



**AGENDA
PARK BOARD MEETING
Village Of Lincolnshire
Village Hall
One Olde Half Day Road
Lincolnshire, Illinois 60069
Public Meeting Room**

**Wednesday, January 17th, 2018
7:00 p.m.**

*Reasonable accommodations or auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meeting of the Park Board.
Please contact the Village Administrative Offices (847)883-8600
48-hours in advance if you need special accommodations in order to attend*

*The Park Board will not proceed past 10:30 p.m. unless
There is a consensus of the majority of the Members to do so.*

*Citizens wishing to address the Park Board on agenda items may speak when the agenda item
Of interest is open, prior to Board discussion.*

- 1.0 CALL TO ORDER**
 - 2.0 ROLL CALL**
 - 3.0 APPROVAL OF MINUTES**
 - 3.1 Approval of the Minutes of the October 16th, 2017 Meeting of the Park Board
(Village of Lincolnshire)
 - 4.0 RESIDENT COMMENTS AND REQUESTS**
 - 5.0 RECREATION**
 - 6.0 PARKS**
 - 6.1 Consideration and Discussion of the 2018 Meetings Calendar
 - 7.0 UNFINISHED BUSINESS**
 - 8.0 NEW BUSINESS**
 - 8.1 2018 Parks Capital Project Schedule
 - 9.0 ADJOURNMENT**
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**MINUTES OF THE
PARK BOARD MEETING
Monday, October 16, 2017**

Present: Ken Borgerding, Park Board Chairman
Lee Campbell
Sandra Wright
Kai Zhou
Dr. Mara Grujanac, Trustee Liaison
Tim Baynon, Forestry/Parks Foreman
Brad Woodbury, Public Works Director

Absent: Lee Fell
Kathy Alred Lin
Suzi Siegel

Location: Lincolnshire Village Hall, Lincolnshire Illinois 60069

1.0 CALL TO ORDER

Chairman Borgerding called the meeting to order at 7:09 p.m.

2.0 ROLL CALL

Forestry/Parks Foreman Baynon called roll and determined a quorum was present.

3.0 APPROVAL OF MINUTES

3.1 Approval of the Minutes of the September 18, 2017 Meeting of the Park Board (Village of Lincolnshire)

The Park Board reviewed the minutes of the September 18, 2017 meeting. A motion was made by Mr. Campbell, seconded by Ms. Wright, to approve the minutes as presented. The motion was approved by a unanimous voice vote.

4.0 RESIDENT COMMENTS AND REQUESTS

4.1 None

5.0 RECREATION

5.1 None

6.0 PARKS

6.1 Revisions to Chapter 1, Section 8-1 of Title 8 of the Lincolnshire Village Code (Village of Lincolnshire)

Public Works Director Brad Woodbury reviewed the Field Use Permit category changes that were discussed at the last Park Board meeting. While reviewing files on past discussions it was found that the permit category changes had already been made and approved by the Village Board in 2013. Due to staff change-over the approved changes were not updated in the Village Code. This has been corrected and the reduction from six classifications to three categories, as approved by ordinance in 2013, has been updated in the Village Code.

Director Woodbury said he had contacted LSA regarding the athletic field usage fees which are currently at \$15.00 per participant for unlighted fields being increased to \$20.00 per participant to bring them in line with surrounding communities. He has not received any negative feedback about that.

In response to Park Board Member Wright's question at the last meeting about the number of affiliates, Director Woodbury asked LSA President Scott Harper who said the only affiliate at this time is Slammers Baseball LLC from Lake Forest. Ms. Wright had also asked about the total number of LSA participants. At this time the number is 566, but the number will go up as fall sports start up.

At the last meeting Park Board member Siegel asked what organized team sports are currently being played at North Park. The team sports being played at North Park are Baseball, Soccer, Kickball, Field Hockey, Travel Soccer Camps, and Summer Speed and Agility Clinics.

As a follow-up to the No Dogs in the Parks discussion at the last Park Board meeting, Director Woodbury and Forestry/Parks Foreman Baynon checked with other area communities. Palatine and Lake Zurich do not allow dogs in parks. Libertyville, Vernon Hills, Buffalo Grove and Wheeling have ordinances requiring dogs to be leashed while in parks.

Park Board Member Wright also asked how LSA approves affiliates. Affiliates must have approval from the Village, and the program must provide a direct benefit to residents of the Village and to the LSA.

The code revisions proposed are Village Board directed, to organize and streamline this section of the Code. The Park Board is asked to review the proposed revisions and, if approved, refer them to the Village Board for final approval.

Ms. Wright asked if the proposed fee change is per hour or per player in the attached memo. Director Woodbury responded that the memo is incorrect and the fee should be shown as per participant rather than per hour. Park Board member Zhou asked if the fee charged is per participant for any amount of time. Director Woodbury said that the billing for field use is calculated both by participant and for lighting time used.

Park Board Member Campbell asked about the fees for Spring Lake Park, specifically beach usage. Mr. Woodbury replied that these fees are in the Comprehensive Fee Schedule section of the Code. The season tag fee for a resident is \$20.00 and non-Resident is \$40.00. The Non-Resident family pass is \$100.00 for the season. The daily fee is \$3.00. Resident family is not shown, Mr. Woodbury will make sure it is shown in the Comprehensive Fee Schedule before the revision goes to the Village Board.

Chairman Borgerding asked about the signage regarding no dogs in the parks. Director Woodbury said there are signs in every park. Chairman Borgerding suggested that signs posted showing a fine for not picking up after your dog might be effective. The current signs are not keeping people from bringing dogs to the parks.

Park Board member Wright said many people are happy with no dogs in the parks. With the understanding that people will still have dogs in the parks, if there is an incident where a dog harms a person we would have the signs posted that say dogs are not

allowed in the parks. Director Woodbury said that currently if a resident calls to complain about a dog in a park we ask them to call the Police, because the Police are really the only people who can enforce the Code.

Foreman Baynon said that when he contacted other communities they reported issues of dogs fighting other dogs, and people being bitten trying to separate dogs. Communities who do allow dogs have installed Mutt Mitts – bags for people to use when picking up dog waste. One community said that these were costing \$2,000 per year per park to replace the bags. They did report that people were good at picking up the waste once the bags were available. Park Board Member Campbell asked if there are a lot of complaints about dogs in parks under the current rules. Director Woodbury said that we probably get two to three inquiries a year about the issue. These are usually around the time of a special event such as the 4th of July. Chairman Borgerding asked if the contacts during the year are requesting information or complaints. Director Woodbury said in his experience they are usually complaints about dogs in parks. The consensus of the Park Board is to leave the regulation as it is. A motion was made by Ms. Wright, seconded by Mr. Campbell as follows:

“The Park Board recommends to the Village Board the approval of proposed changes to Village Code Section 8-1 of Title 8 as included in the memo dated October 16, 2017 from Public Works Director Brad Woodbury, with clarification of the Residential Family beach fees in the Comprehensive Fee Schedule.”

The motion was approved by unanimous voice vote.

7.0 UNFINISHED BUSINESS

7.1 None

8.0 NEW BUSINESS

8.1 Director Woodbury welcomed new Park Board member Kai Zhou. Mr. Woodbury met with Kai on Friday to review some of the issues and responsibilities of the Park Board. He believes he will be a fine addition to the Park Board. Mr. Zhou said that he was born in China, received his Bachelor’s Degree there then moved to Connecticut for his PhD. He came to Chicago as an engineer. Mr. Zhou said he moved to Lincolnshire about two years ago and he really loves it. That is why he has volunteered to serve on the Park Board. The commute to his job in Bolingbrook was very long so he has switched to a job at Underwriters Laboratories in Northbrook. His children are three years old and one month old and he lives on Kings Cross Drive. He feels that the Village handled the flooding situation in July very well, especially in comparison to Lake Forest where they were planning to have their baby delivered just as the hospital was closed for a week because of flooding. Trustee Grujanac said that we have an unbelievable Public Works Department. She thanked him for volunteering and joining the Park Board.

9.0 ADJOURNMENT

9.1 A motion was made by Ms. Wright, seconded by Mr. Zhou, to adjourn the meeting. The motion was approved by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 7:32 p.m.



**REQUEST FOR BOARD ACTION
January 17, 2018 Park Board**

Subject: 2018 Meetings Calendar (Village of Lincolnshire)

Action Requested: Consideration and Discussion of the 2018 Meetings Calendar

**Originated
By/Contact:** Tim Baynon, Forestry/Parks Foreman

Referred To: Park Board

Summary / Background:

The Village Board approved the meeting calendar schedule for 2018. All meetings are at 7:00 PM at the Village Hall on the 3rd Monday night of the month unless otherwise stated.

- January 17, 2018* 7:00pm
- February 21, 2018** 7:00pm
- March 19, 2018 7:00pm
- April 16, 2018 7:00pm
- May 21, 2018 (Consider for Park Board tour I) 5:30pm
- June 18, 2018 (Consider for Park Board tour II) 5:30pm
- July 16, 2018 7:00pm
- August 20, 2018 7:00pm
- September 17, 2018 7:00pm
- October 15, 2018 7:00pm
- November 19, 2018 7:00pm
- December 17, 2018 7:00pm

*Changed to Wednesday due to Martin Luther King Day

**Changed to Wednesday due to President's Day

Budget Impact: Not Applicable

Service Delivery

Staff suggests that the Park tours be held at the May 21st and June 18th Park Board meetings with a start time of 5:30pm.

Recommendation:

Consideration and discussion of proposed meeting calendar.

Reports and Documents Attached: Not Applicable

Meeting History	
Park Board	January 17, 2018



MEMORANDUM

To: Park Board

Date: January 8, 2018

From: Tim Baynon, Forestry/Parks Foreman

Subject: 2018 Parks Capital Project Schedule

The following table is a tentative schedule for the implementation and completion of all capital projects relating to the Village's Parks in 2018.

2018 Parks Projects

PARK	PROJECT	AMOUNT	START	COMPLETION	CONTACT
North Park	North Park Lean To Construction	\$60,000	June	August	Dittrich
North Park	Garbage Can Replacement	\$8,000	May	June	Woodbury
North Park	Athletic Field Relamping	\$65,000	April	May	Woodbury
Spring Lake Park	Tennis Court Resurfacing	\$15,000	June	July	Baynon
Balzer Park	Tennis Court Replacement	\$80,000	May	June	Woodbury
Balzer Park	Lacrosse Ball Wall	\$6,000	April	May	Baynon