

**MINUTES**  
**COMMITTEE OF THE WHOLE MEETING**  
**Monday, February 11, 2013**

Present:

Trustee Brandt	Trustee Feldman
Trustee Grujanac	Trustee McDonough
Trustee Saltiel	Trustee Servi
Mayor Blomberg	Village Clerk Mastandrea
Village Manager Burke	Police Chief Kinsey
Director of Public Works Hughes	<del>Village Treasurer Curtis</del>
Director of Community Development McNellis	Village Attorney Simon
Finance Director Peterson	

**ROLL CALL**

Mayor Blomberg called the meeting to order at 7:09 p.m. and Village Clerk Mastandrea called the Roll.

**2.0 APPROVAL OF MINUTES**

**2.1 Acceptance of January 28, 2013 Committee of the Whole Meeting Minutes**

The minutes of the January 28, 2013 Committee of the Whole Meeting were accepted as submitted.

**3.0 ITEMS OF GENERAL BUSINESS**

**3.1 Planning, Zoning and Land Use**

**3.11 PUBLIC HEARING and discussion of a request to amend Ordinance No. 05-1954-18 (Planned Unit Development – Lincolnshire Commons) which granted approval of a 150,000 square foot mixed-use retail development to modify approved site plan, building elevation and landscape plan for Lot C to permit a 7,815 square foot multi-tenant retail building in place of the previously-approved 8,000 square foot single restaurant use (GGP Lincolnshire LLC)**

Mayor Blomberg opened up the Public Hearing regarding item 3.11.

Director of Community Development McNellis summarized the request and stated the owner is interested in revising the PUD to market this as a multi-tenant building. The Architectural Review Board recommended approval with some recommendations regarding landscaping.

Caryn Torres and George Dolson, representing General Growth Properties were sworn in along with Nathan Castille, Architect for DLR Group and Tom Runkle, from Hitchcock Design. Ms. Torres summarized the information found in the agenda packet provided to the Board. Mr. Castille summarized the requested design changes for the building.

Trustee McDonough asked if the east elevation would match the height and design of Kona Grill. Mr. Castille said the height is likely not identical but is consistent with that of Kona Grill.

Mayor Blomberg asked if the Board should consider permitting a larger wall sign for the proposed building. Director of Community Development McNellis explained there is an Area of Special Sign Control governing signage through the entire site. Trustee Saltiel said since there is controlled signage throughout the site; he would not be in favor of a sign change. Trustee Feldman said she was in favor of permitting taller wall signage for the proposed building.

Mayor Blomberg closed the Public Hearing at 7:25 p.m. and reopened the Committee of the Whole Meeting.

Trustees Brandt said she was in favor of permitting a change in the awning color as long as it fit in with the rest of the development. Trustee Saltiel said he was in agreement with all of staff's recommendations. Trustee Brandt said she was in favor of giving the petitioner some flexibility in color of the awning to black, green or red. Trustees Grujanac and Feldman said if there would be no flexibility with the wall signage, there should be flexibility in the awning color. Trustee Servi expressed his opinion the northwest corner elevation and the south elevation should mirror each other in terms of appearance.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

### 3.2 Finance and Administration

#### **3.21 Consideration of a Resolution of the Village of Lincolnshire, IL Reallocating 2013 Volume Cap to the Village of Buffalo Grove, Illinois (Village of Lincolnshire)**

Village Manager Burke gave a short explanation of the proposed resolution and volume cap background.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.3 Public Works

**3.31 Consideration of a Request for Water Agreement and Annexation Agreement for the Property Known as 23153 N. Hotz Road (Mr. Graniczny)**

Director of Public Works Hughes reviewed the request stating two decisions need to be made. One is whether to grant the address on Hotz Road access to the water system and the second is whether or not to annex the property to the Village of Lincolnshire.

Trustee Saltiel asked how much of the lot is buildable. Director of Public Works Hughes estimated three homes could be built. Trustee Saltiel suggested holding the unconditional petition to annex, so the Village would have the option at any time. Trustee Saltiel asked if this could be a condition of the Village water connection. Village Attorney Simon confirmed this could be a condition of water connection. There was a discussion with regard to any subdivided lots coming back to the Village for access to water and how the County would refer this to the Village for approval.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.4 Public Safety

**3.41 Consideration and Discussion of Vernon Hills Dispatch Proposal**

Chief of Police Kinsey reviewed current dispatch operations, existing conditions, and reasons behind the report and his recommendation.

Trustee Saltiel said he was on the Board when the E-911 facility was approved, and at that time, the cost of \$1.50 per phone line seemed appropriate to save for equipment replacement. Trustee Saltiel said the economic model has proven not to work over time and noted the equipment is outdated and in need of replacement. Trustee Brandt said it is hard to look at the numbers and not worry about employees. Trustee Brandt asked how to get Vernon Hills to consider Lincolnshire employees. Chief of Police Kinsey explained Vernon Hills would give Lincolnshire employees first consideration. Trustee Brandt asked if the Records Clerk position would be an option. Chief of Police Kinsey said the

Telecommunicators are already filling in for the Records Clerk position and existing personnel would be considered for these positions if employees are interested. Trustee Saltiel asked for more information on the actual job duties of the Records Clerk. Chief of Police Kinsey gave a brief description of the Records Clerk position and explained he would further review the position.

Trustee Grujanac said her concern was the call handling and losing the personal touch which the Village has come to know and expect. There was a discussion of call handling for non-police matters after hours and the use of the Village's emergency notification system; Blackboard Connect. Trustee Saltiel expressed his opinion service will change for our residents, but pointed out the financial savings are significant. Trustee Saltiel said if the agreement does not work out with Vernon Hills there is always the option of starting over and purchasing new equipment to begin dispatch services again.

Trustee Brandt asked how many Records Clerks would be needed and how much access will people have on the weekends. Police Chief Kinsey said it is hard to estimate how many people come in on the weekends since there is no current system in place to track this data. Police Chief Kinsey said he thought there would need to be at least two Records Clerk positions. There was a discussion on how emergency and non-emergency calls are handled as well as monitoring prisoners.

Trustee Grujanac asked about the switch over of records and wanted to know what would happen to the old records. Chief of Police Kinsey stated the old records would be retained and stored in a different system. Chief of Police Kinsey said the system Vernon Hills is currently using is automated and this will allow the Officers on duty to stay out on patrol for longer periods of time. The Officers on duty will not have to come in early to work on paperwork and reports.

Mayor Blomberg said he had some concerns about putting all of the resources in one location. Chief of Police Kinsey said the Village of Mundelein is the backup for Vernon Hills.

Village Manager Burke asked if the numbers in the report are directly from Vernon Hills or are projections. Chief of Police Kinsey said they are projections since Vernon Hills said fees could be increased by 2% or 3% each year. However, assessment fees for each year of the initial five-year Intergovernmental Agreement will be expressly stated in the agreement.

There was some discussion with regard to putting together a Shut Down Agreement for current dispatch personnel. Mayor Bloomberg said he did not want to send the wrong message to staff. Trustee McDonough said the Board needs to look at the numbers and the facts and expressed his support for this recommendation. Mayor Bloomberg asked if a Dispatch person takes the Records Clerk positions, would it be possible to keep the employee at their current pay range. Trustee Saltiel expressed concern for this approach and indicated it would not be appropriate to set an example and overpay for a position. Trustee Brandt said she was in favor of making the switch and suggested letting Chief of Police Kinsey and Village Manager Burke work with staff regarding filling the open positions.

The Consensus of the Board was to have staff work on a Performance Metrics, a Shut Down Agreement and work with Vernon Hills to put together an Intergovernmental Agreement for Dispatch services.

#### **4.0 UNFINISHED BUSINESS**

#### **5.0 NEW BUSINESS**

Trustee Brandt informed everyone Lincolnshire Sports Association (LSA) had a Board meeting with staff recently. Director of Public Works Hughes plans to designate a dedicated staff member to attend future meetings of the LSA Board. Trustee Brandt reported there will be a 10 Year Anniversary celebration for North Park, which was one of the topics of discussion and LSA is planning to coordinate this celebration with staff and possibly the Lincolnshire Community Association (LCA).

#### **6.0 EXECUTIVE SESSION**

#### **7.0 ADJOURNMENT**

Trustee McDonough moved and Trustee Grujanac seconded the motion to adjourn. The voice vote was unanimous and the Mayor declared the meeting adjourned at 8:45 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk

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