



MINUTES
REGULAR VILLAGE BOARD MEETING
Monday, January 28, 2019

Present:

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| Mayor Brandt | Trustee Harms Muth |
| Trustee Grujanac | Trustee Hancock |
| Trustee McDonough (Arrived at 7:09 p.m.) | Trustee Servi |
| Trustee Leider | Village Clerk Mastandrea |
| Village Attorney Simon | Village Manager Burke |
| Chief of Police Leonas | Public Works Director Woodbury |
| Village Treasurer/Finance Director Peterson | Assistant Village Manager/Community & |
| Planning & Development Manager Zozulya | Economic Development Director Gilbertson |
| Commander Covelli | |

ROLL CALL

Mayor Brandt called the meeting to order at 7:05 p.m., and Village Manager Burke called the Roll.

Pledge of Allegiance

2.0 APPROVAL OF MINUTES

2.1 Approval of the January 14, 2019 Regular Village Board Meeting Minutes

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to approve the minutes of the Regular Village Board Meeting of January 14, 2019 as presented. The roll call vote was as follows: AYES: Trustees Hancock, Grujanac, Harms Muth, and Mayor Brandt. NAYS: None. ABSENT: Trustees McDonough, Servi, and Leider. ABSTAIN: None. Mayor Brandt declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.11 Acknowledgement of Recognition of Lincolnshire Police Department 2018 National Night Out Event by National Association of Town Watch

Chief of Police Leonas introduced Commander Covelli noting she and other members of the Lincolnshire Police Department team are responsible for winning the award.

Commander Covelli presented Mayor Brandt with the 2018 National Night Out Event by National Association of Town Watch. Commander Covelli thanked the Officers and staff for all their efforts pertaining to National Night Out. Commander Covelli thanked the businesses and volunteers for their participation and time. Commander Covelli specifically thanked Officer Brown and Administrative Assistant Maciareillo who were instrumental in the

success of the 2018 National Night Out event.

3.12 Swearing in Police Officer Nikki D. Megerle

Chief of Police Leonas provided background information about Nikki Megerle and welcomed her to the Village.

Mayor Brandt administered the Oath of Office to new Police Officer Nikki D. Megerle. Chief of Police Leonas presented Police Officer Megerle with her badge and welcomed her to the Village.

Nikki's mother pinned Officer Megerle's badge on her uniform.

Police Officer Megerle thank the Lincolnshire Police Department for the opportunity; her mother, boyfriend, friends, and family for their support.

3.13 Snow and Ice Events

Mayor Brandt thanked Public Works for going above and beyond with the recent snow and ice events. Mayor Brandt stated she has received a lot of positive feedback for the snow and ice removal efforts. Mayor Brandt noted she posted road jurisdiction information on social media for anyone questioning which areas around the Village are under the responsibility of Lincolnshire versus other agencies such as the state, county or township.

3.14 Kitchen Scraps/Composting Bins

Mayor Brandt stated she recently received requests regarding the Village organizing kitchen scraps/composting bins for the residents.

Public Works Director Woodbury noted staff met with Waste Management last week and are exploring a program for this and will report back to the Board. Waste Management encourages backyard composting.

Village Manager Burke stated currently, Waste Management does not have a program that runs year round for composting. He noted staff is looking into combining landscape waste with kitchen scrap/composting but currently landscape waste goes to one location and if this is comingled with kitchen scrap/composting, it cannot go to the same location. Changing the manner in which landscape waste is collected will likely have an impact on rates for landscape collection services.

Mayor Brandt requested staff provide an update to the residents.

Village Manager Burke provided information regarding recycling and noted better attention to properly prepping recycling could be a first step to having a positive impact on the waste stream. Village Manager Burke noted better recycling practices is something all residents can do immediately with no

increase in cost for the service. Mayor Brandt suggested educating residents on this.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

3.31 Revenues and Expenditures for the Month of December, 2018

Village Manager Burke noted the Revenue and Expenditure Summary is included in the Board packet; and all revenues and expenditures have been properly recorded for the month of December 2018.

3.4 Village Manager's Report

3.41 Skate Night

Village Manager Burke noted Skate Night is currently scheduled for Saturday, February 2nd, 4 – 7 p.m. at North Park but noted the temperatures are predicted to rise so be sure to check the Village Website and social media for updates.

3.42 Park Survey

Village Manager Burke stated the Park Survey is available on the Village Website and encouraged residents to take the survey and the Trustees to share the survey.

Mayor Brandt stated Russell Lissau from the Daily Herald interviewed her and will be posting an article about the survey.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on January 28, 2019 in the amount of \$418,884.82

Village Manager Burke provided a summary of the January 28, 2019 bills prelist presented for payment with the total being \$418,884.82. The total amount is based on \$237,898.92 for General Fund; \$166,847.45 for Water & Sewer Fund; \$2,919.03 for Water & Sewer Improvement Fund; \$7,008.79 for Vehicle Maintenance Fund; and \$4,210.63 for General Capital Fund.

Trustee Grujanac moved and Trustee McDonough seconded the motion to approve the bills prelist dated January 28, 2019 as presented. The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Hancock, and Harms Muth. NAYS: None. ABSENT: Trustees Leider and Servi. ABSTAIN: None. Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only) - None

6.0 PETITIONS AND COMMUNICATIONS - None

7.0 CONSENT AGENDA

- 7.1 Approval of an Extension to Tolling Agreement Related to the Illinois Municipal Investment Fund (IMET) (Village of Lincolnshire)**
- 7.2 Approval of a Resolution Approving Closed Session Meeting Minutes and Authorizing the Village Clerk to Make Certain Closed Session Meeting Minutes Available to the Public for Inspection Second Review – 2018 and Authorizing the Destruction of Certain Audio Recordings of Closed Session Minutes (Village of Lincolnshire)**
- 7.3 Approval of Qualifications-Based Selection Policy and Procedure for the Village of Lincolnshire (Village of Lincolnshire)**
- 7.4 Approval of an Ordinance Amending Chapter 15 of Title 1 Comprehensive Fee Schedule of the Lincolnshire Village Code to Update Engineering Fees & Water Meter Fees (Village of Lincolnshire)**

Trustee McDonough moved and Trustee Harms Muth seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Harms Muth, and Hancock. NAYS: None. ABSENT: Trustees Leider and Servi. ABSTAIN: None. The Mayor declared the motion carried.

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.11 Approval of a New Identification Building Wall Sign (Wipfli – 100 Tri-State International)

Planning & Development Manager Zozulya provided a summary of the proposed identification building wall sign for Wipfli which exceeds the underlining height requirements of the sign code. The Architectural Review Board provided a unanimous, positive recommendation. Planning & Development Manager Zozulya stated the reason this is on the Regular Village Board Agenda and not the Committee of the Whole, is due to the fact that there is no Ordinance or Resolution needed for the Village Board to review and take action on this request.

Mr. Wayne Palmer of Prodigy Lighting & Sign LLC, representing Wipfli provided a brief presentation regarding the Wipfli request for new identification building wall sign.

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to approve a New Identification Building Wall Sign (Wipfli – 100 Tri-State International). The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Harms Muth, and Hancock. NAYS: None. ABSENT: Trustees Leider and Servi. ABSTAIN: None. The Mayor declared the motion carried.

8.2 Finance and Administration

8.3 Public Works

8.4 Police

- 8.5 Parks and Recreation
- 8.6 Judiciary and Personnel

- 9.0 REPORTS OF SPECIAL COMMITTEES**
- 10.0 UNFINISHED BUSINESS**
- 11.0 NEW BUSINESS**
- 12.0 EXECUTIVE SESSION**
- 13.0 ADJOURNMENT**

Trustee Grujanac moved and Trustee Hancock seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:30 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Bradly J. Burke
Deputy Village Clerk