



**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, April 8, 2019**

Present:

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|------------------------------------------------|-----------------------------------------------------------------------------------|
| Mayor Brandt | Trustee Harms Muth |
| Trustee Grujanac | Trustee Hancock |
| Trustee McDonough | Trustee Servi |
| Trustee Leider | Village Clerk Mastandrea |
| Village Attorney Simon | Village Manager Burke |
| Finance Director/Treasurer Peterson | Public Works Director Woodbury |
| Chief of Police Leonas | Assistant Village Manager/Community & Economic Development Director Gilbertson |
| Planning & Development Manager Zozulya | |

ROLL CALL

Mayor Brandt called the meeting to order at 7:11 p.m., and Village Clerk Mastandrea called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of the March 18, 2019 Committee of the Whole Meeting Minutes

The minutes of the March 18, 2019 Committee of the Whole Meeting were approved as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration of Approval of Roof-Mounted Solar Panel Installation for Building C of Extra Space Storage Facility – 200 Parkway Drive (Rethink Electric LLC)

Planning & Development Manager Zozulya provided a summary of a proposed roof-mounted solar panel installation for building C of Extra Space Storage Facility – 200 Parkway Drive. The Architectural Review Board (ARB) reviewed the proposal and recommended unanimous approval. Staff noted there is no ordinance that will go with this agenda item since the approval is provided by the Village Code.

Mr. Garrison Regal, Vice President of Operations, Rethink Electric LLC, provided a brief presentation regarding the proposed roof-mounted solar panel installation for Building C of Extra Space Storage Facility.

Trustee Servi asked how high above the roof structure would the panels sit. Mr. Regal noted the panels are flush mounted and would sit

a few inches above the roof structure.

Mayor Brandt noted concern regarding 444 Social Luxury Apartment residents looking onto the building and asked if they had contacted 444 Social. Mr. Regal stated they were not directed to contact any neighbors and have not been in contact to date. Planning and Development Manager Zozulya stated the solar panels are slated to be installed on the southern portion of the roof so staff did not believe it will come into the line of sight for the nearby apartment building.

Mayor Brandt asked if the amount proposed would be enough for Extra Space Storage's power needs, or would they need to come back at some point to request additional panels. Mr. Regal stated the proposed amount is sufficient to power the entire storage facility.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.12 Consideration of an Ordinance Amending Ordinance #11-3191-13A Related to Marriott's Lincolnshire Resort Master Sign Plans (Marriott Lincolnshire Resort – 10 Marriott Drive)

Planning & Development Manager Zozulya provided a summary of a proposed Ordinance amending Ordinance 11-3191-13A related to Marriott's Lincolnshire Resort Master Sign Plans to change the color of the cabinets for all the ground and directional signs as well as replace the tenant panels on two existing ground signs at Milwaukee Avenue and Route 22. The Architectural Review Board (ARB) reviewed the request and unanimously recommended approval, subject to the petitioner re-facing five additional directional signs to match the two ground signs and one directional sign submitted to the ARB for review.

Mr. Brad Lajoie, General Manager of the Marriott Lincolnshire Resort; Mr. Joe Krakowka, Director of Engineering at the Marriott Lincolnshire Resort; and Art Solis with North Shore Sign introduced themselves.

Mr. Lajoie provided a presentation regarding the proposed sign changes for Marriott Lincolnshire Resort.

Trustee Harms Muth asked if the size of Milwaukee Avenue and Route 22 signs would stay the same. Mr. Lajoie stated the size of the signs on Milwaukee Avenue and Route 22 would not change.

Mayor Brandt stated golf membership is currently advertised on the Route 22 sign and asked if the Marriott would be including this same information on the proposed new sign. Mr. Lajoie stated information on golf memberships would no longer be on the Route 22 sign.

It was the consensus of the Board to place this item on the Consent

Agenda for approval at the next Regular Village Board Meeting.

3.13 Discussion and Direction Regarding the Village of Buffalo Grove's Draft Plan for the Prairie View Metra Station Area Plan as it Relates to the Existing Boundary and Planning Agreement Between the Village of Lincolnshire and Village of Buffalo Grove (Village of Lincolnshire)

Assistant Village Manager/Community & Economic Development (CED) Director Gilbertson provided a summary of the Village of Buffalo Grove's draft plan for the Prairie View Metra Station Area Plan as it relates to the existing Boundary and Planning Agreement between the Village of Lincolnshire and Village of Buffalo Grove, noting the plan's main objective is to create a "cohesive vision" across three Buffalo Grove planning subareas in an effort to leverage the Prairie View Metra Station as an amenity for future residents. Assistant Village Manager/CED Director Gilbertson noted staff concern regarding the 40-acre Stancliff Property which is proposed for a mix of compact single-family detached and attached housing, as well as incorporating sustainable strategies. This is the only subarea governed by the Boundary Agreement.

Mayor Brandt noted the Boundary Agreement Lincolnshire has with Buffalo Grove states the area would only allow for detached homes and the current proposal is for townhomes/rowhomes. Mayor Brandt and Trustees noted concern regarding density reflected in the proposed plan and how the proposed will affect the schools and traffic. Mayor Brandt suggested the Village of Buffalo Grove meet with School Districts 125 and 103 regarding the proposed plan.

Village Attorney Simon stated the location of the boundaries cannot be changed unless both parties of the agreement consent. Village Attorney Simon noted the Agreement is scheduled to expire in six years (with automatic 5-year renewals, unless terminated by either party with proper notice), the Prairie View Plan is a long-term plan, and the schedule for the proposed project is not known at this time. He also noted an industrial area along the west side of Industrial Drive, south of Aptakistic Road, is also included in the Boundary Agreement and is scheduled to be disconnected from Lincolnshire and connected to Buffalo Grove.

A conversation regarding annexing the property and the process of annexation followed. Staff provided a map showing surrounding area annexation. Various other properties on the map were discussed.

Village Manager Burke noted staff has reached out to both school districts to see if they had any comments regarding the proposed plan. They are concerned with density but not necessarily opposing the project at this time. Village Manager Burke noted he reached out to

Scott Warren, Superintendent at School District 103, and the school has not issued anything formal regarding the school district's position on the plan.

Trustee Hancock asked why the Village would not want to annex the properties surrounding the Stancliff property. Village Attorney Simon provided background to the Boundary Agreement and contiguity requirements for annexation.

It was the consensus of the Board for staff to request a meeting with the Village of Buffalo Grove, School Districts 125 and 103 and other parties involved, with notable concern regarding multi-unit housing, project density, student generation, and report back to the Village Board.

3.2 Finance and Administration

3.3 Public Works

3.4 Public Safety

3.5 Parks and Recreation

3.51 Consideration of a Picnic Permit Fee Waiver Request Pursuant to Section 8-1B-2(O) of the Village Code (Girl Scout Troop #45713 & Troop #45936)

Public Works Director Woodbury provided a summary of a request for picnic permit fee waiver request pursuant to Section 8-1B-2(O) of the Village Code from Girl Scout Troop #45713 & Troop #45936 which the Park Board has approved.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.52 Consideration of a Name and Dedication Date for Lincolnshire Downtown Pocket Park (Village of Lincolnshire)

Public Works Director Woodbury provided a presentation and background regarding the new park which is up for consideration of a name and dedication date. Public Works Director Woodbury noted proposed names and dedication dates are in the packet for consideration. The Park Board suggested surveying the residents for a name.

Mayor Brandt asked how many responses were received from the recent park survey. Public Works Director Woodbury stated he did not have the number and would report back to the Board on the most recent park survey.

Trustee Harms Muth noted she would be in favor of surveying the Lincolnshire area students for the name of the new park. Public Works Director Woodbury asked if the survey would only go to the students or

would staff include all residents. Trustee Harms Muth suggested giving the students some choices and let them decide.

Mayor Brandt asked the Trustees what name they preferred from the names provided by staff. Trustee Servi stated he liked Creekside. Trustee Grujanac stated she would like the schools to decide. Trustee Harms Muth stated she liked Lincolnshire Pocket Park. Public Works Director Woodbury noted a resident at the Park Board recommended City Center Park. Trustee Hancock noted his opinion would be to remove Indian Creek Park and Lincolnshire Pocket Park from the list. Mayor Brandt stated it is a part of Village Green and suggested using Village Green in the name.

It was the consensus of the Board to have the new park dedication at a date in early September.

It was the consensus of the Board to survey Half Day School with some suggested names and vote at the Illinois State Fair day.

3.6 Judiciary and Personnel

4.0 UNFINISHED BUSINESS

5.0 NEW BUSINESS

6.0 EXECUTIVE SESSION

7.0 ADJOURNMENT

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Brandt declared the meeting adjourned at 8:14 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk