



MINUTES
REGULAR VILLAGE BOARD MEETING
Monday, September 24, 2018

Present:

Mayor Brandt	Trustee Harms Muth
Trustee Grujanac	Trustee Hancock
Trustee McDonough (Arrived at 7:05 p.m.)	Trustee Servi
Trustee Leider	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Chief of Police Leonas	Public Works Director Woodbury
Village Treasurer/Finance Director Peterson	Assistant Village Manager/Community &
Assistant Public Works Director/Village	Economic Development Director Gilbertson
Engineer Dittrich	Planning & Development Manager Zozulya

ROLL CALL

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

Pledge of Allegiance

2.0 APPROVAL OF MINUTES

2.1 Approval of the September 10, 2018 Regular Village Board Meeting Minutes

Trustee Servi moved and Trustee Harms Muth seconded the motion to approve the minutes of the Regular Village Board Meeting of September 10, 2018 as presented. The roll call vote was as follows: AYES: Trustees Servi, Hancock, Harms Muth, and Mayor Brandt. NAYS: None. ABSENT: Trustees McDonough, Grujanac, and Leider. ABSTAIN: None. Mayor Brandt declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.11 Swearing in of Police Officer Marius Salkausaks

Mayor Brandt administered the Oath of Office to new Police Officer Marius Salkausaks.

Chief of Police Leonas presented Police Officer Salkausaks with his badge, provided background information about Officer Salkausaks and welcomed him to the Village.

Marius' mother pinned Officer Salkausaks' badge on his uniform.

3.12 Nexus Pharmaceuticals

Mayor Brandt noted she, Village Manager Burke, Assistant Village Manager/Community & Economic Development (CED) Director Gilbertson,

and Planning & Development Manager Zozulya met with Nexus Pharmaceuticals last week. They will be opening new headquarters on Knightsbridge in November. Mayor Brandt provided some background into the family business and the plans for their new location.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

3.31 Revenues and Expenditures for the Month of August, 2018

Village Treasurer/Finance Director Peterson noted the Revenue and Expenditure Summary is included in the Board packet; and all revenues and expenditures have been properly recorded for the month of August 2018.

3.4 Village Manager's Report

3.41 April 2019 Election

Village Manger Burke noted the petition circulation period for the April 2019 election started September 18, 2018 and runs through December 17, 2018. Village Manger Burke noted the filing period is from December 10, 2018 – December 17, 2018. The packets are available at the front desk in the Village Hall for anyone interested in running. The positions up for election are 3-four year Trustees, 1-two year Trustee, Mayor, and Village Clerk.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on September 24, 2018 in the amount of \$327,427.48

Village Treasurer/Finance Director Peterson provided a summary of the September 10, 2018 bills prelist presented for payment with the total being \$327,427.48. The total amount is based on \$156,900 for General Fund; \$81,000 for Water & Sewer Fund; \$43,400 for Water & Sewer Improvement Fund; \$16,700 for Vehicle Maintenance Fund; \$25,500 for E 911 Fund; \$450 for Park Development Fund; and \$48,700 for General Capital Fund.

Trustee McDonough moved and Trustee Servi seconded the motion to approve the bills prelist dated September 24, 2018 as presented. The roll call vote was as follows: AYES: Trustees Hancock, Servi, Harms Muth, and McDonough. NAYS: None. ABSENT: Trustees Grujanac and Leider. ABSTAIN: None. Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS - None

7.0 CONSENT AGENDA

7.1 Approval of the Final Plat of Subdivision for a 2-Lot Single-Family "Achi Subdivision" in Unincorporated Lake County, Provided that the Mayor and

Clerk Shall Not Sign the Final plat Unless and Until the Owner Complies with the Requirements of Title 7 of the Village Code (23344 N. Indian Creek Road)

- 7.2 Approval of an Out-of-Village Water Service (23344 N. Indian Creek Road)**
- 7.3 Approval of the Final Plat of Subdivision for a 2-Lot Single-Family “Elm Estates Subdivision” in Unincorporated Lake County, Provided that the Mayor and Clerk Shall Not Sign the Final Plat Unless and Until the Owner Complies with the Requirements of Title 7 of the Village Code (23477 N. Elm Road)**
- 7.4 Approval of a Resolution Approving an Agreement Pertaining to the Regulations of Traffic and Parking on Lincolnshire-Prairie View School District #103 Property (School District #103)**
- 7.5 Approval of Reciprocal Reporting Agreement Between Lincolnshire-Prairie View School District #103 and the Village of Lincolnshire (Village of Lincolnshire & School District #103)**

Trustee Servi moved and Trustee Harms Muth seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees Hancock, Servi, McDonough, and Harms Muth. NAYS: None. ABSENT: Trustee Grujanac & Leider. ABSTAIN: None. The Mayor declared the motion carried.

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.2 Finance and Administration

8.11 Public Hearing Regarding a Major Amendment to Westgate of Lincolnshire Planned Unit Development (PUD) to Install at Fence on the Route 22/Half Day Road Berm (Westgate of Lincolnshire Homeowners Association)

Mayor Brandt recessed the Regular Village Board Meeting and opened the Public Hearing regarding a Major Amendment to Westgate of Lincolnshire Planned Unit Development (PUD) to install a fence on the Route 22/Half Day Road berm.

Mayor Brandt noted the procedures for the Public Hearing.

Assistant Village Manager/CED Director Gilbertson provided a summary of the proposed Major Amendment to Westgate of Lincolnshire Planned Unit Development to install a fence on Route 22/Half Day Road berm and noted the reasons for waiver of first reading is due to the petitioner’s application was postponed due the Village’s review of other applications that had been submitted prior; Stevenson High School is in session and students are cutting through this area and the pedestrian traffic is impacting the quality of the landscaping. The season change could also affect the ability to install the fence and landscaping this year.

Mayor Brandt administered the oath to presenters Gordon Grote and Bob Barnhill from Westgate.

Mr. Grote provided an update and presentation regarding the proposed Major Amendment to Westgate of Lincolnshire Planned Unit Development to install a fence on Route 22/Half Day Road berm.

Village Attorney Simon asked what the number 8 represented on the plan presented. Mr. Grote stated the 8's represent the areas where posts will go for the proposed fence. Mr. Barnhill added the numbers being referred to on the plan are the width of the fence sections.

Trustee McDonough asked about fence height relative to the berm and unlevelled land; how is the fence being measured from the road. A conversation followed regarding measurement and height of the fence. Mr. Barnhill provided additional information regarding how the fence was measured and stated they have tried to keep the top of the fence level. Mr. Grote noted Westgate is required to maintain the berm.

Trustees Servi, Harms Muth and Hancock noted their support of the fence request.

Mayor Brandt closed the Public Hearing and reconvened the Regular Village Board meeting at 7:46

8.12 Approval of an Ordinance Granting an Amendment to a Special Use for a Planned Unit Development for a Cluster Single-Family Residential Development to Provide for Exceptions for Fence Height, Location, and Materials (Westgate of Lincolnshire Homeowners Association - Waiver of First Reading Requested)

Trustee McDonough moved and Trustee Hancock seconded the motion to waive the first reading of an Ordinance Granting an Amendment to a Special Use for a Planned Unit Development for a Cluster Single-Family Residential Development to provide for exceptions, for fence height, location, and materials. The roll call vote was as follows: AYES: Trustees Hancock, Servi, Harms Muth, and McDonough. NAYS: None. ABSENT: Trustees Grujanac and Leider. ABSTAIN: None. Mayor Brandt declared the motion carried.

Trustee McDonough moved and Trustee Servi seconded the motion to approve an Ordinance Granting an Amendment to a Special Use for a Planned Unit Development for a Cluster Single-Family Residential Development to provide for exceptions for fence height, location, and materials. The roll call vote was as follows: AYES: Trustees Hancock, Servi, Harms Muth, and McDonough. NAYS: None. ABSENT: Trustees Grujanac and Leider. ABSTAIN: None. Mayor Brandt declared the motion carried.

8.13 Approval of a Request for Permit Fee Waiver Per Section 5-3-2A of the Lincolnshire Village Code (Westgate of Lincolnshire Homeowners

Association)

Trustee Hancock moved to approve the requested fee waiver. A discussion on the motion followed.

Trustee Servi noted as a homeowner he would have to pay permit fees for a fence, and the only difference in this case is that it is a Homeowners Association representing several home owners. Trustee Servi suggested not approving the fee waiver and look to adjust the code going forward to make clear the types of non-profit agencies where possible fee waivers may apply. Trustees McDonough and Harms Muth noted agreement with Trustee Servi.

Village Attorney Simon noted the code section which describes the eligibility for waiver of fees is capable of more than one interpretation as to who is eligible and added that it is up to the Board to determine if they want to interpret it as only 501C non-profits being eligible. Trustee McDonough stated the Board has interpreted this section of the code as charitable or non-for-profitable charitable organizations but not for all non-profit entities.

The motion to approve the requested fee waiver died for lack of a second.

8.3 Public Works

8.31 Approval of a Contract with Campanella & Sons, Inc. of Wadsworth, Illinois for the Construction of the Lincolnshire Creek Drainage Improvement Project in an Amount not to Exceed \$187,280.06 (Village of Lincolnshire - Waiver of First Reading)

Assistant Public Works Director/Village Engineer Dittrich provided a brief summary of a contract with Campanella & Sons, Inc. for the construction of the Lincolnshire Creek Drainage Improvement project and stated the project is being proposed this fall instead of spring due to delays in securing the Army Corps of Engineers permit as well as a restriction on tree removal between April 1st and October 14th due to the northern long eared bat which was a species identified as living in this area.

Trustee Servi moved and Trustee Hancock seconded the motion to waive the first reading of a Contract with Campanella & Sons, Inc. of Wadsworth, Illinois for the construction of the Lincolnshire Creek Drainage Improvement Project in an amount not to exceed \$187,280.06. The roll call vote was as follows: AYES: Trustees Hancock, Servi, Harms Muth, and McDonough. NAYS: None. ABSENT: Trustees Grujanac and Leider. ABSTAIN: None. Mayor Brandt declared the motion carried.

Trustee McDonough moved and Trustee Servi seconded the motion to approve a contract with Campanella & Sons, Inc. of Wadsworth, Illinois for the construction of the Lincolnshire Creek Drainage Improvement Project in an amount not to exceed \$187,280.06. The roll call vote was as follows: AYES: Trustees Hancock, Servi, Harms Muth, and McDonough. NAYS: None. ABSENT: Trustees Grujanac and Leider. ABSTAIN: None. Mayor

Brandt declared the motion carried.

8.32 Approval of a Professional Service Contract with WBK Engineering LLC for Lincolnshire Creek Drainage Improvement Phase II Engineering Services at a Cost not to Exceed \$29,946.75 (Village of Lincolnshire – Waiver of First Reading Requested)

Trustee McDonough moved and Trustee Harms Muth seconded the motion to waive the first reading of a Professional Service Contract with WBK Engineering LLC for Lincolnshire Creek Drainage Improvement Phase II Engineering Services at a cost not to exceed \$29,946.75. The roll call vote was as follows: AYES: Trustees Hancock, Servi, Harms Muth, and McDonough. NAYS: None. ABSENT: Trustees Grujanac and Leider. ABSTAIN: None. Mayor Brandt declared the motion carried.

Trustee McDonough moved and Trustee Hancock seconded the motion to approve a Professional Service Contract with WBK Engineering LLC for Lincolnshire Creek Drainage Improvement Phase II Engineering Services at a cost not to exceed \$29,946.75. The roll call vote was as follows: AYES: Trustees Hancock, Servi, Harms Muth, and McDonough. NAYS: None. ABSENT: Trustees Grujanac and Leider. ABSTAIN: None. Mayor Brandt declared the motion carried.

8.4 Police

8.41 Approval of an Extension to Intergovernmental Agreement between the Village of Vernon Hills, Countryside Fire Protection District and the Village of Lincolnshire for the Purpose of Providing Emergency Dispatch Services (Village of Lincolnshire – Waiver of First Reading Requested)

Chief of Police Leonas provided a summary of an extension to Intergovernmental Agreement between the Village of Vernon Hills, Countryside Fire Protection District and the Village of Lincolnshire for the purpose of providing emergency dispatch services. Chief of Police Leonas stated The Village of Lincolnshire has been approached by the Village of Deerfield with a proposal to provide Emergency Dispatch Services for Lincolnshire. Lincolnshire is in the process of evaluating Deerfield's proposal but in the meantime, the current Agreement needs to be extended.

Trustee Servi moved and Trustee McDonough seconded the motion to waive the first reading of an Extension to Intergovernmental Agreement between the Village of Vernon Hills, Countryside Fire Protection District and the Village of Lincolnshire for the purpose of providing emergency dispatch services. The roll call vote was as follows: AYES: Trustees Hancock, Servi, Harms Muth, and McDonough. NAYS: None. ABSENT: Trustees Grujanac and Leider. ABSTAIN: None. Mayor Brandt declared the motion carried.

Trustee McDonough moved and Trustee Hancock seconded the motion to approve an Extension to Intergovernmental Agreement between the Village

of Vernon Hills, Countryside Fire Protection District and the Village of Lincolnshire for the purpose of providing emergency dispatch services. The roll call vote was as follows: AYES: Trustees Hancock, Servi, Harms Muth, and McDonough. NAYS: None. ABSENT: Trustees Grujanac and Leider. ABSTAIN: None. Mayor Brandt declared the motion carried.

8.5 Parks and Recreation

8.6 Judiciary and Personnel

9.0 REPORTS OF SPECIAL COMMITTEES

10.0 UNFINISHED BUSINESS

11.0 NEW BUSINESS

12.0 EXECUTIVE SESSION

13.0 ADJOURNMENT

Trustee Servi moved and Trustee Harms Muth seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:54 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk