



**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, September 24, 2018**

Present:

Mayor Brandt	Trustee Harms Muth
Trustee Grujanac	Trustee Hancock
Trustee McDonough	Trustee Servi
Trustee Leider	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Finance Director/Treasurer Peterson	Public Works Director Woodbury
Chief of Police Leonas	Assistant Village Manager/Community & Economic Development Director Gilbertson
Assistant Public Works Director/Village Engineer Dittrich	Planning & Development Manager Zozulya

ROLL CALL

Mayor Brandt called the meeting to order at 7:50 p.m. and Village Clerk Mastandrea called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of the September 10, 2018 Committee of the Whole Meeting Minutes

The minutes of the September 10, 2018 Committee of the Whole Meeting were approved as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Public Hearing Regarding a Request for a Major Amendment to the Lincolnshire Marketplace Planned Unit Development to Permit Existing Culver's Wall Signs to be Internally Illuminated (Culver's of Lincolnshire – 405 Milwaukee Avenue)

Planning & Development Manager Zozulya noted the reason for the Public Hearing is due to the change in wall style illumination requires a major amendment to the Lincolnshire Marketplace PUD. The sign code does not permit front-lit wall signs. Planning & Development Manager Zozulya noted the Architectural Review Board (ARB) reviewed the request and unanimously recommended the request with the stipulation that Culver's turn off all three wall signs at business close. Planning & Development Manager Zozulya provided information related to compliance by Culver's for the Public Hearing.

Mayor Brandt recessed the Regular Village Board Meeting and opened

the Public Hearing regarding a request for a Major Amendment to the Lincolnshire Market place Planned Unit Development to permit existing Culver's wall signs to be internally illuminated.

Mayor Brandt sore in Mr. Kevin Weasler, owner of Culver's.

Mr. Weasler provided a presentation regarding a request for a Major Amendment to the Lincolnshire Market place Planned Unit Development to permit existing Culver's wall signs to be internally illuminated.

Mayor Brandt noted the presentation would be entered in to the records as Findings of Facts.

Mayor Brandt closed the Public Hearing and reconvened the Committee of the Whole meeting at 7:58 p.m.

It was the consensus of the Board to place these items on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.12 Preliminary Evaluation of a Petition for a Special Use Permit and Variance for Building Height, Front Yard Setback, Rear Yard Landscape/Parking Setback, and Side Yard Landscape/Parking Setback for Home2 Hotel by Hilton (Silva Architects, Ltd. – 350 Knightsbridge Parkway)

Assistant Village Manager/Community & Economic Development (CED) Director Gilbertson provided a summary of the preliminary evaluation of a petition for a Special Use Permit and Variance for building height, front yard setback, rear yard landscape/parking setback, and side yard landscape/parking setback for Home2 Hotel by Hilton.

Mr. Steve Silva with Silva Architects, Ltd., representing Home2 Hilton provided a presentation with proposed site, elevation and landscaping plans regarding the preliminary evaluation of a petition for a Special Use Permit and Variance for building height, front yard setback, rear yard landscape/parking setback, and side yard landscape/parking setback for Home2 Hotel by Hilton.

Trustee Servi noted his interest in moving the project forward but had some concerns with what is being called a "beacon" at the top of the building. Mr. Silva stated the attention getting device known as the beacon would comply with the code related to lighting.

Trustee McDonough asked about parking being below grade. Mr. Silva noted on the south of the building there will be a driveway which goes down to parking below.

Mayor Brandt asked if any other sites were looked at where no variance would be needed, and there would not be the need to install

underground parking. Mr. Silva stated other sites were looked at, but the price came in around the same so it was the desire to pursue the proposed location. Mr. Silva noted there is still visibility from Milwaukee Avenue from the proposed site.

It was the consensus of the Board to refer this to the ARB and Zoning Board.

3.13 Consideration of Permit Fee Waiver Per Section 5-3-2A of the Lincolnshire Village Code (Riverside Foundation)

Assistant Village Manager/CED Director Gilbertson provided a summary of permit fee waiver request from Riverside Foundation.

It was the consensus of the Board to place these items on the Consent Agenda for approval at the next Regular Village Board Meeting.

~~**3.14 Consideration of an Ordinance Amending Title 12 (Signs) Regarding Changes to Chapter 3 (Definitions), Chapter 8 (Sign Construction & Design: General Standards), Chapter 11 (Prohibited Signs), Chapter 12 (Exempt Signs, and Chapter 13 (Temporary Signs) (Village of Lincolnshire)**~~

~~**3.15 Consideration of Text Amendment to Chapter 2 (Definitions), and Chapter 3 (General Zoning Regulations, of the Lincolnshire Zoning Code (Title 6) Regarding Small Wireless Facilities (Village of Lincolnshire)**~~

Mayor Brandt moved Items 3.14 and 3.15 down on the agenda to allow requests from Citizens and Village Organizations.

3.2 Finance and Administration

3.21 Receipt of Requests from Citizen and Village Organizations Regarding Proposed Fiscal Year 2019 Budget (Village of Lincolnshire)

Village Manager Burke provided a brief summary regarding annual requests from citizens and Village organizations regarding proposed fiscal year 2019 budget. Village Manager Burke introduced Maureen Reidy with Visit Lake County and Brad LaJoie who is the new General Manager for the Marriott Lincolnshire Resort. Ms. Reidy will be providing a Visit Lake County year in review. Village Manager Burke noted a request recently came in from the Brushwood Center and was provided to the Board tonight for further discussion during the budget process.

Ms. Maureen Reidy, President of Visit Lake County, provided an overview of Visit Lake County and what the organization does to market Lake County as a tourism destination, how Visit Lake County is funded, and current marketing strategies. Ms. Reidy presented the "Let's Go!"

visitors guide being used to highlight community partners & major annual events. Ms. Reidy provided statistics from the Visit Lake County website and multi-media advertising relative to the Village of Lincolnshire. Ms. Reidy mentioned the popularity of Restaurant Week and the Lake County Libation Trail. Ms. Reidy concluded the presentation with information about economic impact of tourism and the partnership with Lincolnshire.

Trustee Harms Muth asked how Lincolnshire went from the contribution of \$18,000 to \$33,000. Mayor Brandt noted Visit Lake County is requesting \$33,000 but this is a discussion the Board will have during Budget workshops. Village Manager Burke noted each year Visit Lake County makes a request based on hotel room numbers in Lincolnshire.

Mr. Brad LaJoie, General Manager for Marriott Lincolnshire Resort provided a presentation regarding the hotel statistics, hotel events, meeting business, and the support the hotel receives from Visit Lake County.

It was the consensus of the Board to discuss this request during Special Committee of the Whole Budget Workshop Meetings.

3.22 Receipt and Consideration of Police Pension Fund Report (Village of Lincolnshire)

Village Manager Burke introduced Mr. Steve Lee, President of the Police Pension Fund and provided a brief summary of the annual Police Pension Fund Report.

Mayor Brandt noted the Police Pension Fund provides a number to the Board in which they would like for 2019 contributions that will be discussed at the Budget Workshop meetings.

Village Manager Burke noted the Pension Board is a statutorily defined board with three members and two mayoral appointments. Mr. Steve Lee noted the Police Pension Board is independent from the Village.

Mr. Lee provided a presentation regarding the Police Pension Fund including 2017 highlights, a summary of 2018 actuarial valuation, trend in participants and payroll, benefit payments vs. contributions, and financial condition indicators.

Trustee McDonough asked why the Pension Board would request more if there is less Police Officers on staff. Mr. Lee stated they are asking for less but showing the amount as if the Department was fully staffed at the time the actuarial report was prepared.

Mr. Lee continued his presentation highlighting the summary of 2018 actuarial valuation, recommended vs. actual contributions, 10-year

projections, projected funding policy contributions, projected financial condition indicators, distribution of downstate Police Pension Plans by funded status, distribution of downstate Police Pension Plans by rate of return, and area comparison.

The Police Pension Board requests \$855,000 in contributions for 2019.

It was the consensus of the Board to discuss this request during Special Committee of the Whole Budget Workshop Meetings.

3.23 Consideration and of an Ordinance Authorizing the Disposal of Surplus Property (Village of Lincolnshire)

Village Manager Burke provided a summary of the semi-annual Ordinance authorizing the disposal of surplus property.

It was the consensus of the Board to place these items on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.3 Public Works

3.4 Public Safety

3.41 Consideration of a Resolution Approving an Agreement Pertaining to the Regulations of Traffic and Parking on Abbotsford Drive (Westminster Woods Environmental Protection Association)

Police Chief Leonas provided a summary of a Resolution approving an Agreement pertaining to the regulations of traffic and parking on Abbotsford Drive.

It was the consensus of the Board to place these items on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.5 Parks and Recreation

3.6 Judiciary and Personnel

4.0 UNFINISHED BUSINESS

3.14 Consideration of an Ordinance Amending Title 12 (Signs) Regarding Changes to Chapter 3 (Definitions), Chapter 8 (Sign Construction & Design: General Standards), Chapter 11 (Prohibited Signs), Chapter 12 (Exempt Signs, and Chapter 13 (Temporary Signs) (Village of Lincolnshire)

Mayor Brandt recommended this item be placed on the next Committee of the Whole Meeting for consideration.

It was the consensus of the Board to place these items on the next Committee of the Whole Meeting for consideration.

3.15 Consideration of Text Amendment to Chapter 2 (Definitions), and Chapter 3 (General Zoning Regulations, of the Lincolnshire Zoning Code (Title 6) Regarding Small Wireless Facilities (Village of Lincolnshire)

Assistant Village Manager/CED Director Gilbertson provided a summary of a proposed Text Amendment to Chapter 2, and Chapter 3 of the Lincolnshire Zoning Code regarding Small Wireless Facilities which complies with state law.

It was the consensus of the Board to place these items on the Consent Agenda for approval at the next Regular Village Board Meeting.

5.0 NEW BUSINESS
6.0 EXECUTIVE SESSION

Trustee McDonough moved and Trustee Servi seconded the motion to go into Executive Session for the purpose of discussing 5 ILCS 120/2(c)(1) appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. The roll call vote was as follows: AYES: Trustees Harms Muth, Hancock, McDonough, and Servi. NAYS: None. ABSENT: Trustee Leider and Grujanac. ABSTAIN: None. Mayor Brandt declared the motion carried and the Board went into Executive Session at 9:28 p.m. and came out of Executive Session at 10:33 p.m.

7.0 ADJOURNMENT

Trustee Harms Muth moved and Trustee Hancock seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Brandt declared the meeting adjourned at 10:36 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk