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**MINUTES OF THE
PARK BOARD MEETING
Monday, September 17th, 2018**

Present: Ken Borgerding, Park Board Chairman
Michael Blasek
Lee Campbell
Lee Fell
Michael Brouillard
Suzi Siegel
Dr. Mara Grujanac, Trustee Liaison
Brad Woodbury, Public Works Director
Tim Baynon, Forestry/Parks Foreman
Josh Biddinger, Field Maintenance Foreman
Ryan Daube, Lincolnshire Sports Association President

Absent: Sandra Wright
Kai Zhou

Location: Spring Lake Park, 49 Oxford Drive, Lincolnshire Illinois 60069

1.0 CALL TO ORDER

Chairman Borgerding called the meeting to order at 5:32 p.m.

2.0 ROLL CALL

Forestry/Parks Foreman Baynon called roll and determined a quorum was present.

3.0 APPROVAL OF MINUTES

3.1 Approval of the Minutes of the March 19, 2018 Park Board Meeting (Village of Lincolnshire)

The Park Board reviewed the minutes of the March 19, 2018 meeting. A motion was made by Mr. Fell, seconded by Ms. Siegel, to approve the minutes as presented. The motion was approved by a unanimous voice vote.

4.0 RESIDENT COMMENTS AND REQUESTS

4.1 None

5.0 RECREATION

5.1 None

6.0 PARKS

6.1 Tours of North Park, Florsheim Park, Whytegate Park, Old Mill Park, Memorial Park, Balzer Park, Bicentennial Park, Spring Lake Park and Rivershire Park (Village of Lincolnshire)

North Park: Field Maintenance Foreman Josh Biddinger talked about all of the work that was completed this year at North Park. Mr. Biddinger said that all buildings, garbage cans, and scoreboards were painted. Mr. Biddinger also mentioned that the playground received safety surface and the kiosk in front of the park was replaced. Mr Biddinger

said that he is using an organic fertilizer instead of a synthetic type to try and get the turf back to where it should be. This fall, Mr. Biddinger aerated and over seeded all of North Park. Mr. Biddinger mentioned that sports fields 3, 4, and 5 will have the edges cut for the end of the year closedown and that Sports Fields, Inc. will be doing work on fields 1 and 2. Mr. Biddinger said that the work being done on 1 and 2 would include base paths, pitching mounds, filling in the lips, and re-sod these areas to get the fields to standard field dimensions. Mr. Biddinger said that he believes that this will improve the drainage in this area. Mr. Biddinger explained that Sports Fields, Inc. should be completing the work by the end of September or early October. Mr. Brouillard asked how much Sports Fields, Inc. was charging to complete this work and Mr. Woodbury replied stating \$21,000.

Mr. Woodbury then introduced Ryan Daube who is the Lincolnshire Sports Association President. Mr. Woodbury asked Mr. Daube if he has any questions regarding North Park and Mr. Daube declined.

Mr. Baynon went over the projects that are schedule to take place in FY 2019. This would include the tennis court resurfacing (\$35,000), granite path resurfacing (\$20,000), parking lot resurfacing (\$150,000) and the bridge refurbishment which include the North Park natural area (\$30,000). Ms. Siegel asked if all of this needs to be done right now. Ms. Siegel thought that money was already there to complete these projects. Mr. Woodbury explained how the Capital Improvement Plan is re-evaluated every year and that the Village adjusts these plans as needed.

Whytegate Park: Forestry/Parks Foreman Baynon went over the projects that were completed both in-house and contracted out this year. These projects included power washing the Blake Elkin Memorial Terrace and that there are plans to either treat or stain this with a natural sealer. Last fall, all of the Honey Locust trees were pruned. Public Works is currently waiting on a new panel and slide bottom for the playground. Mr. Baynon stated that they installed the Little Free library boxes and it seems to be going well. This spring, there were new tennis nets that were installed.

Mr. Baynon went over the Capital Improvement projects that are schedule to take place in the upcoming years. The projects that are set to take plate FY 2020 include the tennis court resurfacing (\$25,000), playground upgrades/exercise course upgrades (\$65,000). Mr. Blasek asked if the playground equipment could possibly be painted and Mr. Woodbury stated that we can look into that. Trustee Grujanac commented saying that Village should talk to Sprague school and see what they might be interested in seeing out there. Mr. Brouillard asked if there were 'age' signs posted letting users know the recommended ages for the playground equipment. Mr. Woodbury thought that there were stickers on the actually equipment but if there isn't, he said that he would look into it and reach out to the manufacturers and get them posted. Mr. Woodbury said that one thing that the Village may do next year is replenish the safety surface since it is starting to deteriorate below the acceptable levels. Trustee Grujanac asked if the Village has thought about sub straight on the playgrounds making it more ADA compliant and Mr. Woodbury said that the Village would look into this then next time it has to perform upgrades. Mr. Blasek said there are many benefits to changing the material to a rubberized surface, such as higher fall heights. Everyone came to a conclusion that North Park would be a good starting point to try the synthetic material out at.

Old Mill Park: Forestry/Parks Foreman Baynon explained that a lot of new trees were brought into this area and that some of the trees aren't doing too well. He also stated that all of the buckthorn that was near the berm has been removed and the area has been treated. Mr. Baynon said that there are plans to continue to the west with removing buckthorn. Mr. Woodbury commented that he is in the process of getting a price to see what it would cost to continue all the way to the end of the path. Trustee Grujanac asked if it was still being used in the spring for blast ball and Mr. Woodbury said that he has been told no but we do still try to maintain the field. Mr. Woodbury said that recently Public Works cleaned up and defined the baseball field as well as added red rock and granite were added around the benches. It is also set to have the backstops painted sometime soon. Trustee Grujanac asked if there was a need for a different type of field that Lincolnshire Sports Association might benefit from. Mr. Woodbury said that they have some ideas about some fields but their desire would be to keep them at North Park. Mr. Woodbury has been taking with Ryan Daube about some potential items that may be brought to the Park Board first and then the Village Board. Mr. Woodbury suggested that thing that the Village could look into would be a Parks survey to see what is being used.

Memorial Park: Forestry/Parks Foreman Baynon stated that the only upcoming project is the gazebo replacement in 9 years but other than that just a lot of general maintenance. Mr. Blasek suggested that brick pavers may need to be address down the line. Mr. Woodbury explained that there is a line item for contractual services for brick pavers at the parks that may allow some of this work to be done down the road. Mr. Woodbury also explained that one of the more recent Capital projects done was the rain garden which was also part of a grant. Trustee Grujanac asked if the Village would do open seating instead of replacement of the gazebo if no one is using it. Mr. Woodbury explained that it ultimately would be up to Park Board and people on how they would want this done.

Balzer Park: Forestry/Parks Foreman Baynon stated that the biggest thing that was done this year was having the court resurfaced and the basketball court color-coated. Mr. Baynon said they recently finished installing the ball wall, put up all new wind screen, and finished the timber retaining wall that goes along the path between Westminster Way and the path. Mr. Baynon tells everyone that they also removed a lot of buckthorn in this area. Mr. Brouillard asked if there were any complaints regarding the removal of the buckthorn and Mr. Woodbury said no.

Bicentennial Park: Forestry/Parks Foreman Baynon informed everyone that one of the little library boxes have been installed on the hill at this location. Mr. Baynon said that a new safety surface was installed in spring. Mr. Baynon also tells everyone that a brunch of trees recently died in Bicentennial Park that will get removed in the future. Mr. Woodbury asked Mr. Baynon if there were any capital projects coming up within the next few years and Mr. Baynon replies no. Mr. Woodbury informs everyone that there has been some clean-up done by Greencare Landscaping to remove buckthorn and weeds.

Rivershire Park: Mr. Woodbury explains that the bid for demolition will be going out this week (week of September 17th) and will return to the Village Board for approval. Mr.

Woodbury stated that once they bring back the bids for the burns that he will also have a memo that will talk about what the short term plan is for Rivershire. Trustee Grujanac asked if there is a lot of cut through traffic and Mr. Woodbury said that ever since the educational program closed that not many people drive through there. Mr. Woodbury explained that the Village would have had to put over \$100,000 into this structure just to make it useable.

Spring Lake Park: Forestry/Parks Foreman Baynon said that the Village recently had the tennis court color-coating redone. Mr. Baynon said as far as Capital Projects go the building is on schedule to be repainted in FY 2020 (\$20,000). Mr. Woodbury mentioned that the parking lot is set to be resurfaced but not until FY 2021-2022 and then at that point we will most likely resurface the basketball court just to keep it up to date. Mr. Blasek noticed that every time it rains the smaller kids jungle jim area is unusable. Mr. Woodbury acknowledges and agrees with Mr. Blasek and states that there is a work order on digging the safety surface out to see what is going on underneath.

Mr. Baynon explained that the lifeguards are gone but per our village code, people are allowed to swim until September 30th. Mr. Blasek asked if the Village stocks the lake with fish. Mr. Woodbury replied that there was a line item for about \$2,000-\$3,000 to stock the lake with fish once every 10-15 years. Mr. Woodbury states that the Village did this about 6 years ago. Mr. Blasek asked if there is a certain time when the dumpster gets pulled from Spring Lake Park. Mr. Woodbury explained that this dumpster is provided to us free of charge per our contract. Mr. Blasek asked if there is an issue with dumping at this location. Mr. Woodbury said we do, but especially at 45 Londonderry. Trustee Grujanac asked if there are cameras to prevent this and Mr. Woodbury explained that the Village did but that we no longer do.

7.0 UNFINISHED BUSINESS

7.1 None

8.0 NEW BUSINESS

8.1 Introduction of new Park Board member Michael Blasek

9.0 ADJOURNMENT

9.1 A motion was made by Ms. Siegel, seconded by Mr. Fell, to adjourn the meeting. The motion was approved by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 7:05 p.m.
