



**MINUTES**  
**REGULAR VILLAGE BOARD MEETING**  
**Monday, November 12, 2018**

Present:

Mayor Brandt	Trustee Harms Muth
Trustee Grujanac	<del>Trustee Hancock</del>
Trustee McDonough (Arrived at 7:18 p.m.)	Trustee Servi
Trustee Leider	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Chief of Police Leonas	Public Works Director Woodbury
<del>Village Treasurer/Finance Director Peterson</del>	Assistant Village Manager/Community &
Planning & Development Manager Zozulya	Economic Development Director Gilbertson

**ROLL CALL**

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

**Pledge of Allegiance**

**2.0 APPROVAL OF MINUTES**

**2.1 Approval of the October 22, 2018 Regular Village Board Meeting Minutes**

Trustee Servi moved and Trustee Grujanac seconded the motion to approve the minutes of the Regular Village Board Meeting of October 22, 2018 as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Servi, Harms Muth, and Leider. NAYS: None. ABSENT: Trustees McDonough and Hancock. ABSTAIN: None. Mayor Brandt declared the motion carried.

**3.0 REPORTS OF OFFICERS**

3.1 Mayor's Report

**3.11 Swearing in of Police Officer Michael Lill**

**3.12 Swearing in of Police Officer Paul Petrick**

Mayor Brandt administered the Oath of Office to new Police Officer Paul Petrick.

Paul's wife pinned Officer Petrick's badge on his uniform.

Chief of Police Leonas presented Police Officer Petrick with his badge, provided background information about Officer Petrick and welcomed him to the Village.

Mayor Brandt administered the Oath of Office to new Police Officer Michael Lill

Chief of Police Leonas pinned Officer Lill's badge on his uniform.

Chief of Police Leonas presented Police Officer Lill with his badge, provided background information about Officer Lill, and welcomed him to the Village.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

**3.31 Revenues and Expenditures for the Month of September, 2018**

Village Manager Burke noted the Revenue and Expenditure Summary is included in the Board packet; and all revenues and expenditures have been properly recorded for the month of September 2018.

3.4 Village Manager's Report

**3.41 Skunks**

Village Manager Burke updated the Board regarding a request made by a resident for a Skunk Removal Program. Staff researched a number of communities and how they handled this matter, and noted Vernon Hills has an active program where they reimburse trapping costs from residents that trap skunks. Village Manager Burke noted a majority of the neighboring communities take no action and leave wildlife management to the property owner. Staff is recommending the residents handle this with a wildlife management firm.

Mayor Brandt asked the Board for feedback. Trustees Servi and Grujanac were in agreement with the staff recommendation.

Mayor Brandt suggested staff respond to the resident with the consensus of the Board and resources the resident can utilize.

**3.42 Manors of Whytegate Bike Path**

Village Manager Burke provided clarification regarding the Manors of Whytegate bike path on the west side of Riverwoods Road stating back in 2016 when the project was reviewed there were two path connections proposed. At the time the Board approved the project, there was a decision to hold off on bike paths in total and not have those installed by the developer. Village Manager Burke noted last December, staff brought forward a recommendation to the Board to use ITEP Grant funds to extend the path from Whytegate Park to Daniel Wright School. Village Manager Burke noted the Village has approval to use the funds from the state and are waiting for Illinois Department of Transportation (IDOT) approval to move forward. Staff expects this to move forward next year and there is money budgeted for the Villages 20% share of this project.

Mayor Brandt stated the cones are still out, there is an opening on either side of the path, and asked if Arthur J. Greene is still laying pipe. Village Manager Burke stated Arthur J. Greene has been pursuing assurances that the storm water management system is functioning and establishing the ditch line. Mayor Brandt asked if they will be able to complete this before winter. Village Manager Burke stated they anticipate to have this done within the next few weeks. Mayor Brandt noted concern regarding weather and safety.

Trustee Grujanac asked if there is a reason the Village would not want the path to go through Whytegate and connect to Surrey Lane. Village Manager Burke stated the connection could be made to the path that goes through the park and then back through the neighborhood in Whytegate. A conversation regarding the path system and connections followed.

Mayor Brandt asked when the fence in front of the Manors of Whytegate would be installed. Planning & Development Manager Zozulya stated she was not sure if Arthur J. Greene was waiting to install the fence until more of the homes along the fence line were completed, but the landscape plan does include the fence. A brief conversation regarding the landscaping for Manors of Whytegate followed. Mayor Brandt suggested possibly using tree bank money to replace some of the trees taken out in this area. Public Works Director Woodbury suggested waiting until the developer was completed and had some maturity in the landscaping, and noted staff would look into possibly using the tree bank funds for additional trees in this area.

A conversation regarding the current development, any future developments in the area, and the lack of communication as a result of what Lake County required in terms of roadway improvements followed.

#### **4.0 PAYMENT OF BILLS**

##### **4.1 Bills Presented for Payment on November 12, 2018 in the amount of \$781,841.83**

Village Manager Burke provided a summary of the November 12, 2018 bills prelist presented for payment with the total being \$781,841.83 The total amount is based on \$237,527.74 for General Fund; \$281,602.21 for Water & Sewer Fund; \$17,848.54 for Water & Sewer Improvement Fund; \$16,456.96 for Vehicle Maintenance Fund; \$67,221 for E 911 Fund; \$93,079.02 for Park Development Fund; and \$68,103.36 for General Capital Fund.

Trustee Grujanac moved and Trustee Servi seconded the motion to approve the bills prelist dated November 12, 2018 as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Harms Muth, Servi, McDonough, and Leider. NAYS: None. ABSENT: Trustee Hancock. ABSTAIN: None. Mayor Brandt declared the motion carried.

#### **5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only) - None**

#### **6.0 PETITIONS AND COMMUNICATIONS - None**

## **7.0 CONSENT AGENDA**

- 7.1 Approval of an Ordinance Amending Title 12 (Signs) Regarding Changes to Chapter 3 (Definitions), Chapter 8 (Sign Construction & Design: General Standards), Chapter 11 (Prohibited Signs), Chapter 12 (Exempt Signs, and Chapter 13 (Temporary Signs) (Village of Lincolnshire)**
- 7.2 Approval of a Joint Purchasing Agreement with Morton Salt, Inc. in the Amount of \$31,740.00, and Cargill Incorporated in the Amount of \$13,345.00, for the Purchase of Rock Salt for the 2018-2019 Winter Season (Village of Lincolnshire)**
- 7.3 Approval of an Ordinance Extending Suspension of Tree Permit and Tree Replacement Requirements for Non-Residential Property Owners Title 13 (Tree Preservation) of the Lincolnshire Village Code (Village of Lincolnshire)**
- 7.4 Approval of a Resolution Approving an Intergovernmental Agreement for Dispatch Services to be Provided by the Village of Deerfield (Village of Lincolnshire)**
- 7.5 Approval of an Intergovernmental Agreement Regarding Regional 911 Consolidation Project (Village of Lincolnshire)**
- 7.6 Approval of a Resolution Approving an Amended Member Agreement for the Northern Illinois Police Alarm System (NIPAS) (Village of Lincolnshire)**

Trustee Grujanac moved and Trustee Leider seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees Leider, Grujanac, Servi, McDonough, and Harms Muth. NAYS: None. ABSENT: Trustee Hancock. ABSTAIN: None. The Mayor declared the motion carried.

## **8.0 ITEMS OF GENERAL BUSINESS**

- 8.1 Planning, Zoning & Land Use
- 8.2 Finance and Administration
- 8.3 Public Works
- 8.4 Police
- 8.5 Parks and Recreation

- 8.51 Consideration of Approval of a Contract with Lake County Grading Co. LLC of Libertyville, Illinois for the Demolition of the Rivershire Park Nature Center in an Amount not to Exceed \$25,330.00 (Waiver of First Reading - Village of Lincolnshire)**

Trustee Grujanac moved and Trustee McDonough seconded the motion to waive the first reading of a Contract with Lake County Grading Co. LLC of Libertyville, Illinois for the Demolition of the Rivershire Park Nature Center in an Amount not to exceed \$25,330.00. The roll call vote was as follows: AYES: Trustees Grujanac, Leider, Servi, Harms Muth, and McDonough. NAYS: None. ABSENT: Trustee Hancock. ABSTAIN: None. Mayor Brandt declared the motion carried.

Trustee Grujanac moved and Trustee McDonough seconded the motion to approve a Contract with Lake County Grading Co. LLC of Libertyville, Illinois for the Demolition of the Rivershire Park Nature Center in an Amount not to exceed \$25,330.00. The roll call vote was as follows: AYES: Trustees Grujanac, Leider, Servi, Harms Muth, and McDonough. NAYS: None. ABSENT: Trustee Hancock. ABSTAIN: None. Mayor Brandt declared the motion carried.

8.6 Judiciary and Personnel

**9.0 REPORTS OF SPECIAL COMMITTEES**

**10.0 UNFINISHED BUSINESS**

**11.0 NEW BUSINESS**

**12.0 EXECUTIVE SESSION**

**13.0 ADJOURNMENT**

Trustee Grujanac moved and Trustee Servi seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:31 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk