



MINUTES
REGULAR VILLAGE BOARD MEETING
Monday, December 10, 2018

Present:

- | | |
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| Mayor Brandt | Trustee Harms Muth |
| Trustee Grujanac | Trustee Hancock |
| Trustee McDonough | Trustee Servi |
| Trustee Leider | Village Clerk Mastandrea |
| Village Attorney Simon | Village Manager Burke |
| Chief of Police Leonas | Public Works Director Woodbury |
| Village Treasurer/Finance Director Peterson | Assistant Village Manager/Community & |
| Planning & Development Manager Zozulya | Economic Development Director Gilbertson |
| Commander Watson | |

ROLL CALL

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

Pledge of Allegiance

2.0 APPROVAL OF MINUTES

2.1 Approval of the November 26, 2018 Regular Village Board Meeting Minutes

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to approve the minutes of the Regular Village Board Meeting of November 26, 2018 as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Harms Muth, Leider, and Mayor Brandt. NAYS: None. ABSENT: Trustees McDonough, Hancock, and Servi. ABSTAIN: None. Mayor Brandt declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.11 Mayor's Service Recognition of Lincolnshire Police Explorers – Kyle O'Malley and John Schneider

Commander Watson provided a summary of the incident that took place on August 11th involving the successful rescue of a woman from a fiery car crash on I-88 by Police Explorers Kyle O'Malley and John Schneider.

Mayor Brandt thanked the Police Explorers for their heroic efforts and Commander Watson presented Police Explorers O'Malley and Schneider with the Mayors Award of Excellence.

Commander Watson provided a described what the Volunteer Police Explorer do for the Village and the training provided to them.

Mayor Brandt thanked Commander Watson for his leadership and dedication with the Police Explorers.

3.12 Tree Lighting Ceremony

Mayor Brandt thanked Public Works, Village Staff, and the Police Explorers for another successful Tree Lighting Ceremony. Mayor Brandt also thanked Santa, the restaurants, and vendors who participated in the event.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

3.4 Village Manager's Report

3.41 Dixon O'Brien Lawsuit - Illinois Municipal League Update

Village Manager Burke stated on Friday the Village received an email from legal counsel pertaining to the Dixon O'Brien lawsuit alleging the Village used tax payer money for the Illinois Municipal League Membership. Village Manager Burke stated the Village received notice of an order dismissing the suit with prejudice.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on December 10, 2018 in the amount of \$901,748.04

Village Treasurer/Finance Director Peterson provided a summary of the December 10, 2018 bills prelist presented for payment with the total being \$901,748.04. The total amount is based on \$335,800 for General Fund; \$201,900 for Water & Sewer Fund; \$102,400 for Water & Sewer Improvement Fund; \$6,200 for Fraud, Alcohol, Drug Enforcement; \$13,800 for Vehicle Maintenance Fund; \$33,600 E 911 Fund; \$68,400 for Park Development Fund; and \$139,600 for General Capital Fund.

Trustee Grujanac moved and Trustee Leider seconded the motion to approve the bills prelist dated December 10, 2018 as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Leider, Harms Muth, and Mayor Brandt. NAYS: None. ABSENT: Trustees McDonough, Hancock, and Servi. ABSTAIN: None. Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only) - None

6.0 PETITIONS AND COMMUNICATIONS - None

7.0 CONSENT AGENDA

Trustee Leider stated he did not want to pull item 7.2 but asked since several trustee were absent from the meeting and there being only a simple majority vote, would this change anything with the approval of the budget. Village Manager Burke stated when the Appropriation Ordinance is brought forward in the first quarter, super-majority vote will be

needed. Village Attorney Simon stated the Budget requires a simple majority of the Board, the consent agenda requires the same vote in which the highest requirement applies to any of the items on the agenda. Village Attorney Simon stated since there are Ordinances on the agenda, four affirmative votes are needed, and since there are four votes present, should all votes on the consent agenda be unanimous, the consent agenda will pass.

Trustee Leider stated he would like the record to state that the budget has been reviewed by the Board over the past 90 days and that it encompasses feedback received from all Board members through the process. Mayor Brandt noted the Board had budget meetings starting in October, two weeks ago at the Committee of the Whole changes to the budget from the initial budget meetings were discussed, and the proposed budget has been available online since October. Mayor Brandt stated the Board is considering passing a budget, but items will come back before the Board for approval with regards to contracts and capital improvements.

- 7.1 Approval of an Ordinance Amending Title 2 (Boards & Commissions), Chapter 3 (Architectural Review Board), Section 2-3-2 (Board Membership) of the Lincolnshire Village Code Pertaining to Alternate Members (Village of Lincolnshire)**
- 7.2 Approval of Fiscal Year 2019 Budget (Village of Lincolnshire)**
- 7.3 Approval of Professional Service Agreements for Fiscal Year 2019 (Village of Lincolnshire)**
- 7.4 Approval of Workers Compensation Insurance Coverage for the Period of January 1, 2019 to December 31, 2019 with the Illinois Public Risk Fund in the Amount of \$144,794 (Village of Lincolnshire)**
- 7.5 Approval of a Resolution Authorizing Membership in the Municipal Insurance Cooperative Agency (MICA) for Property and Liability Insurance Coverage for the period of January 1, 2019 to April 30, 2019 in the Amount of \$41,455 (Village of Lincolnshire)**
- 7.6 Approval of Renewal of Cable Franchise Agreement with Comcast of California/Illinois, LLC (Village of Lincolnshire)**
- 7.7 Approval of an Ordinance Amending Title 1 (Administration), Chapter 9 (Senior Citizen Property Tax Relief) of the Lincolnshire Village Code to Add a Sunset Provision (Village of Lincolnshire)**

Trustee Leider moved and Trustee Grujanac seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees Leider, Grujanac, Harms Muth, and Mayor Brandt. NAYS: None. ABSENT: Trustees McDonough, Hancock, and Servi. ABSTAIN: None. The Mayor declared the motion carried.

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.12 Approval of an Ordinance Amending Title 6 (Zoning), Chapters 2, 8, and 11 of the Lincolnshire Village Code (Office-Industrial O/I District Permitted and Special Uses) (Village of Lincolnshire)

Planning & Development Manager Zozulya provided a summary and update to the proposed Ordinance amending Title 6 (Zoning), Chapters 2, 8, and 11 of the Lincolnshire Village Code (Office-Industrial O/I District Permitted and Special Uses) from the November 26th Committee of the Whole Meeting. Planning & Development Manager requested Board consideration for the following items:

- Increase the O/I district-wide assembly use cap from the current 50,000 square feet to 250,000 square feet to permit a large building to be leased for an assembly use.
- Allow small educational institutions “by right”, without a Special Use permit. Allow large educational institutions with a Special Use permit.
- Allow banks and financial institutions with up to 1-2 drive-thru lanes “by right”, without a Special Use permit.
- Allow fitness studios for yoga, Pilates, and similar instruction to be permitted “by right” and be open to the general public.

Trustee Grujanac asked how many students are in a daycare and is this considered an educational institution. Planning and Development Manager Zozulya stated daycare centers have separate guidelines and are not included under the definition of educational institutions.

Mayor Brandt asked if Van Vlissingen was satisfied with the staff recommendation of 100 student threshold and 1 student per every 25 square feet for educational institutions. Planning & Development Manager Zozulya stated Van Vlissingen was in agreement with this recommendation.

Mayor Brandt asked staff if they looked at the Lake Forest alternative Fusion High School zoning. Planning & Development Manager Zozulya stated they did not look at Fusion. Staff looked at the International Building Code for occupancy and discussed it with the Village Attorney.

A conversation regarding the assembly use cap followed. It was the consensus of the Board to allow the assembly use cap to increase from 50,000 to 150,000.

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to approve an Ordinance Amending Title 6 (Zoning), Chapters 2, 8, and 11 of the Lincolnshire Village Code (Office-Industrial O/I District Permitted and Special Uses) with the cap for assembly use increasing to 150,000 square feet. The roll call vote was as follows: AYES: Trustees Leider, Grujanac, Harms Muth, and Mayor Brandt. NAYS: None. ABSENT: Trustees McDonough, Hancock, and Servi. ABSTAIN: None. The Mayor declared the motion carried.

8.2 Finance and Administration

8.3 Public Works

8.31 Approval of a Membership Agreement with the Geographic Information Systems Consortium (GISC) Service Provider, Municipal GIS Partners (MGP) (Village of Lincolnshire – Waiver of First Reading Requested)

Public Works Director Woodbury provided a summary highlighting changes to the membership Agreement with the Geographical Information Systems Consortium (GISC) service provider, Municipal GIS Partner.

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to waive the first reading of a Membership Agreement with the Geographic Information Systems Consortium (GISC) Service Provider, Municipal GIS Partners (MGP). The roll call vote was as follows: AYES: Trustees Grujanac, Leider, Harms Muth, and Mayor Brandt. NAYS: None. ABSENT: Trustees McDonough, Hancock, and Servi. ABSTAIN: None. Mayor Brandt declared the motion carried.

Trustee Grujanac moved and Trustee Leider seconded the motion to approve a Membership Agreement with the Geographic Information Systems Consortium (GISC) Service Provider, Municipal GIS Partners (MGP). The roll call vote was as follows: AYES: Trustees Grujanac, Leider, Harms Muth, and Mayor Brandt. NAYS: None. ABSENT: Trustees McDonough, Hancock, and Servi. ABSTAIN: None. Mayor Brandt declared the motion carried.

8.4 Police

8.5 Parks and Recreation

8.6 Judiciary and Personnel

9.0 REPORTS OF SPECIAL COMMITTEES

10.0 UNFINISHED BUSINESS

11.0 NEW BUSINESS

12.0 EXECUTIVE SESSION

13.0 ADJOURNMENT

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:31 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk