



**MINUTES  
COMMITTEE OF THE WHOLE MEETING  
Monday, March 18, 2019**

Present:

Mayor Brandt	Trustee Harms Muth
Trustee Grujanac	Trustee Hancock
<del>Trustee McDonough</del>	Trustee Servi
Trustee Leider	<del>Village Clerk Mastandrea</del>
Village Attorney Asprooth	Village Manager Burke
Finance Director/Treasurer Peterson	Public Works Director Woodbury
<del>Chief of Police Leonas</del>	Assistant Village Manager/Community &
Planning & Development Manager Zozulya	Economic Development Director Gilbertson

**ROLL CALL**

Mayor Brandt called the meeting to order at 7:25 p.m., and Village Manager Burke called the Roll.

**2.0 APPROVAL OF MINUTES**

**2.1 Acceptance of the March 11, 2019 Committee of the Whole Meeting Minutes**

The minutes of the March 11, 2019 Committee of the Whole Meeting were approved as submitted.

**3.0 ITEMS OF GENERAL BUSINESS**

**3.1 Planning, Zoning and Land Use**

**3.11 Preliminary Evaluation of a Site Plan and Building Elevations for New Medical Office Building - 231 Olde Half Day Road (Alexander and Julia Katsnelson)**

Assistant Village Manager/Community & Economic Development (CED) Director Gilbertson provided a summary of a site plan and building elevations for a proposed medical office building – 231 Olde Half Day Road. The petitioner plans to acquire the property, demolish the existing building, and build a new 5,000 square foot oral maxillofacial and dermatology medical office. Staff has encouraged the petitioner to work with the neighbors and talk about features of the site and possible cross access to Oak Tree Corners.

Dr. Alexander Katsnelson provided a presentation regarding a proposed site plan and building elevations for a proposed medical office building - 231 Olde Half Day Road which included benefits for the Village, renderings of the new building, site plan, parking of the proposed building, and a summary of his practice.

Trustee Hancock asked how placement of the building was determined for the proposed new structure. Dr. Katsnelson stated the proposed building was designed from the inside out and it was determined the need was for a wide building which fit best on the site where proposed.

Mayor Brandt asked if there was a fence between the property and Half Day School. Dr. Katsnelson confirmed there is a fence between the property and the school that would remain.

Trustee Grujanac stated there were many trees on the site and asked if the plan was to remove most of the trees, and are there any heritage trees on the site. Assistant Village Manager/CED Director Gilbertson stated he was not sure if there were heritage trees on the site, but this information would be obtained when reviewing the landscape/tree removal plan for the project.

Trustee Hancock asked if there was concern with the cross access to Oak Tree Corners. Dr. Katsnelson stated they would encourage the cross access to Oak Tree Corners and had plans to discuss this with the shopping center owners. Trustee Hancock asked if they would be willing to remove some parking spaces for access to Oak Tree Corners. Assistant Village Manager/CED Director Gilbertson noted staff would not encourage cross access if it is not feasible to meet the parking requirements on the proposed site.

Mayor Brandt asked what the hours of operation would be for the office. Dr. Katsnelson stated he believed the hours of operation would be normal business hours; 8 a.m. – 5 p.m.

A brief conversation regarding proposed signage followed.

It was the consensus of the Board to refer this item on the Architectural Review Board and Zoning Board.

- 3.2 Finance and Administration
- 3.3 Public Works
- 3.4 Public Safety
- 3.5 Parks and Recreation
- 3.6 Judiciary and Personnel

**4.0 UNFINISHED BUSINESS**

**5.0 NEW BUSINESS**

**6.0 EXECUTIVE SESSION**

**7.0 ADJOURNMENT**

Trustee Grujanac moved and Trustee Servi seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Brandt declared the meeting adjourned at 7:49 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Bradly J. Burke  
Deputy Village Clerk