



MINUTES
REGULAR VILLAGE BOARD MEETING
Monday, November 26, 2018

Present:

| | |
|---|---|
| Mayor Brandt | Trustee Harms Muth |
| Trustee Grujanac | Trustee Hancock |
| Trustee McDonough | Trustee Servi |
| Trustee Leider | Village Clerk Mastandrea |
| Village Attorney Simon | Village Manager Burke |
| Chief of Police Leonas | Public Works Director Woodbury |
| Village Treasurer/Finance Director Peterson | Assistant Village Manager/Community & |
| Planning & Development Manager Zozulya | Economic Development Director Gilbertson |

ROLL CALL

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

Pledge of Allegiance

2.0 APPROVAL OF MINUTES

2.1 Approval of the November 12, 2018 Regular Village Board Meeting Minutes

Trustee Servi moved and Trustee Grujanac seconded the motion to approve the minutes of the Regular Village Board Meeting of November 12, 2018 as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Servi, Harms Muth, and Mayor Brandt. NAYS: None. ABSENT: Trustees McDonough and Leider. ABSTAIN: Trustee Hancock. Mayor Brandt declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.11 Winter Storm Event and Leaf Pickup

Mayor Brandt thanked Public Works for working around the clock during the recent winter storm and throughout the leaf pickup program.

Mayor Brandt noted garbage pickup is delayed a day, due the winter storm.

3.12 Holiday Tree Lighting

Mayor Brandt noted the Holiday Tree Lighting is taking place on Saturday, December 1st at 5:30 p.m. at the Village Green. Santa will be at the event along with Toys for Tots, Daniel Wright Band, Half Day Choir, and the Girl Scouts.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

3.31 Revenues and Expenditures for the Month of October, 2018

Village Treasurer/Finance Director Peterson noted the Revenue and Expenditure Summary is included in the Board packet; and all revenues and expenditures have been properly recorded for the month of October 2018.

3.4 Village Manager's Report

3.41 Winter Storm Response

Village Manager Burke provided additional information regarding the winter storm response noting crews were out starting at 5:00 p.m. on Sunday night and working through 3:00 p.m. today clearing snow. Public Works will start clearing snow on the pedestrian paths, specifically the Riverwoods Road path, starting tomorrow. Village Manager Burke noted there were several mailboxes damaged as a result of the snow plowing operations and Public Works will be out repairing these along with clearing downed tree limbs in the next several days.

Mayor Brandt stated she heard many homes had no power as a result of the storm. Village Manager Burke stated he spoke with our External Affairs Representative from ComEd and as of today there were still 129 Lincolnshire addresses without power and over 139,000 addresses in the region. ComEd is working to restore power in all areas.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on November 26, 2018 in the amount of \$73,037.05

Village Treasurer/Finance Director Peterson provided a summary of the November 26, 2018 bills prelist presented for payment with the total being \$73,037.05. The total amount is based on \$52,900 for General Fund; \$7,500 for Water & Sewer Fund; \$3,700 for Water & Sewer Improvement Fund; \$3,600 for Vehicle Maintenance Fund; and \$5,400 for General Capital Fund.

Trustee Grujanac moved and Trustee Hancock seconded the motion to approve the bills prelist dated November 26, 2018 as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Hancock, Harms Muth, and Servi. NAYS: None. ABSENT: Trustees McDonough and Leider. ABSTAIN: None. Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only) - None

6.0 PETITIONS AND COMMUNICATIONS - None

7.0 CONSENT AGENDA

7.1 Approval of an Ordinance Levying Taxes for Corporate Purposes of the Village of Lincolnshire, Lake County, Illinois for Fiscal Year Beginning the First Day of January, 2018 and ending December 31, 2018 (Village of Lincolnshire)

- 7.2 Approval of an Ordinance Abating and Reducing Certain Taxes Heretofore Levied to Pay Debt Service on Special Service Area (SSA) Bonds of the Village of Lincolnshire, Lake County, Illinois (Sedgebrook Special Service Area Number 1 Special Tax Bonds)**
- 7.3 Approval of an Ordinance Amending Chapter 15 of Title 1- Comprehensive Fee Schedule of the Lincolnshire Village Code Related to the Establishment of Fees and Charges for Service (Water and Sewer Connection Charges and Rate) (Village of Lincolnshire)**
- 7.4 Approval of the 2019 Village Calendar and Meeting Schedule (Village of Lincolnshire)**
- 7.5 Approval of a Professional Services Agreement with Baker Tilly Virchow Krause, LLP, Oak Brook, Illinois for Auditing Services in an Amount not to Exceed \$29,000 (Village of Lincolnshire)**
- 7.6 Approval of a One-Year Supplemental Statement of Work with Geographic Information Systems (GIS) Consortium Service Provider, Municipal GIS Partners (MGP) for Geographic Information Services (Village of Lincolnshire)**
- 7.7 Approval of a Bid Award for Lincolnshire Custodial Services to Eco Cleaning Maintenance, Inc. of Elmhurst, Illinois at an Annual Base Bid Cost of \$35,820.00 (Village of Lincolnshire)**

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees Hancock, Grujanac, Servi, and Harms Muth. NAYS: None. ABSENT: Trustees McDonough and Leider. ABSTAIN: None. The Mayor declared the motion carried.

8.0 ITEMS OF GENERAL BUSINESS

- 8.1 Planning, Zoning & Land Use
- 8.2 Finance and Administration
- 8.3 Public Works
- 8.4 Police

8.41 Approval of a Memorandum of Understanding Between Village of Lincolnshire and the Board of Education of Adlai E. Stevenson High School District No.125 for School Resource Officers (Village of Lincolnshire & School District #125)

Village Manager Burke stated staff reported at the last meeting that Stevenson High School had come back with some changes to proposed Memorandum of Understanding after review by their Legal Counsel. Staff is in agreement with the parameters. The noted changes clarify roles and responsibilities and are not substantive in terms of the reimbursement and charges for service.

A brief conversation regarding the changes and edits made to the original document followed.

Trustee Grujanac moved and Trustee Servi seconded the motion to approve a Memorandum of Understanding between Village of Lincolnshire and the Board of Education of Adlai E. Stevenson High School District No.125 for School Resource Officers. The roll call vote was as follows: AYES: Trustees Grujanac, Hancock, Servi, and Harms Muth. NAYS: None. ABSENT: Trustees Leider and McDonough. ABSTAIN: None. Mayor Brandt declared the motion carried.

8.42 Approval of an Ordinance Amending Section 3-3-2-6 of Title 3 (Business & License Regulations), Chapter 3 (Liquor Control), of the Lincolnshire Village Code to Reduce the Number of Allowable Class “C” Liquor Licenses by One (Sullivan’s Steakhouse)(Waiver of First Reading Requested – Village of Lincolnshire)

Chief of Police Leonas provided a summary of a proposed Ordinance amending Section 3-3-2-6 of Title 3, Chapter 3, of the Lincolnshire Village Code to reduce the number of allowable Class “C” liquor licenses by one, for Sullivan’s Steakhouse, due to their recent closing.

Mayor Brandt stated she thought there was a request to transfer the license. Village Manager Burke noted prior to the closing, there was a request to transfer the license but since the closing, this is no longer needed.

Mayor Brandt asked what Class C represented. Village Manager Burke noted a Class C license allows for live music and dancing. Chief of Police Leonas stated staff is in the process of reviewing the Classes and a possible update to the Village Code.

Trustee Harms Muth asked why there is such a rush to void the license. Village Attorney Simon stated the motivation for managing the liquor licenses is that if there is a free license available, then anybody can apply for it and if they meet all the qualifications, they would get the license by right. If there are no licenses available, then the Board has the discretion on whether to add licenses to the ones already in place along with a fee for the new license.

Trustee Grujanac moved and Trustee Hancock seconded the motion to waive the first reading of an Ordinance Amending Section 3-3-2-6 of Title 3 (Business & License Regulations), Chapter 3 (Liquor Control), of the Lincolnshire Village Code to Reduce the Number of Allowable Class “C” Liquor Licenses by One (Sullivan’s Steakhouse). The roll call vote was as follows: AYES: Trustees Grujanac, Hancock, Servi, and Harms Muth. NAYS: None. ABSENT: Trustees Leider and McDonough. ABSTAIN: None. Mayor Brandt declared the motion carried.

Trustee Grujanac moved and Trustee Hancock seconded the motion to approve an Ordinance Amending Section 3-3-2-6 of Title 3 (Business & License Regulations), Chapter 3 (Liquor Control), of the Lincolnshire Village Code to Reduce the Number of Allowable Class “C” Liquor Licenses by One

(Sullivan’s Steakhouse). The roll call vote was as follows: AYES: Trustees Grujanac, Hancock, Servi, and Harms Muth. NAYS: None. ABSENT: Trustees Leider and McDonough. ABSTAIN: None. Mayor Brandt declared the motion carried.

8.5 Parks and Recreation

8.6 Judiciary and Personnel

9.0 REPORTS OF SPECIAL COMMITTEES

10.0 UNFINISHED BUSINESS

11.0 NEW BUSINESS

12.0 EXECUTIVE SESSION

13.0 ADJOURNMENT

Trustee Grujanac moved and Trustee Servi seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:14 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk