VILLAGE OF
LINCOLNSHIRE

MINUTES
REGULAR VILLAGE BOARD MEETING
September 14, 2026

Present:

Mayor Brandt	~~Trustee Grujanac~~
~~Trustee Kelly~~	Trustee Mitchell
Trustee Munger	Trustee Pantelis
Trustee Raizin	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
~~Chief of Police Leonas~~	Village Treasurer/Finance Director Rossi
Public Works Director Woodbury	~~Assistant Village Manager/CED Director Davies~~
Deputy Chief of Police Covelli	Commander Ulanowski
Assistant Public Works Director/Village Engineer Dittrich	Utilities Superintendent Geib
Public Works Management Analyst Wszolek	

CALL TO ORDER

1.0 ROLL CALL
Mayor Brandt called the meeting to order at 7:00 p.m. and Village Clerk Mastandrea called the roll.

2.0 PLEDGE OF ALLEGIANCE

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report - None

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report - None

3.4 Village Manager's Report

3.41 Fireworks Displays

Village Manager Burke informed the Board there are three fireworks displays scheduled in the community. Two permits have been issued to Stevenson High School and the third is for a wedding event at Marriott Resort; all coming up in the months of September and October.

3.42 Scarecrows in the Shire

Village Manager Burke stated the Scarecrows in the Shire community engagement program as a lead in to Boo Bash has started. If anyone knows of folks looking to build a scarecrow to be placed at subdivision entryways or street corners, please remind them to get those dropped off at village hall by the end of the month.

3.43 Hello Neighbor Community Walk

Village Manager Burke noted planning for the Hello Neighbor Community Walk is underway and is scheduled to take place at Spring Lake Park on September 19 at 10 a.m. Village Manager Burke stated if any Trustees are planning to attend, to let him know so he has an expected count. Attendees will get a passport for stickers at each table, and each organization will pose a question to encourage connection and discussion. The answers will be written on ornaments to hang on a tree at the welcome table. The Daniel Wright Middle School band will perform, and a DJ will be there throughout the event. There is no rain date planned.

4.0 PAYMENT OF BILLS

4.01 Bills Presented for Payment on September 14, 2026, in the Amount of $1,713,239.43

Village Treasurer/Finance Director Rossi presented a summary on September 14, 2026, bills for payment with the total being $1,713,239.43. The total amount is based on $404,400 for the General Fund; $428,000 for the Water & Sewer Fund; $41,000 for Water & Sewer Improvement Fund; $25,000 for the Vehicle Maintenance Fund; $7,700 for Storm Sewer Operating Fund; $768,000 for Storm Sewer Improvement Fund; and $37,000 for General Capital Fund.

Trustee Raizin moved, and Trustee Munger seconded the motion to approve the bills dated September 14, 2026, as presented. The roll call vote was as follows:

Aye: Raizin, Munger, Mitchell, Pantelis
Nay: None
Absent: Grujanac, Kelly
Abstain: None

Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)

5.1 Standing Water on Lincolnshire Drive

Ms. Hao Wang, resident at 57 Lincolnshire Drive stated concern for water pooling on the street in front of her residence as a result of the Lincolnshire Drive Drainage Project. Project officials have maintained the final asphalt layer currently not installed will resolve this issue. Ms. Wang noted concern that relying on the 1.5-2-inch-thick final surface layer to eliminate the localized elevation dip presents severe long-term risks. Ms. Wang distributed hardcopies of her comments and record of her concern.

Mayor Brandt thanked Ms. Wang for expressing her opinion and asked staff to address her concerns.

Village Manager Burke noted staff along with the project manager has spent a lot of time on Ms. Wang's property. Until the final lift of asphalt is installed, the stormwater is hindered in its current location from getting to the storm

drain but will work appropriately once the final course of asphalt is installed. Village Manager Burke stated he would take Ms. Wang's written comments and review any other questions to make sure they are addressed.

Mayor Brandt noted the Board, and staff are not saying the water is not pooling, but when the contractor installs the final surface, it should resolve the issue. Mayor Brandt thanked Ms. Wang for dealing with the construction and noted the road portion is scheduled to be completed in November.

6.0 CONSENT AGENDA

Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business."

6.01 Approval of August 24, 2026, Regular Village Board Meeting Minutes

6.02 Approval of August 24, 2026, Committee of the Whole Meeting Minutes

Trustee Mitchell noted the August 24, 2026, Regular Village Board minutes reflect he was in attendance and he was not.

Village Manager Burke stated staff will correct the August 24, 2026 to reflect Trustee Mitchell's absence prior to finalization and posting.

Trustee Munger moved, and Trustee Pantelis seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Munger, Pantelis, Mitchell, Raizin
Nay: None
Absent: Grujanac, Kelly
Abstain: None

Mayor Brandt declared the motion carried.

7.0 ITEMS OF GENERAL BUSINESS

7.1 Planning, Zoning & Land Use

7.2 Finance and Administration

7.3 Public Works

7.31 Approval of a Supplemental Professional Service Contract with Kluber Architects & Engineers for Police Department Renovations Design, Bidding, and Construction Administration Services at a Cost not to Exceed $131,705.00 (Village of Lincolnshire)

Trustee Raizin moved, and Trustee Mitchell seconded the motion to approve a Supplemental Professional Service Contract with Kluber Architects & Engineers for Police Department Renovations Design, Bidding, and Construction Administration Services at a Cost not to Exceed $131,705.00 as presented. The roll call vote was as follows:

Aye: Raizin, Mitchell, Munger, Pantelis

Nay: None
Absent: Grujanac, Kelly
Abstain: None

Mayor Brandt declared the motion carried.

7.4 Police

7.41 Consideration and Approval of an Ordinance Amending Section 3-3-2-3 of Title 3 (Business & License Regulations), Chapter 3 (Liquor Control), of the Lincolnshire Village Code to Permit a Liquor License Change in Classification from Class B-1 to Class K (Half Day Social, LLC – 200 Village Green – Waiver of First Reading Requested)

Trustee Raizin moved, and Trustee Mitchell seconded the motion to waive the first reading of an Ordinance Amending Section 3-3-2-3 of Title 3 (Business & License Regulations), Chapter 3 (Liquor Control), of the Lincolnshire Village Code to Permit a Liquor License change in classification from Class B-1 to Class K (Half Day Social, LLC – 200 Village Green as presented. The roll call vote was as follows:

Aye: Raizin, Mitchell, Munger, Pantelis
Nay: None
Absent: Grujanac, Kelly
Abstain: None

Mayor Brandt declared the motion carried.

Trustee Raizin moved, and Trustee Munger seconded the motion to approve an Ordinance Amending Section 3-3-2-3 of Title 3 (Business & License Regulations), Chapter 3 (Liquor Control), of the Lincolnshire Village Code to Permit a Liquor License change in classification from Class B-1 to Class K (Half Day Social, LLC – 200 Village Green as presented. The roll call vote was as follows:

Aye: Raizin, Mitchell, Munger, Pantelis
Nay: None
Absent: Grujanac, Kelly
Abstain: None

Mayor Brandt declared the motion carried.

7.5 Parks and Recreation

7.6 Judiciary and Personnel

8.0 REPORTS OF SPECIAL COMMITTEES

9.0 UNFINISHED BUSINESSNEW BUSINESS

10.0 EXECUTIVE SESSION

11.0 ADJOURNMENT

Trustee Munger moved, and Trustee Pantelis seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:17 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk