



**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, September 12, 2016**

Present:

Mayor Brandt

~~Trustee Grujanac~~

Trustee McDonough

Trustee Leider

Village Attorney Simon

Finance Director/Treasurer Peterson

~~Chief of Police Leonas~~

Economic Development Coordinator

Zozulya

Trustee Feldman

Trustee Hancock

~~Trustee Servi~~

Village Clerk Mastandrea

Village Manager Burke

Public Works Director Woodbury

Assistant Village Manager/Community &

Economic Development Director Letendre

Assistant Public Works Director/Village Engineer

Dittrich

ROLL CALL

Mayor Brandt called the meeting to order at 7:08 p.m. and Village Clerk Mastandrea called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of the August 22, 2016 Committee of the Whole Meeting Minutes

The minutes of the August 22, 2016 Committee of the Whole Meeting were approved as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.2 Finance and Administration

3.21 Receipt of Request from Citizens and Village Organizations Regarding Proposed Fiscal Year 2017 Budget (Village of Lincolnshire)

Village Manager Burke noted as part of the annual budget process, staff sends a letter to local organizations and clubs regarding funding and the budget timeline for the coming year. Any interested group or community organization is requested to submit a budget request by the current meeting date if they want funding to be considered for the annual budget process.

Lincolnshire Sports Association has requested various items which will be brought before the Board during the budget workshop meetings along with Staff requests and recommendations.

Village Manager Burke stated Visit Lake County is invited to the meeting to present their year in review and to talk about their request for funding. Lincolnshire has been a partner to Visit Lake County for several years, and history related to their contributions for the past 10 years was submitted in the packet.

Ms. Maureen Riedy, President of Visit Lake County provided a presentation regarding the overview of Visit Lake County and how they promote and brand the Village of Lincolnshire and the County. Ms. Riedy provided community investor levels and travel spending throughout Lake County from the previous year.

Trustee Hancock asked what the total budget of Visit Lake County is. Ms. Riedy stated the total Visit Lake County budget is approximately \$1.8 million which includes a state grant. Trustee Hancock asked how many contributors there are. Ms. Riedy noted 10 communities contribute along with Lake County; an additional contributor.

Trustee Feldman stated when she went to the Visit Lake County website and typed in Lincolnshire, only restaurants populate. Ms. Riedy stated the calendar of events on the website can be filtered by community and typically that is how people find all the events. A conversation about the calendar of events on the Visit Lake County website followed. Ms. Reidy stated she would look into the website search and report back.

Mr. Eric Bates, General Manager for the Marriott Lincolnshire Resort provided information related to his background. Mr. Bates noted he is a Visit Lake County Board member and provided a presentation regarding how Visit Lake County has benefitted the hotel business and vitality of the business community in Lincolnshire.

Mr. Bates provided a brief presentation related to the planned new design renovation and transformation of the Marriott Lincolnshire Resort as a result of the new owner, the Brickman Group.

Village Manager Burke noted the Architectural Review Board will have the first review of the proposed Marriott Lincolnshire Resort renovations at the September 20, 2016 meeting.

Mayor Brandt noted the fund request made by Visit Lake County will be discussed during the Budget Workshop meetings in the near future.

3.22 Receipt and Consideration of Police Pension Fund Report (Village of Lincolnshire)

Village Manager Burke introduced Mr. Steven Lee, Police Pension Board President who reports the Police Pension Fund Report annually and Ms. Heidi Andorfer, Actuary with Foster & Foster, Inc.

Mr. Lee noted he is a Mayor appointee to the Police Pension Board and provided a brief introduction of Board members. Mr. Lee introduced Ms. Andorfer from Foster & Foster to provide reporting results of the Police Pension Fund.

Ms. Andorfer and Mr. Lee provided a detailed report on the status of the Police Pension Fund.

Trustee Feldman stated last year during discussions it was noted Lincolnshire funds were better than surrounding communities and asked if changes made recently in staffing will affect contributions to the fund. Mr. Lee stated a few years ago the fund included 24 or 25 participants; the 2016 report is based on 23 or 24 active participants. The lower number of participants has a lowering effect on the contribution.

Trustee Hancock noted the investment return assumption is 6.5% annually with a favorable market in the last five years; but Lincolnshire has achieved approximately 4%. Trustee Hancock asked why the investment return is so low. Mr. Lee stated the primary reason is restrictions on what Pension Plans are allowed to invest in due to state statute. Mr. Lee provided information regarding what investments and how investments changed from the past few years.

Trustee Hancock asked “What are the fees for the underlying investments?” Mr. Lee stated they have an investment consultant, Wells Fargo and their fees are reviewed regularly by the Police Pension Board. Trustee Hancock noted concern regarding poor investment returns. Trustee Hancock asked if there is an option to have Wells Fargo present their investment process to the Village Board. Mr. Lee welcomed the Board to meet with Wells Fargo, and encouraged Village Board members attend an upcoming Police Pension Board meeting. Trustee Leider noted he serves as Village Board liaison to the Police Pension Board and stated he has been introduced to the pension process and is getting more involved. A conversation regarding the Police Pension investments and consultants used for the investments followed.

Trustee McDonough stated adjustments were made last year on the cost basis with the expectation that the Village would not have to make similar payments in subsequent years and yet the request is the same amount. Trustee McDonough asked why the request is for the same amount without a decrease this year. Mr. Lee stated a big part of the request is due to the asset return not being what they had expected. Mr. Lee stated they are expecting contributions to increase over time due to a large unfunded payoff and as funding methods are designed around pay which will increase over years.

Trustee Hancock asked if the benchmarks are appropriately set for equities. Mr. Lee noted he thought what is stated for investment returns

is more generalized. Trustee Hancock recommended taking a more in-depth look at the benchmarks set.

Mr. Lee continued the presentation with 10-year projections including projected contributions.

A brief conversation regarding the tax increase over the next 10 years and background regarding previous board goals followed.

Mr. Lee stated there have been some discussions from the state regarding consolidating all the plans which in his opinion would be helpful with the overall rate of return. Mr. Lee concluded his presentation.

Trustee Hancock stated the only thing he would add to the presentation is the incorporating of the investment component due to the fact that it is the key revenue maker for the plan.

3.23 Consideration and Discussion of Village of Lincolnshire Goals for Fiscal Year 2017 (Village of Lincolnshire)

Village Manager Burke provided a summary of the 2017 goals which have been developed by staff as well as based on discussions by the Board throughout the year.

Trustee Hancock recommended prioritization the proposed goals with so much to accomplish on the agenda for 2017.

Trustee Leider recommended looking at IT Service being in-house compared to outsourcing. Trustee Leider recommended looking at the bike path system strategically for the future.

3.3 Public Works

3.31 Consideration of an Out of Village Water Service Request for 2045 Riverwoods Road

Assistant Public Works Director/Village Engineer Dittrich provided a brief summary of the request for out of village water service for 2045 Riverwoods Road.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.32 Consideration of a Supplemental Appropriation to Expand the Contract for the 2016 Sanitary and Storm Sewer Lining Project with Hoerr Construction of Peoria, IL, in an Amount Not to Exceed \$133,566.50 (Village of Lincolnshire)

Assistant Public Works Director/Village Engineer Dittrich provided a brief summary of a supplemental appropriation to expand the contract

for the 2016 sanitary and storm sewer lining project with Hoerr Construction.

Village Manager Burke noted this is an authorization for staff to proceed with increasing the quantities from the previously approved contract amount. Staff would bring a supplemental appropriation for this item as is done typically in the fall with any other appropriation changes. Village Manager Burke stated there are budget dollars available to accommodate this.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.33 Discussion of a Comprehensive Pedestrian Plan (Village of Lincolnshire)

Assistant Public Works Director/Village Engineer Dittrich provided a presentation regarding a comprehensive pedestrian plan.

Trustee Feldman asked if there is any plan on Barclay by Stay Bridge Suites to go to Half Day Road. Assistant Public Works Director/Village Engineer Dittrich noted the focus for staff was Milwaukee Avenue. There are paths internally at the Corporate Center. A conversation regarding Stevenson students walking from the Corporate Center followed.

Mayor Brandt stated her desire to get a connection on the west side of the Mons property to Daniel Wright and possibly extending to Northhampton and Brookwood Farm.

Trustee Leider stated he supports what staff is trying to do on Milwaukee Avenue, but would put an emphasis on infrastructure in the Lincolnshire residential areas and the Riverwoods Road corridor.

Trustee Hancock stated he likes the strategic plan around Milwaukee Avenue and asked staff to provide the costs involved to build and maintain these paths. Assistant Public Works Director/Village Engineer Dittrich stated IDOT is willing to pay 90% of paths as long as the Village will maintain them.

- 3.4 Public Safety
- 3.5 Parks and Recreation
- 3.6 Judiciary and Personnel

4.0 UNFINISHED BUSINESS

5.0 NEW BUSINESS

5.1 Budget Workshop Dates

Mayor Brandt asked if Village Manager Burke has received feedback from the Board regarding dates for the Budget.

Village Manager Burke stated he sent out possible budget workshop dates and asked the Board to reply with availability.

5.2 September 26, 2016 Regular Village Board/Committee of the Whole Meetings

Mayor Brandt recommended cancelling the September 26, 2016 Regular Village Board/Committee of the Whole meetings noting that the Presidential debate is scheduled for September 26, 2016 and Village Manager Burke would be out of town.

6.0 EXECUTIVE SESSION

7.0 ADJOURNMENT

Trustee Leider moved and Trustee Hancock seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Brandt declared the meeting adjourned at 8:50 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk