



One Olde Half Day Road, Lincolnshire, IL 60069  
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**APPROVED March 18, 2013**

**MINUTES OF THE  
PARK BOARD MEETING**

**Monday, February 18, 2013**

**Present:** Ken Borgerding, Chairman  
Lee Campbell  
Kelly Dupont  
Dan Hartman  
Jennifer Hughes, Director of Public Works  
Brad Woodbury, Assistant to the Director of Public Works  
Peter Kinsey, Chief of Police

**Absent:** Jamie Godshalk  
Ted Heiser  
Karen Feldman, Trustee Liaison

**Location:** Village Hall, One Olde Half Day Road, Lincolnshire, Illinois 60069

**CALL TO ORDER**

Chairman Borgerding called the meeting to order at 7:30 P.M.

**1.0 ROLL CALL**

Director of Public Works Hughes called roll and determined a quorum was present.

**2.0 APPROVAL OF MINUTES**

**2.1 Approval of the Minutes of the January 21, 2013 Park Board Meeting (Village of Lincolnshire)**

The Park Board reviewed the minutes of its January 21, 2013 meeting. Mr. Campbell made the following corrections: Page 3, Item 4.2.1, Paragraph 1, change "A motion following motion was made" to "The motion was made"; Page 3, Item 4.2.2, Paragraph 3, change "A motion following motion was made" to "The motion was made".

A motion was made by Mr. Campbell, seconded by Ms. Dupont, to approve the minutes from the January 21, 2013, Park Board Meeting as corrected. The motion was approved by unanimous vote.

### **3.0 RESIDENT COMMENTS AND REQUESTS**

None.

### **4.0 ITEMS OF GENERAL BUSINESS**

#### **4.1 Recreation**

##### **4.1.1 Consideration and Discussion of Revisions to the Lifeguard Hiring Policy (Village of Lincolnshire)**

Assistant to the Director of Public Works Woodbury introduced this matter. He stated that he reviewed the Lifeguard Hiring Policy and recommends three changes.

The first change is to Bonus #1, which is awarded based upon the number of worked weeks. Upon reviewing the schedule, Mr. Woodbury realized that there are only twelve full weeks and one week of training. Therefore, lifeguards could not achieve the maximum bonus in week 15. He recommends that the bonuses be awarded based upon the number of weeks worked between nine and thirteen weeks, as opposed to the range of eleven to fifteen weeks in the current policy.

The second change is also to Bonus #1. He proposes to modify the bonus from an hourly rate to a flat fee. The intent of this change is to show the lifeguards how much they can earn by working the specific weeks. The total estimated bonus to be paid does not change.

The final change is to Bonus #2. Mr. Woodbury recommends reducing the number of audits. In addition, he proposes that the audits be administered randomly as opposed to being scheduled at each in-service day. The amount paid remains \$25 for each successfully completed audit.

Mr. Campbell inquired as to when the beach is open. Mr. Woodbury stated that it is open weekends from Memorial Day to June 10. It is open everyday from June 10 until August 23, at which time it will remain open on weekends only through Labor Day. The beach remains open without lifeguards through October 1. The beach is staffed from 10:00 AM through 7:00 PM. The beach will be open until sundown on July 3<sup>rd</sup> and July 4<sup>th</sup>.

Ms. Dupont asked how late in the day do the lifeguards collect beach

fees. Mr. Woodbury responded that the lifeguards are authorized to take payments until closing.

The following motion was made by Ms. Dupont, seconded by Mr. Hartman:

*The Park Board recommends to the Village Board approval of changes to the Life Guard Hiring Policy, based on the statements made in a Public Meeting held on February 18, 2013, and subject to Staff's recommendations, as presented in Staff's memorandum dated February 14, 2013.*

The motion passed 4-0: AYES: Chairman Borgerding, Madam Dupont, Messieurs: Campbell and Hartman. NAYS: None. ABSENT: Messieurs: Godshalk and Heiser. ABSTAIN: None. Chairman Borgerding declared the motion carried.

## **4.2 Parks**

### **4.2.1 Consideration and Discussion of the Use of North Park for National Night Out on August 6, 2013 (Village of Lincolnshire)**

Chief Kinsey reported on last year's successful event. He stated that many people did not realize what the event was about. He expects greater attendance this year.

This year's program will be similar to last year's event. The date is fixed by the national program, but the rain date would be the following day, if necessary.

Ms. Dupont stated last year's program was well run and fun. She thanked Officer Balinski: he was great to work with. She stated that the Police Department should consider leveraging the Lincolnshire Sports Association, the Lincolnshire Community Association, the Parent-Teacher Organizations, and the pre-schools for assistance.

The following motion was made by Ms. Dupont, seconded by Mr. Campbell:

*The Park Board recommends to the Village Board approval of the use of North Park for National Night Out on August 6, 2013, based on the statements made in a Public*

*Meeting held on February 18, 2013, and subject to Staff's recommendations, as presented in Staff's memorandum dated February 14, 2013.*

The motion passed 4-0: AYES: Chairman Borgerding, Madam Dupont, Messieurs: Campbell and Hartman. NAYS: None. ABSENT: Messieurs: Godshalk and Heiser. ABSTAIN: None. Chairman Borgerding declared the motion carried.

4.2.2 Consideration and Discussion of a Request to Utilize North Park for a Field Hockey Program (Lincolnshire Sports Association)

Director of Public Works Hughes introduced Carolyn Terwilliger from the Lincolnshire Sports Association. Ms. Terwilliger updated the Park Board on this matter. The Lincolnshire Sports Association (LSA) requests use of North Park for a Field Hockey program. The program will be held for 2 hours on Sundays over a six week period from mid-April through mid-May.

The Field Hockey program is designed for girls in the 5th through 8th grades. LSA does not have many sports that cater to this age group. Field Hockey and Lacrosse are two growing programs that may fill this need.

Stevenson High School coaches and players will teach the girls the fundamentals of the game. They are excited to build a program so that Freshman have experience playing the game before they face the likes of Lake Forest and New Trier.

Ms. Terwilliger responded that the program has been in existence for approximately eight years in response to Mr. Campbell's question about how long the Stevenson program had been around. She stated that this sport is relatively new in the Midwest, but it is big on the East Coast.

Ms. Dupont asked about wear-and-tear on the field. Ms. Terwilliger responded that she expects the wear to be similar to what occurs due to soccer. Director Hughes stated that although Staff has concerns that field hockey could cause wear-and-tear beyond what has been observed due to soccer, the fact that the season is short and the players relatively young should mitigate that concern. As with all programs, Staff will monitor the field conditions related to this program.

Ms. Dupont asked about the number of players. Ms. Terwilliger stated that LSA will limit the program to 30 players. There are 11 players per side, but the program will be orientated toward skill development, so the

players will typically interact in small groups.

The following motion was made by Ms. Dupont, seconded by Mr. Hartman:

*The Park Board recommends to the Village Board approval of the use of North Park for a Girls Field Hockey program by the Lincolnshire Sports Association, based on the statements made in a Public Meeting held on February 18, 2013, and subject to Staff's recommendations, as presented in Staff's memorandum dated February 14, 2013.*

The motion passed 4-0: AYES: Chairman Borgerding, Madam Dupont, Messieurs: Campbell and Hartman. NAYS: None. ABSENT: Messieurs: Godshalk and Heiser. ABSTAIN: None. Chairman Borgerding declared the motion carried.

#### 4.2.3 Consideration and Discussion of the Spring Lake Park Toy Renovation Project (Village of Lincolnshire)

Assistant to the Director of Public Works Woodbury introduced Moira Staggs of NuToys Leisure Products. This company is the selected vendor as it is the only playground vendor in Illinois that distributes the replacement parts for the toy at Spring Lake Park.

The project involves introducing playground components to replace worn parts and freshening up the appearance of the playground. The approach to the project is similar to the one taken with Bicentennial Park last year.

Staff presented three (3) options to renovate the Spring Lake Park toys. All options are approximately \$30,000 and within the allocated budget. The Park Board selected Option #1.

Option #1 maintains the majority of the main playground and enhances the toddler toys. The Park Board unanimously voted for this option due to the fact that it would retain the same theme of the Spring Lake Park playground while also adding new features for the younger children. This option includes a "rain sound" panel, a new climber, and new balance pods.

Option #2 is influenced by nature. It adds two large boulders connected

by a climbing net. The plan removes the existing see-saw. The Park Board felt that this option did not maintain the current theme of the park and would take away many elements geared towards younger children.

Option #3 includes an obstacle course and results in the most change of the three options. The plan adds many active features that are geared towards older children, such as climbing features and an additional slide. The Park Board felt that we already have parks in the area that contain these types of features.

Mr. Campbell inquired as to how much of the existing structure remains. Ms. Staggs responded that the posts are in good shape and have a 100-year warranty. The decks are in good shape, but the panels are worn.

Ms. Dupont stated that she lives in the neighborhood. She says that the park needs something for the little kids. She likes the Option #3, but it may be designed for and appealing to older kids. Such an alternative is already available at North Park. She would like the plan to stay simple. She sees older kids hanging on the rocks, which would lose room for the younger kids. The area is well shaded, which is good for the kids. She stated her preference for Option #1.

Ms. Staggs responded that Option #1 has the most features for younger kids like the spinner which is a merry-go-round with a high-backed chair. She said that her firm has smaller rocks than what are shown in Option #2, but that that results in a different experience.

Mr. Campbell wondered whether there was room to keep the existing see-saw. Ms. Staggs replied that it could be used but may need to be relocated.

Ms. Dupont stated that she could see four kids on each of the Option 2 rocks and is concerned that the park would lose room for toddlers. The area is shaded which is good for the younger children. Ms. Staggs added that the rocks are suitable for 11-12 year olds, but that her company could supply smaller rocks. There is a 12' span between the rocks with a climbing net.

Chairman Borgerding stated that toys similar to Option #3 are already found at North Park and Sprague School. He believes that Option 3 is too intricate for Spring Lake Park,

Staff plans to order the products in March, receive them by the beginning of May, and start the work in June to be completed by the 4<sup>th</sup> of July festival.

The following motion was made by Mr. Campbell, seconded by Ms. Dupont:

*The Park Board recommends approval to the Village Board to construct improvements to the playground at Spring Lake Park, based on the facts the statements made in a Public Meeting held on February 18, 2013, and subject to Staff's recommendations, as presented in Staff's memorandum dated February 14, 2013, with the stipulation that the Village exercise Option #1 and retain the original see-saw attachment currently located within the Spring Lake Park playground.*

The motion passed 4-0: AYES: Chairman Borgerding, Madam Dupont, Messieurs: Campbell and Hartman. NAYS: None. ABSENT: Messieurs: Godshalk and Heiser. ABSTAIN: None. Chairman Borgerding declared the motion carried.

**5.0 UNFINISHED BUSINESS**

None.

**6.0 NEW BUSINESS**

None.

**7.0 EXECUTIVE SESSION**

None.

**8.0 ADJOURNMENT**

A motion was made by Mr. Campbell, seconded by Ms. Dupont, to adjourn the meeting.

The motion was accepted by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 8:22 P.M.