

**AGENDA**  
**COMMITTEE OF THE WHOLE MEETING**  
**Village Hall – Board Room**  
**Monday, December 10, 2018**  
**Following Regular Village Board Meeting**

*Reasonable accommodations / auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847.883.8600) 48 hours in advance if you need special accommodations to attend. The Committee of the Whole will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so. Citizens wishing to address the Board on agenda items may speak when the agenda item is open, prior to Board discussion.*

**CALL TO ORDER**

**1.0 ROLL CALL**

**2.0 APPROVAL OF MINUTES**

- 2.1 Acceptance of the November 26, 2018 Committee of the Whole Meeting Minutes

**3.0 ITEMS OF GENERAL BUSINESS**

3.1 Planning, Zoning and Land Use

3.2 Finance and Administration

3.3 Public Works

3.4 Public Safety

3.5 Parks and Recreation

- 3.51 Consideration and Discussion of a Request for Chicago Rush North Shore Soccer to Obtain Field Usage Time as an Affiliate of the Lincolnshire Sports Association (Lincolnshire Sports Association)

- 3.52 Consideration and Discussion of the Use of Village Streets by District 103 Parent-Teacher Organization for a May 18, 2019 5K Walk/Run (District 103 Parent-Teacher Organization)

3.6 Judiciary and Personnel

**4.0 UNFINISHED BUSINESS**

**5.0 NEW BUSINESS**

**6.0 EXECUTIVE SESSION**

**7.0 ADJOURNMENT**



**MINUTES  
COMMITTEE OF THE WHOLE MEETING  
Monday, November 26, 2018**

Present:

Mayor Brandt	Trustee Harms Muth
Trustee Grujanac	Trustee Hancock
<del>Trustee McDonough</del>	Trustee Servi
<del>Trustee Leider</del>	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Finance Director/Treasurer Peterson	<del>Public Works Director Woodbury</del>
Chief of Police Leonas	Assistant Village Manager/Community &
Planning & Development Manager Zozulya	Economic Development Director Gilbertson

**ROLL CALL**

Mayor Brandt called the meeting to order at 7:16 p.m. and Village Clerk Mastandrea called the Roll.

**2.0 APPROVAL OF MINUTES**

**2.1 Acceptance of the November 12, 2018 Committee of the Whole Meeting Minutes**

The minutes of the November 12, 2018 Committee of the Whole Meeting were approved as submitted.

**3.0 ITEMS OF GENERAL BUSINESS**

**3.1 Planning, Zoning and Land Use**

**3.11 Consideration of an Ordinance Amending Title 6 (Zoning), Chapters 2, 8, and 11 of the Lincolnshire Village Code (Office-Industrial O/I District Permitted and Special Uses) (Village of Lincolnshire)**

Planning & Development Manager Zozulya provided an update from the October 9<sup>th</sup> preliminary evaluation at the Committee of Whole Meeting and an overview of the November 13<sup>th</sup> Zoning Board Public Hearing regarding recommendations for proposed Ordinance amending Title 6 (Zoning), Chapters 2, 8, and 11 of the Lincolnshire Village Code (Office-Industrial O/I District Permitted and Special Uses).

Planning & Development Manager Zozulya went through a list of proposed office and industrial use changes.

Trustee Hancock asked what would fall under “testing of materials”. Planning & Development Manager Zozulya stated this text amendment

was first proposed in 2010 at the request of Hewitt Associates and is for any non-hazardous lab-type pharmaceutical or food testing, which would be permitted by building and fire codes and meet all safety required precautions. At that time, the current testing of materials cap of 25% of the gross building or tenant area was adopted. Trustee Hancock noted concern with what may be tested and how staff would manage this. Planning & Development Manager Zozulya noted the testing would all be done indoors and regulated by the Village and the Fire District per required permits and inspections. Village Attorney Simon added these types of uses would also need to comply with required performance standards which are already in the code. Trustee Hancock asked why staff is recommending removing the 25% cap. Staff felt the 25% was somewhat arbitrary and restrictive since there have been no concerns raised about not having the cap.

Trustee Servi stated his opinion would be to take staff recommendation for capping assembly uses in the entire O/I zoning district at 150,000 sq. ft. instead of the Zoning Board recommendation of 250,000 sq. ft. Trustee Grujanac asked if staff feels there is a need for the Zoning Board recommendation of 250,000 sq. ft. Planning & Development Manager Zozulya stated the Zoning Board went to this number because they felt it is in the best interest of the Village to allow a landlord to be able to lease out an entire vacant building after hearing testimony from Mr. Chuck Lamphere, the President and CEO of Van Vlissingen and Company, a Lincolnshire-based large office and industrial property owner. There are a few large buildings that have been on the market for quite a few years that may allow for an assembly use. Trustee Servi expressed concern stating these buildings and parking were not planned for that type of assembly use.

Mr. Chuck Lamphere, stated they have a significant investment in Lincolnshire and are currently experiencing higher vacancy rates; specifically in the O/I zoning classification. Mr. Lamphere stated Special Use permits have become a detriment in trying to get occupancy. Mr. Lamphere suggested looking at neighboring communities when considering the proposed assembly use, noting the restrictions for this use are currently unusual.

Mr. Lamphere asked the Board to consider permitting one drive-thru for banks and financial institutions in the O/I zoning district. Mayor Brandt asked if there is a drive-thru at Bank of America. Planning & Development Manager Zozulya stated there are several drive-thru lanes at Bank of America. Trustee Hancock asked what the reason was behind not allowing a drive-thru at banks and financial institutions for the O/I zoning district. Village Attorney Simon stated it is not a question of whether or not it is allowed but whether or not it needs a Special Use permit. A conversation regarding the allowance of a drive-thru for banks and financial institutions and the proposed recommendations followed.

Mr. Lamphere asked the Board to consider educational institutions for administrative offices and smaller on-site student population in the O/I district. Planning & Development Manager Zozulya noted administrative offices for schools are currently allowed. As long as there are no students or campus environment, it is allowed by right. Village Attorney Simon stated the reason to look at different uses and designate permitted uses or special uses within each separate zoning district is to make sure there are no building and use conflicts. Within the O/I zoning district, the goal is to have similar uses with similar traffic patterns. Currently the Village does not have a distinction between large-scale educational institutions and tutoring centers. Village Attorney Simon stated staff can come up with a definition for small-scale educational facilities if this is the direction from the Board. Mr. Lamphere would like to work with staff to craft something to address the issue of small-scale educational institutions. Trustee Servi asked how small-scale educational institutions would bring in revenue. Mr. Lamphere stated some would generate revenue through book sales.

Mr. Lamphere requested the Board consider performing and visual arts to be defined different than health clubs and include yoga, spinning and Pilates since Van Vlissingen would like to include these as incentives in their buildings. Village Attorney Simon asked if these classes would only be available to employees of the building or would they be open to the public. Mr. Lamphere stated he would like to see them as open to the public. Village Attorney Simon suggested an auxiliary use, which is a non-office use and amenity to the employees of that building but not open to the public and is a permitted use in an O/I zoning district. Planning & Development Manager Zozulya noted there is an existing permissibility for private and public recreation facilities, which permissibility is being expanded throughout the entire district, and these uses would fall under this and would require a Special Use permit.

Trustee Hancock noted concern regarding increasing the assembly use cap to the 250,000 sq. ft. as recommended by the Zoning Board without a Special Use. A conversation regarding assembly uses and the increase of square footage followed. It was noted that a Special Use permit would continue to be required for any assembly use.

Trustee Grujanac noted her opinion was to increase the assembly use maximum square footage to the 250,000, to allow one or two drive-thru lanes for financial institutions, and to develop a definition for small-scale educational institutions. Trustee Grujanac stated she is open to being more flexible with the uses and Trustee Harms Muth was in agreement.

It was the consensus of the Board for Village Attorney Simon to work with staff and make suggested changes and place this on the next Regular Village Board Agenda for discussion and approval.

**3.12 Consideration of an Ordinance Amending Title 2 (Boards & Commissions), Chapter 3 (Architectural Review Board), Section 2-3-2 (Board Membership) of the Lincolnshire Village Code Pertaining to Alternate Members (Village of Lincolnshire)**

Assistant Village Manager/Community & Economic Development (CED) Director Gilbertson provided a summary of a proposed Ordinance amending Title 2 (Boards & Commissions), Chapter 3 (Architectural Review Board), Section 2-3-2 (Board Membership) of the Lincolnshire Village Code pertaining to Alternate Members. This would provide for an additional alternate member of the Architectural Review Board (ARB).

Mayor Brandt stated she met with the Chairman of the ARB and she was in support of the change.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

**3.2 Finance and Administration**

**3.21 Consideration of Final Changes to the Proposed Fiscal Year 2019 Budget (Village of Lincolnshire)**

Village Manager Burke provided a brief summary of the final changes to the proposed Fiscal Year 2019 Budget.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

**3.22 Consideration of Workers Compensation Insurance Coverage for the period of January 1, 2019 to December 31, 2019 with the Illinois Public Risk Fund in the Amount of \$144,794; Consideration of Property and Liability Insurance Coverage for the period of January 1, 2019 to April 30, 2019 with the Municipal Insurance Cooperative Agency in the Amount of \$41,455; and Consideration of a Resolution to Enroll in the Municipal Insurance Cooperative Agency (Village of Lincolnshire)**

Finance Director/Treasurer Peterson provided a summary of a proposed Workers Compensation Insurance coverage for the period of January 1, 2019 to December 31, 2019 with the Illinois Public Risk Fund in the amount of \$144,794; consideration of Property and Liability Insurance coverage for the period of January 1, 2019 to April 30, 2019 with the Municipal Insurance Cooperative Agency in the amount of \$41,455; and consideration of a Resolution to enroll in the Municipal Insurance Cooperative Agency (MICA).

Finance Director/Treasurer Peterson stated there needs to be some minor changes to the Resolution that staff would like to bring back to the Board at the next Regular Village Board meeting for consideration and

approval.

Finance Director/Treasurer Peterson summarized staff recommendations as follows: secure workers compensation coverage through our existing provider, Illinois Public Risk Fund (IPRF), in the amount of \$144,794 for 2019. Staff further recommends securing Property and Liability insurance with MICA in the amount of \$124,365 annually. To participate, the Village Board must approve a resolution for the Village to enroll in MICA (this resolution will be provided at the December 10, 2018 Regular Village Board meeting). MICA utilizes a May 1 – April 30 coverage period. To accommodate Lincolnshire's request to participate, MICA agrees to provide coverage for the period January 1, 2019 – April 30, 2019 at the prorated amount of \$41,455, and \$124,365 for the period of May 1, 2019 – April 30, 2020.

Village Manager Burke stated a number of communities have participated in MICA as a shared insurance pool and staff has talked to their representatives to check satisfaction with the MICA services. Village Manager Burke noted Ancel Glink serves as legal counsel for MICA and provides some general defense for claims.

Trustee Hancock asked if any of the policies presented were shown to any other carriers and if so, how did they come back with regards to pricing and coverage comparison. Village Manager Burke stated Mesirov went out to the private commercial market to see if anybody would provide quotes for us and Travelers came back with the strongest quote, with the others being much higher. Village Manager Burke noted our previous provider, Glatfelter, continues to refuse to provide a quote to the Village. Glatfelter was concerned regarding the reaction of the Board with regard to the Worker Empowerment Ordinance.

Mayor Brandt asked what the savings number is as a result of the proposal. Finance Director/Treasurer Peterson stated if we were to keep everything under the same roof, with the Travelers and the IPRF versus going with MICA, there was an \$18,000 difference. Since the recommendation is to go with the lower cost for the property and the lower cost for the compensation, the savings will be approximately \$31,000 from the budgeted number.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

### **3.23 Consideration of Renewal of Cable Franchise Agreement with Comcast of California/Illinois, LLC (Village of Lincolnshire)**

Assistant Village Manager/CED Director Gilbertson provided a summary of the renewal of Cable Franchise Agreement with Comcast of California/Illinois, LLC, which enables them to use the Village's right-of-way to provide cable services to our residents. Assistant Village

Manager/CED Director Gilbertson went through the list of key provisions of the agreement.

Village Manager Burke noted the PEG Capital Fee, which the Village may request to collect up to thirty-five cents (\$0.35) per customer per month to be passed on to each subscriber, is not being implemented as part of the current agreement and would need to be a separate action of the Board if the Board chooses at a future date.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

**3.24 Consideration of an Ordinance Amending Title 1 (Administration), Chapter 9 (Senior Citizen Property Tax Relief) of the Lincolnshire Village Code to Add a Sunset Provision (Village of Lincolnshire)**

Assistant Village Manager/CED Director Gilbertson provided a summary of an Ordinance Amending Title 1, Chapter 9 (Senior Citizen Property Tax Relief) of the Village Code to add a Sunset Provision which is a follow-up item from the Budget workshop meetings. Any senior citizen that is not enrolled in this program by December 31, 2018, is not eligible for a grant in future years.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

- 3.3 Public Works
- 3.4 Public Safety
- 3.5 Parks and Recreation
- 3.6 Judiciary and Personnel

**4.0 UNFINISHED BUSINESS**

**5.0 NEW BUSINESS**

**6.0 EXECUTIVE SESSION**

**7.0 ADJOURNMENT**

Trustee Grujanac moved and Trustee Servi seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Brandt declared the meeting adjourned at 8:33 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk

**REQUEST FOR BOARD ACTION  
Committee of the Whole  
December 10, 2018**

**Subject:** Consideration and Discussion of a Request for Chicago Rush North Soccer to Obtain Field Usage Time as an Affiliate of the Lincolnshire Sports Association (Lincolnshire Sports Association)

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**Action Requested:** Consideration and Discussion

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**Originated By:** Bradford H. Woodbury, Public Works Director

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**Referred To:** Mayor and Board of Trustees

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**Summary / Background:**

At the November 28, 2018, Village Park Board meeting, the Park Board voted to recommend approval of Chicago Rush Soccer as an affiliate of the Lincolnshire Sports Association. The Park Board recommended approval with the agreement that North Park Field Usage Fees and the Field Usage Policy in total would be reviewed in early 2019.

On May 15, 2018 members of the Lincolnshire Sports Association (LSA) met with Village staff to discuss several issues. One of the issues discussed was the affiliate approval process. Per Village Code, outside organizations are required to obtain approval from both the Park Board and Village Board before being recognized as an official LSA affiliate and allowed to have access to North Park playing fields. Staff has since researched this issue and has confirmed that Chicago Rush Soccer has not been previously approved as an LSA affiliate. As a result, Village of Lincolnshire staff conclude Chicago Rush Soccer should be treated as an affiliate to LSA and be required to go through the affiliate approval process.

The Lincolnshire Sports Association proposes to enter into an affiliation with Chicago Rush North Soccer and requests the Village grant affiliate status to Chicago Rush North Soccer to utilize field usage at North Park. The terms of a preliminary agreement between LSA and Chicago Rush North Soccer are attached.

In accordance with the Athletic Field Usage Policy, Chicago Rush North would be applying for classification B affiliate status is currently \$20.00 per participant (per season). The request is made in accordance with Section 8-1E-2-A-9 of the Village Code.

Below is a definition of Classification B status:

**Classification B:**

Lincolnshire Sports League - the Village of Lincolnshire does not provide organized sports activities for its residents. LSA fills this need through volunteer service and is recognized as providing a valuable service to the community. The Village will review, on an annual basis, a per participant fee for use of fields. For this reason they shall have second priority for use of the Village playing fields.

LSA may wish to establish a partnership with an organization to provide assistance in supporting their programs. All proposed partnerships will be presented to the Park Board and Village Board for review and potential approval. If this partnership involves use of North Park fields by the partner organization, then all copies of all agreements establishing such partnerships shall be submitted with the application. The pay structure for Classification B is as follows for soccer:

**Classification B**

- \$20.00 per participant (per season)
- No deposit required.
- \$10.00 per hour fee charged for lighted fields (in addition to participant fee)

If Classification B were to be denied by the Village Board, Chicago Rush North Soccer would still be eligible to apply for a permit to utilize North Park as a Classification C status. The pay structure for Classification C is as follows for soccer:

**Classification C**

- \$60.00 per participant (per season)
- No deposit required.
- \$80.00 per hour fee charged for lighted fields (in addition to participant fee)
- Team Fees:

5-16 hours	\$600 per team for 12-13 week season
17-32 hours	\$1,200 per team for 12-13 week season
33-48 hours	\$1,800 per team for 12-13 week season

**Budget Impact:**

The revenue anticipated by Chicago Rush Soccer would is estimated to be \$10,000.00 per year.

**Recommendation:**

Staff has no recommendation or objection to allowing Chicago Rush Soccer to utilize field space at North Park, subject to field availability as established by the Lincolnshire Sports Association (LSA).

**Reports and Documents Attached:**

- Athletic Field Usage Policy
- LSA Affiliate Proposal Form (Application)
- Chicago Rush Affiliate Agreement
- Midwest Soccer Coaching Contract
- Minutes from the 11/28 Park Board Meeting
- Questions/Concerns from 11/28 Park Board Meeting
- Chicago Rush North Informational page

<b>Meeting History</b>	
<b>Committee of the Whole</b>	<b>December 10, 2018</b>
<b>Park Board</b>	<b>November 28, 2018</b>

## **VILLAGE OF LINCOLNSHIRE FIELD USAGE POLICY**

The Field Usage Policy for the Village of Lincolnshire has been established to provide a systematic method for utilization of the Village's playing fields. It has also been developed to protect and ensure that those fields are in top condition.

A permit is required for any organized game or practice, other than those run or organized by Lincolnshire Sports Association or the Village of Lincolnshire. The Village does not rent Athletic Fields by the hour for individual use. General drop-in use of the Village athletic fields does not require a permit and is available on a first come, first serve basis. Drop-in use is limited to four hours and does not include any organized league games or practices. A group with an approved permit shall have priority use of the fields over a group without an approved permit. Any individual or organization wishing to use the playing fields for team use for more than four hours in any given season is required to file an application under Classification C. A separate application and criteria are required.

### **Application for Permit**

Permit requests by all applicants must be submitted, not less than sixty (60) days prior to the date(s) requested and not more than one hundred and twenty (120) days in advance of the date(s) requested. Permits will be considered on a first come, first served basis. Applicants will be notified approximately thirty (30) days prior to the first requested field usage date if their request is approved or not.

### **Field Usage Availability**

Field conditions are determined by staff. If staff determines that the fields are not playable then no play will be held. Fields will be scheduled based on existing usage levels for the overall facility and the ability to keep the fields in good playing condition.

### **Payment of Fees**

The Village of Lincolnshire shall invoice any applicants which cause damage during use of any of its playing fields. In addition to field fees there will be additional charges for lights.

Applicants requesting a permit on a non-seasonal basis shall be required to pay the established fee at the time of application. Should an application be denied all fees will be refunded.

A minimum of one hour is required for each field reservation but may be reserved in increments of thirty minutes after the minimum one hour period.

Applicants requesting a permit on a seasonal basis are required to apply under Classification C. See Village of Lincolnshire Field Usage Criteria for Classification C and the Field Usage Application Classification C. Fees for seasonal use shall be due to the Village of Lincolnshire within ten business days after the first day of play. If fees are not received within ten business days, the remaining field dates will be cancelled and made available to other teams.

Applications and fees shall be submitted to: Lincolnshire Village Hall, One Olde Half Day Road, Lincolnshire, IL 60069

### **Athletic Field/Inspections**

It is understood that normal wear and tear is acceptable. However, any damage beyond what is considered normal wear and tear will be charged to the permit holder. The permit holder is responsible for all damage done to Village property as a result of their use. This would include, but not be limited to, heavy play on fields after a rain event, damage to fencing, park amenities, trash, etc.

At the conclusion of the each scheduled event, an inspection of the picnic area will be performed by Village staff to determine if the athletic field area was damaged. If there are damages and/or expenses incurred by the Village as a result of said event, the permittee shall be responsible for the costs of such damage and may be invoiced for all such costs

### **Refund of Fees**

A refund of athletic field permit fees shall be made for the following reasons:

1. If the Village of Lincolnshire believes that the athletic field is in unplayable condition and/or may be damaged due to field conditions, no play will be allowed and a refund or a credit towards a substitute time will be issued, in the Village's sole discretion.
2. If the group or individual provides written notification of cancellation to the Village at least one week prior to the date reserved. NOTE: written notification is required for each individual field, date and time and does not apply to seasonal permits.
3. An applicant who wishes a refund for a seasonal permit must provide a written notification of cancellation not less than one week prior to the date requested.
4. The Village of Lincolnshire cancels a permitted use of the athletic fields due to a conflict with a Village use.

### **Insurance and Waiver Forms**

1. All groups or organizations who provide organized play of sports and who are requesting a permit for use of Village playing fields, must provide, at the time of application, a certificate of insurance listing the Village of Lincolnshire as additional insured and a copy of the waiver form to be completed by its participants. This waiver shall clearly state the Village of Lincolnshire is relieved from any and all responsibility arising out of use of the playing fields.
2. The Village of Lincolnshire shall request the holder of the permit for organized play to provide copies of all signed waiver forms for each participant intending to use the playing fields.
3. Insurance and waiver forms are not required of groups or organizations who are requesting a permit for use of playing fields for a private party, outing or similar one time activity who do not provide regular organized play.

## **Athletic Field Use Classifications**

### **Classification A:** (Village of Lincolnshire)

The Village of Lincolnshire shall have first priority for use of the North Park Athletic Fields and, provided the Village's use conflicts with a permit for use, may cancel or reschedule any permits for use of the North Park Athletic Fields at its discretion.

### **Classification B:** (Lincolnshire Sports Association and Affiliates)

Lincolnshire Sports Association - The Village of Lincolnshire does not provide organized sports activities for its residents. LSA fills this need through volunteer service and is recognized as providing a valuable service to the community. For this reason they shall have second priority for use of the North Park Athletic Fields. The Village may review the participant fee for use of North Park Athletic Fields and therefore reserves the right to increase fees appropriately as needed.

LSA may wish to establish a partnership with an organization to provide assistance in supporting its programs. LSA shall enter into an Affiliate Service Contract with the Village and each partner organization (an "Affiliate"). The form of the Contract shall be approved by the Village Board.

The Affiliate shall complete a Program Proposal Form prior to entering into the Affiliate Service Contract. The Village shall evaluate the program based upon the following criteria. Those programs not meeting the criteria shall be presented to the Park and Village Boards for review and approval.

Affiliate Criteria:

- a. The program shall identify a direct benefit to residents of the Village.
- b. The program shall identify a direct benefit to LSA.
- c. The Affiliate has been previously approved by the Village as an Affiliate and has complied with all park regulations and has not caused damage to the facilities.
- d. The Affiliate is offering a program similar to that which has historically been offered by LSA.
- e. Field time is available.

Copies of all agreements establishing such partnerships shall be submitted with the application.

### **Classification C:** (Non Affiliates)

Any individual or organization wishing to use the North Park Athletic Fields that is not affiliated with the Village of Lincolnshire, LSA, or a partner with LSA, is required to apply for North Park Athletic Field usage under this classification. A separate application and criteria are required.

- a. Applications shall not be submitted less than sixty (60) days nor more than one hundred twenty (120) days prior to the start of play. Notification of field availability, if any, will not be provided until approximately 30 days prior to the start of play.
- b. The applicant cannot request North Park Athletic Field usage, in Classification C, for any programs which would be in competition with a program currently offered by Lincolnshire Sports Association.
- c. Priority will be given to the applicant who has the highest percentage of Lincolnshire residents participating in their program. Resident participation is defined as those individuals

who reside within the corporate limits of the Village of Lincolnshire and would not include participants who may be in School District 103 not residing in Lincolnshire.

The applicant must provide a certified team roster for the current program year. This roster shall identify each participant, their age, name, address and phone number. This roster shall be provided with the application.

- d. The applicant is required to provide proof of insurance which complies with Paragraph 7 above. Proof of insurance must be provided at the time of application.
- e. A program description shall be required and shall include:
  - i. The North Park Athletic Field number requested (fields are numbered and must be identified by the applicant on the application form) and size of field.
  - ii. Number of teams and ages of team members
  - iii. Number of hours of field time broken down into practices and games
  - iv. Start date and end date for each season (fall or spring)
  - v. Days and times of days requested
- f. The need for lights will be determined by the Village. The applicant will receive a listing of dates and times for lights with the final permit. Applicant will be responsible for any applicable lighting fees as herein described.
- g. Class C usage fees are required to be paid at the conclusion of the season.
- h. Class C usage fees shall include the participant fee in addition to the team fees. These fees shall be paid prior to the use of the fields. If fees are not received by this time, North Park Athletic Field usage for the remaining portion of the season will be cancelled and no refund will be provided.
- i. For each 5% of the participants who are Lincolnshire residents the North Park Athletic Field Usage Fee will be reduced by 5% until a maximum of 50% is reached.
- j. Selection for Classification C status for single events meeting the above criteria is determined by Village staff. Requests for three or more events in a single year will be determined by a recommendation from the Park Board with final approval by the Village Board. This process may take up to sixty days. The ability of the North Park Athletic Fields to support play is determined by staff. This is based on existing usage levels and the ability to keep the North Park Athletic Fields in good condition.
- k. The applicant shall require its participants to sign the standard Lincolnshire waiver form or a pre-approved equivalent waiver form. A copy of the waiver form shall be submitted at time of application. Signed copies of waivers shall be submitted for each player at the time of payment.

B. All Other Athletic Fields

- 1. Permits are not required to use the athletic fields at Spring Lake Park and Olde Mill Park. The Village may adopt policies from time to time governing the use of the facilities. These policies shall be posted at the facility in a conspicuous place.

## **Field Usage Hours**

Spring Lake Baseball Field 8:00 a.m. - 9:00 p.m.  
Olde Mill Park Baseball Field and Soccer Field 8:00 a.m. - 9:00 p.m.

**NOTE: Spring Lake Park and Olde Mill Park do not have lighted fields.**

North Park Baseball Fields and Soccer Fields 7:00 a.m. - 10:00 p.m.\*

\*(Except when fields are permitted for use they may be permitted to 11:00 p.m.)

**NOTE: North Park has two lighted baseball and four lighted soccer fields.**

NOTE: Subject to Village use, Lincolnshire Sports Association has priority use of all fields. Fields will not be permitted for use during dates and times reserved for Lincolnshire Sports Association

**Fee Schedule:** Baseball/Field Hockey/Softball/Soccer/Kickball

### **Classification A – (Village of Lincolnshire)**

- No participant fee.
- No deposit required.
- No fee charged for lighted fields

### **Classification B – (Lincolnshire Sports Association and Affiliates)**

- \$20.00 per participant (per season)
- No deposit required.
- \$10.00 per hour fee charged for lighted fields (in addition to participant fee)

NOTE: Applicants in Classification B are only required to pay the per participant rate plus hourly rates for lights and are not required to pay additional Team Fees beyond the participant rate.

### **Classification C – (Non Affiliates)**

- \$60.00 per participant (per season)
- No deposit required.
- \$80.00 per hour fee charged for lighted fields (in addition to participant fee)
- Team Fees:

5-16 hours	\$600 per team for 12-13 week season
17-32 hours	\$1,200 per team for 12-13 week season
33-48 hours	\$1,800 per team for 12-13 week season

For every 5% of the team participants who are Lincolnshire residents a 5% reduction in fee will be provided to a minimum fee of:

5-16 hours	\$300 per season
17-32 hours	\$600 per season
33-48 hours	\$900 per season

NOTE: Team Fees are to be paid in addition to the per participant fees for applicants in Classification C. For example, a team in Classification C consisting of 10 players would pay \$600 (\$60x10) in addition to the team fee based off hours of usage. Additionally, any hours requested over the maximum 48 hours will require an hourly payment at a rate of \$80.00 per hour.

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Permit No. \_\_\_\_\_

**Village of Lincolnshire  
FIELD USAGE PERMIT FORM**  
(Classifications A or B)

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Business Phone Number: \_\_\_\_\_

Applicant Classification: (Circle One)      A      B  
*See classification schedule in Usage Policy.*

Park: \_\_\_\_\_ Sport: (Circle One)    Baseball    Field Hockey    Soccer    Softball    Kickball

Field Number: \_\_\_\_\_ Date: \_\_\_\_\_ Time Requested: From \_\_\_\_\_ To \_\_\_\_\_

North Park Lights Requested: (Circle One)      Yes      No

**PAYMENT:**

*(See classification fee schedule in Usage Policy for fee information.)*

Total Number of Participants: \_\_\_\_\_ Total Payment: \_\_\_\_\_ Date: \_\_\_\_\_ Check No.: \_\_\_\_\_

On behalf of \_\_\_\_\_ (individual or organization name), I have read the Village of Lincolnshire Field Usage Policy and do hereby agree to comply with the rules and regulations outlined in this policy.

\_\_\_\_\_  
(Signed)

=====For Office Use Only=====

Field Area Inspected By: \_\_\_\_\_ Date: \_\_\_\_\_

Condition of Field Area: \_\_\_\_\_

Damage Sustained: \_\_\_\_\_ Action Taken: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Copy to Applicant: \_\_\_\_\_ Copy to P.W.: \_\_\_\_\_ Copy to Book: \_\_\_\_\_

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_

Permit No. \_\_\_\_\_

**Village of Lincolnshire**  
**FIELD USAGE PERMIT FORM**  
(Classification C)  
*(complete a separate application for each season)*

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Program Description: \_\_\_\_\_

Season:      Fall \_\_\_\_\_      Spring \_\_\_\_\_

Start Date of Program: \_\_\_\_\_      End Date of Program: \_\_\_\_\_

Number of Games: \_\_\_\_\_      Length of field time reserved for each individual game: \_\_\_\_\_

Number of Practices: \_\_\_\_\_      Length of field time reserved for each individual practice: \_\_\_\_\_

Number of Teams: \_\_\_\_\_      Total Number of Field Hours: \_\_\_\_\_

Team	Age of Participants	Day(s) Requested	Time(s) Requested	Field Size Requirements	Lights	Total Hours

\*It is understood by the applicant that the Village will to specify times when lights are required. The applicant will be billed for light fees and shall pay for all fees related to permit usage times when lights are on.

**PAYMENT:**

(See classification fee schedule in Usage Policy for fee information.)

Total Number of Participants: \_\_\_\_\_ Total Participant Fee: \_\_\_\_\_

Total Hours of Field Time Requested: \_\_\_\_\_ Total Number of Teams: \_\_\_\_\_

Total Team Fees: \_\_\_\_\_ Percentage of Lincolnshire Residents: \_\_\_\_\_

Total Payment (participant fees + team fees) : \_\_\_\_\_ Date: \_\_\_\_\_ Check No.: \_\_\_\_\_

*\*Resident is defined as those individuals residing within the corporate limits of the Village of Lincolnshire.*

The following attachments are required:

\_\_\_\_\_ Certified team roster from the current program year. Individual names, addresses and phone numbers of participants must be provided.

\_\_\_\_\_ Certificate of Insurance listing the Village of Lincolnshire as additional insured. Minimum liability of \$2,000,000.

\_\_\_\_\_ Copy of waiver form to be used. (Signed completed waivers shall be provided to the Village at time of payment.)

\_\_\_\_\_ Any promotional material used to advertise the existing program and/or to solicit participants.

I have read and understand the Field Usage Permit Policy and Field Usage Criteria for Classification C.

I am executing this application on behalf of \_\_\_\_\_.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature

\_\_\_\_\_ Title

=====For Office Use Only=====

Field Area Inspected By: \_\_\_\_\_ Date: \_\_\_\_\_

Condition of Field Area: \_\_\_\_\_

Damage Sustained: \_\_\_\_\_ Action Taken: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Copy to Applicant: \_\_\_\_\_ Copy to P.W.: \_\_\_\_\_ Copy to Book: \_\_\_\_\_

## Lincolnshire Sports Association AFFILIATE PROPOSAL FORM

I/We, Chicago Rush Soccer Club, hereinafter called the "Affiliate", propose to provide instructors, materials, and supplies for the program listed below.

This proposal is an addendum to the **Affiliate Service Contract** and serves as a detailed explanation of services provided as listed under **Summary of Program** in the **Affiliate Service Contract**.

**Activity/Program Title:** Chicago Rush North Soccer Club

**Age/Grade of Participants:** 4-18 years old

### **Program Description:**

The description should include specific program information.

1. What is the objective of this program for participants?

*Mission Statement - Chicago Rush Soccer is committed to providing an unparalleled soccer experience for all who have interest in the game of soccer. Chicago Rush promotes the development of character, the electricity of competition and the importance of pure enjoyment. We accept the responsibility of teaching life lessons to our athletes to further their growth inside the game and out. We believe that all players should be afforded an equal opportunity to explore their potential and participate in challenging circumstances that will yield positive outcomes. We are committed to making soccer a pleasant, safe and rewarding experience for everyone involved, regardless of age or ability. Through quality coaching, sound leadership and absolute sincerity, Chicago Rush Soccer will work to be the best soccer club in the world.*

2. If the program you are providing is a series of classes or clinics, please explain the program development from one session to the next.

*As a organization, we have a curriculum as a guide to help our coaches develop players at the appropriate level. The curriculum varies from age to age, and we have directors in place to make sure that what is being taught is going to help make the players better. Equally as important, Rush has 11 core values, each focusing on critical life skills. We align our curriculum each week with a core value, so not only are players getting taught soccer, but also an valuable life lesson.*

3. Please explain what equipment or concepts will be used to teach this program.

*Coaches supply their own cones, pinnies, and soccer equipment, as well as moveable goals to help make the training environment safe for all players. We also have access to the permanent goals provided by the village, as well as the kick back goals. Typically the goals are only used for game days.*

4. If this program is for a variety of ages, please explain how each age group's instruction will be tailored to that group.

*As mentioned, we have multiple curriculums that are proven throughout the country, and used in numerous Rush locations. Coaches use these resources to implement into the variety of teams ranging from u8-u19. We understand that players develop at different times, and therefore have some flexibility in what is being taught based off their age, and focusing more on individual player development, within certain teams.*

*It takes a skill as a coach to adapt, and work with a variety of skill level with a group, but by focusing on player development, and challenging every player in the club, gives them the best opportunity to compete and get better.*

*We make sure that all of our coaches are licensed, and background checked, and therefore prepared for having a comprehensive session plan for their team, and making sure the session is tailored specifically for that group.*

5. What will each participant have accomplished at the conclusion of the program?

*As per our mission statement – Yes, we want to have success on the field, making players the best they can be, winning games, leagues, and tournaments. However, we feel that it is equally as important to create character, friendships, and development good life lessons.*

6. What benefit(s) will Village of Lincolnshire residents receive from the program?

*The Rush organization is the worlds largest youth soccer club. It boasts over 35,000 players worldwide, with 29 states, and 20 countries all coaching the Rush way. To provide this opportunity to players within the village of Lincolnshire is a huge benefit to giving players a chance to compete locally, regionally, and nationally. Rush offers community programs that collect old soccer gear, and donates to our sister club in Cameroon. We have player loan programs, where any player can go and guest with another Rush club around the world. We have a pyramid of player development, which now can offer players the chance to play pro, with our Rush pro team out of Pennsylvania.*

*The program has 6 other Rush clubs around Chicago land, and players with Rush North now have a true path way to develop and be part of something huge, right on their doorstep.*

7. What benefit(s) will Lincolnshire Sports Association will receive from the program?

*The LSA benefits have not changed from when it was Lincolnshire Lightning versus Chicago Rush North, it allows the kids in the community an opportunity to improve their soccer skills and fitness.*

**Description:** Please attach a written description of the program, photos, and company logo to be used by the Lincolnshire Sports Association for promotional purposes.

*The link explains the Chicago rush way, and the stages of learning, along with an overview of the seasons schedule. <http://www.chicagorushsoccer.com>*

**Class/Clinic/Camp/Tournament Schedule:**

Please identify which sessions you would be interested in providing this program.

**Proposed Number of Weeks:** \_\_\_\_\_

**Proposed day/days of week:**

Mon. X Tues. X Wed. X Thurs. X Fri. \_\_\_\_\_ Sat. \_\_\_\_\_  
Sat. X Sun. X

**Proposed time of day:**

Morning \_\_\_\_\_ Afternoon \_\_\_\_\_ After School X Evening \_\_\_\_\_

**Proposed Location:** North Park

Other: \_\_\_\_\_

**Maximum number of participants in program:** 300

**Minimum Number of Participants in program:** 200

**Service Provider Fee Per Participant:** Varies-\$1000-1900

**Exceptions:**

The Affiliate agrees to provide the above listed program as specified except:

**Statements and Certification:**

(Attach all necessary documents, certificates, and references.)

**LINCOLNSHIRE SPORTS ASSOCIATION**

**AFFILIATE**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

\_\_\_\_\_

Title

Title

\_\_\_\_\_

Firm or Name of Individual

**VILLAGE OF LINCOLNSHIRE**

By: \_\_\_\_\_  
Signature



## Chicago Rush Soccer Club Affiliate Agreement

This affiliate agreement (hereinafter "Agreement") made between Chicago Rush Soccer Club LLC, an Illinois Limited Liability Company (hereinafter "CRSC") and \_\_\_\_\_Lincolnshire Sports Association\_\_\_\_\_, an Illinois non-profit corporation (hereinafter "Affiliate"), is effective as of \_\_\_\_\_March 16th\_\_\_\_\_, 2016.

### Whereas:

- A. Rush Soccer (hereinafter "Rush") is one of the most recognized soccer brands in the world with 35 U.S. partner clubs and over 34,000 members, as well as 34 international partner clubs and over 7,000 members;
- B. Michael Cockroft owns and operates Midwest Soccer Coaching LLC, an Illinois Limited Liability Corporation (hereinafter "MSC");
- C. MSC owns and operates CRSC;
- D. CRSC has the exclusive rights to operate as a Rush Soccer partner throughout the State of Illinois;
- E. Rush and CRSC desire to expand the Rush brand into the Chicago market by providing soccer coaching, player and team development and other soccer program services in a cost effective and efficient manner;
- F. Affiliate desires to collaborate with CRSC and other CRSC Affiliates to strengthen its soccer program and provide expanded opportunities to its members;
- G. CRSC (and all existing Affiliates) and Affiliate (hereinafter the "Parties") are each independently organized, are each controlled by independent boards of directors and each have experience related to the development of youth soccer.

### Now, therefore, the Parties agree as follows:

- 1.0 Purpose

1.1 The purpose of this Agreement is for the Parties to collectively provide an opportunity for players and teams of all abilities to develop their soccer skills to the highest possible level. It is the intention of the Parties to cooperatively work together as neighboring communities to increase team depth and stability, as well as improve the soccer experience for all of their members. Further, the Parties intend to remain autonomous organizations working to better their communities while at the same time affiliating to allow their members expanded opportunities

1.2 To this end, the Parties agree that the specific purpose of this Agreement is to provide a platform for cooperation, as follows:

1.2.1 In good faith, meet with and collectively agree on a tryout and recruitment marketing plan taking into consideration historic recruiting communities and practices;

1.2.2 As appropriate, form teams utilizing players from various CRSC Affiliates with optimal player and team development as the goal;

1.2.3 Provide players with expanded options by taking advantage of Rush partner opportunities, including but not limited to, Regional Select program, National Select program, Rush Fest, Rush tournaments and sponsorships (including Adidas and Chevrolet) and Rush branding.

1.2.4 The above list is not intended to be exhaustive and the Parties agree to use best efforts to abide by the spirit of the affiliation as set forth above.

## 2.0 Obligations of CRSC

2.1 CRSC shall conduct its operations in compliance with all applicable laws, ordinances and regulations relating to its operation, including, without limitation, all laws and regulations relating to insurance, unemployment insurance and withholding and payment of federal and state income taxes.

2.2 CRSC shall pay all licensing and services fees, membership dues and other expenses related to its agreement with Rush.

2.3 CRSC shall, at its sole cost and expense, maintain insurance policies covering the risks involved in the operation of a youth soccer club. [Subject to further discussion by CRSC and Affiliates].

2.4 CRSC agrees, for itself and its directors, officers, employees and representatives, to keep confidential and not make any unauthorized use of any confidential or proprietary information of any Affiliate, including documents, specifications, evaluations, methods, processes, descriptions, reports and other data, records or information.

2.5 In conjunction with Section 8.2 of this Agreement, CRSC agrees to reimburse Affiliate for any and all reasonable costs related to field usage, field lights, referees, marketing or any other expenses related to the recruitment, development and management of Rush teams with no prior or current relationship to the Affiliate.

2.6 CRSC agrees that with respect to the selection of coaches for Rush branded teams (as opposed to Affiliate branded teams), CRSC will provide its Affiliates with a slate of intended coaching assignments for review and consent, such consent to not be unreasonably withheld. The purpose of this provision is to ensure that coaches

currently assigned to Affiliate teams are not removed from the Affiliate's program in favor of Rush branded teams, without the consent of the Affiliate.

### 3.0 Obligations of Affiliate

3.1 Affiliate shall continue to operate as a separate legal entity and will take all necessary steps to ensure that it remains in good legal standing. The Affiliate further warrants that it has all requisite power, authority and approval to enter into, execute and deliver this Agreement.

3.2 Affiliate shall, at its sole cost and expense, maintain insurance policies covering the risks involved in the operation of a youth soccer club. [Subject to further discussion by CRSC and Affiliates].

3.3 Affiliate shall pay to CRSC the Rush franchise fee (currently \$6 per soccer year), paid in two installments (fall and spring), as set forth in the Licensing and Services Agreement between CRSC and Rush.

3.4 Affiliate shall continue to maintain its relationship with its Park District or other field provider.

3.5 Affiliate shall conduct its operations in compliance with all applicable laws, ordinances and regulations relating to its operation, including, without limitation, all laws and regulations relating to insurance, unemployment insurance and withholding and payment of federal and state income taxes

3.6 Affiliate agrees, for itself and its directors, officers, employees and representatives, to keep confidential and not make any unauthorized use of any confidential or proprietary information of any Affiliate, including documents, specifications, evaluations, methods, processes, descriptions, reports and other data, records or information.

3.7 Affiliate agrees to abide by any and all applicable provisions of the Rush Constitution, Bylaws and Core Values.

### 4.0 Agreement of All Affiliates

4.1 Each Affiliate is responsible for its own fees, costs, liabilities, management and control of its own teams.

4.2 Each Affiliate agrees to indemnify and hold harmless each other Affiliate, their officers, employees, agents and volunteers from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements and judgments, including reasonable attorney's fees and expenses arising out of this agreement for a negligent act, activity or omission by an Affiliate, or any of its employees, representatives or agents.

### 5.0 Fundraising

5.1 CRSC and each Affiliate shall be allowed to hold its own fundraising events, including tournaments. Such events should be held in such a manner that it is not intended to compete with the event of another Affiliate.

5.2 CRSC and Affiliates may jointly host fundraising events, including tournaments, as long as such event is held in such a manner that it is not intended to compete with the event of another Affiliate.

## 6.0 Term

6.1 The term of this Agreement is indefinite.

6.2 Either party to this Agreement may terminate, without cause, with 90 days written notice.

6.3 Either party to this Agreement may terminate, with cause, with 30 days written notice.

6.4 CRSC and its Affiliates agree to meet in December and February, each year, as well as other times throughout the year as mutually agreed, to assess the success of the affiliation, as well as develop and plan for each soccer season in advance of tryouts and team formation.

## 7.0 Uniforms

7.1 For the 2016-2017 season, it is the intention of the parties that current players of the Affiliate will play for a team of the Affiliate and wear the Affiliate's current uniform.

7.1.2 Should players of one Affiliate play on a team of another Affiliate, either permanently or as a guest player, the receiving Affiliate will use best efforts to supply the incoming player with a uniform without charge. However, should no additional uniforms be available, the incoming player may be required to purchase a new uniform.

7.1.3 Should players of the Affiliate play on a CRSC team, the player will be required to purchase a Rush uniform.

7.2 For the 2017-2018 season and beyond, CRSH and all Affiliates will use best efforts to establish an ongoing uniform policy that is in the best interest of the players and parents.

## 8.0 Additional Charges and Expenses

8.1 As discussed in Section 4.1, each Affiliate is responsible for the payment of its own fees, charges, expenses, costs and liabilities.

8.2 Should an Affiliate incur material additional charges and expenses as a result of its affiliation with CRSC or other Affiliates, including but not limited to, league fee differences, field fee arrangements, lighting charges and referee payments, CRSC and its Affiliates will use best efforts to determine fair and appropriate reimbursement either from CRSC or an Affiliate.

## 9.0 Assignment

9.1 The Parties agree that each is forbidden from assigning or transferring this Agreement without prior written consent of the other Party, with such consent not to be unreasonably withheld.

## 10.0 Disputes

10.1 Any dispute, difference, or material breach related to this Agreement shall be resolved first by non-binding mediation between the Presidents of the Parties or duly authorized representatives of the Parties.

10.2 If the dispute is not resolved through mediation, then an arbitrator, selected and named by the Parties, shall arbitrate under the rules of the American Arbitration Association unless otherwise agreed by the Parties in writing. If the Parties fail to agree on an arbitrator, the AAA shall appoint the arbitrator.

10.3 In the event any action is commenced by either Party against another Party in connection with any matter arising out of or related to this Agreement, the prevailing party will be entitled to recover from the losing Party all costs and expenses it incurs in bringing, prosecuting and defending any litigation or arbitration, including reasonable attorney's fees and costs and trial and appeal.

11.0 Notice

11.1 Any and all notices or other communications or deliveries required or permitted to be given or made pursuant to any of the provisions of this Agreement, shall be deemed to have been duly given or made for all purposes if sent by certified or registered mail, return receipt requested and postage prepaid, hand delivered, or overnight delivery service as follows:

If to CRSC:

Chicago Rush Soccer Club  
1507 South Garden Street  
Palatine, IL 60067  
Telephone: (312) 802-1228  
Attention: Michael Cockroft

If to Affiliate:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**In witness whereof**, the Parties have executed this Affiliate Agreement effective as of the date first above written.

For CRSC:

By:   
\_\_\_\_\_  
Michael Cockroft  
Chicago Rush Soccer Club LLC

Date: 6/3/16

For Affiliate:

By: Jeff Ralt  
CLUB PRESIDENT  
LIGHTNING (USA) SC

Date: 3/16/2016

By: [Signature]  
PRESIDENT  
LINCOLNSHIRE SPORTS ASSN.

Date: 3/16/2016



## **SOCCKER TRAINING CONTRACT**

This agreement is made between the **Lincolnshire Sports Association (“LSA”)**, an Illinois Not For Profit Corporation, on behalf of the **Lincolnshire Lightning Soccer Club** (hereafter known as the **“Club”**) and **Midwest Soccer Coaching (“MSC”)**, an Illinois Corporation.

### **RECITALS**

1. Lincolnshire Sports Association (“LSA”) is a not for profit corporation incorporated under the laws of Illinois and is exempt from income tax as a public charity under Section 501(c)(3) of the Internal Revenue Code. LSA provides recreational league sports programs to the families residing in School District 103 (covering all of Lincolnshire and Prairie View, and parts of Lake Forest, Riverwoods, Buffalo Grove and Vernon Hills). LSA also provides travel sports programs which are open to all communities.
2. The Lincolnshire Lightning Soccer Club (“Club”) is a travel soccer program operated by LSA.
3. Midwest Soccer Coaching (“MSC”) is an Illinois Corporation owned and operated by Michael Cockroft. MSC provides professional soccer training and coaching services.
4. The Club wishes to procure professional soccer training and coaching services from MSC, and MSC wishes to provide such services to the Club, on the terms and subject to the conditions set forth in this agreement.

Accordingly, the parties agree as follows:

### **I. TERM OF AGREEMENT**

1. The Agreement will begin on July 1, 2017 and end on June 30, 2019.
2. The Agreement may be extended for an additional year upon the written consent of both parties under the terms and conditions contained herein.

## **II. OBLIGATIONS OF MSC**

1. MSC will provide professional soccer training and coaching services to the Club for the period beginning July 1, 2017 and ending on June 30, 2019.
2. MSC will provide all coaches the opportunity to attend one coaching license course each soccer calendar year, costs to be paid by MSC. Any coaching license course failed by a coach will result in the coach paying any and all costs associated with retaking the coaching license course.
3. MSC will maintain adequate liability insurance related to the provision of professional soccer training and coaching services and provide evidence thereof to the Club.
4. MSC will perform background checks on any and all employees, contractors or others who may provide services on behalf of MSC under this agreement. Further, MSC will only allow employees, contractors or others providing services under this agreement to provide such services if they have received a positive background check.

## **III. OBLIGATIONS OF THE CLUB**

1. In return for the provision of professional soccer training and coaching services provided by MSC, the Club will pay a training fee for the Fall, Winter and Spring Seasons, annually through the term of this Agreement, subject to the conditions contained herein.
2. The Club will provide any and all administrative services required for its players to participate in games and practices (not including training schedules).
3. The Club will provide safe training facilities that are hazard free with secure goals at no cost to MSC.
4. The Club will indemnify MSC and hold MSC and its employees harmless of any injuries to players, parents and/or coaches sustained commuting to and during services rendered.

5. The Club agrees not to hire or sub-contract, either directly or indirectly, any MSC employee, past or present, for a period of two years after the termination of his/her contract, unless through mutual agreement. This provision does not apply to any individual providing professional soccer training and coaching services to the Club as of the date this Agreement is executed.
6. The Club will make payments of the training fees as set forth in Exhibit 1 of this agreement (or as amended from time to time as agreed in writing by both parties):
7. The Club will make five incremental payments to MSC for the provision of its services. Payments will be made on August 1<sup>st</sup>, October 1<sup>st</sup>, December 1<sup>st</sup>, February 1<sup>st</sup> and April 1<sup>st</sup> throughout the term of this Agreement.
8. Training fees related to any new players, recreational league winter soccer players and recreational spring soccer program players will be paid in a supplemental invoice on June 1st, annually. Fees related to any new players will be pro-rated based on the season joined. Approximately 50 percent of the pro-rated amount collected from the new player will be paid to MSC.
9. The Club will pay the first \$10,000 in scholarships provided to players. The second \$10,000 in scholarships will be split equally between the Club and MSC (i.e., 50%/50%). All scholarships provided to players above \$20,000 will be paid exclusively (i.e., 100%) by MSC. Player requests for scholarship must be approved by both MSC and the Club.
10. At the request of MSC, the Club will in good faith consider increasing the amount of payment to MSC over the term of this agreement. Factors to be considered by the Club in making such determination will be club growth, player growth, team competitiveness, added coaching experience and expertise requiring a higher compensation rate and additional player responsibilities provided directly by the DOC.
11. The Club shall provide MSC with field usage for any Training provided on behalf of the Club as long as fields are available for use. The Club shall develop and disseminate Marketing and Advertisement Materials. The Club's Board will review and provide comments on any Club related materials and any policy documents developed by MSC for Recreational

Soccer, Lightning Juniors, Travel Soccer or the Club. The Club shall provide MSC with Tryout schedules one month before each Tryout and shall allow MSC to co-manage each Tryout.

#### IV. DEFINITIONS

The following terms shall have the respective meanings given to them below for purposes of this agreement:

1. “**Curriculum**” refers to the document developed by MSC and owned by MSC that includes, but is not limited to, the teaching of basic skills, conditioning, sportsmanship, team building exercises and soccer drills.
2. “**Director of Coaching**” or “**DOC**” means Michael Cockroft or other successor appointed by MSC and approved by the Club.
3. “**Evaluation and Assessment Materials**” means the set of standards and criteria developed by MSC and owned by MSC to evaluate and assess the effectiveness of a coach.
4. “**Fall Season**” means the soccer season starting in August of each year and ending in November of each year.
5. “**Lightning Juniors**” or “**Academy**” is a training program offered to U7 boys and girls to provide an opportunity to learn and play the game of soccer in a non-sanctioned league in order to prepare for future travel soccer play.
6. “**Recreational Soccer**” refers to the teams and leagues organized by LSA for children who do not wish to play travel soccer or who wish to play in addition to travel soccer.
7. “**Travel Soccer**” refers to the teams organized by the Club to play in leagues other than those organized for purposes of Recreational Soccer.
8. “**Marketing and Advertising Materials**” refers to the materials that LSA or the Club creates to disseminate to potential coaches, players, tournaments, and leagues to build interest in Recreational or Travel Soccer. This includes but is not limited to any brochures, flyers, email messages, and online

articles LSA or the Club creates to advertise its soccer programs.

9. “**Season**” refers to the Fall, Winter and Spring Seasons.
10. “**Spring Season**” means the soccer season starting in April of each year and ending in June of each year.
11. “**Winter Season**” means the soccer season starting in January of each year and ending in March of each year.
12. “**Training**” means the sessions developed and owned by MSC for the purpose of providing coaches with the best coaching practices to develop soccer players and teams. This includes but is not limited to team building exercises, soccer skill training methodologies and soccer drill teaching exercises.
13. “**Travel Coach(es)**” refers to the MSC staff that coaches and trains Club players and teams.
14. “**Tryout Materials**” means all the materials created by LSA and the Club needed for Tryouts including, but not limited to, all forms, jersey numbers sheets, and documents detailing the time and field locations of Tryouts.
15. “**Tryout(s)**” refers to player auditions that the Club holds throughout the year for potential Travel Soccer players

## V. SERVICES PROVIDED BY MSC

The following are the professional soccer training and coaching services (the “**Services**”) that MSC will provide to the Club.

1. MSC shall provide the following services for Academy:
  - a. Provide coaches for all Academy teams. MSC will consider the following criterion for all Academy coaches: experience, coaching certification/licenses, teaching ability, positive background check;

- b. Provide a Curriculum for the Academy Coaches;
  - c. Interface with families of players, players and coaches on the Club's behalf;
  - d. Provide Evaluation and Assessment Materials tailored for MSC Coaches (the "*Travel Evaluation and Assessment Material*");
  - e. Evaluate each Academy Coach using the Travel Evaluation and Assessment Materials;
  - f. Co-manage and coordinate team Tryouts with the Club;
  - g. Interface with other clubs to coordinate non-sanctioned league games.
  - h. Participate in player development;
  - i. Assist in the development and dissemination of Marketing and Advertising Materials and provide information for the LSA's and the Club's web sites.
  - j. Interface with Recreational Soccer to co-manage Academy players' participation in recreational games.
  - k. The Director of Coaching will attend at least one Academy practice session in each of the Fall and Spring Seasons and at least one game for each Academy team in each season in which Academy teams play.
2. MSC shall provide the following services for the Club's U8-U15, HS Premier and all other Club Travel Soccer Teams.
- a. Provide coaches for the travel teams. MSC will consider the following criterion for all coaches: experience, coaching certification/licenses, teaching ability, positive background check;

- b. Provide a Curriculum for the Travel Coaches;
  - c. Assist in policy development for the Club;
  - d. Interface with leagues and tournaments on the Club's behalf;
  - e. Interface with families of players, players and coaches on the Club's behalf;
  - f. Provide Evaluation and Assessment Materials tailored for MSC Travel Coaches (the "*Travel Evaluation and Assessment Material*");
  - g. Evaluate each Travel Coach using the Travel Evaluation and Assessment Materials;
  - h. Co-manage and coordinate team Tryouts with the Club;
    - i. Participate in player development;
    - ii. Assist in the development and dissemination of Marketing and Advertising Materials and provide information for LSA's and the Club's web sites;
    - iii. The Director of Coaching will attend at a minimum of two practice sessions per week during the Fall and Spring Seasons and 90 percent of practice sessions during the Winter Season. The DOC will also attend at least one game in each of the Seasons (fall, winter and spring) for each U8-U15 team and each High School teams.
3. MSC will assist LSA and/or the Club in the development of a Spring Soccer program for children between the ages of 3 through 12. Fees and proceeds will be paid to MSC, less field usage (as set by the Village of Lincolnshire) and administrative fees (including website registration and administrator fees).
4. MSC will provide services for the Club's Summer Camp programs. Fees and proceeds will go to MSC, less field usage and administrative fees.

5. MSC will provide the Club with an accounting of MSC services to the Club at the end of each season and from time to time as requested by the Club. The accounting will include MSC service fees, as well as Director of Coaching and other coaches' yearly salaries for the season.

## **VI. USE OF NAMES AND MARKS**

LSA and the Club shall have the right to use MSC's name in any of its Marketing and Advertising Materials, with prior written approval not to be unreasonably withheld. MSC shall have the right to use the Club's name on any materials it creates to advertise, with prior written approval not to be unreasonably withheld.

## **VII. GOVERNING LAW**

Illinois law (without regard to any jurisdiction's conflict-of-laws principles) exclusively governs all matters based upon, arising out of, or relating in any way to this Agreement, including, without limitation, all disputes, claims, or causes of action arising out of or relating to this Agreement as well as the interpretation, construction, performance, and enforcement of this Agreement.

## **VIII. RETAINER GUARANTEE**

It is agreed that it is the Club's responsibility to liaise with MSC coaches and coordinators to decide on the cancellation of any practice or training session. It is further understood that the Club, realizing the fixed expenses incurred by MSC, will pay the entire retainer fee invoiced regardless of the number of training sessions not provided due to inclement weather.

## **IX. MAKE-UP PROCEDURE**

MSC does not guarantee, but will *attempt* to make-up, all coaching and practice time lost due to inclement weather at a time feasible to the scheduling of MSC staff and acceptable to the Club. In the event of a failure to make up practices, MSC will supplement alternative practices in the post or continuing season, until training hours are complete.

## **X. TERMINATION**



In the event the Club alleges that there has been an allegation of gross misconduct, gross insufficiency of performance or other significant breach of contract by MSC, the Club may cancel this Agreement with 45 days written notice

In such event, MSC may request binding arbitration to defend itself regarding such allegation. Binding arbitration will consist of three arbitrators. Arbitrators will be chosen as follows: the Club will select one, MSC will select one, and the two chosen arbitrators will select the third by agreement. Any arbitration will be conducted within 21 days of notice of cancellation. The arbitrators' decision will be binding on the parties and each party waives its right to litigation. In the event either party does litigate pursuant to this section of the contract, the losing party will be responsible for all reasonable attorneys' fees incurred by the prevailing party.

During the 45 day notice period, MSC will continue to perform the services required under this Agreement. In the event such services are not performed, the Club has the right to withhold any and all payments due to MSC until such time as the matter is resolved.

#### XI. AMENDMENT; CONSENT

No amendments of modifications to the terms and conditions of this Agreement shall be valid unless made in writing and signed by both parties.



IN WITNESS WHEREOF the parties hereto have by the signatures of their respective authorized officers executed this Agreement on the date indicated below.

By: Michael Cockroft  
Date: 6/20/17  
Title: Owner  
For **Midwest Soccer Coaching**

By: JEFF RALSTON  
Date: 6/30/2017  
Title: CLUB PRESIDENT  
For **Lincolnshire Sports Association on behalf of the Lincolnshire Lightning Soccer Club**

By: [Signature]  
Date: 6/30/2017  
Title: PRESIDENT  
For **Lincolnshire Sports Association on behalf of the Lincolnshire Lightning Soccer Club**



**MINUTES OF THE  
PARK BOARD MEETING  
Monday, November 28, 2018**

Present: Ken Borgerding, Park Board Chairman  
Michael Brouillard  
Lee Campbell  
Lee Fell  
Suzi Siegel  
Sandra Wright  
Kai Zhou  
Tim Baynon, Forestry/Parks Foreman  
Brad Woodbury, Public Works Director  
Marc Facchini, Management Analyst  
Jeff Ralston, Lincolnshire Sports Association  
Ryan Daube, Lincolnshire Sports Association

Absent: Michael Blasek, Alternate  
Dr. Mara Grujanac, Trustee Liaison

Location: Lincolnshire Village Hall, Lincolnshire Illinois 60069

**1.0 CALL TO ORDER**

Chairman Borgerding called the meeting to order at 7:01 pm

**2.0 ROLL CALL**

Forestry/Parks Foreman Baynon called roll and determined a quorum was present.

**3.0 APPROVAL OF MINUTES**

**3.1 Approval of the Minutes of the September 17, 2018 Meeting of the Park Board (Village of Lincolnshire)**

The Park Board reviewed the minutes of the September 17, 2018 meeting. A motion was made by Mr. Fell, seconded by Ms. Siegel, to approve the minutes as presented. The motion was approved by a unanimous voice vote.

**4.0 RESIDENT COMMENTS AND REQUESTS**

4.1 None

**5.0 RECREATION**

5.1 None

**6.0 PARKS**

**6.1 Consideration and Discussion of a Request for Chicago Rush Soccer to Obtain Field Usage Time as an Affiliate of the Lincolnshire Sports Association (Lincolnshire Sports Association)**

Mr. Woodbury explained how per the Village code, outside organizations are required to obtain approval from both the Park Board and the Village Board before being recognized

as an official sports affiliate through Lincolnshire Sports Associate which would then give them access to the North Park playing fields. Mr. Woodbury explained that during staff research, staff found that the petitioner tonight, Chicago Rush North Soccer has not been previously approved as a Lincolnshire Sports Association affiliate. Mr. Woodbury explained that as a result, staff concluded that an organization such as Chicago Rush Soccer would be treated as an affiliate with Lincolnshire Sports Association and would be required to go through the proper approval process. Lincolnshire Sports Association is proposing to enter into an affiliation with Chicago Rush North Soccer and request the Village grant affiliate status to Chicago Rush North Soccer so they are able to utilize the sports fields at North Park. Mr. Woodbury said that the terms of the agreement between Chicago Rush North Soccer and Lincolnshire Sports Association are included in the Park Board Packet. Mr. Woodbury said that in accordance with the Athletic Field Usage Policy, Chicago Rush North Soccer would be applying for a Classification B status which is currently at a rate of \$20/participant/season. Mr. Woodbury said that at this time, staff has no recommendation or objection to allow Chicago Rush North Soccer to utilize the athletic fields at North Park subject to the fields availability established by the Lincolnshire Sports Association.

Mr. Ralston explained to the Park Board that Lincolnshire Sports Association is sort of the 'Village Park District' for Lincolnshire. Mr. Ralston explained that LSA is a group of 12 Volunteers where each one of the volunteers is a Director for a particular activity or program and then opened it up to questions.

Ms. Wright asked Mr. Ralston 'what percentage of Lincolnshire Sports Association participants are Lincolnshire children?' Mr. Ralston said that depending on the type of sport, it can range anywhere from 70%-100%.

Mr. Woodbury said that Lincolnshire Lighting was a local organization where as Chicago Rush North Soccer is a National Organization. At that point, it was concluded that staff does need approval for Chicago Rush North Soccer to attain affiliate status. Mr. Ralston explained that there are six different affiliates with the Chicagoland area and each of those affiliates are run separately. Mr. Ralston explained that since they wear the Chicago Rush uniforms and register in tournaments under Chicago Rush North /Chicago Rush that they are able to share players within the six Chicagoland affiliates.

Ms. Wright said that technically Chicago Rush North is not a Lincolnshire program and that Chicago Rush is basically a private soccer program that wants to utilize Lincolnshire's facilities.

Ms. Siegel asked how the cost of the Classification B status of \$20/participant/season was decided. Mr. Woodbury said that this was based on the Village Code. Mr. Woodbury explained that moving forward, staff will review the annual athletic field usage fees to see if these fees are in line with what the Park Board and Village Board want. Mr. Fell asked Mr. Woodbury if the Classification B is the same Classification that the Lincolnshire Sports Association receives from house baseball and travel baseball and Mr. Woodbury confirmed. Mr. Fell asked Mr. Woodbury if the cost associated with the affiliates cover the cost of reseeding, usage, aerating and any other costs associated with maintaining the sports fields. Mr. Woodbury said that he would need to bring back more information but from what he can see on the surface it seems to be covering it. Mr. Woodbury said that ultimately that decision would be up to the Park Board and Village Board. Mr. Woodbury explained that in early 2019 this will be presented to the Park

Board to review the costs and probably ask similar questions. Ms. Wright said that there needs to be more concrete data submitted to look at when formulating the associated cost.

Mr. Woodbury asked if there are any other questions from the Park Board. Chairman Borgerding asks that in the absence of Lincolnshire Sports Association Lighting and Rush Soccer what does a Lincolnshire resident do if their child wants to participate in travel soccer. Mr. Ralston explained that these parents would have to take their children to different organizations which are located in different towns.

Mr. Woodbury said that the last time an affiliate was approved was for Slammers around 2012. Mr. Woodbury explained that if the Park Board thinks they have sufficient information they can refer this to the Village Board and the Mayor of Trustees for approval for an affiliate under Class B status, or if the Park Board doesn't feel that they have enough information and that more questions need to be answered then this can be deferred to the next Park Board meeting, or that Park Board can ultimately deny this request.

Chairman Borgerding asked if anyone would like to make a motion.

A motion made by Ms. Siegel to refer this to the Village Board, with an agreement that there is a staff review of the pricing structure for the field usage policy done within the first quarter of 2019. The motion was seconded by Mr. Fell, to approved by unanimous voice vote.

## **6.2 Consideration and Discussion of Eagle Scout Procedures for Prospective Scout Projects within the Village of Lincolnshire (Village of Lincolnshire)**

Mr. Facchini explained that the Village of Lincolnshire is routinely contacted by Boy Scouts of America to perform Eagle Scout projects within the Villages boundaries. Mr. Facchini said that the staffs goal is to have these Scouts apply at a consistent practice and procedures for the Scouts to follow. Mr. Facchini explained that in the proposed procedure guidelines, the Scouts would have to present the proposed project to the Park Board no later than March of the year that the project will be completed. Mr. Facchini said that if the Park Board accepts these procedures, then staff would reach out to Boy Scouts of America to make them aware of the changes. Mr. Facchini said that in part of the proposed application and procedure changes staff would require the Scout to complete sign a waiver of personal injury which is currently used for all Village volunteers during functions such as Boo Bash. Mr. Facchini explained that the project and the volunteer work would be denied if this form is not filled out or is incomplete. Mr. Facchini said that it is staff's recommendation to adopt the proposed procedure and application.

Chairman Borgerding said that he thinks that this is a great idea. Ms. Wright said that the Village should think about adding in a 'maintenance cost' report where the Village see how much will be spent in future years in regards to maintaining the Eagle Scouts projects. Mr. Fell said that he thinks that this is a good idea as well. Chairman Borgerding asked if we should have this 'carrying cost' report in the Eagle Scout Application form or if we should have Village staff do their own assessment on how much it is going to cost to maintain the Eagle Scouts project. Ms. Wright said that it should be both part of the form and also a conversation that the Eagle Scout has with

Village staff prior to the project. Mr. Fell made a recommendation that the form is ok and that there should be area in the project procedures that there is an initial meeting with Village staff to understand the project and costs associated with their project. Mr. Fell feels that this would be beneficial so that when the Eagle Scout comes to the Park Board they have all the costs associated with their project. Chairman Borgerding said that prior to submission of the application the Eagle Scout would have to meet with Public Works to discuss long term maintenance costs.

Ms. Wright made a motion to approve the Eagle Scout Procedures as is with a slight adjustment. The motion was seconded by Mr. Fell, to approve by unanimous voice vote.

### **6.3 Consideration and Discussion of a Lincolnshire Parks Survey (Village of Lincolnshire)**

Mr. Facchini how Village staff is working to update the Parks, Paths and Open Space master plan. Mr. Facchini explained how staff is seeking feedback from residents through online surveys which are used to assess parks, paths and open space conditions. Mr. Facchini explained how this feedback would then be used to see what the recreation needs and desires for the community. Mr. Facchini explained that the multiple choice survey would take roughly five to ten minutes to complete. Staff is looking for any question recommendations prior to the Park Board referring this to the Village Board.

Chairman Borgerding suggested that question 2 and 3 as well as questions 6 and 7 on the survey should have the same multiple choice answers to choose from. Ms. Wright said that it might be helpful for residents to see a map of the paths that the survey pertains to. Mr. Facchini stated that he can always reference specific paths as well. Ms. Wright suggested that any time consistency is mentioned, the same multiple choice answers should be provided. Mr. Fell said that the survey should ask if the resident or a family member use the park, is it for house league or travel league reasons. Ms. Wright suggested that the Village list the address or geographic location of the Park and not just have the name of the park listed in the survey. Mr. Zhou asked if a Village survey like this was ever performed. Mr. Woodbury said that the Village sent out a hard copy of the survey to residents in 2015 but it wasn't specifically for parks. Mr. Zhou is curious what the return percentage of the survey was or will be. Mr. Woodbury said that at the time he it was staff's belief that if you got a return rate of 20%-25% or more than it was considered a very good return rate. Mr. Fell wanted to know how the Village was going to prevent the same person from completing the survey more than once.

Mr. Woodbury explained that Pocket Park and Trailhead Park were not listed on the proposed survey because at this time the Village has not excepted the maintenance responsibly associated with these parks. Mr. Fell suggested that Memorial Park be added to the survey.

Mr. Woodbury said that after Village staff adjusts and updates the surveys based on today's feedback, they will bring it back to a future Park Board Meeting.

Chairman Borgerding suggested that the Village raffle off a \$25.00 gift card or something of this nature for people who completed the survey which might increase the amount of feedback the Village from residents. Mr. Woodbury said that Public Works can bring back a few recommendations as to an incentive to get residents to take the survey.

Mr. Fell made motion with a recommendation that the survey be brought back to the Park Board at a later date with discussed changes. The motion was seconded by Mr. Zhou, to approved by unanimous voice vote.

**7.0 UNFINISHED BUSINESS**

7.1 None

**8.0 NEW BUSINESS**

8.1 None

**9.0 ADJOURNMENT**

9.1 A motion was made by Mr. Fell, seconded by Ms. Siegel, to adjourn the meeting. The motion was approved by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 8:16 pm.

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## General Questions/Answers to LSA Regarding Chicago Rush Affiliate Application

1. Does this program provide a direct benefit to residents of the Village? If so, please explain in detail. *The direct benefit is it gives the residents of Lincolnshire an opportunity to play a more competitive level of soccer in their own community versus a house soccer program. This program is no different than Lincolnshire Lightning Soccer Club. However the increased benefit is the opportunity for those Lincolnshire players to have additional opportunities that want to play even more soccer. The Rush organization is the worlds largest youth soccer club. It boasts over 35,000 players worldwide, with 29 states, and 20 countries all coaching the Rush way. To provide this opportunity to players within the village of Lincolnshire is a huge benefit to giving players a chance to compete locally, regionally, and nationally. Rush offers community programs that collect old soccer gear, and donates to our sister club in Cameroon. We have player loan programs, where any player can go and guest with another Rush club around the world. We have a pyramid of player development, which now can offer players the chance to play pro, with our Rush pro team out of Pennsylvania. The program has 6 other Rush clubs around Chicago land, and players with Rush North now have a true path way to develop and be part of something huge, right on their doorstep.*
2. Does this program provide a direct benefit to LSA? If so, please explain in detail. *The LSA benefits have not changed from when it was Lincolnshire Lightning versus Chicago Rush North, it allows the kids in the community an opportunity to improve their soccer skills and fitness.*
3. Is the proposed Affiliate offering a program similar to that which has historically been offered by LSA? Please explain. *Yes, same program structure in terms of leagues, games, practices and LSA oversight. LSA administers and approves all contracted terms to run the soccer club with the exception of different curriculum to improve soccer skills and fitness. Utilize the Rush curriculum model versus previous contracted Director of Coaching soccer model.*
4. How many games, practices and camps would be proposed as part of this affiliate agreement? *Same number of games, practices and optional skills in season sessions. Per team, 8 games in fall (home/away) and 8 games in Spring (home/away). Each team gets two practices per week. Optional two one hour skills sessions per week in fall and spring which is included in the fee. Camps vary in Spring and summer, but additional camps in summer-one week summer camp and two days per week for 16 weeks skills sessions. This is the same as previous program.*

5. Considering the increase in practices, games and camps, is sufficient field time available? *YES as of right now based on the number of players/teams. However there has been a decrease in the number of players using North Park due to our team structure. U8-U10 teams are rostered based on community. For example, the Lincolnshire players would be placed on a U8, U9 or U10 team named Boys -U8-U10 Lincolnshire Premier and play and practice at North Park. If there is a U8 team made up of Buffalo Grove kids, they would be named U8 Grove Premier and play and practice at Buffalo Grove Fields. At the U11-U19 teams, they are combined and if the majority of kids are from D103 or D125, then practice at North Park. If it is split at U11-U15 (non-HS) 50/50 Buffalo Grove and Lincolnshire, the teams practice at VHAC. Please keep in mind these players may be D103 players. So far all HS Boys (U16-U19) teams are made up of D125 players/Lincolnshire residents and practice at North Park.*
  
6. Could LSA provide a report of participants/registration numbers to the Village? This report would provide a roster of Rush Players, etc.  
*OK, but may take longer depending on the data elements you want to receive. If it is participants/registration numbers, not an issue. However if names, addresses, etc. Our privacy policy may not cover releasing this information to a third party and thus I need to investigate the need to request consent from the parent/guardian. This may take some time and wouldn't be ready by this Wednesday.*
  
7. Should MSC Midwest Soccer Coaches should possibly be treated as a separate affiliate? *We can do that, but again MSC or Rush cannot use North Park or operate without LSA approval and regardless of either MSC or Rush getting affiliate status, I under LSA will continue to administer and approve all aspects of the program.*
  
8. What are the anticipate revenues related to this agreement? *Do you need to see all revenue and expenses related to league fees, tournaments, indoor space rental, etc or just the revenue number say \$450,000 and expenses are \$450,000. That is approximate, but what comes in per player fee goes out. Or numbers that use North Park and the fee per player?*
  
9. What Percentage of kids in LSA are in fact Lincolnshire kids? *70%-100% depending on the sport.*
  
10. Has the Chicago Rush North taken the place of the Lincolnshire Lightning? *LSA contracts out the coaching to Midwest Soccer Coaching and Chicago Rush North has the responsibility of uniforms, league fees tournaments, scheduling etc.*

## CHICAGO RUSH NORTH

CHICAGO RUSH NORTH SERVES THE FOLLOWING COMMUNITIES & SURROUNDING AREAS:

# CHICAGO RUSH NORTH SOCCER CLUB

SERVING:  
-LINCOLNSHIRE  
-BUFFALO GROVE  
-LONG GROVE  
-VERNON HILLS  
-LAKE FOREST

## CHICAGO RUSH MISSION STATEMENT

### Rush Mission Statement

*Chicago Rush Soccer is committed to providing an unparalleled soccer experience for all who have interest in the game of soccer. Chicago Rush promotes the development of character, the electricity of competition and the importance of pure enjoyment. We accept the responsibility of teaching life lessons to our athletes to further their growth inside the game and out. We believe that all players should be afforded an equal opportunity to explore their potential and participate in challenging circumstances that will yield positive outcomes. We are committed to making soccer a pleasant, safe and rewarding experience for everyone involved, regardless of age or ability. Through quality coaching, sound leadership and absolute sincerity, Chicago Rush Soccer will work to be the best soccer club in the world.*

For more information, or to be part of the Chicago Rush Soccer Club affiliate, please contact [Chicago@chicagorushsoccer.com](mailto:Chicago@chicagorushsoccer.com)

***"Where the Trails of Passion and Purpose Meet, Begins the Path to Victory"***

## CHICAGO RUSH VISION STATEMENT

### Rush Vision Statement

Our aim is to partner with like-minded clubs around the world and create a player base which is unmatched in both quality and quantity. Elite players developed within this base will eventually feed into a Rush professional team representing one of the most recognized brands in the world.

Each partner must desire to become number one in their respective areas/states/countries. As we continue to establish Rush Branch Chapters throughout the world, we will eventually create an enormous pyramid type structure with a professional team at the pinnacle and several second tier feeder professional teams below. The international organization benefits expected through the affiliation of multiple clubs represents a significant step in creating a club association that will be one of a kind. The expansion plan will result in a projected membership base of 100,000 and a projected \$100 million budget.

The potential for opportunities with Rush is enormous: a minor league system with a professional team, a national coach and player development network, a sharing of intellectual property rights, and a monumental membership base. In addition, we can achieve economies of scale in multiple ways such as purchasing bulk uniforms and spreading advertising and coaching education over a greater range of markets. We can also exploit it by presenting business opportunities for substantial marketing impressions through corporate sponsorship agreements. To achieve all of our goals, it is paramount we attract exceptional individuals with the same vision.

***"Where the Trails of Passion and Purpose Meet, Begins the Path to Victory"***

## PLAYER DEVELOPMENT PYRAMID

### CHICAGO RUSH PLAYER DEVELOPMENT PYRAMID



## TRYOUTS

### Chicago Rush North Soccer Club Supplemental Tryouts

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#### HIGH SCHOOL BOYS SUPPLEMENTAL TRYOUTS:

Sunday, October 14

Time: 4-6PM

Location: North Park

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If you have any questions please contact us at  
[Tim@chicagorushsoccer.com](mailto:Tim@chicagorushsoccer.com)

**REQUEST FOR BOARD ACTION  
Committee of the Whole Meeting  
December 10, 2018**

**Subject:** Consideration and Discussion of the Use of Village Streets by District 103 Parent-Teacher Organization for a May 18, 2019 5K Walk/Run (District 103 Parent-Teacher Organization)

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**Action Requested:** Consideration, Discussion and Placement on the January 14, 2019 Consent Agenda

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**Originated By/Contact:** Bradford H. Woodbury, Public Works Director

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**Referred To:** Mayor and Board of Trustees

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**Summary/Background:**

The District 103 Parent-Teacher Organization (PTO) requests a permit to utilize Village streets for their annual 5K run on Saturday, May 18, 2019. The request is made pursuant to the "Village Street Use Policy" which requires Village Board approval of a permit prior to issuance. The District 103 PTO requests the \$1,000 bond be waived, which the Village has traditionally done in the past.

**Budget Impact:**

The Village's cost is limited to Police and Public Works personnel costs and the cost of temporary "No Parking" signs installed along the race course. The total estimated cost is \$3,000 and adequate funds are available in the General Fund Budget for 2019.

**Service Delivery Impact:**

The PTO proposes to use the same course as last year which necessitates closing Riverwoods Road between 8:00 A.M. to 9:00 AM. Cross streets will have limited access during the race to protect runners, but emergency access will be authorized. The PTO will need a permit from the Lake County Division of Transportation to close Riverwoods Road.

**Recommendation:**

Staff supports the requested waiver of the bond as it is consistent with past practice. Additionally, staff recommends approval of the permit subject to the PTO completing the following activities in conjunction with this permit:

1. Send a letter to all properties between Route 22 on the south and Everett Road on the north which have direct or indirect access to Riverwoods Road notifying them of the event. The letter should be delivered to the properties via U.S. mail a minimum of 10 days but no more than 21 days prior to the event.
2. Pick-up trash in the public parking areas at North Park and Village streets at the conclusion of the event.
3. Inform all participants regarding designated parking locations and restrictions placed on residential streets on and around the race course.

Staff will place notice of the race in the Village's spring newsletter, website, e-news and various emails sent out prior to the race. Staff also plans to use the mobile message boards to inform residents of the planned road closure and race.

**Reports and Documents Attached**

- Village Street Usage Permit Application
- Required Certificate of Insurance
- Map of Race Route and Road Closure
- Village Street Usage Policy

<b>Meeting History</b>	
<b>Initial Referral to Village Board (COW):</b>	<b>December 10, 2018</b>



One Olde Half Day Road  
 Lincolnshire, IL 60069  
 Ph: 847.883.8600 | Fax: 847.883.8608  
 www.village.lincolnshire.il.us

STAMP HERE

# VILLAGE STREET USAGE PERMIT APPLICATION

Permit # \_\_\_\_\_

## APPLICANT INFORMATION

Name of Event: D103 5K Run Group Sponsoring Event: D103 PTO  
 Name of Event Director: Michele Schaapveld  
 Address: 382 Barn Swallow Lane Unit #: \_\_\_\_\_  
 City: V.H. State: IL Zip Code: 60061  
 Telephone: (847) 894 4510 Business: ( ) \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Date & Time Requested: tingmss@yahoo.com

Spring (March, April, May) <u>X</u>	Summer (June, July, Aug.)	Fall (Sept., Oct.)
-------------------------------------	---------------------------	--------------------

Date of Event: Sat, May 18, 2019  
 Starting Time: 8 am  
 Est. Number of Participants: 600 runners/walkers  
 Ending Time: 9 am

Has your group held an event in Lincolnshire before? Yes  No   
 If so, when was the most recent event? Sat, May 19, 2018  
 How many consecutive years has the event been held? 8

Medical personnel must be present during the entire event. Please list the names of the doctors who will be participating: An ambulance & EMT are requested from the Lincolnshire Fire dept.

- A cash bond in the amount of \$1,000 is required and must be submitted at least 30 days prior to the event.
- A Certificate of insurance must be provided to the village showing the applicant has coverage of comprehensive general liability and automobile liability in a minimum amount of one (1) million dollars.
- There shall be a maximum of 1,000 participants and the event shall be limited to 3.1 miles or 5km.

## SIGNATURE

Michele Schaapveld  
 Signature of Applicant

Michele Schaapveld, Race Director  
 Printed Name and Title

The permit for the event proposed is hereby approved, based upon the information contained in this application and the provisions of the Village Code and Village Street Usage Policy. THIS PERMIT MAY BE REVOKED FOR DUE CAUSE OR IN CASE OF AN EMERGENCY AT THE SOLE DISCRETION OF THE VILLAGE

Date Approved: \_\_\_\_\_  
 Public Works Director

# CERTIFICATE OF INSURANCE

PRINT DATE: 11/27/2018

CERTIFICATE NUMBER: 20181114666565

**AGENCY:**

Integro USA Inc.  
d/b/a Integro Insurance Brokers  
2727 Paces Ferry Road, Building Two, Suite 1500  
Atlanta, GA 30339  
678-324-3300 (Phone), 678-324-3303 (Fax)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**NAMED INSURED:**

USA Track & Field, Inc. D103 PTO  
130 East Washington Street, Suite 800  
Indianapolis IN 46204

**INSURERS AFFORDING COVERAGE:**

INSURER A: Philadelphia Indemnity Ins. Co. NAIC #: 18058  
INSURER B: Philadelphia Indemnity Ins. Co. NAIC #: 18058

**EVENT INFORMATION:**

Run for D103 5K (5/18/2019 - 5/19/2019)

**POLICY/COVERAGE INFORMATION:**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	PHPK1899025	11/1/2018 12:01 AM	11/1/2019 12:01 AM	GENERAL AGGREGATE (Applies Per Event) \$3,000,000
	<input checked="" type="checkbox"/> Participant Legal Liability				EACH OCCURRENCE \$1,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$1,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$1,000,000
					PRODUCTS-COMP/OP AGG \$3,000,000
B	UMBRELLA/EXCESS LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	PHUB652176	11/1/2018 12:01 AM	11/1/2019 12:01 AM	EACH OCCURRENCE \$10,000,000
					AGGREGATE (Applies Per Event) \$10,000,000

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:**

Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.

Excess policy follows form of underlying General Liability.

Evidence of coverage only

**CERTIFICATE HOLDER:**

D103 PTO  
382 Barn Swallow Lane  
Vernon Hills IL 60061

**NOTICE OF CANCELLATION:**

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

**AUTHORIZED REPRESENTATIVE:**



# ROAD CLOSURE ALERT FOR SATURDAY, MAY 18, 2019

Dear local residents, On Saturday, May 18, 2019, at 8 AM, the District 103 PTO is hosting a 5K Run/Walk in or near your neighborhood. Please be advised that Riverwoods Road/22 North to Riverwoods Road/Everett and the other roads on the race course (primarily East Surrey and Pembroke) will be closed from 8 AM - 9 AM on May 18, 2019. The relevant portions of the course map and street closures are indicated on the map below. There will be no street parking allowed on the race course. Please plan accordingly. We appreciate your understanding and apologize for the inconvenience. We hope that you will join us as a race spectator or race participant on Saturday morning. We expect it to be a fun community day where we all join together in support of our local school district. Race Day Registration is open to the public. Please email [pto@d103.org](mailto:pto@d103.org) with any questions.



FOR MORE INFORMATION VISIT [WWW.RUNFORD103.ORG](http://WWW.RUNFORD103.ORG)



## **Village of Lincolnshire Village Street Usage Policy**

### **1. Policy Statement**

To provide limitations to the number of events held on Village streets and to establish guidelines for the approval, pre-race coordination, race day set-up and clean-up process.

### **2. Criteria for Use**

The following are criteria that organizations must meet in order to be considered for approval:

- A. The organization must be not-for-profit and have no political affiliation and must have a significant relationship with the Lincolnshire community. This can be demonstrated by meeting one of the following:
- Having a membership of which 55% or more reside within the corporate limits of the Village.
  - Having a charter or other official recognition by a parent state or national organization that designates it a Lincolnshire chapter.
  - The Corporate Authorities hereby find that the following organizations satisfy the foregoing criteria in subparagraphs (A) and/or (B):

Friends of Ryerson Woods/River Committee of Lincolnshire  
Lincolnshire Community Association  
Lincolnshire Garden Club  
Lincolnshire Community Nursery School  
Lincolnshire Sports Association  
Lincolnshire Swim Club  
Riverside Foundation Auxiliary  
Greater Lincolnshire Chamber of Commerce  
School District # 103 Foundation  
School District # 103 Parent Teacher Organization  
School District # 125 Foundation  
Village Club of Lincolnshire  
Houses of Worship  
Homeowners Association management offices that serve residential developments in Lincolnshire  
Cub Scouts, Boy Scouts and Eagle Scouts, Brownies &

Girl Scouts  
Y Princesses and Y Guides  
League of Women Voters  
Lincolnshire Morningstar Rotary Club  
Toastmaster of Lincolnshire

B. The organization must be not-for-profit and have no political affiliation and must have a significant relationship with the Lincolnshire community. This can be demonstrated by meeting one of the following:

C. Being one of the following taxing bodies serving Village residents:

Lincolnshire-Riverwoods Fire Protection District  
School District #103  
School District #125 Vernon Area Public Library Vernon Township  
West Deerfield Township

D. Being one of the following entities serving the Village:

Federal, State and Local Representatives for purposes of holding Town Meetings, which will not be allowed within 30 days of an election if the representatives are running for office.

Being an organization of Lincolnshire business whose purpose is to support and encourage business within the Village

E. Being an organization which provides a recreational service within Lincolnshire

F. Being an organization which provides services for people with special needs:

Special Recreation Association of Central Lake County (SRACLC)  
Riverside Foundation

If the organization does not meet the above criteria, then they shall have an opportunity to present to the Mayor and Board of Trustees an explanation for consideration.

### **3. Number of Events**

There shall be an opportunity for three (3) events to be held on Village streets per year. **Each event will be limited to 1,000 participants.** One each in the Spring, Summer and Fall. The Spring designation will be the months of March, April and May. The Summer will be June, July and August, and the Fall will be September and October. There shall not be any activities allowed during November, December, January and February. This is due to the leaf collection and snow and ice control programs. The awarding of a Spring, Summer and Fall time slot shall be on a first come, first served basis. However, the previous year's event shall have priority over any new applicant.

**\*\*The Mayor and Board of Trustees may authorize an additional race event at their discretion as long as the event is held on a separate weekend from another event.**

Example: If an organization has held a run/walk in Lincolnshire for ten consecutive years in the summer and normally approaches the Village for approval in January and a new organization requests the summer time slot and their request is given to staff prior to the 10 year organization, then the Village would contact the incumbent group and inform them of the potential competition and secure a commitment. If the ten year organization declines to request a reservation, then the new group would take over that time slot and have first right of refusal power the following year.

**4. Approval**

- A. The organization must present to the Mayor and Board of Trustees in writing its intent and ability to meet the criteria as set forth in paragraph 2. This information will be discussed at a Committee of the Whole meeting and voted on at a subsequent Village Board meeting.
- B. The organization will be required to provide the Village with a Certificate of Insurance in the amount of one (1) million dollars to cover any liability.
- C. A cash bond in the amount of \$1,000.00 will be required for maintenance.

**5. Pre-Race and Race Day Coordination**

There shall be a single contact person the Village can communicate with during the entire process. This person will make a presentation to the Mayor and Board of Trustees, hold a minimum of one meeting with the Lincolnshire Police and Public Works Departments and Lincolnshire - Riverwoods Fire Protection District personnel and be present on the race day for the event and final clean up. **The start/finish and race course area shall be returned to its original condition within 8 hours of the completion of the event.**

There shall be no advertising signage allowed and disruption of the neighborhood should be held to an absolute minimum.