



MINUTES
REGULAR VILLAGE BOARD MEETING
Monday, February 12, 2018

Present:

Mayor Brandt	Trustee Feldman
Trustee Grujanac	Trustee Hancock
Trustee McDonough	Trustee Servi
Trustee Leider	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Chief of Police Leonas	Public Works Director Woodbury
Village Treasurer/Finance Director Peterson	Assistant Village Manager/Community & Economic Development Director Letendre
Assistant Public Works Director/Village Engineer Dittrich	Economic Development Coordinator Zozulya

Mr. Dave Nelson, Lincolnshire resident approached the Mayor and Board with the desire to discuss Item 3.11 as listed on the Committee of the Whole Meeting Agenda. Mayor Brandt informed Mr. Nelson he would have an opportunity for Public Comment at the Committee of the Whole meeting under the Public Hearing regarding Item 3.11. Village Attorney Simon noted everyone will have an opportunity to speak at the meeting, during the appropriate time, as listed on the agenda. Mayor Brandt noted the item for discussion is not on the Regular Village Board Meeting for discussion and provided additional information regarding how the residents would be able to participate during the Committee of the Whole meeting. Mayor Brandt provided a summary of what would take place at the Regular Village Board and Committee of the Whole meetings confirming no vote would be taken at the Committee of the Whole meeting.

ROLL CALL

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

Mayor Brandt noted all Trustees are present with the exception of Trustee Servi.

PLEDGE OF ALLEGIANCE

2.1 Approval of the January 22, 2018 Regular Village Board Meeting Minutes

Trustee Feldman moved and Trustee Leider seconded the motion to approve the minutes of the Regular Village Board Meeting of January 22, 2018 as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Leider, Feldman, Hancock, and McDonough. NAYS: None. ABSENT: Trustee Servi. ABSTAIN: None. Mayor Brandt declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

**3.11 Consideration of Appointment of Michael Brouillard to Park Board as
Alternate for a Term Expiring April 30, 2019**

Mayor Brandt provided a summary and background information regarding Mr. Michael Brouillard and recommended appointment of Mr. Michael Brouillard to the Park Board, as the alternate, for a term expiring April 30, 2019.

Trustee Grujanac moved and Trustee Hancock seconded the motion to approve the appointment of Michael Brouillard to the Park Board as the alternate for a term expiring April 30, 2019. The roll call vote was as follows: AYES: Trustees Grujanac, Leider, Feldman, Hancock, and McDonough. NAYS: None. ABSENT: Trustee Servi. ABSTAIN: None. Mayor Brandt declared the motion carried.

3.12 Snow Removal

Mayor Brandt thanked Public Works staff for their efforts with the snow removal over the past few weeks. Mayor Brandt noted Routes 22 and 60 are State Roads; Riverwoods, Everett, St. Mary's, Aptakisic, Duffy Lane, and Deerfield Roads are county roads; and Port Clinton Road is the responsibility of the Township

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report - None

3.4 Village Manager's Report - None

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on February 12, 2018 in the amount of \$1,149,050.68.

Finance Director/Village Treasurer Peterson provided a summary of the February 12, 2018 bills prelist presented for payment with the total being \$1,149,050.68. The total amount is based on \$248,500 for General Fund; \$48,600 for Water & Sewer Fund; \$3,500 for Water & Sewer Improvement Fund; \$28,200 for Vehicle Maintenance Fund; \$25,500 for E 911 Fund; \$788,800 for Sedgebrook SSA; and \$6,000 for General Capital Fund. Finance Director/Village Treasurer Peterson noted Sedgebrook SSA are bonds which make up the majority of the bills.

Trustee McDonough moved and Trustee Feldman seconded the motion to approve the bills prelist dated February 12, 2018 as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Leider, McDonough, Hancock, and Feldman. NAYS: None. ABSENT: Trustee Servi. ABSTAIN: None. Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA

- 7.1 **Approval of a Professional Services Contract with RJN Group, Inc. for Design Engineering Services at a Cost not to Exceed \$99,985.00 (Village of Lincolnshire)**
- 7.2 **Approval of an Ordinance Amending Title 4 (Health and Sanitation), Chapter 2 (Environmental Control) of the Village of Lincolnshire Municipal Code (Village of Lincolnshire)**
- ~~7.3 **Approval of Waiving Competitive Bid Process and Authorizing a Contract with MUSCO Sports Lighting, Oskaloosa, Iowa for Replacement of 228 Metal Halide Light Fixtures and 2018 Annual Warranty and Control Link Payment at a Total Cost of \$32,012.50 (Village of Lincolnshire – North Park Athletic Complex-1025 Riverwoods Road)**~~

Trustee McDonough pulled Item 7.3 from the Consent Agenda to be discussed under Items of General Business.

Trustee Leider moved and Trustee McDonough seconded the motion to approve the Consent Agenda with item 7.3 removed. The roll call vote was as follows: AYES: Trustees Grujanac, McDonough, Leider, Feldman, and Hancock. NAYS: None. ABSENT: Trustee Servi. ABSTAIN: None. The Mayor declared the motion carried.

8.0 ITEMS OF GENERAL BUSINESS

- 8.1 Planning, Zoning & Land Use
- 8.2 Finance and Administration
- 8.3 Public Works
- 8.4 Police
- 8.5 Parks and Recreation

- 7.3 **Approval of Waiving Competitive Bid Process and Authorizing a Contract with MUSCO Sports Lighting, Oskaloosa, Iowa for Replacement of 228 Metal Halide Light Fixtures and 2018 Annual Warranty and Control Link Payment at a Total Cost of \$32,012.50 (Village of Lincolnshire - North Park Athletic Complex-1025 Riverwoods Road)**

Trustee McDonough stated he pulled this item from the Consent Agenda because the way the item reads is to waive the reading but it doesn't approve the contract. Trustee McDonough asked if there were two motions to be made for this item. Village Manager Burke stated the action item as drafted, was to approve the waiver of the bid requirements as well as authorization of the contract which can be voted as one motion. Village Manager Burke noted the reason for waiving the bid requirements is due to the fact that MUSCO Sports Lighting is the vendor that provided the lights when North Park was originally built and in order to maintain the warranty on the lighting fixtures, there is a need to use MUSCO parts and service technicians.

Public Works Director Woodbury noted there was a question with regard to the size of the light fixtures and stated North Park currently has 30', 50', and 85; light fixtures which justifies the need to have MUSCO service the lights

using their equipment.

Trustee McDonough moved and Trustee Leider seconded the motion to waive the Competitive Bid Process and approve a Contract with MUSCO Sports Lighting, Oskaloosa, Iowa for Replacement of 228 Metal Halide Light Fixtures and 2018 Annual Warranty and Control Link Payment at a Total Cost of \$32,012.50. The roll call vote was as follows: AYES: Trustees Grujanac, McDonough, Leider, Feldman, and Hancock. NAYS: None. ABSENT: Trustee Servi. ABSTAIN: None. The Mayor declared the motion carried.

8.6 Judiciary and Personnel

9.0 REPORTS OF SPECIAL COMMITTEES

10.0 UNFINISHED BUSINESS

11.0 NEW BUSINESS

12.0 EXECUTIVE SESSION

13.0 ADJOURNMENT

Trustee Grujanac moved and Trustee Feldman seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:15 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk