



**AGENDA**  
**REGULAR VILLAGE BOARD MEETING**  
**Village Hall – Board Room**  
**Monday, March 12, 2018 – 7:00 p.m.**

*Reasonable accommodations/auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847.883.8600) 48 hours in advance if you need special accommodations to attend. Regular Village Board Meetings will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so.*

**CALL TO ORDER**

**1.0 ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**2.0 APPROVAL OF MINUTES**

2.1 Approval of the February 26, 2018 Regular Village Board Meeting Minutes

**3.0 REPORTS OF OFFICERS**

3.1 Mayor's Report

3.2 Village Clerk's Report

3.3 Village Treasurer's Report

3.4 Village Manager's Report

**4.0 PAYMENT OF BILLS**

4.1 Bills Presented for Payment on March 12, 2018 in the amount of \$270,490.08.

**5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**

**6.0 PETITIONS AND COMMUNICATIONS**

**7.0 CONSENT AGENDA**

*Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".*

7.1 Approval of Financial Advisor Service Agreement for Special Service Area Bond Refunding with Ehlers (Village of Lincolnshire)

7.2 Approval of a Request to Purchase one Ford F-Series 1-Ton Pickup (Vehicle #244) via the Suburban Purchasing Cooperative Contract from Currie Motors, Frankfort, Illinois, in an Amount not to Exceed \$60,000.00 (Village of Lincolnshire)

7.3 Approval of an Out of Village Water Service Request for 15984 Port Clinton Road (Village of Lincolnshire)

- 7.4 Approval of an Out of Village Water Service Request and Easement for 23745, 23737, 23696, and 23719 North Elm Road (Village of Lincolnshire)
- 7.5 Approval of an Ordinance Amending Chapter 15 of Title 1 Comprehensive Fee Schedule of the Lincolnshire Village Code to Update Water Meter Fees (Village of Lincolnshire)
- 7.6 Approval of a Contract with Chicagoland Paving Contractors, Inc. of Lake Zurich, Illinois for Resurfacing of the Balzar Park Tennis Courts in an Amount not to Exceed \$80,000.00 (Village of Lincolnshire)
- 7.7 Approval of a Contract with the Lowest Responsible Bidder, TGF Forestry and Fire, Libertyville, Illinois for Controlled Burning Services of Natural Areas (Village of Lincolnshire)
- 7.8 Approval of a Contract with Native Restoration Services, Inc. of Lake Bluff, Illinois for Natural Area Maintenance (Village of Lincolnshire)
- 8.0 **ITEMS OF GENERAL BUSINESS**
  - 8.1 Planning, Zoning & Land Use
  - 8.2 Finance and Administration
    - 8.21 Approval of an Ordinance Authorizing the Disposal of Surplus Property (Waiver of First Reading - Village of Lincolnshire)
  - 8.3 Public Works
  - 8.4 Parks and Recreation
    - 8.41 Approval of a Contract for Construction of Lincolnshire Downtown Pocket Park with GLI Services in an Amount not to Exceed \$265,320.00 (Village of Lincolnshire)
  - 8.6 Judiciary and Personnel
- 9.0 **REPORTS OF SPECIAL COMMITTEES**
- 10.0 **UNFINISHED BUSINESS**
- 11.0 **NEW BUSINESS**
- 12.0 **ADJOURNMENT**



**MINUTES**  
**REGULAR VILLAGE BOARD MEETING**  
**Monday, February 26, 2018**

**Present:**

Mayor Brandt	Trustee Feldman
Trustee Grujanac	Trustee Hancock (Arrived at 7:05 p.m.)
<del>Trustee McDonough</del>	Trustee Servi
<del>Trustee Leider</del>	Village Clerk Mastandrea
Village Attorney Asprooth	Village Manager Burke
Chief of Police Leonas	Public Works Director Woodbury
Village Treasurer/Finance Director Peterson	Assistant Public Works Director/Village Engineer Dittrich

**ROLL CALL**

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

**PLEDGE OF ALLEGIANCE**

**2.1 Approval of the February 12, 2018 Regular Village Board Meeting Minutes**

Trustee Servi moved and Trustee Grujanac seconded the motion to approve the minutes of the Regular Village Board Meeting of February 12, 2018 as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Feldman, Servi, and Mayor Brandt. NAYS: None. ABSENT: Trustees Leider, Hancock, and McDonough. ABSTAIN: None. Mayor Brandt declared the motion carried.

**3.0 REPORTS OF OFFICERS**

3.1 Mayor's Report - None

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

**3.31 Revenues and Expenditures for the Month of January, 2018**

Finance Director/Village Treasurer Peterson noted the Revenue and Expenditure Summary is included in the Board packet; and all revenues and expenditures have been properly recorded for the month of January 2018.

3.4 Village Manager's Report - None

**4.0 PAYMENT OF BILLS**

**4.1 Bills Presented for Payment on February 26, 2018 in the amount of \$505,399.30.**

Finance Director/Village Treasurer Peterson provided a summary of the February 26, 2018 bills prelist presented for payment with the total being \$505,399.30. The total amount is based on \$173,200 for General Fund; \$253,800 for Water & Sewer Fund; \$43,500 for Water & Sewer Improvement Fund; \$16,100 for Vehicle Maintenance Fund; \$1,300 for Park Development Fund; \$40 for Sedgebrook SSA; \$1,170 for SSA Traffic Signal; and \$16,300 for General Capital Fund. Finance Director/Village Treasurer Peterson noted Sedgebrook SSA are bonds which make up the majority of the bills.

Finance Director/Village Treasurer Peterson noted the payments will be complete for the SSA Traffic Signal after first quarter of 2019.

Trustee Grujanac moved and Trustee Feldman seconded the motion to approve the bills prelist dated February 26, 2018 as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Feldman, Servi, and Mayor Brandt. NAYS: None. ABSENT: Trustees Leider, Hancock, and McDonough. ABSTAIN: None. Mayor Brandt declared the motion carried.

## **5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**

## **6.0 PETITIONS AND COMMUNICATIONS**

## **7.0 CONSENT AGENDA**

- 7.1 Approval of a Resolution Reallocating 2018 Volume Cap to the Village of Buffalo Grove, IL (Village of Lincolnshire)**
- 7.2 Approval of Economic Development Strategic Plan Update – 2018-2022 (Village of Lincolnshire)**
- 7.3 Approval of an Ordinance Making Appropriations to Defray all Necessary Expenses and Liabilities of the Village of Lincolnshire, Lake County, Illinois for the Fiscal Year 2018 (Village of Lincolnshire)**
- 7.4 Approval of an Ordinance Amending Title 1 (Administration), Chapter 8 (Village Finances), Article E of the Lincolnshire Village Code Regarding Bidding Procedures and Awarding of Contracts (Village of Lincolnshire)**
- 7.5 Approval of Adoption of Village of Lincolnshire Procurement Policy (Village of Lincolnshire)**
- 7.6 Approval of an Ordinance Amending Title 1 (Administration), Chapter 16 of the Lincolnshire Village Code Regarding the State Officials and Employees Ethics Act (Village of Lincolnshire)**
- 7.7 Approval of a Resolution Appointing a Representative and Alternate to the Governing Board of the North Suburban Employee Benefit Cooperative (Village of Lincolnshire)**

- 7.8 Approval of a Resolution Approving Closed Session Meeting Minutes and Authorizing the Village Clerk to Make Certain Closed Session Meeting Minutes Available to the Public for Inspection Second Review – 2017 and Authorizing the Destruction of Certain Audio Recordings of Closed Session Minutes (Village of Lincolnshire)**
- 7.9 ~~Approval of Purchase a Tapco SMC4000 Mini-Solar Powered Message Board via the US Communities Joint Purchase Program from Traffic & Parking Control Company, Inc. (Tapco), Brown Deer, WI in an Amount not to Exceed \$18,661.80 (Village of Lincolnshire)~~**
- 7.10 Approval of a Contract for the Construction of the Village’s 2018 Westminster Way Watermain and Roadway Rehabilitation Project with A-Lamp Concrete Contractors, Inc. of Schaumburg, Illinois in an Amount not to Exceed \$1,627,668.00 (Village of Lincolnshire)**
- 7.11 Approval of a Professional Services Agreement with Christopher B. Burke Engineering, Ltd. For Phase 3 – Construction Observation Services for the Village’s 2018 Westminster Way Watermain and Roadway Rehabilitation Project in an Amount not to Exceed \$142,495.00 (Village of Lincolnshire)**
- 7.12 Approval of a Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code – January 1, 2018 to December 31, 2018 (Village of Lincolnshire)**
- 7.13 Approval of Purchase of Three Police Department Replacement Vehicles at a Cost of \$87,010.00 (Village of Lincolnshire)**

Trustee Servi pulled Item 7.9 from the Consent Agenda to be discussed under Items of General Business.

Trustee Grujanac moved and Trustee Feldman seconded the motion to approve the Consent Agenda with item 7.9 removed. The roll call vote was as follows: AYES: Trustees Grujanac, Feldman, Servi, and Hancock. NAYS: None. ABSENT: Trustees Leider and McDonough. ABSTAIN: None. The Mayor declared the motion carried.

## **8.0 ITEMS OF GENERAL BUSINESS**

- 8.1 Planning, Zoning & Land Use
- 8.2 Finance and Administration
- 8.3 Public Works

- 7.9 Approval of Purchase a Tapco SMC4000 Mini-Solar Powered Message Board via the US Communities Joint Purchase Program from Traffic & Parking Control Company, Inc. (Tapco), Brown Deer, WI in an Amount not to Exceed \$18,661.80 (Village of Lincolnshire)**

Trustee Servi noted he voiced concern regarding this purchase in the budget meetings and explained he believed this is a nice to have item that would be used a handful of times and not a necessity.

Public Works Director Woodbury stated from an Operations standpoint, this would be used more than a handful of times and provided examples of uses. Assistant Public Works Director/Village Engineer Dittrich stated there are multiple entryways into the Village and this is a way to reach out and keep the public informed. Public Works Director Woodbury noted the current message board is 11 years old and it had to be sent out recently for repairs leaving staff without a message board.

Mayor Brandt asked what was budgeted for this item. Public Works Director Woodbury noted there is \$25,000 in the budget for this item.

Trustee Hancock moved and Trustee Feldman seconded the motion to approve the Purchase a Tapco SMC4000 Mini-Solar Powered Message Board via the US Communities Joint Purchase Program from Traffic & Parking Control Company, Inc. (Tapco), Brown Deer, WI in an Amount not to Exceed \$18,661.80. The roll call vote was as follows: AYES: Trustees Grujanac, Feldman, Hancock, and Mayor Brandt. NAYS: Trustee Servi. ABSENT: Trustees Leider and McDonough. ABSTAIN: None. The Mayor declared the motion carried.

#### 8.4 Parks and Recreation

##### **8.41 Approval of a Contract for the Construction Des Plaines River Bike Bridge Rehabilitation Project with Lakes & Rivers Contracting, Inc. of Lemont, Illinois in an Amount not to Exceed \$234,130.00 (Village of Lincolnshire)**

Assistant Public Works Director/Village Engineer Dittrich provided an update to a contract for the construction Des Plaines River Bike Bridge Rehabilitation Project with Lakes & Rivers Contracting, Inc. noting some bids recently came in below budget and staff has identified \$84,000 in budget savings in other items purchased with the recommendation of moving forward with this project.

Trustee Grujanac asked if Balzer Park would be done as a result of the bridge moving forward. Assistant Public Works Director/Village Engineer Dittrich stated the savings to do the bridge work comes from the Public Works trucks and asphalt patching hotbox purchase and will not impact Balzer Park.

Trustee Hancock asked what the life expectancy was for the bridge once repaired. Assistant Public Works Director/Village Engineer Dittrich stated the life expectancy of the bridge after the repairs is 20 years.

A conversation regarding the needed repairs and time frame followed.

Trustee Grujanac moved and Trustee Servi seconded the motion to approve a Contract for the Construction Des Plaines River Bike Bridge Rehabilitation Project with Lakes & Rivers Contracting, Inc. of Lemont, Illinois in an Amount not to Exceed \$234,130.00. The roll call vote was as follows: AYES: Trustees Grujanac, Feldman, Servi, and Hancock. NAYS: None. ABSENT: Trustees

Leider and McDonough. ABSTAIN: None. The Mayor declared the motion carried.

**8.42 Approval of a Professional Services Contract with HLR Engineering for Des Plaines River Bike Bridge Rehabilitation Construction Engineering Services at a Cost not to Exceed \$26,434.00 (Village of Lincolnshire)**

Assistant Public Works Director/Village Engineer Dittrich updated the board regarding a professional services contract with HLR Engineering for Des Plaines River Bike Bridge Rehabilitation Construction Engineering Services.

Trustee Grujanac moved and Trustee Servi seconded the motion to approve a Professional Services Contract with HLR Engineering for Des Plaines River Bike Bridge Rehabilitation Construction Engineering Services at a Cost not to Exceed \$26,434.00. The roll call vote was as follows: AYES: Trustees Grujanac, Feldman, Servi, and Hancock. NAYS: None. ABSENT: Trustees Leider and McDonough. ABSTAIN: None. The Mayor declared the motion carried.

8.6 Judiciary and Personnel

**9.0 REPORTS OF SPECIAL COMMITTEES**

**10.0 UNFINISHED BUSINESS**

**11.0 NEW BUSINESS**

**12.0 EXECUTIVE SESSION**

**13.0 ADJOURNMENT**

Trustee Grujanac moved and Trustee Feldman seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:17 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk



**Agenda Item  
4.1**

**VILLAGE OF LINCOLNSHIRE**

**BILLS PRESENTED FOR PAYMENT**

03/12/2018

General Fund	\$	199,543.43
Water & Sewer Fund	\$	24,730.56
Motor Fuel Tax	\$	-
Water & Sewer Improvement Fund	\$	2,600.00
Fraud, Alcohol, Drug Enforcement	\$	1,156.00
Vehicle Maintenance Fund	\$	15,313.42
E 911 Fund	\$	25,541.67
Park Development Fund		
Sedgebrook SSA		
SSA Traffic Signal		
General Capital Fund	\$	1,605.00
<b>GRAND TOTAL</b>	<b>\$</b>	<b>270,490.08</b>

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Brad Burke, Village Manager

**CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE**  
**INVOICE DUE DATES 02/27/2018 - 03/12/2018**  
**JOURNALIZED**  
**BOTH OPEN AND PAID**

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: ACCURATE DOCUMENT DESTRUCTION</b>		
15615004	Document Destruction 01/25/2018	95.19
TOTAL VENDOR ACCURATE DOCUMENT DESTRUCTIO		95.19
<b>VENDOR NAME: ADVANCED BUSINESS GR</b>		
88286	Troubleshooting livescan connectivity	75.00
88226	Internal network renumbering	375.00
TOTAL VENDOR ADVANCED BUSINESS GR		450.00
<b>VENDOR NAME: ALPHA BUILDING MAINT. SERVICE INC.</b>		
18652 VL	Janitorial services March 2018	2,084.57
TOTAL VENDOR ALPHA BUILDING MAINT. SERVICE IN		2,084.57
<b>VENDOR NAME: AMERICAN RED CROSS O</b>		
22077415	CPR/AED Certificataion - 14 police officers	280.00
22082396	CPR/AED Certification - 2 police officers	40.00
TOTAL VENDOR AMERICAN RED CROSS O		320.00
<b>VENDOR NAME: ARLINGTON HEIGHTS FORD</b>		
824337	Truck 243 - Fuel Tank Filler	13.50
C40318	Emergency Repair - Truck 232 severe oil leak repair	2,182.46
824391	Truck 232 - Steering Wheel	240.89
TOTAL VENDOR ARLINGTON HEIGHTS FORD		2,436.85
<b>VENDOR NAME: ASSOCIATED TECHNICAL SERVICES LTD.</b>		
29826	Leak Locating Service - 9 Westwood & 96 N. Elm R	705.00
TOTAL VENDOR ASSOCIATED TECHNICAL SERVICES L		705.00
<b>VENDOR NAME: BADE SUPPLY</b>		
16050	Cases of pop and water	85.96
16186	Towels, Clorox Wipes, Germicidal Cleaner & Shove	450.17
300579	Water & Pop	138.99
16461	Hand Soap, Kitchen Towel Rolls and Toilet Paper	454.00
TOTAL VENDOR BADE SUPPLY		1,129.12
<b>VENDOR NAME: BASECAMP WEB SOLUTIONS</b>		
2260	Updated Joomla & Intranet and Web Hosting 2018/	375.00
TOTAL VENDOR BASECAMP WEB SOLUTIONS		375.00
<b>VENDOR NAME: BENISTAR</b>		
03012018	March 2018 Retiree Medical Premiums	1,524.00
TOTAL VENDOR BENISTAR		1,524.00
<b>VENDOR NAME: BIG BOWL LINCOLNSHIRE</b>		
B16-0015E Escrow	BD Escrow Refund-Sign Modifications Big Bowl 215	374.28
TOTAL VENDOR BIG BOWL LINCOLNSHIRE		374.28
<b>VENDOR NAME: BLUE LINE</b>		
36714	Police Officer Recruitment Listing	298.00
TOTAL VENDOR BLUE LINE		298.00
<b>VENDOR NAME: CDW COMPUTER CENTERS</b>		
LTR3645	Netgear 8-port Gigabit Switch	65.31
TOTAL VENDOR CDW COMPUTER CENTERS		65.31
<b>VENDOR NAME: COMED</b>		
3427049011-03-18	Rate 23 streetlighting 1-24 to 2-22-2018	907.11
TOTAL VENDOR COMED		907.11
<b>VENDOR NAME: CONCENTRIC INTEGRATION</b>		
0197692	Support Services for Brookwood Sanitary Lift Static	443.98

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**INVOICE DUE DATES 02/27/2018 - 03/12/2018**  
**JOURNALIZED**  
**BOTH OPEN AND PAID**

<b>INVOICE NUMBER</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
<b>VENDOR NAME: CONCENTRIC INTEGRATION</b>		
	TOTAL VENDOR CONCENTRIC INTEGRATION	443.98
<b>VENDOR NAME: CONRAD POLYGRAPH, INC</b>		
2839	Polygraph Police Applicant - Mark Yu	80.00
	TOTAL VENDOR CONRAD POLYGRAPH, INC	80.00
<b>VENDOR NAME: CONSTELLATION NEWENERGY, INC.</b>		
9905636303	Electric supply North Park 9-29 to 11-1-17	3,237.20
28529394	Electric supply WSR 1/2 to 2/1/18	2,501.80
	TOTAL VENDOR CONSTELLATION NEWENERGY, INC.	5,739.00
<b>VENDOR NAME: CORPORATE IDENTIFICATION SOLUTIONS</b>		
B16-0009E Bond	BD Escrow Refund: 1000 Milwaukee Ave-Circle K S	365.52
	TOTAL VENDOR CORPORATE IDENTIFICATION SOLUTI	365.52
<b>VENDOR NAME: CUTLER WORKWEAR</b>		
106393	Coveralls - Bob Suda	96.29
106392	Coveralls - Joel Strzelczyk	96.29
	TOTAL VENDOR CUTLER WORKWEAR	192.58
<b>VENDOR NAME: DAVEY TREE EXPERT</b>		
912210914	Balzer Pk-remove dead branches over tennis courts	920.00
	TOTAL VENDOR DAVEY TREE EXPERT	920.00
<b>VENDOR NAME: DEL FRISCO'S RESTAURANT GROUP</b>		
B16-0012E Bond	BD Escrow Refund-Sullivans Sign Modifications 250	374.28
	TOTAL VENDOR DEL FRISCO'S RESTAURANT GROUP	374.28
<b>VENDOR NAME: DOOR SYSTEMS</b>		
850857	Fixed the South Overhead Door @ PW	2,896.03
	TOTAL VENDOR DOOR SYSTEMS	2,896.03
<b>VENDOR NAME: DUSTCATCHERS &amp; A LOGO MAT INC</b>		
45207	Floor mat rental service for Village Hal	20.00
45208	Floor mat rental service for Public Works	36.52
45766	Floor mat rental service for Public Works	36.52
45765	Floor mat rental service for Village Hal	20.00
	TOTAL VENDOR DUSTCATCHERS & A LOGO MAT INC	113.04
<b>VENDOR NAME: ELEVATOR INSPECTION SERVICES</b>		
74642	February 2018 reinspections 4@15 per inspection	60.00
	TOTAL VENDOR ELEVATOR INSPECTION SERVICES	60.00
<b>VENDOR NAME: FEDEX</b>		
6-102-96876	Ship Badges for renumbering	13.21
	TOTAL VENDOR FEDEX	13.21
<b>VENDOR NAME: FINE, SHARON</b>		
16007-refund	Copy Charge Overpayment for FOIA Request floor	5.00
	TOTAL VENDOR FINE, SHARON	5.00
<b>VENDOR NAME: FIRST CHOICE SERVICES-CHICAGO WEST</b>		
12156	Coffee, creamer for PWF	149.24
	TOTAL VENDOR FIRST CHOICE SERVICES-CHICAGO	149.24
<b>VENDOR NAME: GRAINGER, INC.</b>		
9701596919	Engine Degreaser	87.72
9701886658	Shelving unit parts for the Fleet office at PW	190.53
9707393824	Tire Weights	204.21
9707393832	Lock De-Icer	13.50
9708734307	Disposable Steering Wheel Covers	76.16
9715929940	(8) 3 Ring Binders	41.52

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<b>INVOICE NUMBER</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
<b>VENDOR NAME: GRAINGER, INC.</b>		
9710989006	Pesticide Cabinet	826.80
TOTAL VENDOR GRAINGER, INC.		1,440.44
<b>VENDOR NAME: HEALY ASPHALT CO, LLC</b>		
12870	Cold Patch for Potholes	309.16
TOTAL VENDOR HEALY ASPHALT CO, LLC		309.16
<b>VENDOR NAME: IAFCI</b>		
022618-1	IAFCI Membership Fee & Conference/Training - Ca	340.00
TOTAL VENDOR IAFCI		340.00
<b>VENDOR NAME: IAPE</b>		
L1602810	Property & Evidence Training March 28-29, 2018 -	375.00
TOTAL VENDOR IAPE		375.00
<b>VENDOR NAME: ILLINOIS STATE POLIC</b>		
Case 2017-12242	Distribution of Seized Assets	1,156.00
TOTAL VENDOR ILLINOIS STATE POLIC		1,156.00
<b>VENDOR NAME: ILLINOIS STATE POLICE - B OF I</b>		
ILL13017Y-01132018	Village Employee Fingerprinting - Nivardo Garcia-I	27.00
TOTAL VENDOR ILLINOIS STATE POLICE - B OF I		27.00
<b>VENDOR NAME: IMRF</b>		
75165	02 2018 Member & Employer Contributions	49,639.73
TOTAL VENDOR IMRF		49,639.73
<b>VENDOR NAME: INTERDEV, LLC</b>		
MSP-1014776A	February 2018 IT Services	5,410.42
MSP-1014776B	February 2018 PSA Technician & Device	208.00
TOTAL VENDOR INTERDEV, LLC		5,618.42
<b>VENDOR NAME: INTERSTATE ALL BATTERY CENTER</b>		
49912315	Fleet Batteries	89.07
TOTAL VENDOR INTERSTATE ALL BATTERY CENTER		89.07
<b>VENDOR NAME: IPRF</b>		
46541	Workers Comp and Admin Fee- Apr	12,237.00
TOTAL VENDOR IPRF		12,237.00
<b>VENDOR NAME: J. G. UNIFORMS, INC.</b>		
32502	Uniform Coat - Atkinson	289.00
TOTAL VENDOR J. G. UNIFORMS, INC.		289.00
<b>VENDOR NAME: JC LICHT, LLC</b>		
62027612	Microfiber Towels, Trash Can Liners & Brushes	68.96
62027877	Paint for Village Hall	72.14
62027613	Paint for Village Hall	232.63
TOTAL VENDOR JC LICHT, LLC		373.73
<b>VENDOR NAME: JESSE MICHAEL</b>		
MJ 023110	Reimbursement of testing cost - FAA Unmanned air	150.00
TOTAL VENDOR JESSE MICHAEL		150.00
<b>VENDOR NAME: KOSCO FLAGS &amp; FLAGPO</b>		
18207	12 - 3X5' Nylon Flags, 6' Wooden Poles & Unfurter	497.00
TOTAL VENDOR KOSCO FLAGS & FLAGPO		497.00
<b>VENDOR NAME: KRUCHTEN, GLENN</b>		
P38508	Refund Overpayment Parking Ticket #38508	25.00

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<b>INVOICE NUMBER</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
<b>VENDOR NAME: KRUCHTEN, GLENN</b>		
	TOTAL VENDOR KRUCHTEN, GLENN	25.00
<b>VENDOR NAME: LAKE COUNTY ILLINOIS CONV &amp; VIS BUR</b>		
2018-7001	2018 Tourism Community Marketing Partnership	18,750.00
	TOTAL VENDOR LAKE COUNTY ILLINOIS CONV & VIS B	18,750.00
<b>VENDOR NAME: LAKE COUNTY STORMWATER MGMT COMMISS</b>		
WDP18-179review-fee	SMC Permit review fee per attached letter	1,040.00
	TOTAL VENDOR LAKE COUNTY STORMWATER MGMT	1,040.00
<b>VENDOR NAME: LALUZERNE &amp; SMITH, LTD.</b>		
February 2018	Legal Services - February 2018	3,513.75
	TOTAL VENDOR LALUZERNE & SMITH, LTD.	3,513.75
<b>VENDOR NAME: LEARNING FOR LIFE</b>		
Lincolnshire 2018	National Law Enf. Explorer Conference 2018	150.00
	TOTAL VENDOR LEARNING FOR LIFE	150.00
<b>VENDOR NAME: LERMI</b>		
Covelli	LERMI Conference April 19, 2018	25.00
Maciareillo	LERMI Conference - April 19, 2018	35.00
Pieper	LERMI Conference April 19, 2018 - Pieper	35.00
	TOTAL VENDOR LERMI	95.00
<b>VENDOR NAME: LIBERTYVILLE CHEVROLET</b>		
906147	Squad 104 - Rod Kit, Gasket and Pipe	680.87
906178	Squad 104 - Pipe, Gasket & Rod Kit	143.21
906187	Squad 104 - Pipe	29.91
CM906147	Squad 104 - Core Credit	(100.00)
906222	Squad 104 - Pipe	20.02
191837	Squad 104 Alignment	159.99
	TOTAL VENDOR LIBERTYVILLE CHEVROLET	934.00
<b>VENDOR NAME: LINCOLNSHIRE RIVERWOODS FPD</b>		
10121	Plan Review 640 Heathrow_Security Lock Dist_P1	319.00
10123	Plan Review 30 Riverwoods Rd_Lutheran Church/L	319.00
10125	Plan Review 275 Parkway #523_Advanced Dermat	875.00
10126	Plan Review 250 Barclay_Gardner School_P18-002	319.00
	TOTAL VENDOR LINCOLNSHIRE RIVERWOODS FPD	1,832.00
<b>VENDOR NAME: LINCOLNSHIRE VILLAGE-PETTY CASH</b>		
03122018	03/12/18 Petty Cash Reimbursements	346.34
	TOTAL VENDOR LINCOLNSHIRE VILLAGE-PETTY CASH	346.34
<b>VENDOR NAME: LUCAS LANDSCAPE &amp; DESIGN</b>		
6282	ROW tree pruning 2-14 to 2-16	6,637.50
	TOTAL VENDOR LUCAS LANDSCAPE & DESIGN	6,637.50
<b>VENDOR NAME: MADISON NATIONAL LIFE INS CO, INC.</b>		
1287759	03 2018 Life Insurance Premiums	972.18
	TOTAL VENDOR MADISON NATIONAL LIFE INS CO, INC	972.18
<b>VENDOR NAME: MANKOFF INDUSTRIES</b>		
4425	Performed Quarterly Inspections at Public Works, 4	660.00
	TOTAL VENDOR MANKOFF INDUSTRIES	660.00
<b>VENDOR NAME: MCCON BUILDING CORP</b>		
HydMtr	Refund of Construction Meter Deposit, less water us	1,981.42
	TOTAL VENDOR MCCON BUILDING CORP	1,981.42
<b>VENDOR NAME: MESIROW INSURANCE SERVICES</b>		

**CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE**  
**INVOICE DUE DATES 02/27/2018 - 03/12/2018**  
**JOURNALIZED**  
**BOTH OPEN AND PAID**

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: MESIROW INSURANCE SERVICES</b>		
798044 to 798048	Annual Public Officials Bonds (5 of 8)	500.00
TOTAL VENDOR MESIROW INSURANCE SERVICES		500.00
<b>VENDOR NAME: MGN LOCK-KEY &amp; SAFES</b>		
58210	Multiple keys made	57.65
TOTAL VENDOR MGN LOCK-KEY & SAFES		57.65
<b>VENDOR NAME: MICHAEL MERANDA JR.</b>		
182302	2/20/18 ARB Mtg.	120.00
180203	2/26/18 RVB/COW Mtgs. & 3/1/18 ARB Mtg	240.00
TOTAL VENDOR MICHAEL MERANDA JR.		360.00
<b>VENDOR NAME: MIGHTY MITES</b>		
8931	Explorer of the Year Award	140.00
TOTAL VENDOR MIGHTY MITES		140.00
<b>VENDOR NAME: MORTON SALT</b>		
5401536247	Rock Salt	1,507.14
5401535109	Rock Salt	11,193.22
TOTAL VENDOR MORTON SALT		12,700.36
<b>VENDOR NAME: MOTION INDUSTRIES, INC.</b>		
IL33-781280	Washer Fluid Storage Container @ PW	573.96
TOTAL VENDOR MOTION INDUSTRIES, INC.		573.96
<b>VENDOR NAME: MOTOROLA SOLUTIONS - STARCOM21</b>		
33893122018	Starcom Monthly Use Rate - Feb. 2018	884.00
TOTAL VENDOR MOTOROLA SOLUTIONS - STARCOM2		884.00
<b>VENDOR NAME: MUNICIPAL GIS PARTNERS, INC.</b>		
4203	GIS staffing and services February 2018	5,096.86
TOTAL VENDOR MUNICIPAL GIS PARTNERS, INC.		5,096.86
<b>VENDOR NAME: MUSCO SPORTS LIGHTING, LLC</b>		
306172	NP lighting controls PM and maint	3,512.50
TOTAL VENDOR MUSCO SPORTS LIGHTING, LLC		3,512.50
<b>VENDOR NAME: NAPA-SHERIDAN AUTO PARTS</b>		
968397	Club Car Filters	22.06
TOTAL VENDOR NAPA-SHERIDAN AUTO PARTS		22.06
<b>VENDOR NAME: NATIONAL PEN CO.</b>		
109856088	Lincolnshire Public Works Pens (Cust#18058593)	59.44
TOTAL VENDOR NATIONAL PEN CO.		59.44
<b>VENDOR NAME: NORB &amp; SONS ELECTRIC</b>		
06718-1	Service work to install a low volt switch for lighting in	945.00
TOTAL VENDOR NORB & SONS ELECTRIC		945.00
<b>VENDOR NAME: NORTAF</b>		
18-016	2018 Annual Membership - Burglary Unit	1,400.00
TOTAL VENDOR NORTAF		1,400.00
<b>VENDOR NAME: NORTH EAST MULTI-REGIONAL TRAINING</b>		
232086	Interview & Interrogations Training Feb. 13-15, 2018	400.00
232054	Advance Interview & Interrogations Training Feb. 16	125.00
TOTAL VENDOR NORTH EAST MULTI-REGIONAL TRAIN		525.00
<b>VENDOR NAME: NORTH SUBURBAN EMPLOYEE BENEFIT COO</b>		
2018-02	February 2018 Medical Insurance Premiums	65,918.96

**CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE**  
**INVOICE DUE DATES 02/27/2018 - 03/12/2018**  
**JOURNALIZED**  
**BOTH OPEN AND PAID**

<b>INVOICE NUMBER</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
<b>VENDOR NAME: NORTH SUBURBAN EMPLOYEE BENEFIT COO</b>		
	TOTAL VENDOR NORTH SUBURBAN EMPLOYEE BENE	65,918.96
<b>VENDOR NAME: NORTHWEST ELECTRICAL SUPPLY</b>		
17367185	Bulbs for VH Lights	189.34
	TOTAL VENDOR NORTHWEST ELECTRICAL SUPPLY	189.34
<b>VENDOR NAME: O'HERRON CO INC</b>		
1811070-IN	Explorer Uniform Shirt	45.99
1807877-IN	Uniform Pants - J Gloede	135.90
1807878-IN	Uniform Pants - Zange	135.90
1807880-IN	Uniform Pants - Holst	145.90
	TOTAL VENDOR O'HERRON CO INC	463.69
<b>VENDOR NAME: PADDOCK PUBLICATIONS, INC.</b>		
115223-051918	Daily Herald Subscription 2/25/18 - 5/19/18	42.40
	TOTAL VENDOR PADDOCK PUBLICATIONS, INC.	42.40
<b>VENDOR NAME: PATEL, RYAN</b>		
P38546	Refund overpayment Parking Ticket #38546	25.00
	TOTAL VENDOR PATEL, RYAN	25.00
<b>VENDOR NAME: PAYLOCITY</b>		
103748116	03/02/2018 Pay Services	382.00
	TOTAL VENDOR PAYLOCITY	382.00
<b>VENDOR NAME: PBA, INC./FLEXIBLE BENEFITS</b>		
130166	March 2018 Flex Record Keeping Fees	200.00
	TOTAL VENDOR PBA, INC./FLEXIBLE BENEFITS	200.00
<b>VENDOR NAME: PETTIBONE &amp; CO</b>		
173991	Racial Profiling Stickers for Tickets (1000)	96.60
	TOTAL VENDOR PETTIBONE & CO	96.60
<b>VENDOR NAME: PLATINUM SNOW REMOVAL</b>		
258	Snow Removal Contract - South Village Green Pym	1,540.00
	TOTAL VENDOR PLATINUM SNOW REMOVAL	1,540.00
<b>VENDOR NAME: QUICKET SOLUTIONS, INC</b>		
134	E-Citation Printer Thermal Paper	565.00
	TOTAL VENDOR QUICKET SOLUTIONS, INC	565.00
<b>VENDOR NAME: REINDERS, INC.</b>		
1723268-00	Toro Polar Trac Plow Parts - Blade & snow skid	469.13
1724097-00	Toro Sand Pro Tires	199.34
	TOTAL VENDOR REINDERS, INC.	668.47
<b>VENDOR NAME: RELADYNE</b>		
1106087-IN	Chassis Grease	83.25
107333	PW Truck Diesel Engine Oil	130.00
	TOTAL VENDOR RELADYNE	213.25
<b>VENDOR NAME: REVERE ELECTRIC</b>		
S3435883.001	AB Tech to Diagnose VFD	2,018.70
S3422379.001	AB Tech to Repair VFD	1,906.13
	TOTAL VENDOR REVERE ELECTRIC	3,924.83
<b>VENDOR NAME: RJN GROUP INC.</b>		
301710	San sewer point repair project -Final invoice	1,792.50
30170109	San sewer rehab project final invoice	807.50
	TOTAL VENDOR RJN GROUP INC.	2,600.00

**CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE**  
**INVOICE DUE DATES 02/27/2018 - 03/12/2018**  
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<b>INVOICE NUMBER</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
<b>VENDOR NAME: SAFETY KLEEN CORP.</b>		
76022117-1800601318	Washer Cleaning Service Parts	390.07
TOTAL VENDOR SAFETY KLEEN CORP.		390.07
<b>VENDOR NAME: SHI INTERNATIONAL CORP</b>		
B07851033	Second Computer Monitor for ML @ Pulic Works	93.09
TOTAL VENDOR SHI INTERNATIONAL CORP		93.09
<b>VENDOR NAME: SMITHEREEN PEST MGMT</b>		
1713916	Pest control services for PWF	93.00
1712200	Pest control services Village Hall	65.00
1712199	Pest control services RNC	53.00
TOTAL VENDOR SMITHEREEN PEST MGMT		211.00
<b>VENDOR NAME: STREICHER'S, INC.</b>		
I1297883	Trauma Plate - Atkinson	115.00
I1296791	Academy Uniform Pants - Bethel	76.99
I1299922	Holster - Forkes	125.94
I1300316	Uniform Shirts - J. Gloede	149.96
I1301357	Uniform Shirts - Zange	149.96
I1301827	Uniform Shirts - Holst	159.95
I1303667	Uniform Shirts - Hitchcock & Pieper	214.99
I1293241	Academy Uniform Belt - Bethel	4.50
TOTAL VENDOR STREICHER'S, INC.		997.29
<b>VENDOR NAME: TKG ENVIRONMENTAL SERVICES GROUPLLC</b>		
7172	Special Sweep for Flooding	720.00
TOTAL VENDOR TKG ENVIRONMENTAL SERVICES GR		720.00
<b>VENDOR NAME: TRAFFIC CONTROL &amp; PROTECTION INC.</b>		
91794	Repair Mini-Solar powered message board	2,740.00
TOTAL VENDOR TRAFFIC CONTROL & PROTECTION IN		2,740.00
<b>VENDOR NAME: VERIZON WIRELESS</b>		
9801577362	01/13 - 02/12/18 SCADA Data Plan Util	237.16
9802649205	02 2018 Cell Phone Svc & Squad Laptops & iPad/F	2,181.11
TOTAL VENDOR VERIZON WIRELESS		2,418.27
<b>VENDOR NAME: VERNON HILLS VILLAGE</b>		
DSP-MAR18	March 2018 Monthly Dispatch Service	25,541.67
TOTAL VENDOR VERNON HILLS VILLAGE		25,541.67
<b>VENDOR NAME: WAUKEGAN STEEL LLC</b>		
273524	Workbench Steel	79.08
TOTAL VENDOR WAUKEGAN STEEL LLC		79.08
<b>VENDOR NAME: WHOLESALE DIRECT, INC.</b>		
000232037	Western Plow Controller	484.98
000232038	Western Plow Hydraulic Hoses	676.02
000232068	Trailer Jack Foot	25.59
TOTAL VENDOR WHOLESALE DIRECT, INC.		1,186.59
<b>VENDOR NAME: WILDCAT TROPHY CO</b>		
2707	2017 Employee of the Year Plaque & Plate	28.14
TOTAL VENDOR WILDCAT TROPHY CO		28.14
<b>VENDOR NAME: XEROX CORPORATION</b>		
092394141	Police Copier February 2018	85.00
92394140	Nemo base charge 1-21 to 2-21-18	57.00
92394142	Mimi base charges 1-21 to 2-21-18	337.97
92394143	Coco base charges 1-21 to 2-21-18	178.00
92394143-overages	Coco billable prints 1-21 to 2-21-18	225.49
TOTAL VENDOR XEROX CORPORATION		883.46

**CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE**  
**INVOICE DUE DATES 02/27/2018 - 03/12/2018**  
**JOURNALIZED**  
**BOTH OPEN AND PAID**

<b>INVOICE NUMBER</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
<b>GRAND TOTAL:</b>		<b>270,490.08</b>



**REQUEST FOR BOARD ACTION  
Regular Village Board Meeting  
March 12, 2018**

**Subject:** Consideration and Approval of an Ordinance Authorizing the Disposal of Surplus Property

**Action Requested:** Consideration and Approval (Waiver of First Reading Requested)

**Originated  
By/Contact:** Brad Burke, Village Manager  
Matt Liewehr, Fleet Foreman

**Referred To:** Village Board

**Summary / Background:**

Several departments are in possession of surplus or non-operational equipment requiring sale or disposal. This includes vehicles and surplus police, office, and park equipment. Equipment will be traded-in, auctioned, or recycled. An ordinance is required by Chapter 65, Section 5/11-76-4 of the Illinois Compiled Statues authorizing the disposal of surplus equipment.

**Budget Impact:**

To be determined as a result of sale of surplus property.

**Service Delivery Impact:**

All equipment in question is broken beyond repair, has been replaced or become obsolete. Staff does not foresee any issues of service delivery impact.

**Recommendation:**

Staff recommends approval of the ordinance at the March 12, 2018 Village Board meeting and requests waiver of first reading.

**Reports and Documents Attached:**

- Draft Ordinance
- Exhibit A containing all equipment to be disposed

Meeting History	
Regular Village Board Meeting	March 12, 2018

**ORDINANCE NO: 18-XXXX-XXX**

**AN ORDINANCE  
AUTHORIZING THE SALE  
OF SURPLUS PROPERTY**

**WHEREAS**, the Mayor and Board of Trustees may designate property no longer needed by the Village of Lincolnshire to provide services or that does not otherwise benefit the Village as surplus property; and

**WHEREAS**, pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the Mayor and Board of Trustees may authorize the sale and disposal of surplus property; and

**WHEREAS**, the Mayor and Board of Trustees have determined it is no longer necessary or useful, or in the best interests of the Village of Lincolnshire, to retain items listed on Exhibit A attached to this ordinance, currently owned by the Village (“Surplus Property”); and

**WHEREAS**, the Mayor and Village Board of Trustees have determined it is in the best interest of the Village of Lincolnshire to dispose of the Surplus Property;

**NOW, THEREFORE, BE IT ORDAINED** BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNSHIRE, LAKE COUNTY, ILLINOIS, as follows:

**SECTION ONE:** The foregoing recitals are incorporated in this Ordinance as the findings of the Mayor and Board of Trustees.

**SECTION TWO:** Pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the Mayor and Board of Trustees of the Village of Lincolnshire find that the Surplus Property described in the attached Exhibit A, now owned by said jurisdiction, is no longer necessary or useful to the jurisdiction and the best interests of the jurisdiction would be best served by its disposal.

**SECTION THREE:** The Village Manager is hereby authorized and directed to dispose of the aforementioned Surplus Property. Surplus Property identified on Exhibit A as having a minimum bid shall be sold to the highest bidder following a public auction. Surplus Property identified on Exhibit A as having no value shall be disposed of in such a manner deemed appropriate.

**SECTION FOUR:** The Village Manager is hereby authorized to and may direct North West Municipal Conference (“NWMC”) to advertise the sale of the aforementioned Surplus Property prior to said public auction.

**SECTION FIVE:** The Village Manager is hereby authorized to direct NWMC to enter into an agreement for the sale of said Surplus Property whereby said property may be sold at a public auction.

**SECTION SIX:** Upon payment of the full auction price for the aforesaid items of Surplus Property, the Village Manager is authorized to direct NWMC to convey and transfer the title and ownership of said Surplus Property, to the successful bidder.

**SECTION SEVEN:** This Ordinance shall be in full force and effect from and after its passage, by a vote of at least three-fourths of the corporate authorities, and approval in the manner provided by law.

**PASSED** this 12<sup>th</sup> day of March, 2018, by the Corporate Authorities of the village of Lincolnshire, on a roll call vote as follows:

**AYES:**

**NAYS:** None

**ABSENT:**

**ABSTAIN:** None

**APPROVED:**

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Elizabeth J. Brandt, Mayor

**ATTEST:**

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Barbara Mastandrea, Village Clerk

**EXHIBIT A**

Disposal Inventory Form

Your Name: Matt Liewehr - Fleet Foreman  
 Agency Name: Village of Lincolnshire  
 Agency Address: One Olde Half Day Road  
 Lincolnshire, IL 60069

VIN # OR S/N	Type	Year	Make and Model	Unit Number	Comments
<b>Public Works Vehicles &amp; Equipment</b>					
1FMFU16599EB20138	Passenger Vehicle	2009	Ford Expedition	97	To be auctioned
1GTHK39K18E215596	Pickup Truck	2008	GMC K3500 HD	244	To be auctioned
T0410EX890741	Backhoe Loader	2000	John Deere 410E	301	Traded in
4UF04ATV34T250055	ATV	2004	Arctic Cat	417	To be auctioned
1008000	Ride On Line Painter	2013	Pioneer Athletics NewRider 1000	705	To be auctioned
10936	Mini Loader	2007	Kubota R420S	709	Traded in
<b>Police Vehicles</b>					
1FMJU1G51BEF43410	Passenger Vehicle	2011	Ford Expedition	98	To be auctioned
<b>Office Equipment</b>					
MXL4160PDZ	Desktop	N/A	HP Pro3500	VOL-WIN7-PWADIR	Recycle
MXL9471J9F	Desktop	N/A	HP Compaq dc7900	VOL-WIN7-JESSE	Recycle
MXL9471J95	Desktop	N/A	HP Compaq dc7900	VOL-WIN7-JURCO	Recycle
MXL9471JBG	Desktop	N/A	HP Compaq dc7900	VOL-WIN7-1	Recycle
GSJGJS1	Deskop	N/A	Dell Precision T3500	VOL-GIS02-VH	Recycle
2UA3307KX	Desktop	N/A	HP Compaq Elite 8300	VOL-VH-WMO2	Recycle
2UA33007S4	Desktop	N/A	HP Compaq Elite 8300	VOL-WIN7-BURKE	Recycle
2UA3321P04	Desktop	N/A	HP Compaq Elite 8300	VOL-WIN7-ULIBA	Recycle
MXL9471J9H	Desktop	N/A	HP Compaq dc7900	VOL-WS-ADMSEC	Recycle
MXL32109ZB	Desktop	N/A	HP Compaq Elite8300	VOL-WS-INV1	Recycle
2UA33007PL	Desktop	N/A	HP Compaq Elite8300	VOL-WS-INV2	Recycle
MXL3421XVN	Desktop	N/A	HP Pro3500	VOL-WS-REC1	Recycle
MXL3421XXL	Desktop	N/A	HP Pro3500	VOL-WS-REC2	Recycle
6X27-KN8Z-J2M5	Desktop	N/A	Compaq D51C\P1	Unknown	Recycle
2UA33700B6	Desktop	N/A	HP D530C	Unknown	Recycle
C06-01379:00	Desktop	N/A	Unknown Tower	PD-Evidence	Recycle
USE730N49G	Server	N/A	ProLiant ML370G5		Recycle
MXQ14200ZB	Server	N/A	ProLiant ML370G6		Recycle
1HB000741x19	Server	N/A	Unknown Server 2000	Intertel VM Server	Recycle
2Q4RNG1	Server	N/A	Dell PowerEdge 1950	Unknown	Recycle
MX273801P9	Server	N/A	HP ML310T04	Plant Server?	Recycle
FOC06390RK3	Switch	N/A	Cisco Catalyst 2950 24port	vol-pw-switch1	Recycle
FOX092005P1	Switch	N/A	Cisco Catalyst 4000	vol-switch1	Recycle
N/A	Switch	N/A	SnapGear 4 port Switch		Recycle
NCMCCHA4RA	DSU/CSU	N/A	Kentrox DataSmart T1 2port		Recycle
10022520709	UPS	N/A	Alpha Rackmount UPS		Recycle
44357501	?	N/A	NiceCall Focus III		Recycle
B10915011010	?	N/A	Dedicated MicrosDS2A 16DVD		Recycle
BA824F39993	Monitor	N/A	Planar PL 1700 Monitor		Recycle
01289 C	Comm Panel	N/A	Plant CML Emergency Communications Panel		Recycle
NNTMRA8285D4	?	N/A	Plant CML\Pallas system		Recycle
NNT<RAA76304	?	N/A	Nortel Networks		Recycle
MY695D51MT	Printer	N/A	Photosmart C6100 Series		Recycle
410701000163	KVM Switch	N/A	Belkin OmniView Pro2 8port KVM		Recycle
N/A	Keyboards	N/A	Miscellaneous Keyboards		Recycle
N/A	Cables	N/A	Miscellaneous Cables		Recycle
N/A	Battery	N/A	1SX104 Li Ion battery		Recycle
N/A	Backup Tapes	N/A	Old Backup Tapes		Destroy
N/A	CD Reader	N/A	Addonics PocketCD 98 - USB CD Reader		Recycle
N/A	Serial Mouse	N/A	Alex Bradley DP Mouse		Recycle
N/A	Licensing Info	N/A	Windows 95 and Server 2000 Licensing Info		Destroy
N/A	Hard Disk	N/A	Hard Drives - apart from computer.		Recycle

**REQUEST FOR BOARD ACTION  
Regular Village Board Meeting  
March 12, 2018**

<b>Subject:</b>	Pocket Park within the Lincolnshire Downtown
<b>Action Requested:</b>	Approval of a Contract for Construction of Lincolnshire Downtown Pocket Park with GLI Services in an Amount not to Exceed \$265,320.00(Village of Lincolnshire)
<b>Originated By/Contact:</b>	Wally Dittrich, P.E., Assistant Public Works Director/Village Engineer
<b>Referred To:</b>	Mayor and Board of Trustees

**UPDATE SINCE 2/26/18 COW** – Attached to the meeting materials is a site drawing showing the details of the pocket park and what will be constructed. The park will be situated just south of the pedestrian bridge that connects the South Village Green area to the Fresh Market parking area.

**Summary / Background:**

At the February 22, 2016 Committee of the Whole meeting, the Village Board directed staff to proceed with preparing contract documents for the construction of the Pocket Park located within the Lincolnshire Downtown area. In spring of 2016, upon receiving 2 bids which were significantly over the engineer's estimate and budgeted amount for the project, the Village Board voted to reject the bids in favor of waiting for construction to start elsewhere on the site and trying to work with the contractor for site development. Staff attempted to work with the contractor for the Culvers who submitted a proposal of \$362,000 for the base bid and \$400,000 including the alternate bid which included additional a curved arbor for landscaping along with lighting. As this pricing was nearly \$150,000 more than the original bid price received in 2016, the Village Board directed staff to rebid the project at the December 11, 2017 Committee of the Whole Meeting.

On February 20, 2018, bids were opened for the project. 5 bids were received with the low bidder again being GLI Services in the amount of \$233,980.00 with a base bid + alternate cost of \$265,320.00

**Budget Impact:**

There is \$275,000.00 included in the Village's 2018 budget from the Park Development Fund for this project. A separate engineering agreement would be entered into with Christopher Burke Engineering for approximately \$12,000 to assist staff with the construction oversight. Village staff will take the lead with support from the consultant for project management, inspections, and pay estimate reviews.

**Service Delivery Impact:**

Completion of this improvement will fulfill the commitment made to the residents of this section of the Village to construct a passive park for residents of the condominiums to enjoy as part of the ongoing development and trail system in the Lincolnshire Marketplace development.

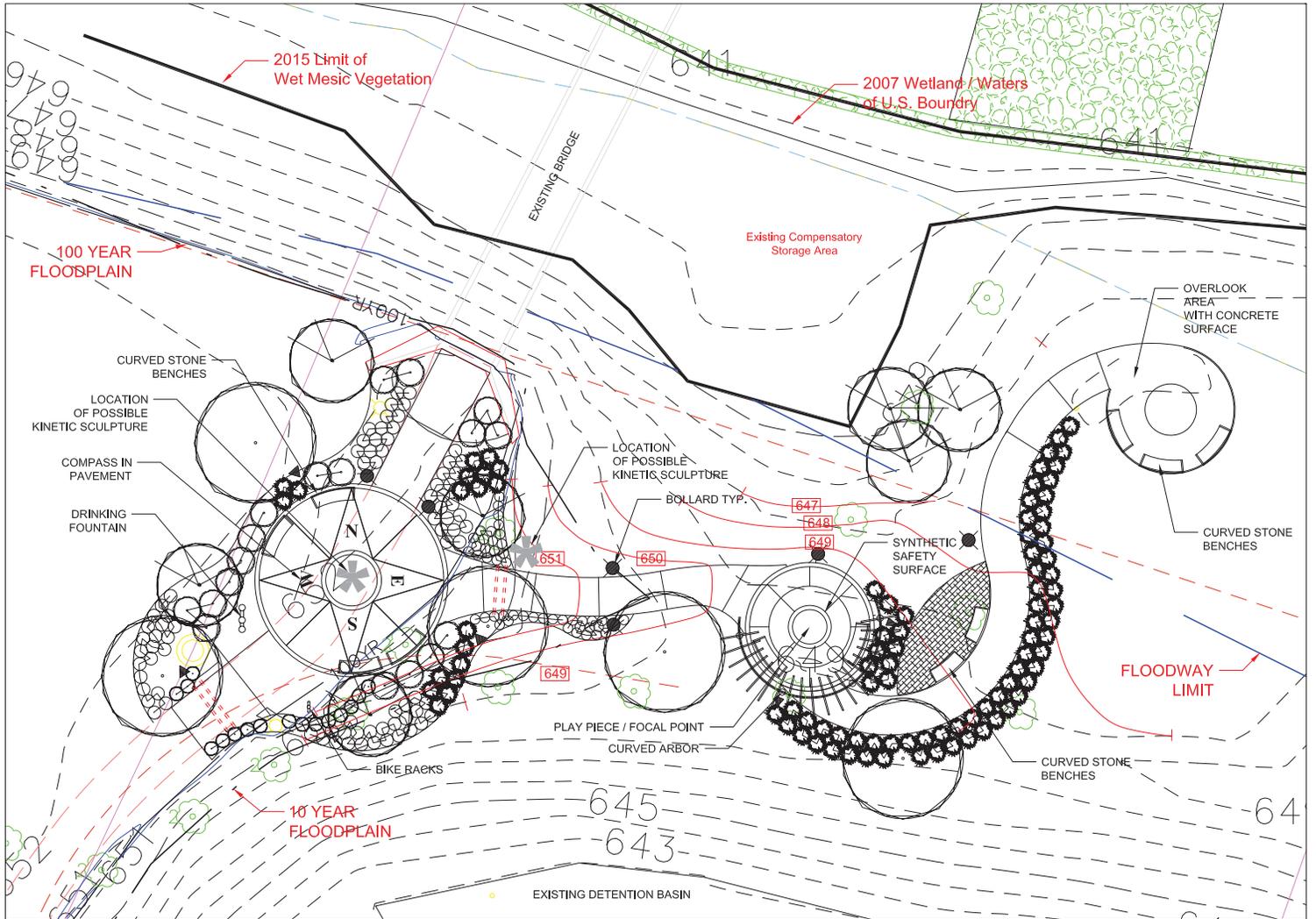
**Recommendation:**

Staff recommends approval and award to the lowest responsible bidder, GLI Services for the base + alternates not to exceed bid amount of \$265,320.00

**Reports and Documents Attached:**

- **Bid Tab**

Meeting History	
<b>Park Board</b>	<b>February 17, 2016</b>
<b>Village Board (COW):</b>	<b>April 25, 2016</b>
<b>Village Board (COW):</b>	<b>May 23, 2016</b>
<b>Village Board (COW):</b>	<b>December 11, 2017</b>
<b>Village Board (COW):</b>	<b>February 26, 2018</b>
<b>Regular Village Board Meeting</b>	<b>March 12, 2018</b>



REVISED SITE PLAN - 2-5-16

Village of Lincolnshire  
Downtown Pocket Park  
Prepared by CBEL 2/20/18

**BID ANALYSIS**

		CBBEL	ELANAR	GLI	Team	Clauss	Martam
		Estimate	Construction	Services	REIL	Brothers	Construction
<b>GENERAL</b>							
Mobilization, Bonding and Insurance		\$10,000.00	\$11,270.00	\$12,211.00	\$9,090.00	\$5,055.00	\$18,000.00
Layout		\$2,650.00	\$3,200.00	\$2,500.00	\$2,330.00	\$14,948.00	\$7,500.00
As Built Survey		\$2,385.00	\$2,800.00	\$1,200.00	\$1,590.00	\$2,200.00	\$3,500.00
<b>SITE CLEARING, PROTECTION AND EROSION CONTROL</b>							
<b>ITEM</b>	<b>Qty. Unit</b>						
Site Clearing	0.21 AC	\$2,500.00	\$2,400.00	\$1,798.00	\$3,675.00	\$3,129.00	\$1,210.00
Tree Removal and Relocate (2-6" cal.)	8 EA	\$4,240.00	\$1,600.00	\$2,895.00	\$4,896.00	\$3,520.00	\$1,200.00
Ex. Sidewalk Removal	66 SY	\$1,850.00	\$180.00	\$2,079.00	\$1,881.00	\$2,365.00	\$1,650.00
Stabilized Construction Entrance	78 SY	\$2,500.00	\$2,850.00	\$3,744.00	\$3,315.00	\$1,726.00	\$3,900.00
Temporary Access Path	115 SY	\$3,000.00	\$3,105.00	\$2,235.00	\$3,220.00	\$1,815.00	\$2,300.00
Temporary Fence (4')	150 LF	\$600.00	\$450.00	\$585.00	\$495.00	\$1,099.00	\$900.00
Tree Protection Fence	72 LF	\$400.00	\$210.00	\$200.00	\$158.40	\$511.00	\$432.00
Temporary Asphalt Curb Ramp	24 LF	\$425.00	\$240.00	\$962.00	\$348.00	\$1,437.00	\$1,200.00
Erosion Control Fence	520 LF	\$2,500.00	\$1,560.00	\$2,392.00	\$2,704.00	\$2,720.00	\$3,120.00
<b>EARTHWORK</b>							
Fill	52 CY	\$1,100.00	\$1,715.00	\$1,388.00	\$2,262.00	\$419.00	\$1,040.00
Topsoil Fill	80 CY	\$4,500.00	\$5,000.00	\$2,784.00	\$4,480.00	\$6,700.00	\$4,000.00
Cut	100 CY	\$2,200.00	\$2,800.00	\$2,414.00	\$10,900.00	\$805.00	\$2,000.00
<b>SITE WORK</b>							
Concrete Sidewalk	114 SY	\$9,500.00	\$9,225.00	\$9,439.00	\$9,918.00	\$9,617.00	\$2,850.00
Colored Concrete	192 SF	\$3,500.00	\$3,264.00	\$3,456.00	\$4,128.00	\$3,567.00	\$9,600.00
Brick Edge	95 LF	\$2,500.00	\$1,520.00	\$3,465.00	\$503.50	\$4,548.00	\$2,375.00
Firmapave	587 SF	\$16,500.00	\$15,510.00	\$10,800.00	\$18,784.00	\$31,767.00	\$26,415.00
Concrete Base for Safety Surface	587 SF	\$5,250.00	\$4,130.00	\$7,088.00	\$5,517.80	\$7,021.00	\$2,935.00
Synthetic Safety Surface	940 SF	\$20,250.00	\$19,620.00	\$17,250.00	\$22,080.00	\$21,310.00	\$42,300.00
<b>SITE FURNISHINGS</b>							
Benches	9 EA	\$31,500.00	\$38,500.00	\$43,000.00	\$43,380.00	\$8,350.00	\$13,500.00
Bike Racks	2 EA	\$1,750.00	\$1,350.00	\$1,500.00	\$1,862.00	\$1,346.00	\$1,250.00
Ponderosa Sculpture	1 LS	\$4,000.00	\$3,660.00	\$5,950.00	\$4,150.00	\$4,070.00	\$4,050.00
Grass Goric Play Pieces	3 LS	\$18,500.00	\$17,960.00	\$22,000.00	\$20,520.00	\$18,112.00	\$23,250.00
Compass Letters	4 LS	\$1,200.00	\$2,080.00	\$2,950.00	\$1,136.00	\$3,521.00	\$3,400.00
<b>DRINKING FOUNTAIN / WATER SERVICE</b>							
Halsey Taylor # 4420BF1UDB, Complete in Place	1 EA	\$6,500.00	\$6,500.00	\$8,000.00	\$8,220.00	\$5,959.00	\$7,500.00
Water Service, Complete in Place	1 EA	\$4,500.00	\$18,000.00	\$7,200.00	\$5,680.00	\$6,505.00	\$3,850.00
Catch Basin, Complete in Place	1 EA	\$2,500.00	\$2,850.00	\$2,100.00	\$2,210.00	\$1,777.00	\$5,700.00
<b>LIGHTS / ELECTRICAL SERVICE</b>							
Underground Conduit, Galvanized Steel 3/4 dia.	100 FT	\$550.00	\$620.00	\$836.00	\$650.00	\$1,157.00	\$700.00
Underground Conduit, Coilable Non Metallic Conduit 3/4 " dia.	200 FT	\$1,000.00	\$980.00	\$1,485.00	\$2,100.00	\$1,949.00	\$2,300.00
Underground Conduit, Coilable Nonmetallic Conduit, 1" Dia.					\$630.00	\$588.00	\$675.00
Underground Conduit, Coilable Non Metallic Conduit 1 1/4 " dia.	500 FT	\$5,750.00	\$6,710.00	\$4,658.00	\$7,000.00	\$6,710.00	\$7,500.00
Handhole, Composite Concrete 12" x 12"	6 EA	\$3,250.00	\$3,040.00	\$2,312.00	\$3,216.00	\$3,036.00	\$3,450.00
Handhole, Composite Concrete 11" x 18"	3 EA	\$1,250.00	\$560.00	\$1,530.00	\$1,749.00	\$1,650.00	\$2,025.00
Electrical Cable in Conduit, 600V (XLP-Type Use) 1/C No. 10	600 FT	\$1,000.00	\$980.00	\$720.00	\$1,020.00	\$950.00	\$1,170.00
Electrical Cable in Conduit, 600V (XLP-Type Use) 1/C No. 6	2900 FT	\$5,000.00	\$4,848.00	\$4,350.00	\$5,220.00	\$4,848.00	\$6,525.00
Removal of Pole Foundation	2 EA	\$500.00	\$320.00	\$2,000.00	\$404.00	\$281.00	\$1,000.00
Relocate Existing Lighting Unit	2 EA	\$4,500.00	\$4,180.00	\$2,970.00	\$4,440.00	\$4,180.00	\$4,750.00
Remove Electric Cable from Conduit	800 FT	\$250.00	\$240.00	\$220.00	\$240.00	\$229.00	\$520.00
Flood Lighting Unit, With GFCI Receptacle and Enclosure	6 EA	\$8,000.00	\$8,060.00	\$5,800.00	\$8,520.00	\$8,059.00	\$9,180.00
Lighted Bollard and Foundation, Complete in Place	4 EA	\$11,000.00	\$11,860.00	\$5,896.00	\$12,560.00	\$11,858.00	\$14,020.00
Maintain Existing Lighting System	1 LS	\$3,150.00	\$3,080.00	\$2,548.00	\$3,260.00	\$3,080.00	\$3,550.00
<b>LANDSCAPE</b>							
Red Buckeye	1 EA	\$600.00	\$625.00	\$628.00	\$822.00	\$916.00	\$600.00
American Hornbeam	4 EA	\$1,850.00	\$1,920.00	\$1,808.00	\$3,404.00	\$3,112.00	\$2,248.00
Cornelian Cherry Dogwood	4 EA	\$1,540.00	\$1,620.00	\$1,240.00	\$1,704.00	\$2,373.00	\$2,248.00
Japanese Tree Lilac	2 EA	\$925.00	\$980.00	\$1,192.00	\$1,772.00	\$1,490.00	\$1,000.00
Diablo Ninebark	5 EA	\$415.00	\$240.00	\$445.00	\$350.00	\$689.00	\$2,500.00
Meidland Bonica Rose	17 EA	\$1,170.00	\$1,054.00	\$1,428.00	\$1,385.50	\$2,605.00	\$850.00
Chicagoland Boxwood	19 EA	\$1,935.00	\$1,102.00	\$2,185.00	\$1,444.00	\$2,891.00	\$1,900.00
Meadow Anemone	20 EA	\$400.00	\$320.00	\$355.00	\$350.00	\$535.00	\$600.00
Butterflyweed	5 EA	\$100.00	\$105.00	\$90.00	\$87.50	\$135.00	\$150.00
Side Oats Grama	24 EA	\$480.00	\$630.00	\$360.00	\$396.00	\$627.00	\$600.00
Feather Reed Grass	3 EA	\$60.00	\$75.00	\$54.00	\$49.50	\$78.00	\$60.00
Magnus Coneflower	36 EA	\$720.00	\$540.00	\$432.00	\$504.00	\$877.00	\$720.00
Carousel Little Bluestem	38 EA	\$760.00	\$570.00	\$912.00	\$627.00	\$1,073.00	\$950.00
Ironweed	35 EA	\$700.00	\$560.00	\$525.00	\$577.50	\$913.00	\$700.00
IDOT Class 4A	427 SY	\$2,500.00	\$2,880.00	\$3,416.00	\$1,336.40	\$2,457.00	\$6,405.00
Actual Totals		\$228,155.00	\$242,248.00 *	\$233,980.00	\$265,252.10 *	\$245,265.00 *	\$279,823.00
<b>ALTERNATE</b>							
Curved Arbor, Supply and Install		\$26,712.00	\$27,840.00	\$28,250.00	\$27,700.00	\$29,859.00	\$36,580.00
Flood Lighting Unit, With GFCI Receptacle and Enclosure		\$8,000.00	\$8,070.00	\$3,090.00	\$8,520.00	\$8,059.00	\$9,300.00
		\$262,867.00	\$278,158.00	\$265,320.00	\$301,472.10	\$283,183.00	\$325,703.00
Written Bid Amounts			\$236,248.00		\$265,282.10	\$246,260.00	
			\$27,840.00		\$27,700.00	\$29,859.00	
			\$8,070.00		\$8,520.00	\$8,059.00	
			\$272,158.00		\$301,502.10	\$284,178.00	