VILLAGE OF
LINCOLNSHIRE

**MINUTES**
**REGULAR VILLAGE BOARD MEETING**
**October 12, 2026**

Present:

| | |
|---|---|
| Mayor Brandt | Trustee Grujanac |
| Trustee Kelly | Trustee Mitchell |
| Trustee Munger | Trustee Pantelis |
| Trustee Raizin (Arrived at 7:02 p.m.) | ~~Village Clerk Mastandrea~~ |
| Village Attorney Simon | Village Manager Burke |
| Chief of Police Leonas | Village Treasurer/Finance Director Rossi |
| Public Works Director Woodbury | Assistant Village Manager/CED Director Davies |

## CALL TO ORDER

### 1.0 ROLL CALL

Mayor Brandt called the meeting to order at 7:00 p.m. and Deputy Village Clerk Burke called the roll.

### 2.0 PLEDGE OF ALLEGIANCE

### 3.0 REPORTS OF OFFICERS

#### 3.1 Mayor's Report

##### 3.11 Meeting with Woodcrest

Mayor Brandt informed the Board she and staff met with the new owners of 4 Overlook Point, Woodcrest Capital. Woodcrest has a Letter of Intent with a potential pharmaceutical company to occupy a portion of this large office building. Mayor Brandt stated one of the items of discussion that will likely come back before the Board is the potential of a planned unit development for the portion of the property facing Milwaukee Avenue for proposed retail redevelopment.

##### 3.12 Jungle of Plants

Mayor Brandt noted Jungle of Plants has moved to Lincolnshire from Niles. They are located in the old Penny Mustard building and will have their ribbon cutting the first week of November. Mayor Brandt stated the business offers more than plants. They have exotic birds, various animals, and host classes and children's parties.

#### 3.2 Village Clerk's Report - None

#### 3.3 Village Treasurer's Report

##### 3.31 Revenue & Expense Summary as of July 31, 2026

Village Treasurer/Finance Director Rossi noted the July 31, 2026, Revenue and Expenditure summary is included in the Board packet, and all revenues and expenditures were properly recorded for July 2026.

## 3.4 Village Manager's Report

### 3.41 Budget Workshop

Village Manager Burke reminded the Board of the Budget Workshop taking place on Thursday, October 15 in the Community Room at 6 p.m.

### 3.42 Boo Bash

Village Manager Burke reminded Village Board members that Boo Bash is October 30 from 5 – 8 p.m. at North Park. Staff invites Board members to help by handing out reusable bags for trick-or-treating at the welcome table. Chamber of Commerce representatives will have additional vehicles for trunk-or-treat and Jungle of Plants recently confirmed they will be hosting a craft for kids.

### 3.43 International City Managers Conference

Village Manager Burke informed the Board he will be attending the International City Managers Conference in California Saturday, October 17 – Wednesday, October 21 and will then be taking vacation Thursday and Friday of that week.

### 3.44 Urban Air

Village Manager Burke reported the packet for the October 13 Zoning Board public hearing has been available to the Village Board and the public since the previous Thursday. Village Manager Burke noted he is aware members of the Village Board are interested in attending the public hearing and recommended viewing the meeting remotely via Facebook Live or Channel 10. Village Manager Burke advised that, while the hearing is open to the public and Board members may attend, participation by three or more Board members could be construed as a contemporaneous Village Board meeting. Accordingly, Village Manager Burke recommended any Board members attending refrain from speaking during the hearing.

Mayor Brandt stated she spoke with a representative from Urban Air after the last meeting, and noted the applicant shared they heard from the homeowner association at Rivershire and were working with them on addressing issues.

A conversation regarding the Zoning Board public hearing and how the petition will proceed to the Village Board followed.

### 3.45 Liquor and Tobacco Compliance Checks

Village Manager Burke reported the Police recently conducted liquor and tobacco license compliance checks at all Lincolnshire license holders, and there were no violations.

## 4.0 PAYMENT OF BILLS

### 4.01 Bills Presented for Payment on October 12, 2026, in the Amount of $1,366,137.71

Village Treasurer/Finance Director Rossi presented a summary on October 12, 2026, bills for payment with the total being $1,366,137.71. The total amount is based on $123,000 for the General Fund; $187,000 for the Water & Sewer Fund; $139,000 for Water & Sewer Improvement Fund; $12,000 for the Vehicle Maintenance Fund; $684 for Storm Sewer Operating Fund; $897,000 for Storm Sewer Improvement Fund; and $5,100 for General Capital Fund.

Trustee Grujanac moved, and Trustee Kelly seconded the motion to approve the bills dated October 12, 2026, as presented. The roll call vote was as follows:

Aye: Grujanac, Kelly, Munger, Mitchell, Pantelis, Raizin
Nay: None
Absent: None
Abstain: None

Mayor Brandt declared the motion carried.

## 5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)

## 6.0 CONSENT AGENDA

*Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business."*

### 6.01 Approval of September 28, 2026, Regular Village Board Meeting Minutes

### 6.02 Approval of September 28, 2026, Committee of the Whole Meeting Minutes

### 6.03 Approval of an Ordinance Approving Variances from Section 6-11-2(b)(3)(a) (Parking Setback) of the Lincolnshire Village Code (121 Schelter Road – Fitzgerald Architecture Planning Design on Behalf of TZ Properties LLC)

### 6.04 Approval of the 2027 Calendar and Meeting Schedule for the Village of Lincolnshire

Trustee Grujanac moved, and Trustee Raizin seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows:

Aye: Grujanac, Raizin, Pantelis, Munger, Mitchell, Kelly
Nay: None
Absent: None
Abstain: None

Mayor Brandt declared the motion carried.

**7.0 ITEMS OF GENERAL BUSINESS**

- **7.1 Planning, Zoning & Land Use**
- **7.2 Finance and Administration**
- **7.3 Public Works**
- **7.4 Police**
- **7.5 Parks and Recreation**
- **7.6 Judiciary and Personnel**

**8.0 REPORTS OF SPECIAL COMMITTEES**

**9.0 UNFINISHED BUSINESS**

**10.0 NEW BUSINESS**

**10.1 Scarecrows in the Shire**

Mayor Brandt stated she received feedback regarding one of the Scarecrows in the Shire not being listed as a choice in available voting. Mayor Brandt clarified that she made several scarecrows to be placed throughout town, and she did not want to be included in the voting. Mayor Brandt noted she shared this information in case Village Board members receive other residents inquiries.

Village Manager Burke added one of the scarecrows came in after the deadline and was not able to be included in the voting.

**11.0 EXECUTIVE SESSION**

**12.0 ADJOURNMENT**

Trustee Grujanac moved, and Trustee Raizin seconded the motion to adjourn. The voice vote was unanimous, and Mayor Brandt declared the meeting adjourned at 7:15 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Bradly J. Burke
Deputy Village Clerk