



**AGENDA
PARK BOARD MEETING
Village Of Lincolnshire
Village Hall
One Olde Half Day Road
Lincolnshire, Illinois 60069
Public Meeting Room
Wednesday, November 28, 2018
7:00 p.m.**

*Reasonable accommodations or auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meeting of the Park Board.
Please contact the Village Administrative Offices (847)883-8600
48-hours in advance if you need special accommodations in order to attend*

*The Park Board will not proceed past 10:30 p.m. unless
There is a consensus of the majority of the Members to do so.*

*Citizens wishing to address the Park Board on agenda items may speak when the agenda item
Of interest is open, prior to Board discussion.*

- 1.0 CALL TO ORDER**
 - 2.0 ROLL CALL**
 - 3.0 APPROVAL OF MINUTES**
 - 3.1 Approval of the Minutes of the September 17, 2018 Park Board Meeting (Village of Lincolnshire)
 - 4.0 RESIDENT COMMENTS AND REQUESTS**
 - 5.0 RECREATION**
 - 6.0 PARKS**
 - 6.1 Consideration and Discussion of a Request for Chicago Rush North Soccer to Obtain Field Usage Time as an Affiliate of the Lincolnshire Sports Association (Lincolnshire Sports Association)
 - 6.2 Consideration and Discussion of Eagle Scout Procedures for prospective scout projects within the Village of Lincolnshire (Village of Lincolnshire)
 - 6.3 Consideration and Discussion of a Lincolnshire Parks Survey (Village of Lincolnshire)
 - 7.0 UNFINISHED BUSINESS**
 - 8.0 NEW BUSINESS**
 - 9.0 ADJOURNMENT**
-



One Olde Half Day Road, Lincolnshire, IL 60069
Phone: 847.883.8600 | Fax: 847.883.8608 | www.lincolnshireil.gov

**MINUTES OF THE
PARK BOARD MEETING
Monday, September 17th, 2018**

Present: Ken Borgerding, Park Board Chairman
Michael Blasek
Lee Campbell
Lee Fell
Michael Brouillard
Suzi Siegel
Dr. Mara Grujanac, Trustee Liaison
Brad Woodbury, Public Works Director
Tim Baynon, Forestry/Parks Foreman
Josh Biddinger, Field Maintenance Foreman
Ryan Daube, Lincolnshire Sports Association President

Absent: Sandra Wright
Kai Zhou

Location: Spring Lake Park, 49 Oxford Drive, Lincolnshire Illinois 60069

1.0 CALL TO ORDER

Chairman Borgerding called the meeting to order at 5:32 p.m.

2.0 ROLL CALL

Forestry/Parks Foreman Baynon called roll and determined a quorum was present.

3.0 APPROVAL OF MINUTES

3.1 Approval of the Minutes of the March 19, 2018 Park Board Meeting (Village of Lincolnshire)

The Park Board reviewed the minutes of the March 19, 2018 meeting. A motion was made by Mr. Fell, seconded by Ms. Siegel, to approve the minutes as presented. The motion was approved by a unanimous voice vote.

4.0 RESIDENT COMMENTS AND REQUESTS

4.1 None

5.0 RECREATION

5.1 None

6.0 PARKS

6.1 Tours of North Park, Florsheim Park, Whytegate Park, Old Mill Park, Memorial Park, Balzer Park, Bicentennial Park, Spring Lake Park and Rivershire Park (Village of Lincolnshire)

North Park: Field Maintenance Foreman Josh Biddinger talked about all of the work that was completed this year at North Park. Mr. Biddinger said that all buildings, garbage cans, and scoreboards were painted. Mr. Biddinger also mentioned that the playground received safety surface and the kiosk in front of the park was replaced. Mr Biddinger

said that he is using an organic fertilizer instead of a synthetic type to try and get the turf back to where it should be. This fall, Mr. Biddinger aerated and over seeded all of North Park. Mr. Biddinger mentioned that sports fields 3, 4, and 5 will have the edges cut for the end of the year closedown and that Sports Fields, Inc. will be doing work on fields 1 and 2. Mr. Biddinger said that the work being done on 1 and 2 would include base paths, pitching mounds, filling in the lips, and re-sod these areas to get the fields to standard field dimensions. Mr. Biddinger said that he believes that this will improve the drainage in this area. Mr. Biddinger explained that Sports Fields, Inc. should be completing the work by the end of September or early October. Mr. Brouillard asked how much Sports Fields, Inc. was charging to complete this work and Mr. Woodbury replied stating \$21,000.

Mr. Woodbury then introduced Ryan Daube who is the Lincolnshire Sports Association President. Mr. Woodbury asked Mr. Daube if he has any questions regarding North Park and Mr. Daube declined.

Mr. Baynon went over the projects that are schedule to take place in FY 2019. This would include the tennis court resurfacing (\$35,000), granite path resurfacing (\$20,000), parking lot resurfacing (\$150,000) and the bridge refurbishment which include the North Park natural area (\$30,000). Ms. Siegel asked if all of this needs to be done right now. Ms. Siegel thought that money was already there to complete these projects. Mr. Woodbury explained how the Capital Improvement Plan is re-evaluated every year and that the Village adjusts these plans as needed.

Whytegate Park: Forestry/Parks Foreman Baynon went over the projects that were completed both in-house and contracted out this year. These projects included power washing the Blake Elkin Memorial Terrace and that there are plans to either treat or stain this with a natural sealer. Last fall, all of the Honey Locust trees were pruned. Public Works is currently waiting on a new panel and slide bottom for the playground. Mr. Baynon stated that they installed the Little Free library boxes and it seems to be going well. This spring, there were new tennis nets that were installed.

Mr. Baynon went over the Capital Improvement projects that are schedule to take place in the upcoming years. The projects that are set to take plate FY 2020 include the tennis court resurfacing (\$25,000), playground upgrades/exercise course upgrades (\$65,000). Mr. Blasek asked if the playground equipment could possibly be painted and Mr. Woodbury stated that we can look into that. Trustee Grujanac commented saying that Village should talk to Sprague school and see what they might be interested in seeing out there. Mr. Brouillard asked if there were 'age' signs posted letting users know the recommended ages for the playground equipment. Mr. Woodbury thought that there were stickers on the actually equipment but if there isn't, he said that he would look into it and reach out to the manufacturers and get them posted. Mr. Woodbury said that one thing that the Village may do next year is replenish the safety surface since it is starting to deteriorate below the acceptable levels. Trustee Grujanac asked if the Village has thought about sub straight on the playgrounds making it more ADA compliant and Mr. Woodbury said that the Village would look into this then next time it has to perform upgrades. Mr. Blasek said there are many benefits to changing the material to a rubberized surface, such as higher fall heights. Everyone came to a conclusion that North Park would be a good starting point to try the synthetic material out at.

Old Mill Park: Forestry/Parks Foreman Baynon explained that a lot of new trees were brought into this area and that some of the trees aren't doing too well. He also stated that all of the buckthorn that was near the berm has been removed and the area has been treated. Mr. Baynon said that there are plans to continue to the west with removing buckthorn. Mr. Woodbury commented that he is in the process of getting a price to see what it would cost to continue all the way to the end of the path. Trustee Grujanac asked if it was still being used in the spring for blast ball and Mr. Woodbury said that he has been told no but we do still try to maintain the field. Mr. Woodbury said that recently Public Works cleaned up and defined the baseball field as well as added red rock and granite were added around the benches. It is also set to have the backstops painted sometime soon. Trustee Grujanac asked if there was a need for a different type of field that Lincolnshire Sports Association might benefit from. Mr. Woodbury said that they have some ideas about some fields but their desire would be to keep them at North Park. Mr. Woodbury has been taking with Ryan Daube about some potential items that may be brought to the Park Board first and then the Village Board. Mr. Woodbury suggested that thing that the Village could look into would be a Parks survey to see what is being used.

Memorial Park: Forestry/Parks Foreman Baynon stated that the only upcoming project is the gazebo replacement in 9 years but other than that just a lot of general maintenance. Mr. Blasek suggested that brick pavers may need to be address down the line. Mr. Woodbury explained that there is a line item for contractual services for brick pavers at the parks that may allow some of this work to be done down the road. Mr. Woodbury also explained that one of the more recent Capital projects done was the rain garden which was also part of a grant. Trustee Grujanac asked if the Village would do open seating instead of replacement of the gazebo if no one is using it. Mr. Woodbury explained that it ultimately would be up to Park Board and people on how they would want this done.

Balzer Park: Forestry/Parks Foreman Baynon stated that the biggest thing that was done this year was having the court resurfaced and the basketball court color-coated. Mr. Baynon said they recently finished installing the ball wall, put up all new wind screen, and finished the timber retaining wall that goes along the path between Westminster Way and the path. Mr. Baynon tells everyone that they also removed a lot of buckthorn in this area. Mr. Brouillard asked if there were any complaints regarding the removal of the buckthorn and Mr. Woodbury said no.

Bicentennial Park: Forestry/Parks Foreman Baynon informed everyone that one of the little library boxes have been installed on the hill at this location. Mr. Baynon said that a new safety surface was installed in spring. Mr. Baynon also tells everyone that a brunch of trees recently died in Bicentennial Park that will get removed in the future. Mr. Woodbury asked Mr. Baynon if there were any capital projects coming up within the next few years and Mr. Baynon replies no. Mr. Woodbury informs everyone that there has been some clean-up done by Greencare Landscaping to remove buckthorn and weeds.

Rivershire Park: Mr. Woodbury explains that the bid for demolition will be going out this week (week of September 17th) and will return to the Village Board for approval. Mr.

Woodbury stated that once they bring back the bids for the burns that he will also have a memo that will talk about what the short term plan is for Rivershire. Trustee Grujanac asked if there is a lot of cut through traffic and Mr. Woodbury said that ever since the educational program closed that not many people drive through there. Mr. Woodbury explained that the Village would have had to put over \$100,000 into this structure just to make it useable.

Spring Lake Park: Forestry/Parks Foreman Baynon said that the Village recently had the tennis court color-coating redone. Mr. Baynon said as far as Capital Projects go the building is on schedule to be repainted in FY 2020 (\$20,000). Mr. Woodbury mentioned that the parking lot is set to be resurfaced but not until FY 2021-2022 and then at that point we will most likely resurface the basketball court just to keep it up to date. Mr. Blasek noticed that every time it rains the smaller kids jungle jim area is unusable. Mr. Woodbury acknowledges and agrees with Mr. Blasek and states that there is a work order on digging the safety surface out to see what is going on underneath.

Mr. Baynon explained that the lifeguards are gone but per our village code, people are allowed to swim until September 30th. Mr. Blasek asked if the Village stocks the lake with fish. Mr. Woodbury replied that there was a line item for about \$2,000-\$3,000 to stock the lake with fish once every 10-15 years. Mr. Woodbury states that the Village did this about 6 years ago. Mr. Blasek asked if there is a certain time when the dumpster gets pulled from Spring Lake Park. Mr. Woodbury explained that this dumpster is provided to us free of charge per our contract. Mr. Blasek asked if there is an issue with dumping at this location. Mr. Woodbury said we do, but especially at 45 Londonderry. Trustee Grujanac asked if there are cameras to prevent this and Mr. Woodbury explained that the Village did but that we no longer do.

7.0 UNFINISHED BUSINESS

7.1 None

8.0 NEW BUSINESS

8.1 Introduction of new Park Board member Michael Blasek

9.0 ADJOURNMENT

9.1 A motion was made by Ms. Siegel, seconded by Mr. Fell, to adjourn the meeting. The motion was approved by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 7:05 p.m.

**REQUEST FOR BOARD ACTION
Park Board Meeting
November 28, 2018**

Subject: Consideration and Discussion of a Request for Chicago Rush North Soccer to Obtain Field Usage Time as an Affiliate of the Lincolnshire Sports Association (Lincolnshire Sports Association)

Action Requested: Consideration and Discussion

Originated By: Bradford H. Woodbury, Public Works Director

Referred To: Park Board

Summary / Background:

On May 15, 2018 members of the Lincolnshire Sports Association (LSA) met with Village staff to discuss several issues. One of the issues discussed was the affiliate approval process. Per Village Code, outside organizations are required to obtain approval from both the Park Board and Village Board before being recognized as an official LSA affiliate and allowed to have access to North Park playing fields. Staff has since researched this issue and has confirmed that Chicago Rush Soccer has not been previously approved as an LSA affiliate. As a result, Village of Lincolnshire staff has concluded an organization such as Rush Soccer would be treated as an affiliate to LSA and be required to go through the affiliate approval process.

The Lincolnshire Sports Association is proposing to enter into an affiliation with Chicago Rush North Soccer and requests the Village grant affiliate status to Chicago Rush North Soccer to utilize field usage at North Park. The terms of a preliminary agreement between LSA and Chicago Rush North Soccer are attached.

In accordance with the Athletic Field Usage Policy, Chicago Rush North would be applying for classification B affiliate status is currently \$20.00 per participant (per season). The request is made in accordance with Section 8-1E-2-A-9 of the Village Code. Below is a definition of Classification B status:

Classification B:

Lincolnshire Sports League - the Village of Lincolnshire does not provide organized sports activities for its residents. LSA fills this need through volunteer service and is recognized as providing a valuable service to the community. The Village will review, on an annual basis, a per participant fee for use of fields. For this reason they shall have second priority for use of the Village playing fields.

LSA may wish to establish a partnership with an organization to provide assistance in supporting their programs. All proposed partnerships will be presented to the Park Board and Village Board for review and potential approval. If this partnership involves use of North Park fields by the partner organization, then all copies of all agreements establishing such partnerships shall be submitted with the application. The pay structure for Classification B is as follows for soccer:

Classification B

- \$20.00 per participant (per season)
- No deposit required.
- \$10.00 per hour fee charged for lighted fields (in addition to participant fee)

If Classification B were to be denied by the Park Board, Chicago Rush North Soccer would still be eligible to apply for a permit to utilize North Park as a Classification C status. The pay structure for Classification C is as follows for soccer:

Classification C

- \$60.00 per participant (per season)
- No deposit required.
- \$80.00 per hour fee charged for lighted fields (in addition to participant fee)
- Team Fees:

5-16 hours \$600 per team for 12-13 week season
 17-32 hours \$1,200 per team for 12-13 week season
 33-48 hours \$1,800 per team for 12-13 week season

Budget Impact:

The revenue anticipated by Chicago Rush Soccer would is estimated to be \$10,000.00 per year.

Recommendation:

Staff has no recommendation or objection to allowing Chicago Rush Soccer to utilize field space at North Park, subject to field availability as established by the Lincolnshire Sports Association (LSA).

Reports and Documents Attached:

- Athletic Field Usage Policy
- LSA Affiliate Proposal Form (Application)
- Chicago Rush Affiliate Agreement
- Midwest Soccer Coaching Contract

Meeting History	
Park Board	November 28, 2018

VILLAGE OF LINCOLNSHIRE FIELD USAGE POLICY

The Field Usage Policy for the Village of Lincolnshire has been established to provide a systematic method for utilization of the Village's playing fields. It has also been developed to protect and ensure that those fields are in top condition.

A permit is required for any organized game or practice, other than those run or organized by Lincolnshire Sports Association or the Village of Lincolnshire. The Village does not rent Athletic Fields by the hour for individual use. General drop-in use of the Village athletic fields does not require a permit and is available on a first come, first serve basis. Drop-in use is limited to four hours and does not include any organized league games or practices. A group with an approved permit shall have priority use of the fields over a group without an approved permit. Any individual or organization wishing to use the playing fields for team use for more than four hours in any given season is required to file an application under Classification C. A separate application and criteria are required.

Application for Permit

Permit requests by all applicants must be submitted, not less than sixty (60) days prior to the date(s) requested and not more than one hundred and twenty (120) days in advance of the date(s) requested. Permits will be considered on a first come, first served basis. Applicants will be notified approximately thirty (30) days prior to the first requested field usage date if their request is approved or not.

Field Usage Availability

Field conditions are determined by staff. If staff determines that the fields are not playable then no play will be held. Fields will be scheduled based on existing usage levels for the overall facility and the ability to keep the fields in good playing condition.

Payment of Fees

The Village of Lincolnshire shall invoice any applicants which cause damage during use of any of its playing fields. In addition to field fees there will be additional charges for lights.

Applicants requesting a permit on a non-seasonal basis shall be required to pay the established fee at the time of application. Should an application be denied all fees will be refunded.

A minimum of one hour is required for each field reservation but may be reserved in increments of thirty minutes after the minimum one hour period.

Applicants requesting a permit on a seasonal basis are required to apply under Classification C. See Village of Lincolnshire Field Usage Criteria for Classification C and the Field Usage Application Classification C. Fees for seasonal use shall be due to the Village of Lincolnshire within ten business days after the first day of play. If fees are not received within ten business days, the remaining field dates will be cancelled and made available to other teams.

Applications and fees shall be submitted to: Lincolnshire Village Hall, One Olde Half Day Road, Lincolnshire, IL 60069

Athletic Field/Inspections

It is understood that normal wear and tear is acceptable. However, any damage beyond what is considered normal wear and tear will be charged to the permit holder. The permit holder is responsible for all damage done to Village property as a result of their use. This would include, but not be limited to, heavy play on fields after a rain event, damage to fencing, park amenities, trash, etc.

At the conclusion of the each scheduled event, an inspection of the picnic area will be performed by Village staff to determine if the athletic field area was damaged. If there are damages and/or expenses incurred by the Village as a result of said event, the permittee shall be responsible for the costs of such damage and may be invoiced for all such costs

Refund of Fees

A refund of athletic field permit fees shall be made for the following reasons:

1. If the Village of Lincolnshire believes that the athletic field is in unplayable condition and/or may be damaged due to field conditions, no play will be allowed and a refund or a credit towards a substitute time will be issued, in the Village's sole discretion.
2. If the group or individual provides written notification of cancellation to the Village at least one week prior to the date reserved. NOTE: written notification is required for each individual field, date and time and does not apply to seasonal permits.
3. An applicant who wishes a refund for a seasonal permit must provide a written notification of cancellation not less than one week prior to the date requested.
4. The Village of Lincolnshire cancels a permitted use of the athletic fields due to a conflict with a Village use.

Insurance and Waiver Forms

1. All groups or organizations who provide organized play of sports and who are requesting a permit for use of Village playing fields, must provide, at the time of application, a certificate of insurance listing the Village of Lincolnshire as additional insured and a copy of the waiver form to be completed by its participants. This waiver shall clearly state the Village of Lincolnshire is relieved from any and all responsibility arising out of use of the playing fields.
2. The Village of Lincolnshire shall request the holder of the permit for organized play to provide copies of all signed waiver forms for each participant intending to use the playing fields.
3. Insurance and waiver forms are not required of groups or organizations who are requesting a permit for use of playing fields for a private party, outing or similar one time activity who do not provide regular organized play.

Athletic Field Use Classifications

Classification A: (Village of Lincolnshire)

The Village of Lincolnshire shall have first priority for use of the North Park Athletic Fields and, provided the Village's use conflicts with a permit for use, may cancel or reschedule any permits for use of the North Park Athletic Fields at its discretion.

Classification B: (Lincolnshire Sports Association and Affiliates)

Lincolnshire Sports Association - The Village of Lincolnshire does not provide organized sports activities for its residents. LSA fills this need through volunteer service and is recognized as providing a valuable service to the community. For this reason they shall have second priority for use of the North Park Athletic Fields. The Village may review the participant fee for use of North Park Athletic Fields and therefore reserves the right to increase fees appropriately as needed.

LSA may wish to establish a partnership with an organization to provide assistance in supporting its programs. LSA shall enter into an Affiliate Service Contract with the Village and each partner organization (an "Affiliate"). The form of the Contract shall be approved by the Village Board.

The Affiliate shall complete a Program Proposal Form prior to entering into the Affiliate Service Contract. The Village shall evaluate the program based upon the following criteria. Those programs not meeting the criteria shall be presented to the Park and Village Boards for review and approval.

Affiliate Criteria:

- a. The program shall identify a direct benefit to residents of the Village.
- b. The program shall identify a direct benefit to LSA.
- c. The Affiliate has been previously approved by the Village as an Affiliate and has complied with all park regulations and has not caused damage to the facilities.
- d. The Affiliate is offering a program similar to that which has historically been offered by LSA.
- e. Field time is available.

Copies of all agreements establishing such partnerships shall be submitted with the application.

Classification C: (Non Affiliates)

Any individual or organization wishing to use the North Park Athletic Fields that is not affiliated with the Village of Lincolnshire, LSA, or a partner with LSA, is required to apply for North Park Athletic Field usage under this classification. A separate application and criteria are required.

- a. Applications shall not be submitted less than sixty (60) days nor more than one hundred twenty (120) days prior to the start of play. Notification of field availability, if any, will not be provided until approximately 30 days prior to the start of play.
- b. The applicant cannot request North Park Athletic Field usage, in Classification C, for any programs which would be in competition with a program currently offered by Lincolnshire Sports Association.
- c. Priority will be given to the applicant who has the highest percentage of Lincolnshire residents participating in their program. Resident participation is defined as those individuals

who reside within the corporate limits of the Village of Lincolnshire and would not include participants who may be in School District 103 not residing in Lincolnshire.

The applicant must provide a certified team roster for the current program year. This roster shall identify each participant, their age, name, address and phone number. This roster shall be provided with the application.

- d. The applicant is required to provide proof of insurance which complies with Paragraph 7 above. Proof of insurance must be provided at the time of application.
- e. A program description shall be required and shall include:
 - i. The North Park Athletic Field number requested (fields are numbered and must be identified by the applicant on the application form) and size of field.
 - ii. Number of teams and ages of team members
 - iii. Number of hours of field time broken down into practices and games
 - iv. Start date and end date for each season (fall or spring)
 - v. Days and times of days requested
- f. The need for lights will be determined by the Village. The applicant will receive a listing of dates and times for lights with the final permit. Applicant will be responsible for any applicable lighting fees as herein described.
- g. Class C usage fees are required to be paid at the conclusion of the season.
- h. Class C usage fees shall include the participant fee in addition to the team fees. These fees shall be paid prior to the use of the fields. If fees are not received by this time, North Park Athletic Field usage for the remaining portion of the season will be cancelled and no refund will be provided.
- i. For each 5% of the participants who are Lincolnshire residents the North Park Athletic Field Usage Fee will be reduced by 5% until a maximum of 50% is reached.
- j. Selection for Classification C status for single events meeting the above criteria is determined by Village staff. Requests for three or more events in a single year will be determined by a recommendation from the Park Board with final approval by the Village Board. This process may take up to sixty days. The ability of the North Park Athletic Fields to support play is determined by staff. This is based on existing usage levels and the ability to keep the North Park Athletic Fields in good condition.
- k. The applicant shall require its participants to sign the standard Lincolnshire waiver form or a pre-approved equivalent waiver form. A copy of the waiver form shall be submitted at time of application. Signed copies of waivers shall be submitted for each player at the time of payment.

B. All Other Athletic Fields

- 1. Permits are not required to use the athletic fields at Spring Lake Park and Olde Mill Park. The Village may adopt policies from time to time governing the use of the facilities. These policies shall be posted at the facility in a conspicuous place.

Field Usage Hours

Spring Lake Baseball Field 8:00 a.m. - 9:00 p.m.
Olde Mill Park Baseball Field and Soccer Field 8:00 a.m. - 9:00 p.m.

NOTE: Spring Lake Park and Olde Mill Park do not have lighted fields.

North Park Baseball Fields and Soccer Fields 7:00 a.m. - 10:00 p.m.*

*(Except when fields are permitted for use they may be permitted to 11:00 p.m.)

NOTE: North Park has two lighted baseball and four lighted soccer fields.

NOTE: Subject to Village use, Lincolnshire Sports Association has priority use of all fields. Fields will not be permitted for use during dates and times reserved for Lincolnshire Sports Association

Fee Schedule: Baseball/Field Hockey/Softball/Soccer/Kickball

Classification A – (Village of Lincolnshire)

- No participant fee.
- No deposit required.
- No fee charged for lighted fields

Classification B – (Lincolnshire Sports Association and Affiliates)

- \$20.00 per participant (per season)
- No deposit required.
- \$10.00 per hour fee charged for lighted fields (in addition to participant fee)

NOTE: Applicants in Classification B are only required to pay the per participant rate plus hourly rates for lights and are not required to pay additional Team Fees beyond the participant rate.

Classification C – (Non Affiliates)

- \$60.00 per participant (per season)
- No deposit required.
- \$80.00 per hour fee charged for lighted fields (in addition to participant fee)
- Team Fees:

5-16 hours	\$600 per team for 12-13 week season
17-32 hours	\$1,200 per team for 12-13 week season
33-48 hours	\$1,800 per team for 12-13 week season

For every 5% of the team participants who are Lincolnshire residents a 5% reduction in fee will be provided to a minimum fee of:

5-16 hours	\$300 per season
17-32 hours	\$600 per season
33-48 hours	\$900 per season

NOTE: Team Fees are to be paid in addition to the per participant fees for applicants in Classification C. For example, a team in Classification C consisting of 10 players would pay \$600 (\$60x10) in addition to the team fee based off hours of usage. Additionally, any hours requested over the maximum 48 hours will require an hourly payment at a rate of \$80.00 per hour.

Approved by: _____
Date: _____

Permit No. _____

Village of Lincolnshire
FIELD USAGE PERMIT FORM
(Classifications A or B)

Name of Applicant: _____

Address: _____ Email: _____

Home Phone Number: _____ Business Phone Number: _____

Applicant Classification: (Circle One) A B
See classification schedule in Usage Policy.

Park: _____ Sport: (Circle One) Baseball Field Hockey Soccer Softball Kickball

Field Number: _____ Date: _____ Time Requested: From _____ To _____

North Park Lights Requested: (Circle One) Yes No

PAYMENT:

(See classification fee schedule in Usage Policy for fee information.)

Total Number of Participants: _____ Total Payment: _____ Date: _____ Check No.: _____

On behalf of _____ (individual or organization name), I have read the Village of Lincolnshire Field Usage Policy and do hereby agree to comply with the rules and regulations outlined in this policy.

(Signed)

=====For Office Use Only=====

Field Area Inspected By: _____ Date: _____
Condition of Field Area: _____

Damage Sustained: _____ Action Taken: _____

Copy to Applicant: _____ Copy to P.W.: _____ Copy to Book: _____

Approved by: _____
Date: _____

Permit No. _____

**Village of Lincolnshire
FIELD USAGE PERMIT FORM**

(Classification C)

(complete a separate application for each season)

Name of Organization: _____

Address: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

Program Description: _____

Season: Fall _____ Spring _____

Start Date of Program: _____ End Date of Program: _____

Number of Games: _____ Length of field time reserved for each individual game: _____

Number of Practices: _____ Length of field time reserved for each individual practice: _____

Number of Teams: _____ Total Number of Field Hours: _____

Team	Age of Participants	Day(s) Requested	Time(s) Requested	Field Size Requirements	Lights	Total Hours

*It is understood by the applicant that the Village will to specify times when lights are required. The applicant will be billed for light fees and shall pay for all fees related to permit usage times when lights are on.

PAYMENT:

(See classification fee schedule in Usage Policy for fee information.)

Total Number of Participants: _____ Total Participant Fee: _____

Total Hours of Field Time Requested: _____ Total Number of Teams: _____

Total Team Fees: _____ Percentage of Lincolnshire Residents: _____

Total Payment (participant fees + team fees) : _____ Date: _____ Check No.: _____

**Resident is defined as those individuals residing within the corporate limits of the Village of Lincolnshire.*

The following attachments are required:

_____ Certified team roster from the current program year. Individual names, addresses and phone numbers of participants must be provided.

_____ Certificate of Insurance listing the Village of Lincolnshire as additional insured. Minimum liability of \$2,000,000.

_____ Copy of waiver form to be used. (Signed completed waivers shall be provided to the Village at time of payment.)

_____ Any promotional material used to advertise the existing program and/or to solicit participants.

I have read and understand the Field Usage Permit Policy and Field Usage Criteria for Classification C.

I am executing this application on behalf of _____.

_____ Date

_____ Signature

_____ Title

=====For Office Use Only=====

Field Area Inspected By: _____ Date: _____

Condition of Field Area: _____

Damage Sustained: _____ Action Taken: _____

Copy to Applicant: _____ Copy to P.W.: _____ Copy to Book: _____

Lincolnshire Sports Association AFFILIATE PROPOSAL FORM

I/We, Chicago Rush Soccer Club, hereinafter called the "Affiliate", propose to provide instructors, materials, and supplies for the program listed below.

This proposal is an addendum to the **Affiliate Service Contract** and serves as a detailed explanation of services provided as listed under **Summary of Program** in the **Affiliate Service Contract**.

Activity/Program Title: Chicago Rush North Soccer Club

Age/Grade of Participants: 4-18 years old

Program Description:

The description should include specific program information.

1. What is the objective of this program for participants?

Mission Statement - Chicago Rush Soccer is committed to providing an unparalleled soccer experience for all who have interest in the game of soccer. Chicago Rush promotes the development of character, the electricity of competition and the importance of pure enjoyment. We accept the responsibility of teaching life lessons to our athletes to further their growth inside the game and out. We believe that all players should be afforded an equal opportunity to explore their potential and participate in challenging circumstances that will yield positive outcomes. We are committed to making soccer a pleasant, safe and rewarding experience for everyone involved, regardless of age or ability. Through quality coaching, sound leadership and absolute sincerity, Chicago Rush Soccer will work to be the best soccer club in the world.

2. If the program you are providing is a series of classes or clinics, please explain the program development from one session to the next.

As a organization, we have a curriculum as a guide to help our coaches develop players at the appropriate level. The curriculum varies from age to age, and we have directors in place to make sure that what is being taught is going to help make the players better. Equally as important, Rush has 11 core values, each focusing on critical life skills. We align our curriculum each week with a core value, so not only are players getting taught soccer, but also an valuable life lesson.

3. Please explain what equipment or concepts will be used to teach this program.

Coaches supply their own cones, pinnies, and soccer equipment, as well as moveable goals to help make the training environment safe for all players. We also have access to the permanent goals provided by the village, as well as the kick back goals. Typically the goals are only used for game days.

4. If this program is for a variety of ages, please explain how each age group's instruction will be tailored to that group.

As mentioned, we have multiple curriculums that are proven throughout the country, and used in numerous Rush locations. Coaches use these resources to implement into the variety of teams ranging from u8-u19. We understand that players develop at different times, and therefore have some flexibility in what is being taught based off their age, and focusing more on individual player development, within certain teams.

It takes a skill as a coach to adapt, and work with a variety of skill level with a group, but by focusing on player development, and challenging every player in the club, gives them the best opportunity to compete and get better.

We make sure that all of our coaches are licensed, and background checked, and therefore prepared for having a comprehensive session plan for their team, and making sure the session is tailored specifically for that group.

5. What will each participant have accomplished at the conclusion of the program?

As per our mission statement – Yes, we want to have success on the field, making players the best they can be, winning games, leagues, and tournaments. However, we feel that it is equally as important to create character, friendships, and development good life lessons.

6. What benefit(s) will Village of Lincolnshire residents receive from the program?

The Rush organization is the worlds largest youth soccer club. It boasts over 35,000 players worldwide, with 29 states, and 20 countries all coaching the Rush way. To provide this opportunity to players within the village of Lincolnshire is a huge benefit to giving players a chance to compete locally, regionally, and nationally. Rush offers community programs that collect old soccer gear, and donates to our sister club in Cameroon. We have player loan programs, where any player can go and guest with another Rush club around the world. We have a pyramid of player development, which now can offer players the chance to play pro, with our Rush pro team out of Pennsylvania.

The program has 6 other Rush clubs around Chicago land, and players with Rush North now have a true path way to develop and be part of something huge, right on their doorstep.

7. What benefit(s) will Lincolnshire Sports Association will receive from the program?

The LSA benefits have not changed from when it was Lincolnshire Lightning versus Chicago Rush North, it allows the kids in the community an opportunity to improve their soccer skills and fitness.

Description: Please attach a written description of the program, photos, and company logo to be used by the Lincolnshire Sports Association for promotional purposes.

The link explains the Chicago rush way, and the stages of learning, along with an overview of the seasons schedule. <http://www.chicagorushsoccer.com>

Class/Clinic/Camp/Tournament Schedule:

Please identify which sessions you would be interested in providing this program.

Proposed Number of Weeks: _____

Proposed day/days of week:

Mon. X Tues. X Wed. X Thurs. X Fri. _____ Sat. _____
Sat. X Sun. X

Proposed time of day:

Morning _____ Afternoon _____ After School X Evening _____

Proposed Location: North Park

Other: _____

Maximum number of participants in program: 300

Minimum Number of Participants in program: 200

Service Provider Fee Per Participant: Varies-\$1000-1900

Exceptions:

The Affiliate agrees to provide the above listed program as specified except:

Statements and Certification:

(Attach all necessary documents, certificates, and references.)

LINCOLNSHIRE SPORTS ASSOCIATION

AFFILIATE

By: _____
Signature

By: _____
Signature

Title

Title

Firm or Name of Individual

VILLAGE OF LINCOLNSHIRE

By: _____
Signature



Chicago Rush Soccer Club Affiliate Agreement

This affiliate agreement (hereinafter "Agreement") made between Chicago Rush Soccer Club LLC, an Illinois Limited Liability Company (hereinafter "CRSC") and _____Lincolnshire Sports Association_____, an Illinois non-profit corporation (hereafter "Affiliate"), is effective as of _____ March 16th _____, 2016.

Whereas:

- A. Rush Soccer (hereinafter "Rush") is one of the most recognized soccer brands in the world with 35 U.S. partner clubs and over 34,000 members, as well as 34 international partner clubs and over 7,000 members;
- B. Michael Cockroft owns and operates Midwest Soccer Coaching LLC, an Illinois Limited Liability Corporation (hereinafter "MSC");
- C. MSC owns and operates CRSC;
- D. CRSC has the exclusive rights to operate as a Rush Soccer partner throughout the State of Illinois;
- E. Rush and CRSC desire to expand the Rush brand into the Chicago market by providing soccer coaching, player and team development and other soccer program services in a cost effective and efficient manner;
- F. Affiliate desires to collaborate with CRSC and other CRSC Affiliates to strengthen its soccer program and provide expanded opportunities to its members;
- G. CRSC (and all existing Affiliates) and Affiliate (hereinafter the "Parties") are each independently organized, are each controlled by independent boards of directors and each have experience related to the development of youth soccer.

Now, therefore, the Parties agree as follows:

1.0 Purpose

1.1 The purpose of this Agreement is for the Parties to collectively provide an opportunity for players and teams of all abilities to develop their soccer skills to the highest possible level. It is the intention of the Parties to cooperatively work together as neighboring communities to increase team depth and stability, as well as improve the soccer experience for all of their members. Further, the Parties intend to remain autonomous organizations working to better their communities while at the same time affiliating to allow their members expanded opportunities

1.2 To this end, the Parties agree that the specific purpose of this Agreement is to provide a platform for cooperation, as follows:

1.2.1 In good faith, meet with and collectively agree on a tryout and recruitment marketing plan taking into consideration historic recruiting communities and practices;

1.2.2 As appropriate, form teams utilizing players from various CRSC Affiliates with optimal player and team development as the goal;

1.2.3 Provide players with expanded options by taking advantage of Rush partner opportunities, including but not limited to, Regional Select program, National Select program, Rush Fest, Rush tournaments and sponsorships (including Adidas and Chevrolet) and Rush branding.

1.2.4 The above list is not intended to be exhaustive and the Parties agree to use best efforts to abide by the spirit of the affiliation as set forth above.

2.0 Obligations of CRSC

2.1 CRSC shall conduct its operations in compliance with all applicable laws, ordinances and regulations relating to its operation, including, without limitation, all laws and regulations relating to insurance, unemployment insurance and withholding and payment of federal and state income taxes.

2.2 CRSC shall pay all licensing and services fees, membership dues and other expenses related to its agreement with Rush.

2.3 CRSC shall, at its sole cost and expense, maintain insurance policies covering the risks involved in the operation of a youth soccer club. [Subject to further discussion by CRSC and Affiliates].

2.4 CRSC agrees, for itself and its directors, officers, employees and representatives, to keep confidential and not make any unauthorized use of any confidential or proprietary information of any Affiliate, including documents, specifications, evaluations, methods, processes, descriptions, reports and other data, records or information.

2.5 In conjunction with Section 8.2 of this Agreement, CRSC agrees to reimburse Affiliate for any and all reasonable costs related to field usage, field lights, referees, marketing or any other expenses related to the recruitment, development and management of Rush teams with no prior or current relationship to the Affiliate.

2.6 CRSC agrees that with respect to the selection of coaches for Rush branded teams (as opposed to Affiliate branded teams), CRSC will provide its Affiliates with a slate of intended coaching assignments for review and consent, such consent to not be unreasonably withheld. The purpose of this provision is to ensure that coaches

currently assigned to Affiliate teams are not removed from the Affiliate's program in favor of Rush branded teams, without the consent of the Affiliate.

3.0 Obligations of Affiliate

3.1 Affiliate shall continue to operate as a separate legal entity and will take all necessary steps to ensure that it remains in good legal standing. The Affiliate further warrants that it has all requisite power, authority and approval to enter into, execute and deliver this Agreement.

3.2 Affiliate shall, at its sole cost and expense, maintain insurance policies covering the risks involved in the operation of a youth soccer club. [Subject to further discussion by CRSC and Affiliates].

3.3 Affiliate shall pay to CRSC the Rush franchise fee (currently \$6 per soccer year), paid in two installments (fall and spring), as set forth in the Licensing and Services Agreement between CRSC and Rush.

3.4 Affiliate shall continue to maintain its relationship with its Park District or other field provider.

3.5 Affiliate shall conduct its operations in compliance with all applicable laws, ordinances and regulations relating to its operation, including, without limitation, all laws and regulations relating to insurance, unemployment insurance and withholding and payment of federal and state income taxes

3.6 Affiliate agrees, for itself and its directors, officers, employees and representatives, to keep confidential and not make any unauthorized use of any confidential or proprietary information of any Affiliate, including documents, specifications, evaluations, methods, processes, descriptions, reports and other data, records or information.

3.7 Affiliate agrees to abide by any and all applicable provisions of the Rush Constitution, Bylaws and Core Values.

4.0 Agreement of All Affiliates

4.1 Each Affiliate is responsible for its own fees, costs, liabilities, management and control of its own teams.

4.2 Each Affiliate agrees to indemnify and hold harmless each other Affiliate, their officers, employees, agents and volunteers from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements and judgments, including reasonable attorney's fees and expenses arising out of this agreement for a negligent act, activity or omission by an Affiliate, or any of its employees, representatives or agents.

5.0 Fundraising

5.1 CRSC and each Affiliate shall be allowed to hold its own fundraising events, including tournaments. Such events should be held in such a manner that it is not intended to compete with the event of another Affiliate.

5.2 CRSC and Affiliates may jointly host fundraising events, including tournaments, as long as such event is held in such a manner that it is not intended to compete with the event of another Affiliate.

6.0 Term

6.1 The term of this Agreement is indefinite.

6.2 Either party to this Agreement may terminate, without cause, with 90 days written notice.

6.3 Either party to this Agreement may terminate, with cause, with 30 days written notice.

6.4 CRSC and its Affiliates agree to meet in December and February, each year, as well as other times throughout the year as mutually agreed, to assess the success of the affiliation, as well as develop and plan for each soccer season in advance of tryouts and team formation.

7.0 Uniforms

7.1 For the 2016-2017 season, it is the intention of the parties that current players of the Affiliate will play for a team of the Affiliate and wear the Affiliate's current uniform.

7.1.2 Should players of one Affiliate play on a team of another Affiliate, either permanently or as a guest player, the receiving Affiliate will use best efforts to supply the incoming player with a uniform without charge. However, should no additional uniforms be available, the incoming player may be required to purchase a new uniform.

7.1.3 Should players of the Affiliate play on a CRSC team, the player will be required to purchase a Rush uniform.

7.2 For the 2017-2018 season and beyond, CRSH and all Affiliates will use best efforts to establish an ongoing uniform policy that is in the best interest of the players and parents.

8.0 Additional Charges and Expenses

8.1 As discussed in Section 4.1, each Affiliate is responsible for the payment of its own fees, charges, expenses, costs and liabilities.

8.2 Should an Affiliate incur material additional charges and expenses as a result of its affiliation with CRSC or other Affiliates, including but not limited to, league fee differences, field fee arrangements, lighting charges and referee payments, CRSC and its Affiliates will use best efforts to determine fair and appropriate reimbursement either from CRSC or an Affiliate.

9.0 Assignment

9.1 The Parties agree that each is forbidden from assigning or transferring this Agreement without prior written consent of the other Party, with such consent not to be unreasonably withheld.

10.0 Disputes

10.1 Any dispute, difference, or material breach related to this Agreement shall be resolved first by non-binding mediation between the Presidents of the Parties or duly authorized representatives of the Parties.

10.2 If the dispute is not resolved through mediation, then an arbitrator, selected and named by the Parties, shall arbitrate under the rules of the American Arbitration Association unless otherwise agreed by the Parties in writing. If the Parties fail to agree on an arbitrator, the AAA shall appoint the arbitrator.

10.3 In the event any action is commenced by either Party against another Party in connection with any matter arising out of or related to this Agreement, the prevailing party will be entitled to recover from the losing Party all costs and expenses it incurs in bringing, prosecuting and defending any litigation or arbitration, including reasonable attorney's fees and costs and trial and appeal.

11.0 Notice

11.1 Any and all notices or other communications or deliveries required or permitted to be given or made pursuant to any of the provisions of this Agreement, shall be deemed to have been duly given or made for all purposes if sent by certified or registered mail, return receipt requested and postage prepaid, hand delivered, or overnight delivery service as follows:

If to CRSC:

Chicago Rush Soccer Club
1507 South Garden Street
Palatine, IL 60067
Telephone: (312) 802-1228
Attention: Michael Cockroft

If to Affiliate:

In witness whereof, the Parties have executed this Affiliate Agreement effective as of the date first above written.

For CRSC:

By: 

Michael Cockroft
Chicago Rush Soccer Club LLC

Date: 6/3/16

For Affiliate:

By: Jeff R. [Signature]
CLUB PRESIDENT
LIGHTNING (USA) SC

Date: 3/16/2016

By: [Signature]
PRESIDENT
LINCOLN STATE SPORTS ASSN.

Date: 3/16/2016



SOCCER TRAINING CONTRACT

This agreement is made between the **Lincolnshire Sports Association (“LSA”)**, an Illinois Not For Profit Corporation, on behalf of the **Lincolnshire Lightning Soccer Club** (hereafter known as the **“Club”**) and **Midwest Soccer Coaching (“MSC”)**, an Illinois Corporation.

RECITALS

1. Lincolnshire Sports Association (“LSA”) is a not for profit corporation incorporated under the laws of Illinois and is exempt from income tax as a public charity under Section 501(c)(3) of the Internal Revenue Code. LSA provides recreational league sports programs to the families residing in School District 103 (covering all of Lincolnshire and Prairie View, and parts of Lake Forest, Riverwoods, Buffalo Grove and Vernon Hills). LSA also provides travel sports programs which are open to all communities.
2. The Lincolnshire Lightning Soccer Club (“Club”) is a travel soccer program operated by LSA.
3. Midwest Soccer Coaching (“MSC”) is an Illinois Corporation owned and operated by Michael Cockroft. MSC provides professional soccer training and coaching services.
4. The Club wishes to procure professional soccer training and coaching services from MSC, and MSC wishes to provide such services to the Club, on the terms and subject to the conditions set forth in this agreement.

Accordingly, the parties agree as follows:

I. TERM OF AGREEMENT

1. The Agreement will begin on July 1, 2017 and end on June 30, 2019.
2. The Agreement may be extended for an additional year upon the written consent of both parties under the terms and conditions contained herein.



II. OBLIGATIONS OF MSC

1. MSC will provide professional soccer training and coaching services to the Club for the period beginning July 1, 2017 and ending on June 30, 2019.
2. MSC will provide all coaches the opportunity to attend one coaching license course each soccer calendar year, costs to be paid by MSC. Any coaching license course failed by a coach will result in the coach paying any and all costs associated with retaking the coaching license course.
3. MSC will maintain adequate liability insurance related to the provision of professional soccer training and coaching services and provide evidence thereof to the Club.
4. MSC will perform background checks on any and all employees, contractors or others who may provide services on behalf of MSC under this agreement. Further, MSC will only allow employees, contractors or others providing services under this agreement to provide such services if they have received a positive background check.

III. OBLIGATIONS OF THE CLUB

1. In return for the provision of professional soccer training and coaching services provided by MSC, the Club will pay a training fee for the Fall, Winter and Spring Seasons, annually through the term of this Agreement, subject to the conditions contained herein.
2. The Club will provide any and all administrative services required for its players to participate in games and practices (not including training schedules).
3. The Club will provide safe training facilities that are hazard free with secure goals at no cost to MSC.
4. The Club will indemnify MSC and hold MSC and its employees harmless of any injuries to players, parents and/or coaches sustained commuting to and during services rendered.



5. The Club agrees not to hire or sub-contract, either directly or indirectly, any MSC employee, past or present, for a period of two years after the termination of his/her contract, unless through mutual agreement. This provision does not apply to any individual providing professional soccer training and coaching services to the Club as of the date this Agreement is executed.
6. The Club will make payments of the training fees as set forth in Exhibit 1 of this agreement (or as amended from time to time as agreed in writing by both parties):
7. The Club will make five incremental payments to MSC for the provision of its services. Payments will be made on August 1st, October 1st, December 1st, February 1st and April 1st throughout the term of this Agreement.
8. Training fees related to any new players, recreational league winter soccer players and recreational spring soccer program players will be paid in a supplemental invoice on June 1st, annually. Fees related to any new players will be pro-rated based on the season joined. Approximately 50 percent of the pro-rated amount collected from the new player will be paid to MSC.
9. The Club will pay the first \$10,000 in scholarships provided to players. The second \$10,000 in scholarships will be split equally between the Club and MSC (i.e., 50%/50%). All scholarships provided to players above \$20,000 will be paid exclusively (i.e., 100%) by MSC. Player requests for scholarship must be approved by both MSC and the Club.
10. At the request of MSC, the Club will in good faith consider increasing the amount of payment to MSC over the term of this agreement. Factors to be considered by the Club in making such determination will be club growth, player growth, team competitiveness, added coaching experience and expertise requiring a higher compensation rate and additional player responsibilities provided directly by the DOC.
11. The Club shall provide MSC with field usage for any Training provided on behalf of the Club as long as fields are available for use. The Club shall develop and disseminate Marketing and Advertisement Materials. The Club's Board will review and provide comments on any Club related materials and any policy documents developed by MSC for Recreational



Soccer, Lightning Juniors, Travel Soccer or the Club. The Club shall provide MSC with Tryout schedules one month before each Tryout and shall allow MSC to co-manage each Tryout.

IV. DEFINITIONS

The following terms shall have the respective meanings given to them below for purposes of this agreement:

1. “**Curriculum**” refers to the document developed by MSC and owned by MSC that includes, but is not limited to, the teaching of basic skills, conditioning, sportsmanship, team building exercises and soccer drills.
2. “**Director of Coaching**” or “**DOC**” means Michael Cockroft or other successor appointed by MSC and approved by the Club.
3. “**Evaluation and Assessment Materials**” means the set of standards and criteria developed by MSC and owned by MSC to evaluate and assess the effectiveness of a coach.
4. “**Fall Season**” means the soccer season starting in August of each year and ending in November of each year.
5. “**Lightning Juniors**” or “**Academy**” is a training program offered to U7 boys and girls to provide an opportunity to learn and play the game of soccer in a non-sanctioned league in order to prepare for future travel soccer play.
6. “**Recreational Soccer**” refers to the teams and leagues organized by LSA for children who do not wish to play travel soccer or who wish to play in addition to travel soccer.
7. “**Travel Soccer**” refers to the teams organized by the Club to play in leagues other than those organized for purposes of Recreational Soccer.
8. “**Marketing and Advertising Materials**” refers to the materials that LSA or the Club creates to disseminate to potential coaches, players, tournaments, and leagues to build interest in Recreational or Travel Soccer. This includes but is not limited to any brochures, flyers, email messages, and online



articles LSA or the Club creates to advertise its soccer programs.

9. “*Season*” refers to the Fall, Winter and Spring Seasons.
10. “*Spring Season*” means the soccer season starting in April of each year and ending in June of each year.
11. “*Winter Season*” means the soccer season starting in January of each year and ending in March of each year.
12. “*Training*” means the sessions developed and owned by MSC for the purpose of providing coaches with the best coaching practices to develop soccer players and teams. This includes but is not limited to team building exercises, soccer skill training methodologies and soccer drill teaching exercises.
13. “*Travel Coach(es)*” refers to the MSC staff that coaches and trains Club players and teams.
14. “*Tryout Materials*” means all the materials created by LSA and the Club needed for Tryouts including, but not limited to, all forms, jersey numbers sheets, and documents detailing the time and field locations of Tryouts.
15. “*Tryout(s)*” refers to player auditions that the Club holds throughout the year for potential Travel Soccer players

V. SERVICES PROVIDED BY MSC

The following are the professional soccer training and coaching services (the “*Services*”) that MSC will provide to the Club.

1. MSC shall provide the following services for Academy:
 - a. Provide coaches for all Academy teams. MSC will consider the following criterion for all Academy coaches: experience, coaching certification/licenses, teaching ability, positive background check;



- b. Provide a Curriculum for the Academy Coaches;
 - c. Interface with families of players, players and coaches on the Club's behalf;
 - d. Provide Evaluation and Assessment Materials tailored for MSC Coaches (the "*Travel Evaluation and Assessment Material*");
 - e. Evaluate each Academy Coach using the Travel Evaluation and Assessment Materials;
 - f. Co-manage and coordinate team Tryouts with the Club;
 - g. Interface with other clubs to coordinate non-sanctioned league games.
 - h. Participate in player development;
 - i. Assist in the development and dissemination of Marketing and Advertising Materials and provide information for the LSA's and the Club's web sites.
 - j. Interface with Recreational Soccer to co-manage Academy players' participation in recreational games.
 - k. The Director of Coaching will attend at least one Academy practice session in each of the Fall and Spring Seasons and at least one game for each Academy team in each season in which Academy teams play.
2. MSC shall provide the following services for the Club's U8-U15, HS Premier and all other Club Travel Soccer Teams.
- a. Provide coaches for the travel teams. MSC will consider the following criterion for all coaches: experience, coaching certification/licenses, teaching ability, positive background check;



- b. Provide a Curriculum for the Travel Coaches;
 - c. Assist in policy development for the Club;
 - d. Interface with leagues and tournaments on the Club's behalf;
 - e. Interface with families of players, players and coaches on the Club's behalf;
 - f. Provide Evaluation and Assessment Materials tailored for MSC Travel Coaches (the "*Travel Evaluation and Assessment Material*");
 - g. Evaluate each Travel Coach using the Travel Evaluation and Assessment Materials;
 - h. Co-manage and coordinate team Tryouts with the Club;
 - i. Participate in player development;
 - ii. Assist in the development and dissemination of Marketing and Advertising Materials and provide information for LSA's and the Club's web sites;
 - iii. The Director of Coaching will attend at a minimum of two practice sessions per week during the Fall and Spring Seasons and 90 percent of practice sessions during the Winter Season. The DOC will also attend at least one game in each of the Seasons (fall, winter and spring) for each U8-U15 team and each High School teams.
3. MSC will assist LSA and/or the Club in the development of a Spring Soccer program for children between the ages of 3 through 12. Fees and proceeds will be paid to MSC, less field usage (as set by the Village of Lincolnshire) and administrative fees (including website registration and administrator fees).
4. MSC will provide services for the Club's Summer Camp programs. Fees and proceeds will go to MSC, less field usage and administrative fees.



5. MSC will provide the Club with an accounting of MSC services to the Club at the end of each season and from time to time as requested by the Club. The accounting will include MSC service fees, as well as Director of Coaching and other coaches' yearly salaries for the season.

VI. USE OF NAMES AND MARKS

LSA and the Club shall have the right to use MSC's name in any of its Marketing and Advertising Materials, with prior written approval not to be unreasonably withheld. MSC shall have the right to use the Club's name on any materials it creates to advertise, with prior written approval not to be unreasonably withheld.

VII. GOVERNING LAW

Illinois law (without regard to any jurisdiction's conflict-of-laws principles) exclusively governs all matters based upon, arising out of, or relating in any way to this Agreement, including, without limitation, all disputes, claims, or causes of action arising out of or relating to this Agreement as well as the interpretation, construction, performance, and enforcement of this Agreement.

VIII. RETAINER GUARANTEE

It is agreed that it is the Club's responsibility to liaise with MSC coaches and coordinators to decide on the cancellation of any practice or training session. It is further understood that the Club, realizing the fixed expenses incurred by MSC, will pay the entire retainer fee invoiced regardless of the number of training sessions not provided due to inclement weather.

IX. MAKE-UP PROCEDURE

MSC does not guarantee, but will *attempt* to make-up, all coaching and practice time lost due to inclement weather at a time feasible to the scheduling of MSC staff and acceptable to the Club. In the event of a failure to make up practices, MSC will supplement alternative practices in the post or continuing season, until training hours are complete.

X. TERMINATION

Midwest Soccer Coaching
1937 N Hoyne #2
Chicago, IL 60647



Tel: 1-312 802 1228
michael@Midwestsoccercoaching.com
www.midwestsoccercoaching.com

In the event the Club alleges that there has been an allegation of gross misconduct, gross insufficiency of performance or other significant breach of contract by MSC, the Club may cancel this Agreement with 45 days written notice

In such event, MSC may request binding arbitration to defend itself regarding such allegation. Binding arbitration will consist of three arbitrators. Arbitrators will be chosen as follows: the Club will select one, MSC will select one, and the two chosen arbitrators will select the third by agreement. Any arbitration will be conducted within 21 days of notice of cancellation. The arbitrators' decision will be binding on the parties and each party waives its right to litigation. In the event either party does litigate pursuant to this section of the contract, the losing party will be responsible for all reasonable attorneys' fees incurred by the prevailing party.

During the 45 day notice period, MSC will continue to perform the services required under this Agreement. In the event such services are not performed, the Club has the right to withhold any and all payments due to MSC until such time as the matter is resolved.

XI. AMENDMENT; CONSENT

No amendments or modifications to the terms and conditions of this Agreement shall be valid unless made in writing and signed by both parties.

Midwest Soccer Coaching
1937 N Hoyne #2
Chicago, IL 60647



Tel: 1-312 802 1228
michael@Midwestsoccercoaching.com
www.midwestsoccercoaching.com

IN WITNESS WHEREOF the parties hereto have by the signatures of their respective authorized officers executed this Agreement on the date indicated below.

By: Michael Cockroft
Date: 6/20/17
Title: Owner
For **Midwest Soccer Coaching**

By: JEFF RALSTON
Date: 6/30/2017
Title: CLUB PRESIDENT
For **Lincolnshire Sports Association on behalf of the Lincolnshire Lightning Soccer Club**

By: [Signature]
Date: 6/30/2017
Title: PRESIDENT
For **Lincolnshire Sports Association on behalf of the Lincolnshire Lightning Soccer Club**

**REQUEST FOR BOARD ACTION
Park Board Meeting
November 28, 2018**

Subject: Consideration and Discussion of Eagle Scout Procedures for prospective scout projects within the Village of Lincolnshire

Action Requested: Consideration and Discussion

Originated By: Marc Facchini, Public Works Management Analyst

Referred To: Park Board

Summary / Background: Scouts from the Boy Scouts of America routinely connect with Village staff regarding various project ideas to complete their requirements for the prestigious rank of Eagle Scout. The Village wishes to streamline procedures for prospective scouts by setting parameters regulating when scouts can propose projects, and reasonable Village responsibilities in assisting with the completion of the project. Should the Board wish to adopt the newly established parameters, staff will contact local troops to assure mutual understanding.

The parameters will require prospective Eagle Scouts to present all projects to the Park Board at the beginning of the year of their anticipated completion, no later than the regular scheduled Meeting of the Park Board in March of each year. The Village will require completion of a basic application consisting of: contact information, project information, participant names, project implementation schedule, and waiver of release. Similarly to other volunteer work in the Village, the scout project will be denied if the waiver is not completed. The waiver requires signatures from the prospective scout, scout leader, and their parent or guardian.

All project work, fundraising, and purchase of materials for the project is to be done by the prospective Eagle Scout. The Village of Lincolnshire Public Works Department may reasonably assist the scout in providing basic personal protective equipment if requested.

Budget Impact: The Village is approached and asked to assist with approximately 3-4 Eagle Scout projects per year. As a result, Staff estimates between 30-35 total hours per year are spent assisting each scout.

Recommendation: Staff recommends the approval and adoption of the procedures as presented.

Reports and Documents Attached:

- Eagle Scout Project Application
- Eagle Scout Waiver and Release

Meeting History	
Park Board	November 28, 2018

Eagle Scout Project Procedures

The Village of Lincolnshire recognizes the opportunity for community involvement and village improvement opportunities by working with the Boy Scouts of America. Prospective Eagle Scouts are encouraged to present their projects to the Village for approval. All fundraising for the projects are to be done by the prospective scout, however the Public Works Department may reasonably assist the scout in obtaining personal protective materials and small hand tools to complete the job.

If the scout requests any type of tools and/or equipment from the Village, the attached waiver must be completed and signed by the scout and parent or legal guardian.

All Eagle Scout Project Request must be made and submitted in the months of January, February or March of each year. Interested Scouts are required to contact the Staff Liaison to the Park Board of the Village of Lincolnshire to be placed on the agenda of a Park Board Meeting in January, February or March of the year the project will be completed.

Scouts must present their idea to Park Board Members to gain approval of any improvements being done to parks and/or open spaces in the Village of Lincolnshire. Where all projects must be in compliance with the Boy Scouts of America, the Scout is primarily responsible for coordinating with Village staff and Park board members on a project and is prohibited from conducting any work without the expressed approval of the Village of Lincolnshire's Park Board.

The perspective scout must complete the attached application and waiver with a project description and submit to appropriate Village staff by calling 847.913.2380.

EAGLE SCOUT PROJECT APPLICATION

Scout Name: _____ Date: _____

Phone Number: _____ Troop Number: _____

Address: _____

Scout Advisor: _____ Phone Number: _____

Project Description:

Start Date: _____ Anticipated Completion Date: _____

Actual Completion Date: _____

Names of participants who will be on the site during the project:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Names of adult advisors who will be on the site during the project:

_____	_____
_____	_____
_____	_____
_____	_____

Project Implementation

Date to start project: _____ Start Time: _____ End Time: _____

Work Date: _____ Start Time: _____ End Time: _____

Work Date: _____ Start Time: _____ End Time: _____

Work Date: _____ Start Time: _____ End Time: _____

Do you need personal protective equipment from the Village?

Yes: _____ No: _____

Project Accepted by the Village:

Yes: _____ No: _____

Date: _____ Contact: _____

VILLAGE OF LINCOLNSHIRE, ILLINOIS
Eagle Scout Waiver and Release

IMPORTANT INFORMATION

The VILLAGE OF LINCOLNSHIRE, ILLINOIS is committed to conducting its special event programs and activities in a responsible manner and holds the safety of volunteers in high regard. The VILLAGE OF LINCOLNSHIRE, ILLINOIS continually strives to reduce such risks and asks all volunteers follow safety rules and instructions designed to protect the volunteers'. However, volunteers must recognize there is an inherent risk of injury when choosing to volunteer for any municipal/village activity or program. Please recognize the VILLAGE OF LINCOLNSHIRE, ILLINOIS carries only limited medical accident coverage for volunteers; therefore, it is strongly urged all volunteers review their own health insurance policy for coverage. Additionally, each volunteer is solely responsible for determining if he/she is physically fit and/or properly skilled for any volunteer activity. It is always advisable, especially if the volunteer is pregnant, disabled in any way or recently suffered an illness, injury or impairment, to consult a physician before undertaking any physical activity.

WARNING OF RISK

Despite careful and proper preparation, instruction, medical advice, conditioning and equipment, there is still a risk of serious injury when participating in any village special event activity/program. Understandably, not all hazards and dangers can be foreseen. Volunteers must understand that depending upon the activity, certain risks, dangers and injuries due to acts of God, inclement weather, slipping, falling, inadequate or defective equipment, failure in supervision or instruction, premises defects, horseplay, carelessness, lack of skill or technique, and all other circumstances inherent to village special event activities/programs exist. In this regard, it must be recognized that it is impossible for the VILLAGE OF LINCOLNSHIRE, ILLINOIS to guarantee absolute safety.

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK

Please read this form carefully and be aware that in signing up and volunteering for the **2018 calendar** year, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you may sustain as a result of participating in any and all activities connected with and associated with your volunteer services (including transportation services, when provided). As a volunteer, I recognize and acknowledge there are certain risks of physical injury to volunteers in this program/activity, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that I may sustain as a result of said participation. I further agree to waive and relinquish all claims I may have (or accrue to me) as a result of volunteering in this village special event program/activity against the VILLAGE OF LINCOLNSHIRE, ILLINOIS, including its officers, officials, agents, volunteers and employees (herein collectively referred to as "Parties"). I do hereby fully release and forever discharge the Parties from any and all claims for injuries, damages, or loss that I may have or which may accrue to me and arising out of, connected with, or in any way associated with my volunteer services. I have read and fully understand the above important information, warning of risk, assumption of risk and waiver and release of all claims. If registering on-line or via fax, your on-line or facsimile signature shall substitute for and have the same legal effect as an original form signature. Photographs and videos are taken by staff to

use for promotional purposes. By registering for a program, attending an event or using a municipal/village facility, you have granted us permission to use your image for promotional purposes.

Prospective Scout Name: _____

Date: _____ Address: _____

Signature: _____ Phone: _____

Scout Leader Name: _____

Date: _____ Address: _____

Signature: _____ Phone: _____

Minors: Parent / Guardian Name: _____

Date: _____ Address: _____

Signature: _____ Phone: _____

PROJECT WILL BE DENIED if the signature of the Scout, Scout Master, or custodial parent/legal guardian and date are not on this form.

**REQUEST FOR BOARD ACTION
Park Board Meeting
November 28, 2018**

Subject: Consideration and Discussion of a Lincolnshire Parks Survey

Action Requested: Consideration and Discussion

Originated By: Marc Facchini, Public Works Management Analyst

Referred To: Park Board

Summary / Background: Staff is currently in the process of reviewing and amending the Village's Parks, Paths and Open Space Master Plan. As part of the review, staff are seeking feedback and direction from the public in the form of a comprehensive online survey. The survey questions are designed to assess current park facilities, amenities, and playground equipment and gather public feedback to diversify and better serve the needs and desires of the community.

The survey will take approximately 5-10 minutes to complete and will be available exclusively online. The survey will be powered through the service provider SurveyMonkey. Staff will make the survey available on the Village Website and use all communication channels available to draw participation.

The survey consists of many multiple choice questions asking respondents to rank conditions of the park and to explain the reason for below average responses. The survey also individually identifies Village Parks and asks respondents to rate quality and diversity of playground equipment. Using the guidance of the Park Board and community, staff will continue making strides to optimize park services to optimize Park services.

Budget Impact: There is very minimal budget impact as the only cost to the Village would be approximately 5-10 hours of staff time which consists of the time spent identifying questions and also loading it onto the survey website.

Recommendation: Staff would recommend the Park Board evaluate the survey, provide feedback and ultimately refer this item to the Mayor and Board of Trustees for feedback.

Attachments:

- Village of Lincolnshire Parks & Paths Survey

Meeting History	
Park Board	November 28, 2018



Parks and Paths Survey

1. Are you a Lincolnshire Resident
 - a. Yes
 - b. No
2. Do you or family members use the Village parks?
 - a. Often
 - b. Sometimes
 - c. Never
 - d. Other
3. How often do you use a Path in Lincolnshire
 - a. Every day
 - b. 2-3 times a week
 - c. Once a week
 - d. Couple times a month
 - e. Never
4. How much time do you usually spend at the parks per visit?
 - a. Less than a half an hour
 - b. Half an hour
 - c. One hour to 2 hours
 - d. 2-4 hours
5. Why do you visit the Parks?
 - a. Playgrounds
 - b. Relaxation
 - c. Exercise
 - d. Athletics/sports
 - e. Other
6. Do you visit the parks as part of your exercise or health routine?
 - a. Often
 - b. Sometimes
 - c. Never
7. Do you use the Village path system as part of your exercise or health routine?
 - a. Often
 - b. Sometimes
 - c. Never
8. How often do you or your children use playgrounds equipment and basketball / Tennis courts?
 - a. Often
 - b. Sometimes
 - c. Never

Parks and Paths Survey

9. Please rate the quality and diversity of playground equipment at the following Village Parks:

Balzer Park:

Poor		Average		Excellent	
1	2	3	4	5	

Bicentennial Park:

Poor		Average		Excellent	
1	2	3	4	5	

Old Mill Park:

Poor		Average		Excellent	
1	2	3	4	5	

North Park:

Poor		Average		Excellent	
1	2	3	4	5	

Spring Lake Park:

Poor		Average		Excellent	
1	2	3	4	5	

Whytegate Park:

Poor		Average		Excellent	
1	2	3	4	5	



Parks and Paths Survey

10. Please rate the overall conditions of athletic fields in dry conditions
 - a. Excellent
 - b. Average
 - c. Below average, please explain _____
11. Please rate the overall conditions of athletic fields after a rain event
 - a. Excellent
 - b. Average
 - c. Below average, please explain _____
12. What are your thoughts on artificial turf athletic fields in the Village?
 - a. Supportive
 - b. Neutral
 - c. Non-Supportive
13. Have you ever read the Park or court rules signs?
 - a. Yes
 - b. No
14. Are there any desirable locations of the Village that are not accessible by bike due to a lack of trail access?
 - a. Yes, Please explain
 - b. No
15. Are there any park amenities that you would like to see included in future playground sets?
 - a. Yes, please explain the equipment and desirable park
 - b. No
16. When was your most recent visit to a Village Park?
 - a. This week
 - b. Last week
 - c. This month
 - d. Last month
 - e. Other
17. Please select the Park you visit most often
 - a. North Park
 - b. Spring Lake Park
 - c. Balzer Park
 - d. Old Mill Park
 - e. Whytegate Park
 - f. Memorial Park
 - g. Bicentennial Park
 - h. Florsheim Nature Preserve
 - i. Rivershire Park.



Parks and Paths Survey

18. How would you rank your most recent overall experience using the Village of Lincolnshire's parks or paths?
 - a. Satisfactory
 - b. Unsatisfactory
19. How would you rank the condition/cleanliness of the Village's parks and paths?
 - a. Excellent
 - b. Average
 - c. Below average, please explain _____
20. How would you rank the overall quality of the Village's parks?
 - a. Excellent
 - b. Average
 - c. Below average, please explain _____
 - d. How would you rank restroom cleanliness at the Village's Parks?
21. How would you rank your overall satisfaction with Village parks?
 - a. Excellent
 - b. Average
 - c. Below average, please explain _____
22. What are your thoughts on Spring Lake Beach Lifeguard staff?
 - a. Excellent
 - b. Average
 - c. Below average, please explain _____
23. What are your thoughts on the Village's beach and aquatic equipment?
 - a. Excellent
 - b. Average
 - c. Below average, please explain _____
24. Would you like to see a different water amenity at Spring Lake Beach?
 - a. No.
 - b. Yes
 - c. If yes, please explain _____
25. What amenities would you like to see added to a Village park that is not currently offered? Please list, if any _____