approximately one-third of respondents rating them as most important and an additional one-quarter rating them as very important. The Cardboard Boat Regatta**,** 5K Race, and Pedal to the Park received lower importance ratings, indicating they appeal to smaller segments of event attendees rather than the broader community.

The gap analysis identified Fireworks, Games/Activities, and the Parade as high importance events with lower quality ratings compared to their perceived importance, especially for the fireworks show. The lower quality rating for the fireworks is attributed to visibility issues due to inclement weather. The Entertainment and Food/Drink Vendors generally met participant expectations, while the Cardboard Boat Regatta and 5K Race indicated quality that exceeded the relative importance.

The survey asked three open-ended questions where respondents shared their thoughts in writing:

Are there any specific activities/amenities you would like to see added to the event?

(3 Respondents)

Respondents expressed desire to expand the parade with more floats, performance groups, and community participation. A few respondents expressed interest in a greater variety of food vendors and activities that appeal to all age groups, with specific attention to teens and adults. Feedback also suggested increasing the number of activities at Spring Lake Park, with one respondent expressing a preference for hosting the entire event at Spring Lake Park.

What suggestions do you have for how we can make next year's Red, White, & BOOM! celebration even better?

(19 Respondents)

Respondents expressed interest in expanding activities at Spring Lake Park, including more options for teens, adults, and families, with a few suggesting carnival-style attractions and additional games. Several respondents emphasized expanding the parade by increasing participation from community groups and possibly adjusting or expanding the route. Entertainment was another recurring theme, with requests for better live music and more school performance groups. Another theme was the fireworks experience, including considering postponement during poor weather conditions.

Please provide any remaining feedback you may have on Lincolnshire's Red, White, & BOOM!

(6 Respondents)

Respondents generally expressed appreciation for Red, White & BOOM!, noting the event brings residents together and remains an important tradition for the village. One respondent highlighted areas for improvement, including better traffic management near parade routes, enhanced dessert and food options, and higher-quality musical entertainment. A few respondents referenced this year’s fireworks visibility, with a comment suggesting postponement during poor weather to ensure a better experience.

VILLAGE OF LINCOLNSHIRE

August 10, 2026
Committee of the Whole
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Gratitude Walk

The Village, Vernon Area Public Library, and District 103 have been working to finalize plans for a new fall special event called Hello Neighbor - Community Walk. The walk is to be held at Spring Lake Park on Saturday, September 19 between 10 a.m. and 12 noon. The event is intended to bring residents together, highlight local governments including local schools, library, and fire district , and strengthen connections among community institutions. Early conversations emphasized keeping the event low-impact while offering meaningful touchpoints such as family activities along the path, light games, morning refreshments, and music. Ideas included inviting newly arrived residents, involving youth school music groups, and exploring simple branding and marketing concepts like "Hello Neighbor" and gratitude-themed take-home items.

The idea is to set up interactive stations featuring activities such as gratitude notes, small giveaways, and oral story elements. The team discussed incorporating live music, possibly starting with a Stevenson drum line and ending with student performers, along with passports for participants to check in at each local government agency station. The event will be held rain-or-shine. Work is now underway on station responsibilities, graphics and branding, outreach, and newsletter communication.

Budget Impact
Not applicable.

Level of Service Impact
No impact.

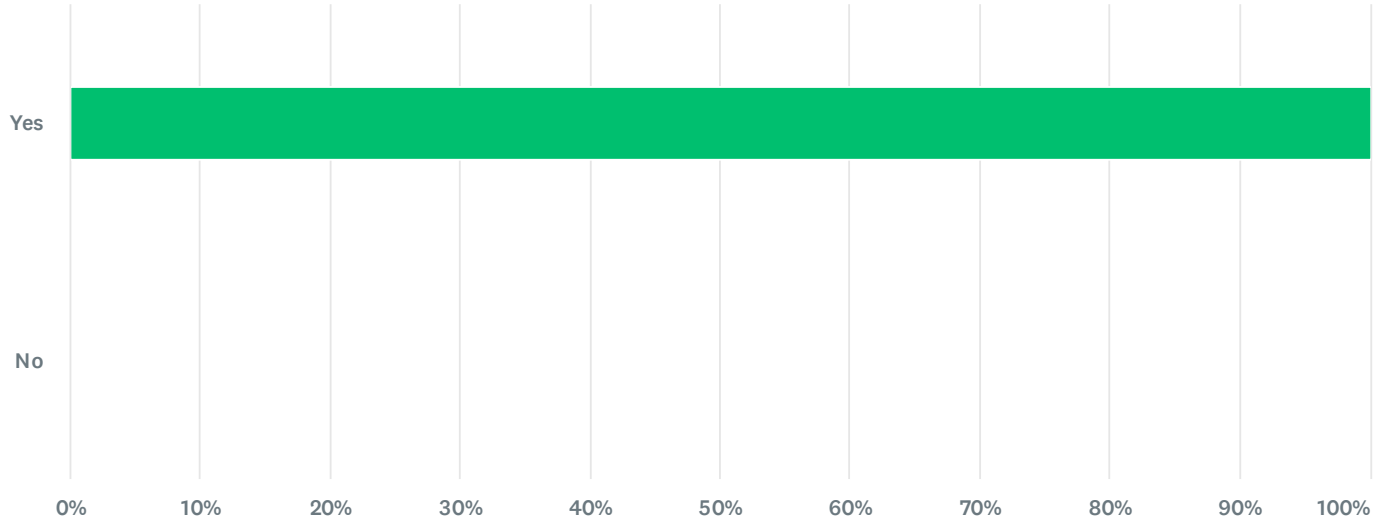
Approval Process
Not applicable.

Options for Consideration
Village Board review and feedback is requested.

Staff Recommendation / Next Steps
No recommendation.

Q2 39 responses

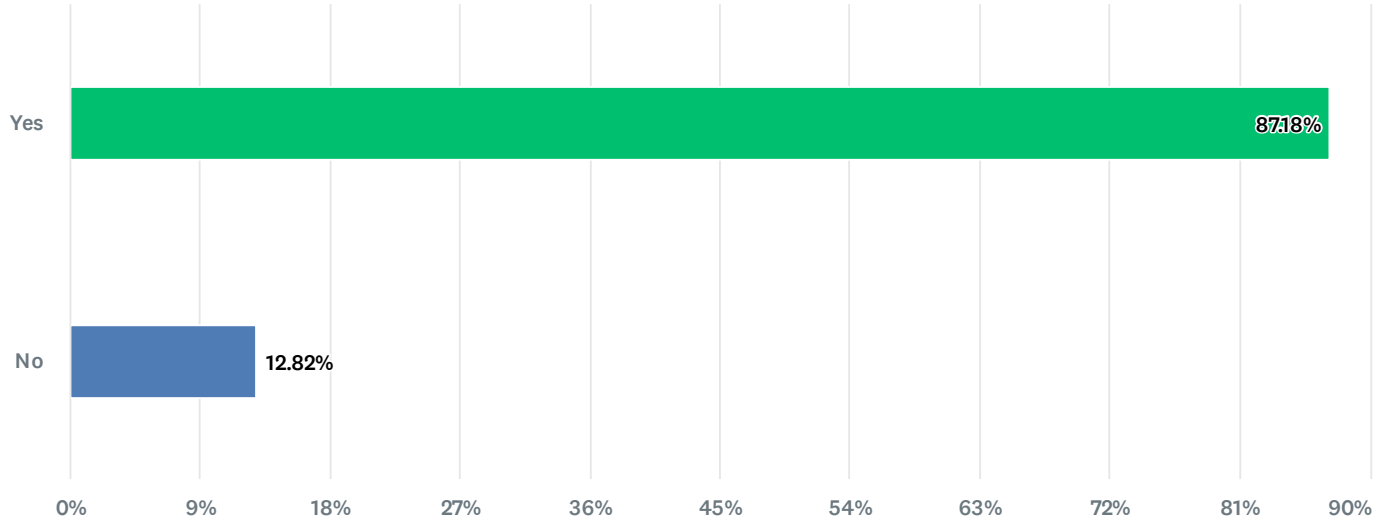
Did you attend Red, White, & BOOM?



27

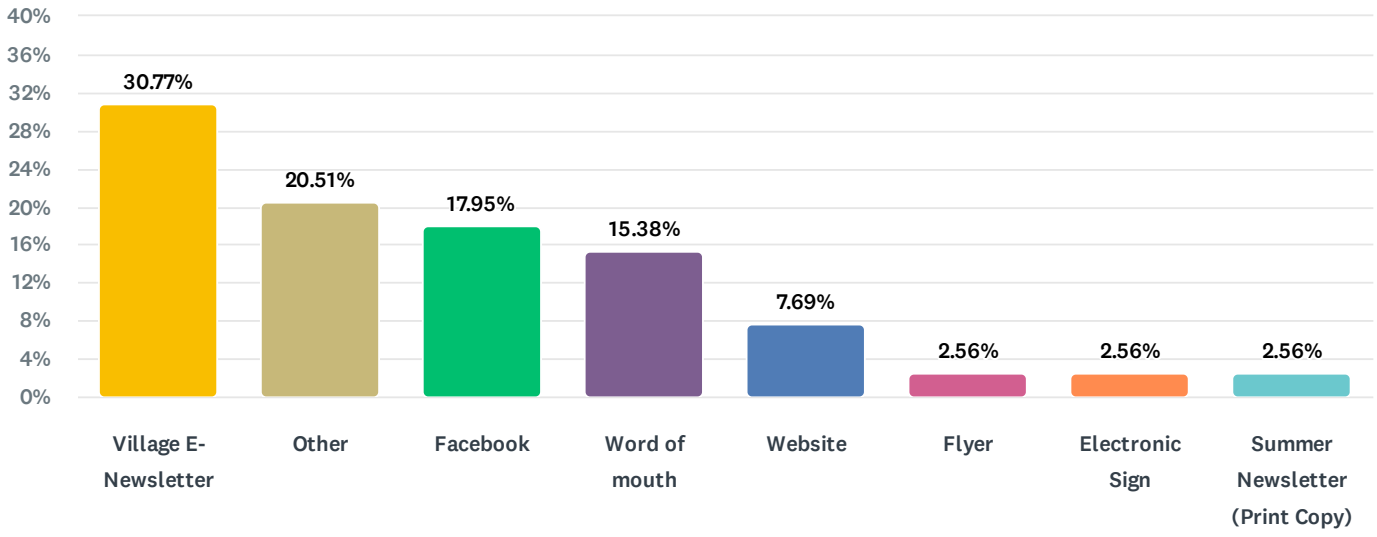
Q3 39 responses

Are you a resident of Lincolnshire?



Q4 39 responses

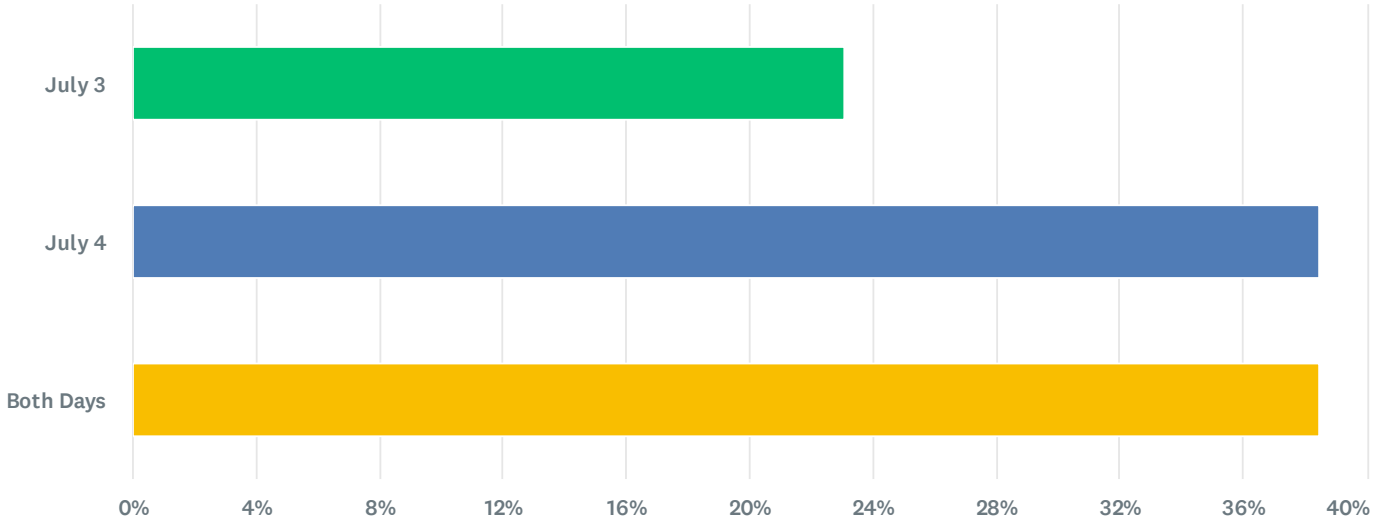
How did you hear about Red, White, & BOOM?



Answer Choices	Percentage	Responses
Village E-Newsletter	30.77%	12
Other	20.51%	8
Facebook	17.95%	7
Word of mouth	15.38%	6
Website	7.69%	3
Flyer	2.56%	1
Electronic Sign	2.56%	1
Summer Newsletter (Print Copy)	2.56%	1
Total		**39**

Q5 39 responses

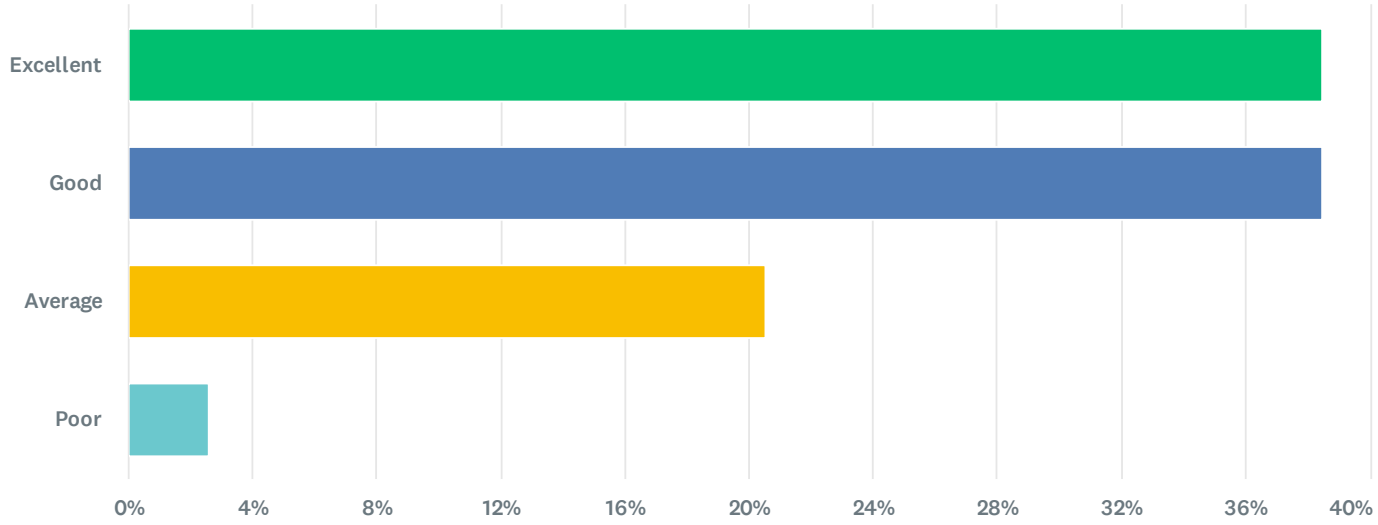
Which Day/s did you attend Lincolnshire's Red, White, & BOOM?



30

Q6 39 responses

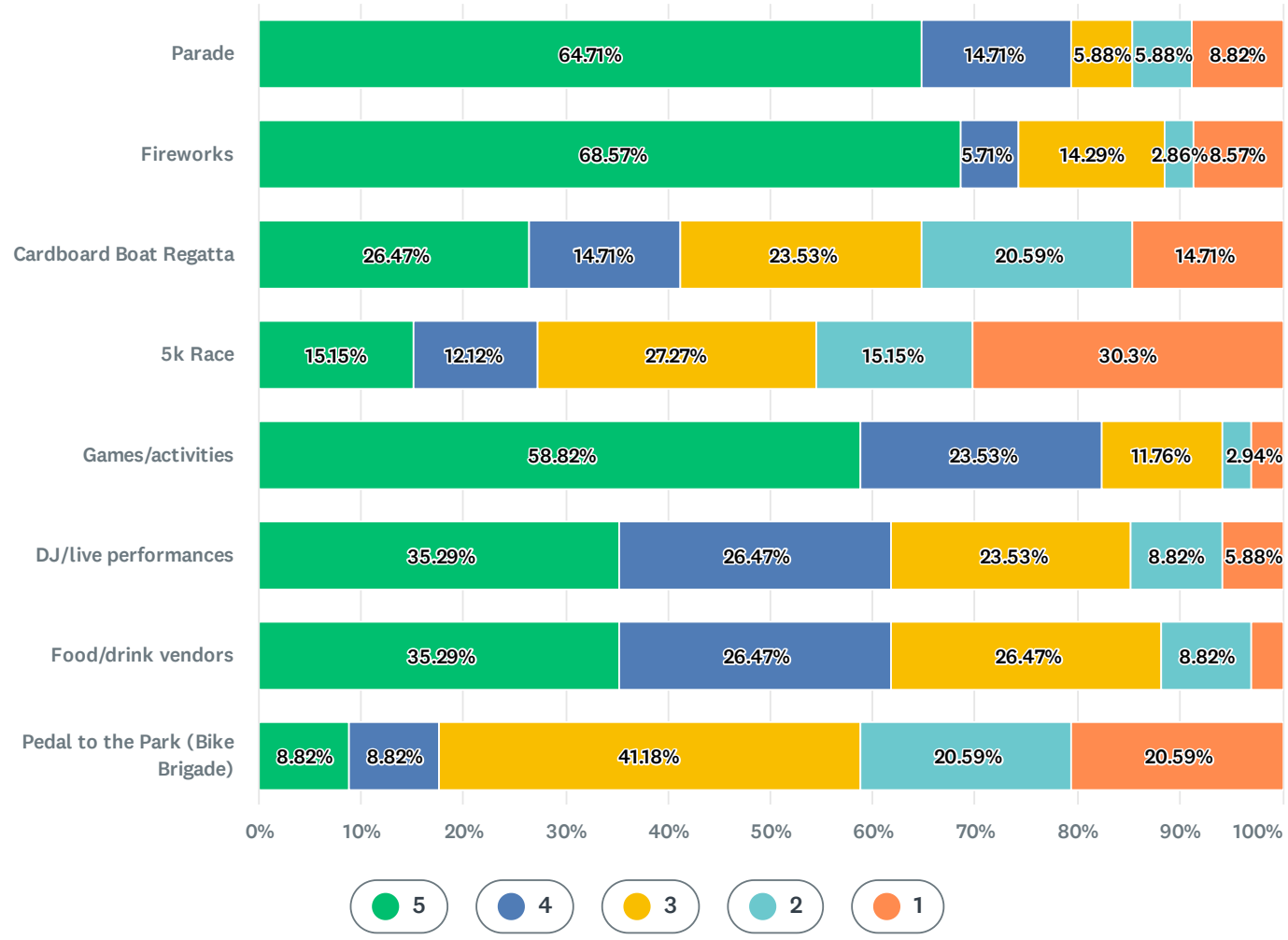
How would you rate this year's Red, White, & BOOM! celebration overall?



31

Q7 35 responses

Please rate the following Red, White, & BOOM! events and activities based on how important they are to you or your family.(5) = Most important (1) = Least important



	5	4	3	2	1	Total
Parade	64.71% 22	14.71% 5	5.88% 2	5.88% 2	8.82% 3	34
Fireworks	68.57% 24	5.71% 2	14.29% 5	2.86% 1	8.57% 3	35
Cardboard Boat Regatta	26.47% 9	14.71% 5	23.53% 8	20.59% 7	14.71% 5	34
						272

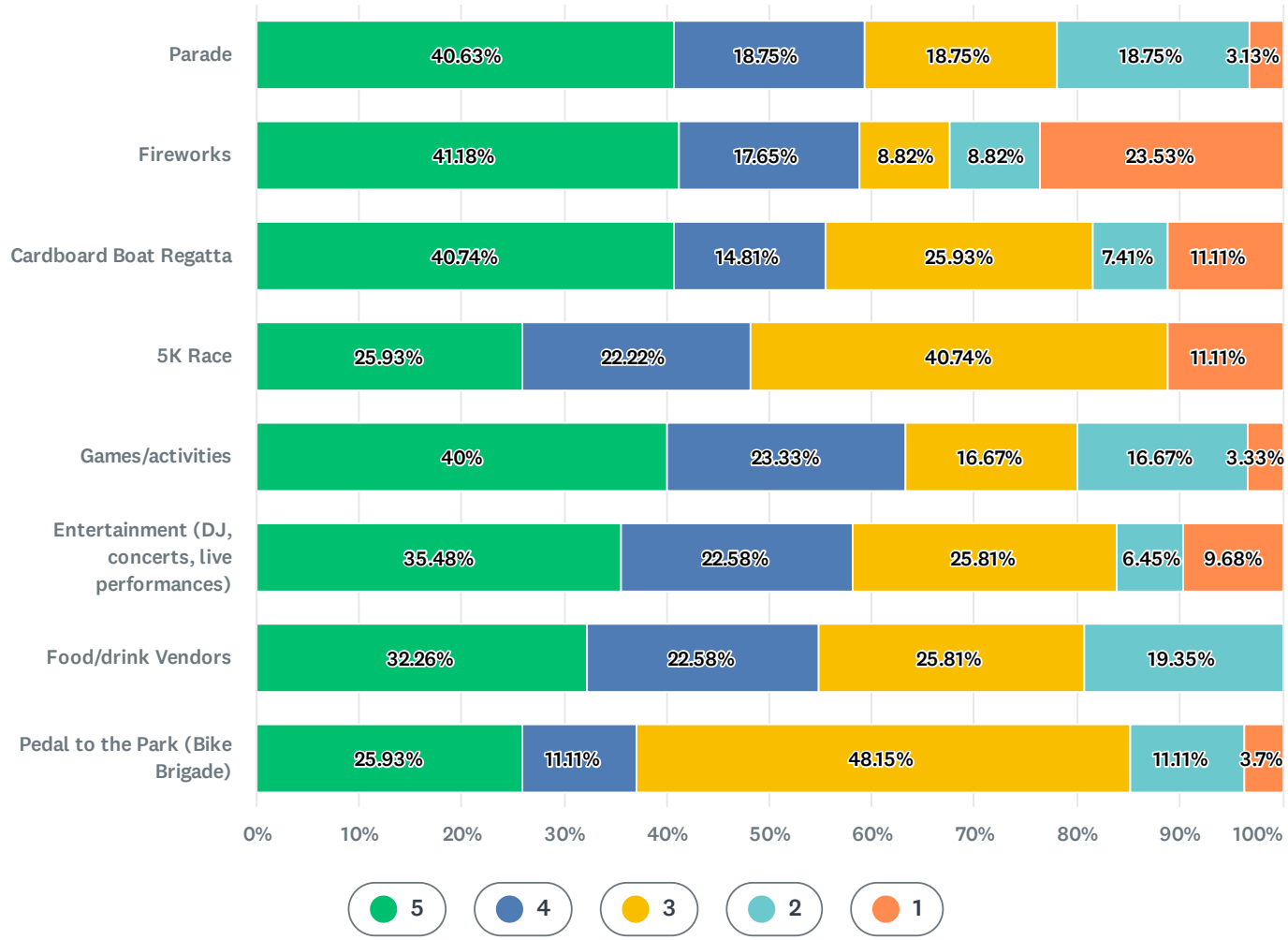
32

	5	4	3	2	1	Total
5k Race	15.15% 5	12.12% 4	27.27% 9	15.15% 5	30.30% 10	33
Games/activities	58.82% 20	23.53% 8	11.76% 4	2.94% 1	2.94% 1	34
DJ/live performances	35.29% 12	26.47% 9	23.53% 8	8.82% 3	5.88% 2	34
Food/drink vendors	35.29% 12	26.47% 9	26.47% 9	8.82% 3	2.94% 1	34
Pedal to the Park (Bike Brigade)	8.82% 3	8.82% 3	41.18% 14	20.59% 7	20.59% 7	34
						272

33

Q8 35 responses

Please rate the following Red, White, & BOOM! events and activities based on the quality of the experience for you or your family. This question is tied to the previous question asking how important each of these events/activities are to you. (5) = Highest Quality(1) = Lowest Quality

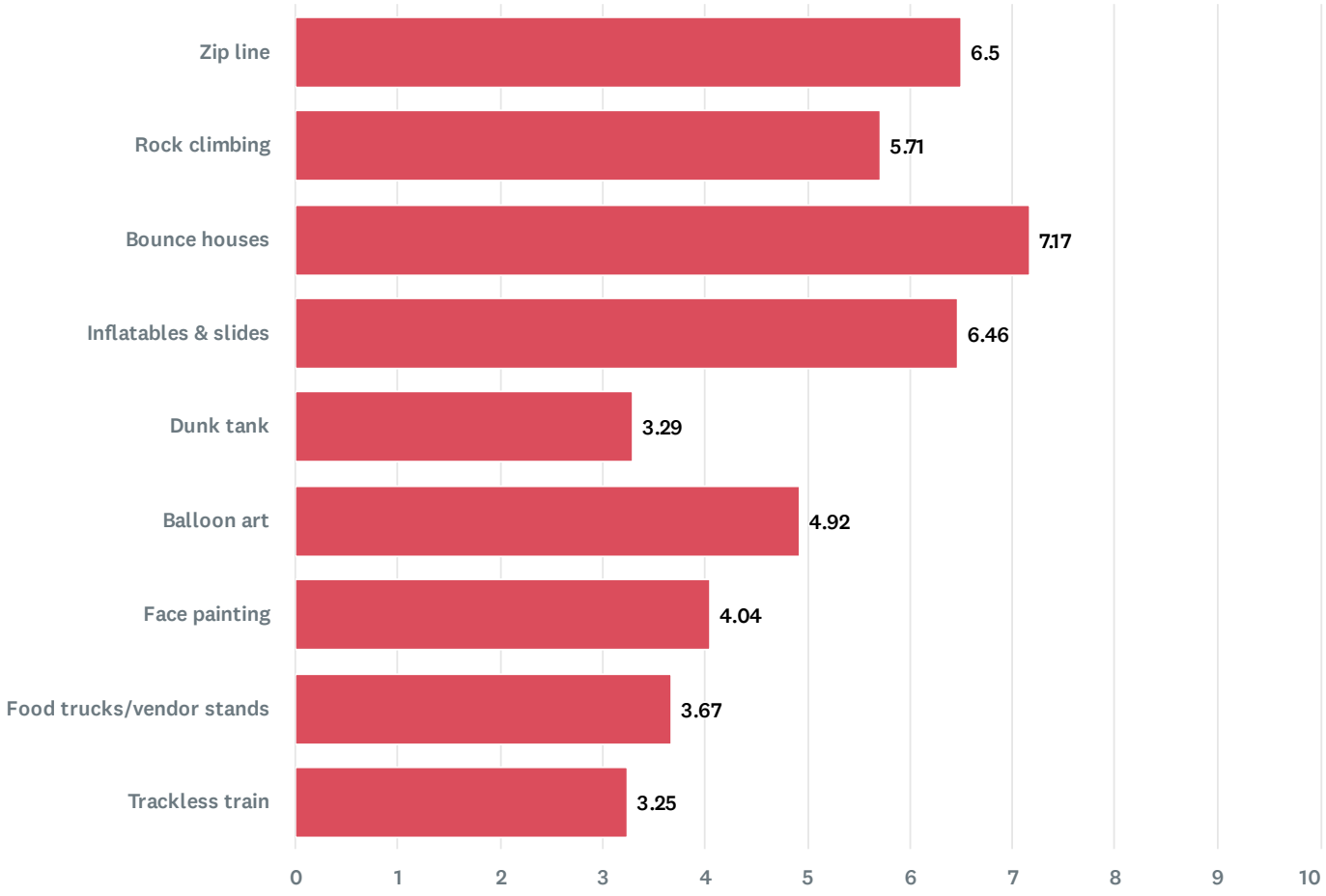


	5	4	3	2	1	Total
Parade	40.63% 13	18.75% 6	18.75% 6	18.75% 6	3.13% 1	32
Fireworks	41.18% 14	17.65% 6	8.82% 3	8.82% 3	23.53% 8	34
						239

	5	4	3	2	1	Total
Cardboard Boat Regatta	40.74% 11	14.81% 4	25.93% 7	7.41% 2	11.11% 3	27
5K Race	25.93% 7	22.22% 6	40.74% 11	0% 0	11.11% 3	27
Games/activities	40.00% 12	23.33% 7	16.67% 5	16.67% 5	3.33% 1	30
Entertainment (DJ, concerts, live performances)	35.48% 11	22.58% 7	25.81% 8	6.45% 2	9.68% 3	31
Food/drink Vendors	32.26% 10	22.58% 7	25.81% 8	19.35% 6	0% 0	31
Pedal to the Park (Bike Brigade)	25.93% 7	11.11% 3	48.15% 13	11.11% 3	3.70% 1	27
						239

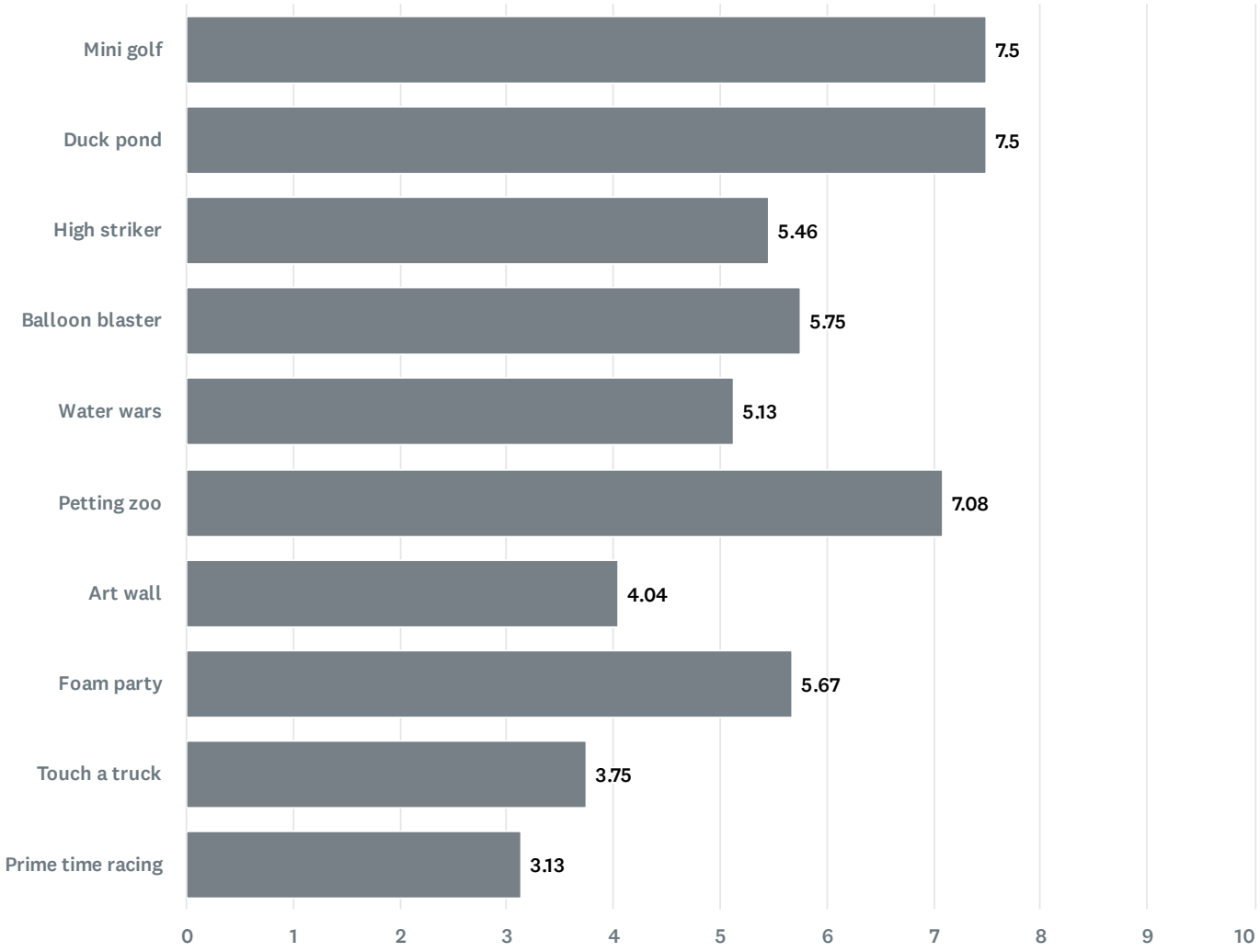
Q9 24 responses

Rank you or your family's favorite Red, White, & BOOM! park rides/attractions.



Q10 24 responses

Rank you or your family's favorite Red, White, & BOOM! park games/interactive activities.



37

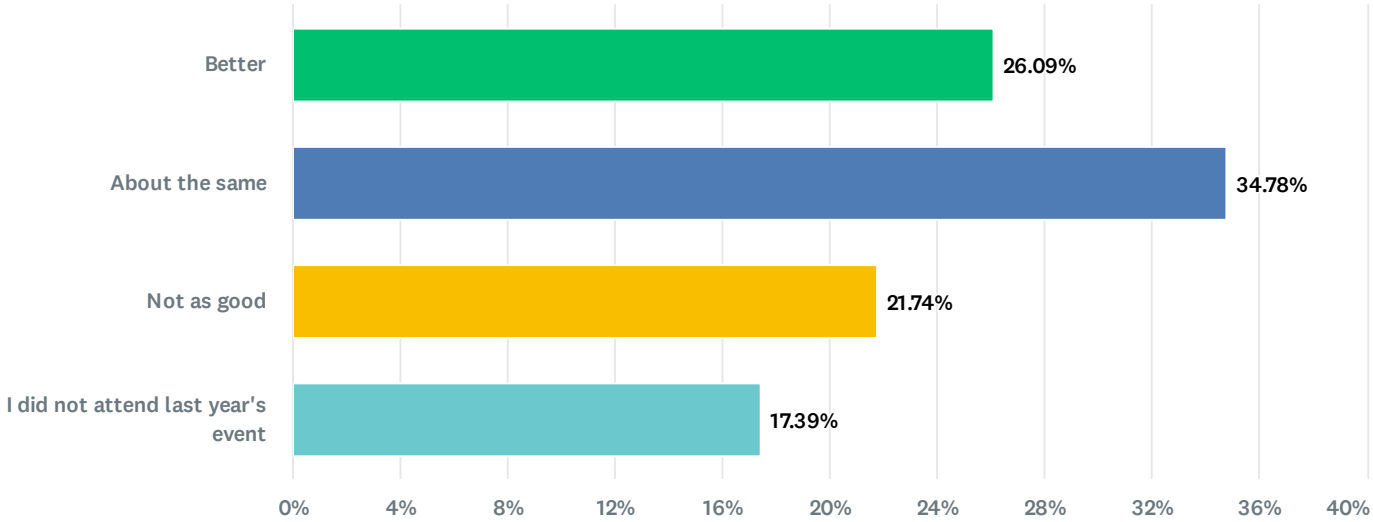
Q11 Are there any specific activities/amenities you would like to see added to the event?

Answered: 14 Skipped: 25

#	RESPONSES	DATE
1	Longer and larger parade	7/18/2026 6:32 PM
2	We're very new to Lincolnshire, but the feeling we had was it was very young kid oriented. There are a lot of older children and adult adults who wanna have an enjoyment too so if some more activities that could be added that would appeal to teenagers and adult adults I think would help. Also, having live entertainment, both nights, we were all very surprised that there was no beer tent. We lived in several communities and this is the first time we've ever been somewhere that there's been no real live music with a beer tent or more food choices	7/17/2026 9:46 PM
3	N/A. There was so much to do & we enjoyed most of the activities.	7/13/2026 10:09 PM
4	Pony rides , more shading	7/13/2026 7:45 PM
5	For the parade I would love if the village went back to including school bands, cheer and dance teams, Jessie white tumblers. The parade is a huge hit regardless!	7/13/2026 7:24 PM
6	More dessert options other than ice cream, maybe a dessert truck?	7/13/2026 6:49 PM
7	I wish all of the activities from the 3rd went over for the 4th. The celebration feels very disjointed being at two different locations over the two days. I much prefer how it used to be, where everything was at Spring Lake over the two days. There is also a strong lack of food vendor choices. I prefer how it was in the past where there was an entire food tent with many different options all in one place	7/13/2026 8:55 AM
8	Increase food selection	7/11/2026 6:36 PM
9	Pet parade (pets dressed up and participating in the regular parade); marching bands (pared down to fit the neighborhood), cheer/dance squads with routines set to music	7/11/2026 2:18 PM
10	More robust parade. It used to be better. Used to have more bands and live music. KEEP it in the Sprague neighborhood!	7/11/2026 12:21 AM
11	Longer parade, bring back the breakfast in spring lake park	7/10/2026 5:42 PM
12	Loved when the parade ended by spring lake park. Having more family activities at spring lake park like corn hole, ladder golf, etc. would be nice. The petting zoo and face painting was a big hit with my kids!	7/10/2026 5:41 PM
13	I am only commenting on the parade which is all I attended this year. The parade is much smaller and has diminished greatly the last few years. It felt like a bunch of fire/police trucks and a handful of floats. In the past.... -- multiple bands from across Lincolnshire -- our youth sports teams -- the tractor brigade -- Lincolnshire bolts -- etc. The parade has lost a lot of its luster for me....I used to see so many residents and friends in the parade. This year's parade was very disappointing. That said - I did like the new route....I wish it was like years past where it crossed neighborhoods across both sides of Riverwoods.	7/10/2026 5:13 PM
14	More parade participation. We had very few floats (I think only one), no bands, not much in the way of community groups or businesses, only one school and it was a private preschool, no library… mostly just fire and public utility vehicles. I'd also like to see food trucks equal to what we have for Boo Bash.	7/10/2026 4:20 PM

Q12 23 responses

Compared to last year's Red, White, & BOOM! celebration, how would you rate this year's event?



39

Q13 What suggestion(s) do you have for how we can make next year's Red, White, & BOOM! celebration even better?

Answered: 19 Skipped: 20

#	RESPONSES	DATE
1	More activities at Spring Lake Park	7/18/2026 8:23 PM
2	Attract more organizations to attend parade.	7/18/2026 6:33 PM
3	I said this before I think you need to add more activities that are adult and young teenage appropriate. I think there needs to be maybe a carnival so that younger children can ride on things, I know this is a small village, but even Highwood is able to create a carnival for their Highwood days.	7/17/2026 9:47 PM
4	The fireworks were disappointing. This was our first year in town, so not sure if it was due to the weather or just not a very exciting display.	7/13/2026 10:11 PM
5	No foam party and more shaded areas at north park	7/13/2026 7:46 PM
6	More live music! More school bands, cheer and dance teams, flag teams (whatever that is called) lol.	7/13/2026 7:25 PM
7	Keep everything at Spring Lake.	7/13/2026 7:22 PM
8	The band was awful. They did not take any requests and were absolutely horrible. My family is always dancing and having so much fun on the 3rd of July, but the band was just so bad.	7/13/2026 6:50 PM
9	Please keep it in the Sprague neighborhood!!	7/13/2026 5:49 PM
10	The Village has changed up an established Red, White, and BOOM! protocol that existed prior to 2020. All recent attempts fall short to what the festivities used to be. I suggest the parade return to be both the Sprague and Spring Lake neighborhood, and all of the festivities return to Spring Lake over both days. The old set up really created a sense of community and pride that has been lost with the modern interpretation of the festival.	7/13/2026 9:31 AM
11	Have the parade visit both sides of Riverwood	7/11/2026 6:37 PM
12	I didn't mind the switch from the other neighborhood to the Sprague neighborhood. I don't know if this changed who attended, if more Sprague people came because it was closer. We never attended before but did attend this year because it was in our neighborhood and we could walk to it. We don't have kids, so we don't usually participate in anything other than the fireworks.	7/11/2026 2:22 PM
13	LOVED the parade route this year. It’s way too long and empty in many parts in the spring lake neighborhood. 1.5 miles was perfect.	7/11/2026 9:25 AM
14	Keep parade in Sprague neighborhood. More robust parade. Offer money prizes for regatta to keep a lot more entries. It’s weak and no competition	7/11/2026 12:22 AM
15	If there’s fog or low level clouds postpone fireworks for another day like Deerfield did. Fireworks for the most part exploded above the fog/clouds and were not viewable. All we saw primarily was the clouds turning color.	7/10/2026 9:57 PM
16	Move the parade back to spring lake neighborhood as the road is more wide, and straight for some reason.	7/10/2026 6:55 PM
17	Longer parade route that goes both sides of riverwoods, more activities and entertainment in spring lake park, hoping 5k can return to pre-construction route and add more water stations!	7/10/2026 5:44 PM
18	More family games like corn hole or ladder golf at spring lake park. The games were fun but maybe more variety for different age groups. Having a bounce house at spring lake would also be a big hit.	7/10/2026 5:43 PM
19	We need to solicit more community involvement.	7/10/2026 4:21 PM

Q14 Please provide any remaining feedback you may have on Lincolnshire's Red, White, & BOOM!

Answered: 6 Skipped: 33

#	RESPONSES	DATE
1	N/A	7/18/2026 6:33 PM
2	Being new to the community, it was fun to watch everyone coming together. My understanding was the parade. This year was much different than the previous parades. I do enjoy seeing the amount of community in this area.	7/17/2026 9:48 PM
3	Always a great time. Traffic on Berkshire was bad before the parade, more dessert options on the 3rd, and a better dj/band for the 3rd would make it better.	7/13/2026 6:50 PM
4	The fireworks should have been postponed to another day due to weather. I watched from Sprague, and due to low hanging clouds you could not see the fire work show. It was very disappointing	7/13/2026 9:32 AM
5	Thank you for all of the work that was put into making this year’s events a success!	7/10/2026 5:45 PM
6	I do love the 4th of July celebrations in Lincolnshire. The village wouldn’t be the same without them.	7/10/2026 4:26 PM

VILLAGE OF LINCOLNSHIRE

August 10, 2026
Committee of the Whole 2.31

ITEM SUMMARY

Action Requested (Petitioner):	Approval of an Ordinance Disposing Surplus Property (Village of Lincolnshire)
Recommendation:	Consideration of the Proposed Ordinance and Direct Placement on the August 24, 2026, Regular Village Board Agenda for Approval
Author(s):	Cecylia Wszolek, Public Works Management Analyst
Actual Amount – Budgeted Amount:	N/A
Meeting History:	N/A
Attachments:	1) Draft Ordinance Listing Property to be Disposed 2) Exhibit A – Disposal Inventory Form

Request Summary
Several Village departments have surplus, obsolete, or non-operational equipment, including miscellaneous electronic, office, and police equipment. These items have been compiled into a comprehensive list recommended for disposal. Staff recommends disposing/recycling identified items including 30 portable radios, utility cart #417, an athletic field mower, and miscellaneous police equipment. Approval of an ordinance by the Village Board is required by Chapter 65, Section 5/11-76-4 of the Illinois Compiled Statutes authorizing the disposal of surplus equipment.

Budget Impact
The value of auctioned or recycled equipment is to be determined.

Level of Service Impact
Disposal of this equipment will have no impact on the level of service.

Approval Process
Approval of the ordinance requires two readings before approval by the Village Board.

Staff Recommendation / Next Steps
Consideration of the draft ordinance and direct placement on the August 24, 2026, Regular Village Board meeting consent agenda for approval.

ORDINANCE NO. _____
AN ORDINANCE AUTHORIZING THE SALE OF SURPLUS PROPERTY

WHEREAS, the Mayor and Board of Trustees may designate property no longer needed by the Village of Lincolnshire ("Village") to provide services or that does not otherwise benefit the Village as surplus property; and

WHEREAS, pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the Mayor and Board of Trustees may authorize the sale and disposal of surplus property; and

WHEREAS, the Mayor and Board of Trustees have determined it is no longer necessary or useful, or in the best interests of the Village, to retain items listed on Exhibit A attached to this ordinance, currently owned by the Village ("Surplus Property"); and

WHEREAS, the Mayor and Village Board of Trustees have determined it is in the best interest of the Village to dispose of the Surplus Property.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNSHIRE, LAKE COUNTY, ILLINOIS, as follows:

SECTION ONE: The foregoing recitals are incorporated in this Ordinance as the findings of the Mayor and Board of Trustees.

SECTION TWO: Pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the Mayor and Board of Trustees find that the Surplus Property described in the attached Exhibit A, now owned by the Village of Lincolnshire, is no longer necessary or useful to the jurisdiction and the best interests of the jurisdiction would be best served by its disposal.

SECTION THREE: The Village Manager is hereby authorized and directed to dispose of the Surplus Property. Surplus Property identified on Exhibit A as having a minimum bid shall be sold to the highest bidder following a public auction. Surplus Property identified on Exhibit A as having no value shall be disposed of in such a manner deemed appropriate.

SECTION FOUR: The Village Manager is hereby authorized to advertise the sale of the Surplus Property at public auction.

SECTION FIVE: The Village Manager is hereby authorized to direct Village staff to enter into an agreement for the sale of said Surplus Property whereby said property may be sold at a public auction.

SECTION SIX: Upon payment of the full auction price for the aforesaid items of Surplus Property, the Village Manager is authorized to direct Village staff to convey and transfer the title and ownership of said Surplus Property, to the successful bidder.

SECTION SEVEN: This Ordinance shall be in full force and effect from and after its passage, by a vote of at least three-fourths of the corporate authorities, and approval in the manner provided by law.

PASSED this _____ day of _____, 2026, by the Corporate Authorities of the Village of Lincolnshire, on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED: this _____ day of_____, 2026

_____
Elizabeth J. Brandt, Mayor

ATTEST:

_____
Barbara Mastandrea, Village Clerk

Return to Agenda

EXHIBIT A Disposal Inventory Form

Your Name: Cecylia Wszolek
Agency Name: Village of Lincolnshire
Agency Address: 1 Olde Half Day Road
Lincolnshire, IL 60069
Agency Phone: 847-913-2356

Disposal Options
Auction
Trade-In
Recycle
Disposal
Buy-Back/Upgrade

Point of Contact	Make	Model	Type	Unit #	Approximate Date of Acquisition	Serial Number/VIN	Quantity	MLG/HRS	Disposal Process
Vehicles/Equipment									
Tim Baynon	John Deere	HPX615E	Utility Cart	417	2020	1M0615EACLM030406	1		Trade-In
Tim Baynon	Toro	GM3505D	Athletic Field Mower	707	2017	30849-401245645	1		Trade-In
Tim Baynon	Toro	1200	Standing Line Painter	703	2008	42004	1		Recycle
Tim Baynon	Toro	GM 7200	Z-Turn Mower	516	2013	30462 313000128	1		Trade-In
Tim Baynon	toro	GM 7200	Z-Turn Mower	513	2013	30461 313000110	1		Trade-In
Tim Baynon	Ver-Mac	Signalisation	Message Boards	705	2005	2S9US1195S132325	1		Recycle
Tim Baynon	International	7400 Work Star	Dump Truck	252	2009	1HTWGAZR7AJ228041	1		Auction
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6101	2016	755CRT1868	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6102	2016	755CRT1882	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6103	2016	755CRT1876	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6105	2016	755CRT1879	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6106	2016	755CRT1886	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6107	2016	755CRT1888	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6130	2016	755CRT1884	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6143	2016	755CRT1863	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6144	2016	755CRT1869	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6148	2016	755CRT1862	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6149	2016	755CRT1878	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6155	2016	755CRT1864	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6156	2016	755CRT1866	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6233	2016	755CRT1881	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6242	2016	755CRT1883	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000	PORTABLE RADIO	6245	2016	481CVD7759	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6246	2016	755CRT1877	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6257	2016	755CRT1874	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6258	2016	755CRT1871	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6350	2016	755CRT1870	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6447	2016	755CRT1873	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6454	2016	755CRT1867	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000	PORTABLE RADIO	6560	2016	481CVD7758	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6653	2016	755CRT1887	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6659	2016	755CRT1880	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6700	2016	755CRT1885	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6701	2016	755CRT1889	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6800	2016	755CRT1872	1		Buy-Back/Upgrade

Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6900	2016	755CRT1865	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	APX6000LI	PORTABLE RADIO	6927	2016	755CRT1875	1		Buy-Back/Upgrade
Jacob Kantner	Motorola	Public Saftey Mic	Microphone	N/A	2016	PMMN4060B	28		Buy-Back/Upgrade
Jacob Kantner	Law Enforcement Co	3990617	Belt Clip	N/A	2016	N/A	7		Buy-Back/Upgrade
Jacob Kantner	Motorola	7-800 GPS	Antenna	N/A	2016	N/A	30		Buy-Back/Upgrade
Jacob Kantner	Motorola	800-900	Stubby Antenna	N/A	2016	N/A	10		Buy-Back/Upgrade
Jacob Kantner	Motorola	PMLN5657B	Carry Case	N/A	2016	N/A	4		Buy-Back/Upgrade
Jacob Kantner	Motorola	N/A	Singular Charger	N/A	2016	NNTN7079A	11		Buy-Back/Upgrade
Jacob Kantner	Motorola	N/A	Singular Charger	N/A	2016	NNTN8845A	5		Buy-Back/Upgrade
Jacob Kantner	Motorola	N/A	Radio Batteries	N/A	2016	NNTN7038B	49		Buy-Back/Upgrade
Jacob Kantner	Motorola	N/A	Charging Bank	N/A	2016	NNTN7064B	3		Buy-Back/Upgrade

VILLAGE OF LINCOLNSHIRE

August 10, 2026
Committee of the Whole
Item 2.51

ITEM SUMMARY

Action Requested (Petitioner):	Consideration of Replacing North Park Utility Cart via trade-in of 2020 John Deer Utility Cart (#417) and 2017 Toro GM3505D Athletic Field Mower (#707) (Village of Lincolnshire)
Recommendation:	Consideration and Approval
Author(s):	Bradford H. Woodbury, Public Works Director
Actual Amount – Budgeted Amount:	$118.49 Actual - $00.00 Budgeted
Meeting History:	August 10, 2026 COW
Attachments:	1) Spartan Turf Products Quotation/Trade-In Assessment

Request Summary

The Public Works Department requests approval to replace Utility Cart #417 (2020 John Deere HPX615E) primarily used at North Park. By trading in the existing unreliable cart, along with an underutilized piece of park turf maintenance equipment, the Village can procure a new cart at a net cost of $118.49. Replacing this vehicle was not contemplated in the 2026 Budget; however, due to ongoing maintenance issues and reliability concerns, staff researched and is recommending a replacement plan with a budget impact less than $120.

Background and Existing Need

Utility Cart #417 (VIN: 1M0615EACLM030406) features an enclosed cab and serves as a vital daily piece of equipment at North Park. Its primary operations include:

- Daily trash disposal
- Baseball field preparation and maintenance
- Event setup and takedown

In recent years, Unit #417 has experienced frequent, ongoing mechanical failures, including persistent overheating, recurring carburetor issues, rough starting/restarting, and fuel pump failure. Staff has not been able to count on the use of this unit for daily needs at North Park.

Separately, over the past several years, Village staff realized the large Toro athletic field mower (#707) was no longer needed to maintain the turf at North Park Athletic Facility. Consequently, staff did not plan to recommend replacing this item in the 10-Year Capital Improvement Plan.

To resolve the utility cart recuring issues, the Fleet Mechanic researched potential trade-in options and identified an opportunity through Spartan Turf Products to combine the unused mower with the problematic utility cart for trade-in toward a new utility cart. Because the trade-in value of both pieces of equipment will continue to depreciate annually, acting now captures their remaining value and avoids additional repair costs for the utility cart. By pairing these two assets, the Fleet Department's goal is to

strike an effective operational balance—maximizing trade-in value on redundant equipment to reduce larger capital expenditures down the road.

Proposed Trade-In and Financial Impact
To offset the replacement cost, staff proposes trading in the following equipment to Spartan Turf Products (Elm Grove, WI):

- 2020 John Deere HPX615E Utility Cart (#417): $10,000.00 Trade-In Value
- 2017 Toro GM3505D Athletic Field Mower (PW #707): $15,000.00 Trade-In Value

Removing the underutilized Toro mower from the fleet permanently eliminates its future replacement cost from the Capital Improvement Plan (CIP).

Procurement and Cooperative Purchasing
Staff recommends the new utility cart be purchased through the existing Sourcewell government purchasing cooperative. The Village has been a member of the Sourcewell cooperative since (February 2021). Equipment pricing has been secured via Sourcewell Contract 112624-TTC and OMNIA Contract 2023261 through the authorized distributor Spartan Turf Products. Utilizing these competitive joint purchasing agreements ensures the Village receives pre-negotiated, highly competitive contract pricing while satisfying local and state bidding requirements.

Cost Breakdown

Item	Amount
New Utility Cart Purchase Price	$25,118.49
Trade-In Credit: 2017 Toro GM3505D (#707)	-$15,000.00
Trade-In Credit: 2020 John Deere HPX615E (#417)	-$10,000.00
Total Net Cost to Village	**$118.49**

Budget Impact
By leveraging $25,000 in combined trade-in value for a net out-of-pocket impact of $118.49, the Village resolves an immediate operational need while eliminating future capital expenditures and halting immediate maintenance expenses.

Level of Service Impact
Replacing an unreliable vehicle ahead of its planned replacement schedule restores dependable daily service levels for North Park trash removal, field prep, and winter duties at virtually zero capital cost, all while shedding the ongoing maintenance of the underutilized turf mower (#707).

Approval Process
Consideration and approval at the August 10, 2026 Committee of the Whole Meeting with final approval at the August 24, 2026 Regular Village Board Meeting.

VILLAGE OF LINCOLNSHIRE

August 10, 2026
Committee of the Whole
Item 2.51

Staff Recommendation / Next Steps

Staff recommends approval of the purchase of the replacement utility cart through Spartan Turf Products and the trade-in of PW #707 and Unit #417 for a total net expenditure of $118.49.

Spartan Turf Products

Quote

Quote Date:	6/16/2026
Due Date:	7/16/26
Omnia Contract	2023261
Sourcewell Contract	112624-TTC

13400 Watertown Plank Rd.
Elm Grove, WI 53122

Quote ID: **02430097 UTX**
Customer ID: 362334

Village Of Lincolnshire
One Olde Half Day Road
Lincolnshire IL 60069

Prepared By:
Ryan Maier
Territory Manager
Cell (262) 443-0363
rmaier@spartanturf.com

QTY	CODE	DESCRIPTION	PRICE DETAILS
1	08100	**Workman UTX Gas-2 Seat**	$20,924.07
1	08112	Glass Windshield, Wiper And Washer	$1,487.07
1	08141	Rear View Mirror	$127.41
1	08134	Electric Bed Lift	$781.20
1	08130	Overhead Console and Harness	$468.72
1	131-8549	Back Up Alarm	$133.45
1	08117	Half Doors - Front	$696.57

Configured Contract Price:	$24,618.49
Dealer Assembly & Delivery:	$500.00
Trade Totals:	$0.00
Purchase Price:	**$25,118.49**

Spartan Turf Products

Trade Details

EVALUATED BY:
Ryan Maier
Territory Manager
13400 Watertown Plank Rd.
Elm Grove, WI 53122
Cell (262) 443-0363
rmaier@spartanturf.com

Account: 362334
Village Of Lincolnshire
One Olde Half Day Road
Lincolnshire IL 60069

Quote ID
UTX Trade In's
Evaluation Date
6/15/26

TRADE EVALUATION

MANUFACTURER	MODEL NAME & ACCESSORIES	MODEL YEAR	MODEL #	SERIAL #	HOURS	TRADE VALUE	
Toro	2017 Groundsmaster 3505	2017	30849	401245645	49	$15,000.00	
JD	2020 HPX Gator				543	$10,000.00	
					Total:	$25,000.00	

ADDITIONAL NOTES