



**MINUTES**  
**REGULAR VILLAGE BOARD MEETING**  
**Monday, February 26, 2018**

Present:

Mayor Brandt	Trustee Feldman
Trustee Grujanac	Trustee Hancock (Arrived at 7:05 p.m.)
<del>Trustee McDonough</del>	Trustee Servi
<del>Trustee Leider</del>	Village Clerk Mastandrea
Village Attorney Asprooth	Village Manager Burke
Chief of Police Leonas	Public Works Director Woodbury
Village Treasurer/Finance Director Peterson	Assistant Public Works Director/Village Engineer Dittrich

**ROLL CALL**

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

**PLEDGE OF ALLEGIANCE**

**2.1 Approval of the February 12, 2018 Regular Village Board Meeting Minutes**

Trustee Servi moved and Trustee Grujanac seconded the motion to approve the minutes of the Regular Village Board Meeting of February 12, 2018 as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Feldman, Servi, and Mayor Brandt. NAYS: None. ABSENT: Trustees Leider, Hancock, and McDonough. ABSTAIN: None. Mayor Brandt declared the motion carried.

**3.0 REPORTS OF OFFICERS**

3.1 Mayor's Report - None

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

**3.31 Revenues and Expenditures for the Month of January, 2018**

Finance Director/Village Treasurer Peterson noted the Revenue and Expenditure Summary is included in the Board packet; and all revenues and expenditures have been properly recorded for the month of January 2018.

3.4 Village Manager's Report - None

**4.0 PAYMENT OF BILLS**

**4.1 Bills Presented for Payment on February 26, 2018 in the amount of \$505,399.30.**

Finance Director/Village Treasurer Peterson provided a summary of the February 26, 2018 bills prelist presented for payment with the total being \$505,399.30. The total amount is based on \$173,200 for General Fund; \$253,800 for Water & Sewer Fund; \$43,500 for Water & Sewer Improvement Fund; \$16,100 for Vehicle Maintenance Fund; \$1,300 for Park Development Fund; \$40 for Sedgebrook SSA; \$1,170 for SSA Traffic Signal; and \$16,300 for General Capital Fund. Finance Director/Village Treasurer Peterson noted Sedgebrook SSA are bonds which make up the majority of the bills.

Finance Director/Village Treasurer Peterson noted the payments will be complete for the SSA Traffic Signal after first quarter of 2019.

Trustee Grujanac moved and Trustee Feldman seconded the motion to approve the bills prelist dated February 26, 2018 as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Feldman, Servi, and Mayor Brandt. NAYS: None. ABSENT: Trustees Leider, Hancock, and McDonough. ABSTAIN: None. Mayor Brandt declared the motion carried.

## **5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**

## **6.0 PETITIONS AND COMMUNICATIONS**

## **7.0 CONSENT AGENDA**

- 7.1 Approval of a Resolution Reallocating 2018 Volume Cap to the Village of Buffalo Grove, IL (Village of Lincolnshire)**
- 7.2 Approval of Economic Development Strategic Plan Update – 2018-2022 (Village of Lincolnshire)**
- 7.3 Approval of an Ordinance Making Appropriations to Defray all Necessary Expenses and Liabilities of the Village of Lincolnshire, Lake County, Illinois for the Fiscal Year 2018 (Village of Lincolnshire)**
- 7.4 Approval of an Ordinance Amending Title 1 (Administration), Chapter 8 (Village Finances), Article E of the Lincolnshire Village Code Regarding Bidding Procedures and Awarding of Contracts (Village of Lincolnshire)**
- 7.5 Approval of Adoption of Village of Lincolnshire Procurement Policy (Village of Lincolnshire)**
- 7.6 Approval of an Ordinance Amending Title 1 (Administration), Chapter 16 of the Lincolnshire Village Code Regarding the State Officials and Employees Ethics Act (Village of Lincolnshire)**
- 7.7 Approval of a Resolution Appointing a Representative and Alternate to the Governing Board of the North Suburban Employee Benefit Cooperative (Village of Lincolnshire)**

- 7.8 Approval of a Resolution Approving Closed Session Meeting Minutes and Authorizing the Village Clerk to Make Certain Closed Session Meeting Minutes Available to the Public for Inspection Second Review – 2017 and Authorizing the Destruction of Certain Audio Recordings of Closed Session Minutes (Village of Lincolnshire)**
- 7.9 ~~Approval of Purchase a Tapco SMC4000 Mini-Solar Powered Message Board via the US Communities Joint Purchase Program from Traffic & Parking Control Company, Inc. (Tapco), Brown Deer, WI in an Amount not to Exceed \$18,661.80 (Village of Lincolnshire)~~**
- 7.10 Approval of a Contract for the Construction of the Village’s 2018 Westminster Way Watermain and Roadway Rehabilitation Project with A-Lamp Concrete Contractors, Inc. of Schaumburg, Illinois in an Amount not to Exceed \$1,627,668.00 (Village of Lincolnshire)**
- 7.11 Approval of a Professional Services Agreement with Christopher B. Burke Engineering, Ltd. For Phase 3 – Construction Observation Services for the Village’s 2018 Westminster Way Watermain and Roadway Rehabilitation Project in an Amount not to Exceed \$142,495.00 (Village of Lincolnshire)**
- 7.12 Approval of a Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code – January 1, 2018 to December 31, 2018 (Village of Lincolnshire)**
- 7.13 Approval of Purchase of Three Police Department Replacement Vehicles at a Cost of \$87,010.00 (Village of Lincolnshire)**

Trustee Servi pulled Item 7.9 from the Consent Agenda to be discussed under Items of General Business.

Trustee Grujanac moved and Trustee Feldman seconded the motion to approve the Consent Agenda with item 7.9 removed. The roll call vote was as follows: AYES: Trustees Grujanac, Feldman, Servi, and Hancock. NAYS: None. ABSENT: Trustees Leider and McDonough. ABSTAIN: None. The Mayor declared the motion carried.

## **8.0 ITEMS OF GENERAL BUSINESS**

- 8.1 Planning, Zoning & Land Use
- 8.2 Finance and Administration
- 8.3 Public Works

- 7.9 Approval of Purchase a Tapco SMC4000 Mini-Solar Powered Message Board via the US Communities Joint Purchase Program from Traffic & Parking Control Company, Inc. (Tapco), Brown Deer, WI in an Amount not to Exceed \$18,661.80 (Village of Lincolnshire)**

Trustee Servi noted he voiced concern regarding this purchase in the budget meetings and explained he believed this is a nice to have item that would be used a handful of times and not a necessity.

Public Works Director Woodbury stated from an Operations standpoint, this would be used more than a handful of times and provided examples of uses. Assistant Public Works Director/Village Engineer Dittrich stated there are multiple entryways into the Village and this is a way to reach out and keep the public informed. Public Works Director Woodbury noted the current message board is 11 years old and it had to be sent out recently for repairs leaving staff without a message board.

Mayor Brandt asked what was budgeted for this item. Public Works Director Woodbury noted there is \$25,000 in the budget for this item.

Trustee Hancock moved and Trustee Feldman seconded the motion to approve the Purchase a Tapco SMC4000 Mini-Solar Powered Message Board via the US Communities Joint Purchase Program from Traffic & Parking Control Company, Inc. (Tapco), Brown Deer, WI in an Amount not to Exceed \$18,661.80. The roll call vote was as follows: AYES: Trustees Grujanac, Feldman, Hancock, and Mayor Brandt. NAYS: Trustee Servi. ABSENT: Trustees Leider and McDonough. ABSTAIN: None. The Mayor declared the motion carried.

#### 8.4 Parks and Recreation

##### **8.41 Approval of a Contract for the Construction Des Plaines River Bike Bridge Rehabilitation Project with Lakes & Rivers Contracting, Inc. of Lemont, Illinois in an Amount not to Exceed \$234,130.00 (Village of Lincolnshire)**

Assistant Public Works Director/Village Engineer Dittrich provided an update to a contract for the construction Des Plaines River Bike Bridge Rehabilitation Project with Lakes & Rivers Contracting, Inc. noting some bids recently came in below budget and staff has identified \$84,000 in budget savings in other items purchased with the recommendation of moving forward with this project.

Trustee Grujanac asked if Balzer Park would be done as a result of the bridge moving forward. Assistant Public Works Director/Village Engineer Dittrich stated the savings to do the bridge work comes from the Public Works trucks and asphalt patching hotbox purchase and will not impact Balzer Park.

Trustee Hancock asked what the life expectancy was for the bridge once repaired. Assistant Public Works Director/Village Engineer Dittrich stated the life expectancy of the bridge after the repairs is 20 years.

A conversation regarding the needed repairs and time frame followed.

Trustee Grujanac moved and Trustee Servi seconded the motion to approve a Contract for the Construction Des Plaines River Bike Bridge Rehabilitation Project with Lakes & Rivers Contracting, Inc. of Lemont, Illinois in an Amount not to Exceed \$234,130.00. The roll call vote was as follows: AYES: Trustees Grujanac, Feldman, Servi, and Hancock. NAYS: None. ABSENT: Trustees

Leider and McDonough. ABSTAIN: None. The Mayor declared the motion carried.

**8.42 Approval of a Professional Services Contract with HLR Engineering for Des Plaines River Bike Bridge Rehabilitation Construction Engineering Services at a Cost not to Exceed \$26,434.00 (Village of Lincolnshire)**

Assistant Public Works Director/Village Engineer Dittrich updated the board regarding a professional services contract with HLR Engineering for Des Plaines River Bike Bridge Rehabilitation Construction Engineering Services.

Trustee Grujanac moved and Trustee Servi seconded the motion to approve a Professional Services Contract with HLR Engineering for Des Plaines River Bike Bridge Rehabilitation Construction Engineering Services at a Cost not to Exceed \$26,434.00. The roll call vote was as follows: AYES: Trustees Grujanac, Feldman, Servi, and Hancock. NAYS: None. ABSENT: Trustees Leider and McDonough. ABSTAIN: None. The Mayor declared the motion carried.

8.6 Judiciary and Personnel

**9.0 REPORTS OF SPECIAL COMMITTEES**

**10.0 UNFINISHED BUSINESS**

**11.0 NEW BUSINESS**

**12.0 EXECUTIVE SESSION**

**13.0 ADJOURNMENT**

Trustee Grujanac moved and Trustee Feldman seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:17 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk