



MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, March 10, 2014

Present:

Mayor Blomberg	Trustee Brandt
Trustee Feldman (Left at 9:07 p.m.)	Trustee Grujanac
Trustee McDonough	Trustee Servi
Trustee McAllister	Village Clerk Mastandrea
Village Treasurer Curtis	Village Attorney Simon
Village Manager Burke	Chief of Police Kinsey
Finance Director Peterson	Interim Director of Public Works Woodbury
Community & Economic Development Director McNellis	

ROLL CALL

Mayor Blomberg called the meeting to order at 8:48 p.m. and Village Clerk Mastandrea called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of February 24, 2014 Committee of the Whole Meeting Minutes.

The minutes of the February 24, 2014 Committee of the Whole Meeting were approved as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration and Discussion of a request for fee waiver, per Section 5-3-2(A) of the Lincolnshire Village Code, for building renovation work, for the Fire Protection District Schelter Road station, located at 115 Schelter Road (Lincolnshire-Riverwoods Fire Protection District)

Community & Economic Development Director McNellis provided a summary of the request from the Fire Protection District to waive internal fees related to building renovation work.

Trustee McDonough requested the Fire Protection District revise

their request to comply with the Village Code and demonstrate how the organization meets the requirements of the fee waiver section of the Code.

Community & Economic Development Director McNellis noted this request is consistent with past practices related to not-for-profit governmental entities.

It was the consensus of the Board for the Fire Protection District to revise their request prior to placing this on the Regular Village Board Meeting Agenda for approval.

3.12 Continued consideration and Discussion regarding Text Amendments to Title 6, Zoning, of the Lincolnshire Village Code to update requirements for Accessory Structures & Uses, incorporate new regulations for Temporary Structures and Uses, and revise limitations for Obstructions in Yards (Village of Lincolnshire)

Community & Economic Development Director McNellis reviewed the discussion that took place at the February 10, 2014 Committee of the Whole Meeting and shared a presentation outlining the various combinations/impact of different types of accessory structures on residential lots in the Village.

Community & Economic Development Director McNellis noted Staff is suggesting an additional change to clarify that flag poles do not count toward the maximum number of accessory structures permitted on a lot.

A discussion regarding accessory structures, setbacks, side yards and flagpoles followed.

A discussion regarding non-conformance followed. Village Attorney Simon stated if a structure is non-conformant after the Text Amendment is approved, the structure can remain in its non-conforming state until it has to be replaced, and at that time it will not be able to be replaced in the same manner as it currently exists.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.2 Finance and Administration

3.21 Consideration and Discussion of an Ordinance Authorizing the Sale and Disposal of Surplus Property

Village Manager Burke presented the Ordinance brought to the Board at various times throughout the year for disposal of various surplus property.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.3 Public Works

3.31 Consideration and Discussion of a Professional Services Contract with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois for Phase 1 and 2 Engineering for the Londonderry Lane Reconstruction Project in an Amount not to Exceed \$21,900 (Village of Lincolnshire)

Interim Director of Public Works Woodbury provided a summary of the request related to the Londonderry Lane reconstruction project.

Mayor Blomberg asked if curb and gutter would be replaced. Village Manager Burke noted limited curb installation is contemplated as part of this project if pricing is within budget to maintain the roadway. Curbing in this location would help prevent roadway deterioration.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.4 Public Safety

3.5 Parks and Recreation

3.51 Consideration and Discussion of Conceptual Design for the Balzer Park Playground Replacement (Village of Lincolnshire)

Interim Director of Public Works Woodbury provided a summary of the Park Board recommendation which has been in discussions since August of 2013. Interim Director of Public Works Woodbury explained the Park Board reviewed more than fifteen different designs, and then picked various pieces from provided options.

Trustee Feldman expressed concern this playground was too similar to the one recently installed at Sprague School. Trustee

Feldman asked Village Manager Burke to compare this park to the ones in the area where he lives. Village Manager Burke noted the Park Board was provided a variety of park types including structures similar to recent unique installations by the Highland Park, Park District. Village Manager Burke noted some of the structures in the proposed concept had more height than the previous proposals considered by the Park Board. Village Manager Burke noted the vendors contacted to provide proposals are similar to ones use by other park districts in the area including Highland Park.

Trustee Grujanac expressed her desire to more actively involve the youth in the community in decisions like new playground equipment. Village Manager Burke noted staff could pursue a survey of children in the community if this is the direction the Board would like staff to take this. Village Manager Burke noted staff did provide an opportunity for public comment via the Village's website last year. Interim Director of Public Works Woodbury noted if the Village creates a survey; timing constraints will cause a delay in constructing the playground as well as other planned improvements at Balzer Park.

Trustee McDonough asked if installation was included so as not to utilize Public Works. Interim Director of Public Works Woodbury confirmed the cost in the memo included installation.

There was a brief discussion related to the time frame with installation being proposed for June.

There was a consensus of the Board to place this item on the next Regular Village Board Agenda for formal consideration.

3.52 Consideration and Discussion of an Ordinance Amending Title 8, Chapter 1, Section 8-1D of the Lincolnshire Village Code Pertaining to Canoe Launch Rack Permits (Village of Lincolnshire)

Interim Director of Public Works Woodbury provided a brief summary of the Park Board recommendation for a Code change related to the canoe launch rack permits discussed at a previous meeting.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.6 Judiciary and Personnel

4.0 **UNFINISHED BUSINESS**

5.0 **NEW BUSINESS**

Village Manager Burke noted the Village is hosting the annual employee recognition lunch on Thursday, March 13, 2014. The Employee of the Year will be announced at the lunch.

6.0 **EXECUTIVE SESSION**

7.0 **ADJOURNMENT**

Trustee McDonough moved and Trustee Grujanac seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Blomberg declared the meeting adjourned at 9:40 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk