



MINUTES
REGULAR VILLAGE BOARD MEETING
Monday, March 12, 2018

Present:

Mayor Brandt	Trustee Feldman
Trustee Grujanac	Trustee Hancock
Trustee McDonough	Trustee Servi
Trustee Leider	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Chief of Police Leonas	Public Works Director Woodbury
Village Treasurer/Finance Director Peterson	Economic Development Coordinator Zozulya

ROLL CALL

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

PLEDGE OF ALLEGIANCE

2.1 Approval of the February 26, 2018 Regular Village Board Meeting Minutes

Trustee Servi moved and Trustee Leider seconded the motion to approve the minutes of the Regular Village Board Meeting of February 26, 2018 as presented. The roll call vote was as follows: AYES: Trustees Leider, Feldman, Servi, and Mayor Brandt. NAYS: None. ABSENT: Trustees Grujanac, Hancock, and McDonough. ABSTAIN: None. Mayor Brandt declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.1 Employee Recognition Lunch

Mayor Brandt stated she and Village Clerk Mastandrea attended the Employee Recognition Lunch and noted it was well done. Mayor Brandt stated it was interesting to see the teamwork and camaraderie and commended Village Manager Burke and the Department Directors.

Village Manager Burke stated the Employee Recognition lunch took place on Wednesday, March 7th and a number of employees were recognized for service years and the Employee of the Year was also recognized. The Employee of the Year is nominated to the Village Manager by the employees, then the Department Managers meet with Village Manager Burke to see if they can come to an agreement on who should be selected as Employee of the Year. Village Manager Burke noted there is criteria to be followed when nominating, but most specifically an employee should meet the criteria of going above and beyond their regular duties for the past year. Village

Manager Burke noted all staff members in attendance at the Board Meeting; Chief of Police Leonas, Public Works Director Woodbury, and Economic Development Coordinator Zozulya were nominated along with a number of other employees. Assistant Public Works Director/Village Engineer Dittrich was selected as 2017 Employee of the Year not only for his work in supporting the Villages Capital Plan in 2017 but for his leading efforts with the 2017 flood event while Public Works Director Woodbury was out of town. In August of 2017 there was a major loss of water pressure and Assistant Public Works Director/Village Engineer Dittrich once again took the lead with this event during the absence of Village Manager Burke and Public Works Director Woodbury due to vacations.

Mayor Brandt asked Village Manager Burke to send the script he used at the event out to the Board noting the write-ups were great to hear.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report - None

3.4 Village Manager's Report - None

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on March 12, 2018 in the amount of \$270,490.08.

Village Manager Burke provided a summary of the March 12, 2018 bills prelist presented for payment with the total being \$270,490.08. The total amount is based on \$199,543.43 for General Fund; \$24,730.56 for Water & Sewer Fund; \$2,600 for Water & Sewer Improvement Fund; \$1,156 for Fraud, Alcohol, Drug Enforcement; \$15,313.42 for Vehicle Maintenance Fund; and \$1,605 for General Capital Fund.

Trustee Feldman moved and Trustee Leider seconded the motion to approve the bills prelist dated March 12, 2018 as presented. The roll call vote was as follows: AYES: Trustees Leider, Feldman, Servi, and Mayor Brandt. NAYS: None. ABSENT: Trustees Grujanac, Hancock, and McDonough. ABSTAIN: None. Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA

7.1 Approval of Financial Advisor Service Agreement for Special Service Area Bond Refunding with Ehlers (Village of Lincolnshire)

7.2 Approval of a Request to Purchase one Ford F-Series 1-Ton Pickup (Vehicle #244) via the Suburban Purchasing Cooperative Contract from Currie Motors, Frankfort, Illinois, in an Amount not to Exceed \$60,000.00 (Village of Lincolnshire)

- 7.3 Approval of an Out of Village Water Service Request for 15984 Port Clinton Road (Village of Lincolnshire)**
- 7.4 Approval of an Out of Village Water Service Request and Easement for 23745, 23737, 23696, and 23719 North Elm Road (Village of Lincolnshire)**
- 7.5 Approval of an Ordinance Amending Chapter 15 of Title 1 Comprehensive Fee Schedule of the Lincolnshire Village Code to Update Water Meter Fees (Village of Lincolnshire)**
- 7.6 Approval of a Contract with Chicagoland Paving Contractors, Inc. of Lake Zurich, Illinois for Resurfacing of the Balzar Park Tennis Courts in an Amount not to Exceed \$80,000.00 (Village of Lincolnshire)**
- 7.7 Approval of a Contract with the Lowest Responsible Bidder, TGF Forestry and Fire, Libertyville, Illinois for Controlled Burning Services of Natural Areas (Village of Lincolnshire)**
- 7.8 Approval of a Contract with Native Restoration Services, Inc. of Lake Bluff, Illinois for Natural Area Maintenance (Village of Lincolnshire)**

Trustee Leider moved and Trustee Servi seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees Leider, Feldman, Servi, and Mayor Brandt. NAYS: None. ABSENT: Trustees Grujanac, Hancock, and McDonough. ABSTAIN: None. The Mayor declared the motion carried.

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.2 Finance and Administration

8.21 Approval of an Ordinance Authorizing the Disposal of Surplus Property (Waiver of First Reading - Village of Lincolnshire)

Village Manager Burke stated this is the first time the Board is viewing the Ordinance since it was not on the Committee of the Whole agenda February 26, 2018. Village Manager Burke provided a summary of the proposed Ordinance authorizing the disposal of surplus property. Village Manager Burke noted the primary reason for requesting to waive the first reading is due to the fact that there is a piece of equipment in Public Works, staff would like to get slated for auction and the auction is taking place in the month of March.

Trustee Servi moved and Trustee Feldman seconded the motion to waive the first reading of an Ordinance authorizing the disposal of surplus property. The roll call vote was as follows: AYES: Trustees Leider, Feldman, Servi, and Mayor Brandt. NAYS: None. ABSENT: Trustees Grujanac, Hancock, and McDonough. ABSTAIN: None. The Mayor declared the motion carried.

Trustee Feldman moved and Trustee Leider seconded the motion to approve an Ordinance authorizing the disposal of surplus property. The roll call vote

was as follows: AYES: Trustees Leider, Feldman, Servi, and Mayor Brandt.
NAYS: None. ABSENT: Trustees Grujanac, Hancock, and McDonough.
ABSTAIN: None. The Mayor declared the motion carried.

8.3 Public Works

8.4 Parks and Recreation

8.41 Approval of a Contract for Construction of Lincolnshire Downtown Pocket Park with GLI Services in an Amount not to Exceed \$265,320.00 (Village of Lincolnshire)

Public Works Director Woodbury updated the Board regarding the proposed contract for construction of Lincolnshire Downtown Pocket Park with GLI Services noting the site plan requested by the Board was included in the packet for review.

Trustee Servi moved and Trustee Leider seconded the motion to approve a Contract for Construction of Lincolnshire Downtown Pocket Park with GLI Services in an amount not to exceed \$265,320.00. The roll call vote was as follows: AYES: Trustees Leider, Feldman, Servi, and Mayor Brandt. NAYS: None. ABSENT: Trustees Grujanac, Hancock, and McDonough. ABSTAIN: None. The Mayor declared the motion carried.

8.6 Judiciary and Personnel

9.0 REPORTS OF SPECIAL COMMITTEES

10.0 UNFINISHED BUSINESS

11.0 NEW BUSINESS

12.0 EXECUTIVE SESSION

13.0 ADJOURNMENT

Trustee Feldman moved and Trustee Leider seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:13 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk