VILLAGE OF
LINCOLNSHIRE

MINUTES
COMMITTEE OF THE WHOLE MEETING
August 10, 2026

Present:

Mayor Brandt
Trustee Kelly
Trustee Munger
~~Trustee Raizin~~
Village Attorney Simon
~~Chief of Police Leonas~~
Public Works Director Woodbury
Trustee Grujanac
Trustee Mitchell
Trustee Pantelis
~~Village Clerk Mastandrea~~
Village Manager Burke
Village Treasurer/Finance Director Rossi
Assistant Village Manager/CED Director Davies
Management Analyst Pelinkaj

1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7:35 p.m., and Deputy Village Clerk Burke called the roll.

2.0 ITEMS OF GENERAL BUSINESS

2.1 Planning, Zoning, and Land Use

2.2 Finance and Administration

2.21 Receipt of Report on 2026 Employee Engagement Survey (Village of Lincolnshire)

Village Manager Burke provided a presentation on the 2026 Employee Engagement Survey noting this is the fifth year this survey has been done via Gallup. Village Manager Burke presented overall engagement has continued in an upward trend. Gallup recommended to staff to focus on areas of change of more than .20. Village Manager Burke's presentation included trended details year-over-year, supervisor effectiveness, collaboration index, basic needs score, what employees give to the organization, teamwork scores, growth scores, additional questions included in the survey, and a summary of the index engagement ratio.

Village Manager Burke noted that because of the survey, each department is holding individual meetings with employees to get more feedback, and the team is questioning whether to do this every other year in the future or waiting longer periods of time between the survey moving forward.

A conversation regarding survey question wording and types of questions posed followed.

Trustee Kelly noted some of the future career planning questions reflected some lower scores in the results and suggested conversations

take place regarding future growth and cross training opportunities.

2.22 Receipt of Special Event Update: Red, White, & BOOM Survey Results & Hello Neighbor Community Walk Planning (Village of Lincolnshire)

Management Analyst Pelinkaj provided a report on the Red, White, & BOOM! survey results noting an overall positive image with 76% respondents giving an excellent rating and 97% average or better rating.

Mayor Brandt noted the different ways attendees learned about the event and suggested in the future putting flyers in mailboxes. A conversation ensued about the different modes of communication.

Trustee Kelly stated he was surprised there were no comments with regard to the activities being free this year. Mayor Brandt suggested promoting this more next year.

Management Analyst Pelinkaj presented graphs highlighting questions seven and eight in the survey asking participants to rate the different events on importance and then on the quality of these events.

Mayor Brandt noted some survey respondents suggested, in the open-ended comments, having the event back at Spring Lake Park and stating her opinion that it would not make sense to go back there due to the size of the event and parking.

Trustee Mitchell expressed surprise that the 5k was not rated high and asked if staff would look into more specifics on why the ratings were lower. Management Analyst Pelinkaj noted his opinion that the majority of survey respondents were not involved in the 5k. Village Manager Burke noted the Rotary Club is having the same conversation about people not finding value in the 5k and are discussing possibly doing something else next year or making the race different. A conversation regarding the 5k race ensued.

Trustee Grujanac noticed there were some comments about not having activities for older people and suggested considering a tent to house Half Day Brewing food and beverage sales near the food trucks

Mayor Brandt suggested having a pet parade.

Trustee Grujanac suggested contacting Stevenson High School for bands noting they have an event each year where students perform. Mayor Brandt suggested talking to Half Day Brewing since they have recently started hosting live entertainment.

Management Analyst Pelinkaj introduced the new Hello Neighbor Community Walk.

Village Manager Burke provided a summary of the Hello Neighbor Community Walk noting it will take place on September 19. The

Library District and School District are partnering with the Village. Village Manager Burke provided a brief summary of what is planned for the event. The Rotary is currently hosting a fundraiser where residents can adopt a flag to be displayed at the event to recognize our community heroes. Trustee Grujanac suggested also putting something on mailboxes as conversation starters. Mayor Brandt suggested getting some signs at village hall to recognize our police, firefighters, and public works. A conversation regarding potential signs on mailboxes or in neighborhoods followed.

2.3 Public Works

2.31 Consideration of an Ordinance Authorizing the Sale or Disposal of Surplus Property (Village of Lincolnshire)

Public Works Director Woodbury provided a brief summary of an Ordinance authorizing the sale or disposal of surplus property.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.4 Public Safety

2.5 Parks and Recreation

2.51 Consideration of Replacing North Park Utility Cart via trade-in of 2020 John Deer Utility Cart (#417) and 2017 Toro GM3505D Athletic Field Mower (#707) (Village of Lincolnshire)

Public Works Director Woodbury provided a summary of replacing North Park utility cart via trade-in of 2026 John Deer utility cart (#417) and Toro GM3505D athletic field mower (#707) noting the aging North Park utility cart, which is an essential piece of equipment, has had persistent mechanical issues. Public Works Director Woodbury outlined a plan to trade in the current cart along with a 2017 Toro athletic field mower staff has determined is no longer needed because North Park already has sufficient mowing capacity. The new utility cart costs $25,118, and with trade-in credits of $15,000 for the mower and $10,000 for the existing cart, the Village's net cost would be only $118.49. Public Works Director Woodbury noted this approach lets the Village capture remaining trade-in value, avoid further repair expenses on the failing cart, and permanently remove a redundant mower from the capital plan.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board meeting.

2.6 Judiciary and Personnel

3.0 UNFINISHED BUSINESS

4.0 NEW BUSINESS

5.0 EXECUTIVE SESSION

6.0 ADJOURNMENT

Trustee Grujanac moved, and Trustee Pantelis seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 8:14 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Bradly J. Burke
Deputy Village Clerk