



AGENDA
PARK BOARD MEETING
Village Of Lincolnshire
Spring Lake Park
49 Oxford Drive
Lincolnshire, Illinois 60069
Spring Lake Park Pavilion

Monday, June 19, 2017
5:30 p.m.

*Reasonable accommodations or auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meeting of the Park Board.
Please contact the Village Administrative Offices (847)883-8600
48-hours in advance if you need special accommodations in order to attend*

*The Park Board will not proceed past 10:30 p.m. unless
There is a consensus of the majority of the Members to do so.*

*Citizens wishing to address the Park Board on agenda items may speak when the agenda item
Of interest is open, prior to Board discussion.*

- 1.0 CALL TO ORDER**
 - 2.0 ROLL CALL**
 - 3.0 APPROVAL OF MINUTES**
 - 3.1 Approval of the Minutes of the May15th, 2017 Park Board Tour (Village of Lincolnshire)
 - 4.0 RESIDENT COMMENTS AND REQUESTS**
 - 5.0 RECREATION**
 - 6.0 PARKS**
 - 6.1 Tours of Spring Lake Park, Balzer Park, Bicentennial Park, and Rivershire Park
 - 7.0 UNFINISHED BUSINESS**
 - 8.0 NEW BUSINESS**
 - 9.0 ADJOURNMENT**
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**MINUTES OF THE
PARK BOARD MEETING
Monday, May 15, 2017**

Present: Ken Borgerding, Park Board Chairman
Lee Campbell
Lee Fell
Suzi Siegel
Sandra Wright
Dr. Mara Grujanac, Trustee Liaison
Brad Woodbury, Public Works Director
Tim Baynon, Forestry/Parks Foreman
Josh Markham, Streets/Stormwater Foreman
Brad Burke, Village Manager

Absent: Ted Heiser
Kathy Alred Lin

Location: Village Hall, One Olde Half Day Road, Lincolnshire Illinois 60069

1.0 CALL TO ORDER

Chairman Borgerding called the meeting to order at 5:38 p.m.

2.0 ROLL CALL

Forestry/Parks Foreman Baynon called roll and determined a quorum was present.

3.0 APPROVAL OF MINUTES

3.1 Approval of the Minutes of the February 22, 2017 Meeting of the Park Board (Village of Lincolnshire)

The Park Board reviewed the minutes of the February 22, 2017 meeting. A motion was made by Mr. Fell, seconded by Ms. Siegel, to approve the minutes as presented. The motion was approved by a unanimous voice vote.

4.0 RESIDENT COMMENTS AND REQUESTS

4.1 None

5.0 RECREATION

5.1 None

6.0 PARKS

6.1 Tours of North Park, Florsheim Park, Whytegate Park, Old Mill Park and Memorial Park (Village of Lincolnshire)

North Park: Public Works Director Woodbury introduced Brad Gordon of the Lincolnshire Sports Association (LSA). Mr. Gordon requested the Village take action regarding the baseball field drainage issues on fields 1 and 2. Mr. Gordon said that another request of the LSA is to have the general upkeep of the fields focus on maintaining the fields for the sport not just cutting the grass. It would be a good idea for coaches to meet with Village staff periodically. Mr. Woodbury said the Public Works Department has been struggling

with North Park maintenance since our Facilities Foreman left the Village about a month ago. We have known that there are drainage issues on fields 1 and 2 that need to be improved. Mr. Woodbury noted that Foremen Baynon and Markham have done an admirable job filling in while the Village is recruiting to fill the position. Forestry/Parks Foreman Baynon explained the work that has been done to date on the sports fields. Mr. Woodbury said that there is a near term contractual solution the Village is pursuing to solve the problem for the rest of this season and we are in the process of scheduling the repairs with a contractor. He explained there is a more permanent long-term solution that is being contemplated by LSA.

Village Manager Burke said drainage improvements beyond the short term could be \$100,000 to \$200,000 and that is not in the budget. It would require an appropriation amendment and the Village Board would want to know if LSA planned to participate in the cost. Also, the Village will determine exactly what work is needed and will request other proposals for repairs so the cost may not be as high as estimated. Village Manager Burke said that this is something the Village Board may consider funding in the current year so that the playing conditions of the fields could be improved prior to the 2018 baseball season. Mr. Burke also added there must be a formal written request from LSA to the Village including the details for such improvements. Mr. Fell said the recent complete repair of fields 3, 4 and 5 were paid for from the proceeds of the LSA Summer Slam tournament with some reimbursement from the Village. Mr. Woodbury noted that removing the infield grass may make a significant improvement in drainage. Mr. Fell asked about the progress of the multi-year project to repair and enclose the underground wiring for field lights. Mr. Woodbury said that this should be completed with one more capital budget year.

Public Works Director Woodbury mentioned that the field lighting is also out of warranty and capital improvements will need to be budgeted for 2018 including a total re-lamping and a new ten year warranty, which is anticipated to cost approximately \$65,000. The warranty could be a good value since there are 227 lights in total and the cost for the ten lights recently repaired by the Village was almost \$10,000.

Foremen Baynon and Markham summarized the work that the Village has done at North Park this year. New windscreens have been installed for ball diamonds 1 through 5. On May 13th the Village hosted a site for the Chicago River Day with 15 volunteers from Boy Scout Pack 78. After the cleanup and spreading wood chips on the path the scouts were taken on a tour of the natural area including discussion of the native and invasive species. The feedback from the event was that they were very appreciative and the Village appreciated their participation in the event. Mr. Baynon said that the Park Board will see flag markers in the ground as they tour the parks. These mark future tree plantings that should take place in the next week or so.

Current capital year improvements for North Park include: pressure washing, re-staining, caulking the three buildings and clear-coat varnishing the raw wood, as well as covered storage for the North Park maintenance yard (\$65,000). In FY 2018 tennis court resurfacing is budgeted (\$15,000) and parking lot resurfacing (\$150,000). FY 2019 includes bridge refurbishment in the natural area and playground upgrades (\$60,000). Ms. Siegel asked if parking lot repaving was necessary. Mr. Woodbury said the Village is

conducting a Village-wide pavement assessment by engineers and the work will only be done if needed. The culvert repair project completed last year turned out to be a lot more expensive than we budgeted partly because of the Army Corp of Engineers and Lake County permitting jurisdictions there.

Florsheim Park: Public Works Director Woodbury said that the next park on the agenda is Florsheim Park but due to recent rains it is quite wet. Touring with golf carts would not be good for the park paths. If Park Board members would like to visit the park with Public Works staff that can be done at a later date. Upcoming capital improvements for Florsheim Park include multi-year boardwalk replacements in FY 2021 to FY 2024.

Whytegate Park: Forestry/Parks Foreman Baynon discussed the projects scheduled for FY 2017 which include painting work on the pavilion area and entrances, as well as some tree removals and replacements. There was a short discussion regarding the Whytegate Park fence with regards to the residential areas. Public Works Director Woodbury explained that the Village would not be repairing the fence along the residential portion of the 200 Riverwoods Road property due to significant challenges with foliage as well as lack of funding in the current budget. Mr. Woodbury explained that he has been in talks with the resident and believes the resident may be making the repairs to the fence. Park Board member Wright explained how nice the additional park lighting looks at night. Mr. Woodbury also commented that the tennis court ball wall was just painted.

Old Mill Park: Forestry/Parks Foreman Baynon discussed the recent work completed at Old Mill Park including restoration work and baseball field maintenance as well as tree removals. A discussion regarding the playground ensued. Public Works Director Woodbury explained the playground upgrades that took place in 2013. He also noted that a 'sharp turn ahead' sign was recently installed on the bike path near the west entrance to the park. A discussion regarding tree removals and plans for new plantings took place.

Memorial Park: Forestry/Parks Foreman Baynon provided a review of work to be completed at Memorial Park which primarily consists of hazardous/dead tree removals on the west side of the park. Mr. Woodbury said plans for repairs and upgrades to the Gazebo are included in the Village's 10-Year Capital Plan. A discussion followed about how beautiful and well-kept Memorial Park looks. Park Board member Wright suggested possibly using social media to better promote the various community parks and their amenities. Trustee Grujanac agreed and took a photo of the Park Board members at Memorial Park which she said she planned to post to her personal Facebook page.

7.0 UNFINISHED BUSINESS

7.1 None

8.0 NEW BUSINESS

8.1 None

9.0 ADJOURNMENT

9.1 A motion was made by Mr. Fell, seconded by Ms. Wright, to adjourn the meeting.

The motion was approved by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 6:51 p.m.

DRAFT