



MINUTES
REGULAR VILLAGE BOARD MEETING
Monday, April 22, 2019

Present:

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| Mayor Brandt | Trustee Harms Muth |
| Trustee Grujanac | Trustee Hancock |
| Trustee McDonough | Trustee Servi |
| Trustee Leider | Village Clerk Mastandrea |
| Village Attorney Simon | Village Manager Burke |
| Chief of Police Leonas | Public Works Director Woodbury |
| Village Treasurer/Finance Director Peterson | Assistant Village Manager/Community & |
| Assistant Public Works Director/Village | Economic Development Director Gilbertson |
| Engineer Dittrich | |

ROLL CALL

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

Pledge of Allegiance

2.0 APPROVAL OF MINUTES

2.1 Approval of the April 8, 2019 Regular Village Board Meeting Minutes

Trustee Servi moved and Trustee Grujanac seconded the motion to approve the minutes of the Regular Village Board Meeting of April 8, 2019 as presented. The roll call vote was as follows: AYES: Trustees Leider, Grujanac, Servi, and Harms Muth. NAYS: None. ABSENT: Trustees Hancock & McDonough. ABSTAIN: None. Mayor Brandt declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.11 Proclamation Recognizing Friday, April 26, 2019 as Arbor Day in the Village of Lincolnshire

Mayor Brandt noted the Village will be planting trees at the new Pocket Park as a way of celebrating Arbor Day.

3.2 Village Clerk's Report – None

3.3 Village Treasurer's Report

3.31 Revenues and Expenditures for the Month of March, 2019

Village Treasurer/Finance Director Peterson noted the Revenue and Expenditure Summary is included in the Board packet; and all revenues and

expenditures have been properly recorded for the month of March 2019.

3.4 Village Manager's Report – None

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on April 22, 2019 in the amount of \$369,645.42

Village Treasurer/Finance Director Peterson provided a summary of the April 22, 2019 bills prelist presented for payment with the total being \$369,645.42. The total amount is based on \$117,000 for General Fund; \$204,500 for Water & Sewer Fund; \$5,200 for Water & Sewer Improvement Fund; \$19,000 for Vehicle Maintenance Fund; \$14,600 for E 911 Fund; \$225 for Sedgebrook SSA; and \$9,200 for General Capital Fund.

Trustee Leider moved and Trustee Harms Muth seconded the motion to approve the bills prelist dated April 22, 2019 as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Leider, Servi, and Harms Muth. NAYS: None. ABSENT: Trustees Hancock and McDonough. ABSTAIN: None. Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only) - None

6.0 PETITIONS AND COMMUNICATIONS

6.11 Lincolnshire-Riverwoods Fire Protection District (LRFPD) Report Regarding Receiving ISO Class 2.

LRFPD Chief Fred Krueger provided a report highlighting the Insurance Service Office upgrading the Department to a Class 2 rating from a Class 4 rating, which places the LRFPD within the top 6 percent of fire departments in Illinois. The rating will help insurance premiums for Lincolnshire residents. Chief Krueger thanked Public Works and especially the Utility Division for all their help while going through the rating process.

7.0 CONSENT AGENDA

7.1 Approval of Roof-Mounted Solar Panel Installation for Building C of Extra Space Storage Facility – 200 Parkway Drive (Rethink Electric LLC)

7.2 Approval of an of an Ordinance Amending Ordinance #11-3191-13A Related to Marriott's Lincolnshire Resort Master Sign Plans (Marriott Lincolnshire Resort – 10 Marriott Drive)

7.3 Approval of a Picnic Permit Fee Waiver Request Pursuant to Section 8-1B-2(O) of the Village Code (Girl Scout Troop #45713 & Troop #45936)

Trustee Leider moved and Trustee Grujanac seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees Grujanac, Leider, Servi, and Harms Muth. NAYS: None. ABSENT: Trustees Hancock and McDonough. ABSTAIN: None. Mayor Brandt declared the motion carried.

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.2 Finance and Administration

8.3 Public Works

8.31 Approval of a Contract with Schroeder & Schroeder, Inc. for the 2019 Concrete Flatwork Project in an Amount not to Exceed \$38,125 (Village of Lincolnshire – Waiver of First Reading Requested)

Trustee Grujanac moved and Trustee Servi seconded the motion to waive the first reading of a Contract with Schroeder & Schroeder, Inc. for the 2019 Concrete Flatwork Project in an Amount not to exceed \$38,125. The roll call vote was as follows: AYES: Trustees Grujanac, Leider, Harms Muth, and Servi. NAYS: None. ABSENT: Trustees McDonough and Hancock ABSTAIN: None. Mayor Brandt declared the motion carried.

Trustee Servi moved and Trustee Grujanac seconded the motion to approve a Contract with Schroeder & Schroeder, Inc. for the 2019 Concrete Flatwork Project in an Amount not to exceed \$38,125. The roll call vote was as follows: AYES: Trustees Grujanac, Leider, Harms Muth and Servi. NAYS: None. ABSENT: Trustees McDonough and Hancock. ABSTAIN: None. Mayor Brandt declared the motion carried.

8.32 Approval of a Professional Service Contract with Baxter & Woodman Consulting Engineers for Roadway, Bike Path, and Parking Lot Rehabilitation, Design, Permits, and Bidding Services at a Cost not to Exceed \$44,544.10. (Village of Lincolnshire – Waiver of First Reading Requested)

Trustee Harms Muth asked if contract is just for design. Assistant Public Works Director/Village Engineer Dittrich stated this is to put together the actual bid documents; the estimates staff will use to send out for the contractors to get the bids. Village Manager Burke stated the contract also includes designs as well as preparation of the plans, and administration of the bid process.

Trustee Grujanac asked if it is customary to contract out this service. Assistant Public Works Director/Village Engineer Dittrich stated it is customary to secure a contract for these services. In the past, the annual road resurfacing project was rolled into the watermain project, so this is the first year, in the past three years, the Village is doing just a stand-alone street resurfacing project. Village Manager Burke noted in years past they included the road resurfacing engineering expenses as part of a larger watermain project. Trustee Grujanac asked if this would include new paths recently discussed. Assistant Public Works Director/Village Engineer Dittrich stated this contract does not include the new paths. Trustee Harms Muth asked what is being designed if this does not include new paths. Assistant Public Works Director/Village Engineer Dittrich stated this is to evaluate the pavement; coming up with appropriate thicknesses, the appropriate asphalt mix design, and all the specifications the Village gives to the contractors to

actually perform the path removal and replacement.

Trustee Leider asked if this should be viewed as a project management fee. Village Manager Burke noted there is complete removal and replacement of the asphalt, so there is design specifications of the asphalt along with a project management component.

Mayor Brandt asked if this was a budgeted item and if so how much is in the budget. Assistant Public Works Director/Village Engineer Dittrich confirmed this is a budgeted item and the dollar amount in the budget is \$75,000.

Trustee Grujanac moved and Trustee Servi seconded the motion to waive the first reading of a Professional Service Contract with Baxter & Woodman Consulting Engineers for Roadway, Bike Path, and Parking Lot Rehabilitation, Design, Permits, and Bidding Services at a Cost not to exceed \$44,544.10. The roll call vote was as follows: AYES: Trustees Grujanac, Leider, Harms Muth, and Servi. NAYS: None. ABSENT: Trustees McDonough and Hancock ABSTAIN: None. Mayor Brandt declared the motion carried.

Trustee Servi moved and Trustee Grujanac seconded the motion to approve a Professional Service Contract with Baxter & Woodman Consulting Engineers for Roadway, Bike Path, and Parking Lot Rehabilitation, Design, Permits, and Bidding Services at a Cost not to exceed \$44,544.10. The roll call vote was as follows: AYES: Trustees Grujanac, Leider, Harms Muth and Servi. NAYS: None. ABSENT: Trustees McDonough and Hancock. ABSTAIN: None. Mayor Brandt declared the motion carried.

8.33 Approval of a Contract with Chicagoland Paving for the 2019 Pavement Patching Project in an Amount not to Exceed \$60,000 (Village of Lincolnshire – Waiver of First Reading Requested)

Trustee Leider moved and Trustee Servi seconded the motion to waive the first reading of a Contract with Chicagoland Paving for the 2019 Pavement Patching Project in an Amount not to exceed \$60,000. The roll call vote was as follows: AYES: Trustees Grujanac, Leider, Harms Muth, and Servi. NAYS: None. ABSENT: Trustees McDonough and Hancock ABSTAIN: None. Mayor Brandt declared the motion carried.

Trustee Grujanac moved and Trustee Leider seconded the motion to approve a Contract with Chicagoland Paving for the 2019 Pavement Patching Project in an Amount not to exceed \$60,000. The roll call vote was as follows: AYES: Trustees Grujanac, Leider, Harms Muth, and Servi. NAYS: None. ABSENT: Trustees McDonough and Hancock. ABSTAIN: None. Mayor Brandt declared the motion carried.

8.4 Police

8.41 Approval of an Ordinance Amending Title 3 (Business and License Regulations), Chapter 3 (Liquor Control), and Title 1, Chapter 15 (Fee

Schedule) of the Village of Lincolnshire Municipal Code (Village of Lincolnshire - Waiver of First Reading Requested)

Trustee Servi asked why all the agenda items above and including this one are coming to the Board on the Regular Village Board Agenda with the Waiver of the First Reading. Village Manager Burke noted with regard to the Public Works projects, staff wanted to proceed with the projects since the construction season is upon us and the contracted amounts were approved in the budget. Village Manager Burke noted the liquor license is critical due to the recent banquet uses falling into the tavern classification need to be cleaned up prior to renewing the licenses May 1.

Trustee Grujanac moved and Trustee Leider seconded the motion to waive the first reading of an Ordinance Amending Title 3 (Business and License Regulations), Chapter 3 (Liquor Control), and Title 1, Chapter 15 (Fee Schedule) of the Village of Lincolnshire Municipal Code. The roll call vote was as follows: AYES: Trustees Grujanac, Leider, Harms Muth, and Servi. NAYS: None. ABSENT: Trustees McDonough and Hancock ABSTAIN: None. Mayor Brandt declared the motion carried.

Trustee Grujanac moved and Trustee Servi seconded the motion to approve an Ordinance Amending Title 3 (Business and License Regulations), Chapter 3 (Liquor Control), and Title 1, Chapter 15 (Fee Schedule) of the Village of Lincolnshire Municipal Code. The roll call vote was as follows: AYES: Trustees Grujanac, Leider, Harms Muth and Servi. NAYS: None. ABSENT: Trustees McDonough and Hancock. ABSTAIN: None. Mayor Brandt declared the motion carried.

8.5 Parks and Recreation

8.6 Judiciary and Personnel

9.0 REPORTS OF SPECIAL COMMITTEES

10.0 UNFINISHED BUSINESS

11.0 NEW BUSINESS

12.0 EXECUTIVE SESSION

13.0 ADJOURNMENT

Trustee Grujanac moved and Trustee Leider seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:20 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk