VILLAGE OF
LINCOLNSHIRE

MINUTES
COMMITTEE OF THE WHOLE MEETING
July 27, 2026

Present:

Mayor Brandt
~~Trustee Kelly~~
Trustee Munger
Trustee Raizin
Village Attorney Mack
Chief of Police Leonas
Public Works Director Woodbury
Assistant Public Works Director/Village Engineer Dittrich
Commander Ulanowski
Trustee Grujanac
~~Trustee Mitchell~~
Trustee Pantelis
~~Village Clerk Mastandrea~~
Village Manager Burke
Village Treasurer/Finance Director Rossi
Assistant Village Manager/CED Director Davies
Planning & Development Manager Zozulya

1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7:18 p.m., and Deputy Village Clerk Burke called the roll.

2.0 ITEMS OF GENERAL BUSINESS

2.1 Planning, Zoning, and Land Use

2.2 Finance and Administration

2.21 Receipt of Report Regarding Mid-Year Fiscal Year 2026 Budget and Goals Status Report

Village Manager Burke noted the memo in the packet outlines the list of goals the Board adopted as part of the 2026 Budget. Staff updated the status of each goal, providing notes, and noting whether it is in progress or completed.

Village Manager Burke also noted the memo included the mid-year budget review showing Village expenditures at approximately 44% at the year's midpoint, along with the upcoming budget schedule outlining work over the next several months.

Village Manager Burke requested the Board provide feedback on preferred budget workshop dates of October 13, 14, or 15, so staff can lock in at least one primary date with a backup and noted he will also solicit input from staff.

Mayor Brandt noted the mid-year Financial Report is on the website under Committee of the Whole Meeting Packets.

2.22 Receipt of Presentation Regarding Five-Year Financial Forecast

Village Treasurer/Finance Director Rossi provided a presentation regarding the Five-Year Financial Forecast including two forecasting paths, balancing conservative past practice and historical trends; general fund revenue history and where it is heading; and expense outlook. Village Treasurer/Finance Director Rossi provided a review of five-year forecasts based upon a general fund conservative model and general fund historical trend model. The forecast includes executing on $33.5 million in capital projects through 2031. Based upon the conservative model, the 75% fund balance will be maintained in the General Fund until 2030 then it will start to dip below.

Mayor Brandt asked if the conservative model fund balance assumes we will not have any major development or new tax revenue coming in and noted some of the potential businesses coming into the Village. Village Treasurer/Finance Director Rossi confirmed the conservative forecast model assumes Lincolnshire will not have any major development or new tax revenue coming in.

Trustee Munger asked if the General Fund forecast and resultant General Fund balance included the $33.5 million in capital projects. Village Treasurer/Finance Director Rossi confirmed the balance forecast included the $33.5 million in capital projects.

Village Treasurer/Finance Director Rossi continued the Five-Year Financial Forecast presentation including historical trend model for the General Fund balance which is stable and meeting the 75% fund balance policy through the end of 2031, in addition to having a healthy fund balance of almost $8 million in the general capital fund by 2031. Village Treasurer/Finance Director Rossi presented graphs on the Water Fund conservative model, Water Fund historical trend model, and other funds.

Mayor Brandt asked if the Park Development Fund included the potential Woodbridge Development. Village Treasurer/Finance Director Rossi stated the entire plan contemplates shifting all the park expenses into the general capital fund once the park development fund gets to $0. There are no new development projects contemplated in the financial forecast.

Mayor Brandt explained previous Boards have long known the Park Development Fund would run down because it only grows with new residential development, and future projects are uncertain. Trustee Munger asked if the idea for the future, as more businesses come to Lincolnshire and revenue increases, would we fund park support from the General Fund. Mayor Brandt confirmed Lincolnshire will fund park support in the future from the General Fund. Village Manager Burke noted currently, when new developments come into Lincolnshire there is a Park Development impact fee calculation in the Village Code based upon how many bedrooms or residential units are developed, and those payments come at building permits by the developer and is used for future park projects. Lincolnshire does not contemplate new

revenue into the fund until development projects are under construction and in process. Mayor Brandt stated Lincolnshire does not have a park district and are not taxing residents for these upgrades to the parks.

Trustee Munger asked if use of Motor Fuel Tax revenue requires funds be used for road projects. Village Treasurer/Finance Director Rossi stated Lincolnshire has historically used these funds for road resurfacing.

Trustee Munger asked what fund the fixed fees from the water bills go to. Village Treasurer/Finance Director Rossi stated those go to the water and sanitary sewer fund. Village Manager Burke noted the stormwater utility fee, on the water bill, is a flat fee based upon impervious surface which goes into the storm sewer fund to fund projects like the Lincolnshire Drive South and Windsor Court Stormwater Projects. Village Manager Burke added the per 1,000-gallon rate for water or sanitary sewer treatment is based upon consumption that goes into the Water Fund not the Storm Sewer Fund.

2.3 Public Works

2.31 Consideration of Approval of an Out-of-Village Water Service Agreement for 23347 Indian Creek Road (Walter and Elaine Wu)

Assistant Public Works Director/Village Engineer Dittrich provided a summary of an Out-of-Village Water Service Agreement for 23347 Indian Creek Road noting this house already had water service from a previous structure that was demolished.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.32 Presentation of the 10-Year Capital Improvement Plan Update (Village of Lincolnshire)

Assistant Public Works Director/Village Engineer Dittrich provided a presentation of the 10-Year Capital Improvement Plan (CIP) Update including the CIP process, facilities program including Public Works A/C replacement, Village Hall irrigation system, facility assessment, and Police Department remodeling.

Mayor Brandt asked if staff talked to any of the surrounding communities that have remodeled their police departments and noted her opinion that if we are going to remodel the police department, it should be done right. Assistant Public Works Director/Village Engineer stated staff started the process with our architects.

Mayor Brandt asked if the remodeling would be staying within the current footprint and maximizing the existing space. Assistant Public Works Director/Village Engineer Dittrich confirmed the remodel will stay within the current footprint.

Chief of Police Leonas provided an overview of the current police department space and proposed remodel project.

Mayor Brandt asked for an estimate on how long the police department remodel will take. Chief of Police Leonas stated there will need to be planning so the department can still function. Assistant Public Works Director/Village Engineer Dittrich stated they have a ballpark timeframe of four to eight months.

Commander Ulanowski stated his opinion is the remodel will solve a lot of problems, is practical, and will be modernized for the department.

Trustee Munger stated there are a variety of proposed changes and asked what the police department is most excited to see and/or the must-haves. Commander Ulanowski stated his opinion that a must-have is the evidence room which is proposed to have modern refrigeration capabilities. Chief of Police Leonas stated his opinion for must-haves is separate lunchroom, report writing room, and roll call room; the Sergeant's office will also have a space where they can communicate with their shift privately.

Commander Ulanowski stated his opinion having a secure booking area leading into the interview room will provide more safety which is currently an issue.

Trustee Grujanac asked if there is anything the department thinks might be missing in the remodel. Chief of Police Leonas stated the proposed remodel will provide a little bit more flexibility and addresses all the things staff can reasonably predict.

Mayor Brandt noted previously an additional right-out emergency exit from the Village Hall property to access westbound Route 22 was installed and asked if this has been working or if the Police Department needs anything else regarding emergency access. Chief of Police Leonas stated if he could convince the Illinois Department of Transportation (IDOT) to give us Olde Half Day and restrict truck traffic, that would reduce movement and provide more mobility. Mayor Brandt suggested staff looking into getting jurisdiction again and stated she would be happy to help with this and work with state senators and representatives.

Assistant Public Works Director/Village Engineer Dittrich continued the presentation of the 10-Year CIP update with information on the equipment program including replacement of a changeable message board, zero turn mower, and field line striper.

Mayor Brandt asked if staff has talked to Lincolnshire Sports Association (LSA) to see if they have any money to invest in some of the proposed equipment used for the parks. Village Manager Burke stated staff asked them for their priorities for 2027 but have not talked to them about financing or funding noting Summer Slam brings in some money and asked Public Works Director Woodbury for his thoughts on this. Public Works Director Woodbury stated we invoice

LSA for our share of Summer Slam as recommended by the Park Board.

Mayor Brandt asked what we invoiced LSA this year for Summer Slam. Public Works Director Woodbury stated we invoiced LSA approximately $3,600 for Summer Slam this year and noted the equipment requested for replacement was purchased close to the same time North Park was built.

Village Manager Burke noted Summer Slam representatives will attend a board meeting in August, and staff will plan to include a memo outlining historical costs billed to the tournament.

Trustee Grujanac asked if the line striper was only used at North Park for LSA events. Public Works Director Woodbury stated to his knowledge the striper is only used at North Park for LSA and Chicago Rush sports programming.

Assistant Public Works Director/Village Engineer Dittrich continued the presentation of the 10-year CIP update with information on furniture/fixtures, stormwater with the continuation of the Lincolnshire Drive South Drainage project, water improvement program, and sanitary improvement program.

Public Works Director Woodbury provided parks/path updates reported in the 10-year CIP update. Public Works Director Woodbury reviewed potential improvements at Old Mill Park including removal of the bocce ball amenity and possibly replacing with a putting green and gaga pit. Director Woodbury noted the gaga ball pit may be an ideal project for an Eagle Scout.

Public Works Director Woodbury reviewed planned improvements for Spring Lake Park including replacing existing playground equipment, new safety surface, and a possible deck/overlook by the Spring Lake Park house. Trustee Raizin suggested that when staff investigates the deck amenity for Spring Lake Park, temperature relative to materials used for the deck surface are taken into consideration because composite wood materials get very hot and some heat up more than others.

Assistant Public Works Director/Village Engineer Dittrich continued the presentation of the 10-year CIP update with information on bike path resurfacing projects. Assistant Public Works Director/Village Engineer Dittrich noted any repair or resurfacing to the path along Route 22 has challenges as IDOT will require pedestrian signal upgrades and accessibility at driveway crossings be addressed. These improvements will add cost to the overall project.

A brief conversation regarding grant availability for the signals followed.

Assistant Public Works Director/Village Engineer Dittrich continued the presentation of the 10-year CIP update with information on Des

Plaines River bike bridge, Milwaukee Avenue corridor sidewalk enhancements, road program, and vehicle replacement program.

Mayor Brandt asked if the 2000 bucket truck planned for replacement is worth anything for resale. Assistant Public Works Director/Village Engineer Dittrich stated staff will plan to offer for resale or trade but does not know the expected value.

Trustee Raizin asked if the vehicles proposed for purchase are readily available. Assistant Public Works Director/Village Engineer Dittrich stated staff is in talks now regarding the bucket truck to see if that is something the Village could put a deposit down this year and not wait for the budget fiscal year. The vehicles proposed for purchase in 2027 are more off the shelf as opposed to a plow truck which has taken years to procure. It was the consensus of the Board to move forward with the deposit for the bucket truck in 2026 if needed.

Assistant Public Works Director/Village Engineer Dittrich concluded the 10-year CIP update with next steps.

Mayor Brandt asked the Board to get Village Manager Burke feedback on the proposed capital plan and the proposed budget meeting dates.

2.4 Public Safety
2.5 Parks and Recreation
2.6 Judiciary and Personnel

3.0 UNFINISHED BUSINESS
4.0 NEW BUSINESS
5.0 EXECUTIVE SESSION
6.0 ADJOURNMENT

Trustee Grujanac moved, and Trustee Raizin seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 8:33 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Bradly J. Burke
Deputy Village Clerk