

AGENDA
COMMITTEE OF THE WHOLE MEETING
Village Hall – Board Room
Monday, June 24, 2019
Following Regular Village Board Meeting

Reasonable accommodations / auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847.883.8600) 48 hours in advance if you need special accommodations to attend. The Committee of the Whole will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so. Citizens wishing to address the Board on agenda items may speak when the agenda item is open, prior to Board discussion.

CALL TO ORDER

1.0 ROLL CALL

2.0 APPROVAL OF MINUTES

- 2.1 Acceptance of the June 10, 2019 Committee of the Whole Meeting Minutes

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.2 Finance and Administration

- 3.21 Consideration of a Resolution Approving Closed Session Meeting Minutes and Authorizing the Village Clerk to Make Certain Closed Session Meeting Minutes Available to the Public for Inspection First Review – 2019 and Authorizing the Destruction of Certain Audio Recordings of Closed Session Minutes (Village of Lincolnshire)

3.2 Public Works

- 3.31 Discussion of draft 2020-2029 10-Year Capital Plan (Village of Lincolnshire)

3.3 Public Safety

3.4 Parks and Recreation

- 3.51 Consideration of Name and Dedication Date for the Lincolnshire Downtown Pocket Park (Village of Lincolnshire)

- 3.52 Discussion of Whytegate Removal and Reinstallation of Whytegate Subdivision Historical Fence (Village of Lincolnshire)

3.5 Judiciary and Personnel

4.0 UNFINISHED BUSINESS

5.0 NEW BUSINESS

6.0 EXECUTIVE SESSION

7.0 ADJOURNMENT



MINUTES
COMMITTEE OF THE WHOLE MEETING
Tuesday, June 10, 2019

Present:

Mayor Brandt	Trustee Harms Muth
Trustee Grujanac	Trustee Hancock
Trustee Leider	Trustee Pantelis
Trustee Raizin	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Finance Director/Treasurer Peterson	Public Works Director Woodbury
Chief of Police Leonas	Assistant Village Manager/Community &
Assistant Public Works Director/Village Engineer Dittrich	Economic Development Director Gilbertson

ROLL CALL

Mayor Brandt called the meeting to order at 7:47 p.m., and Village Manager Burke called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of the May 28, 2019 Committee of the Whole Meeting Minutes

The minutes of the May 28, 2019 Committee of the Whole Meeting were approved as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration of an Ordinance Amending Title 2 (Boards & Commissions), Chapter 6 (Zoning Board) of the Lincolnshire Village Code (Village of Lincolnshire)

Assistant Village Manager/Community & Economic Development (CED) Director Gilbertson provided a summary of an Ordinance amending Title 2 (Boards & Commissions), Chapter 6 (Zoning Board) of the Lincolnshire Code. The proposed Ordinance would increase the Zoning Board composition by 1 member bringing it to 6 full members with 1 alternate member.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.2 Finance and Administration

3.3 Public Works

3.31 Consideration of Professional Service Contract with Bollinger, Lach, & Associates for Water Main Improvement Design, Permits, and Bidding Services Segment 3 Crosstown Watermain Project (Riverwoods Road-Duffy Lane to IL Route 22) at a Cost not to Exceed \$83,412.91 (Village of Lincolnshire)

Assistant Public Works Director/Village Engineer Dittrich provided a brief summary regarding consideration of professional service contract with Bollinger, Lach, & Associates for water main improvement design, permits, and bidding services segment 3 Crosstown Watermain Project (Riverwoods Road-Duffy Lane to IL Route 22) at a cost not to exceed \$83,412.91.

Mayor Brandt asked if this is under budget. Assistant Public Works Director/Village Engineer Dittrich confirmed this is under budget.

Trustee Raizin asked if this project will benefit the homeowners on Lincolnshire Drive and other residents who voiced concern at the Town Hall Meeting regarding flooding. Assistant Public Works Director/Village Engineer Dittrich stated this would not help with the area of concern brought up at the Town Hall Meeting but would improve the water quality/pressure to areas north of Route 22. Village Manager Burke noted this is a system improvements that will hopefully improve pressure to those water customers located north of Route 22.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.32 Consideration of a Resolution Regarding Construction on State Highways (Village of Lincolnshire / Illinois Department of Transportation)

Assistant Public Works Director/Village Engineer Dittrich provided a brief summary regarding consideration of a Resolution regarding construction on State Highways (Village of Lincolnshire / Illinois Department of Transportation) which is required semi-annually.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.33 Consideration of Approval of a Contract for the Village of Lincolnshire Soffit Repair Project with ATP Enterprise Group, Inc. of Northbrook, IL in an Amount not to Exceed \$50,500 (Village of Lincolnshire)

Assistant Public Works Director/Village Engineer Dittrich provided a

brief summary regarding consideration of a contract for the Village of Lincolnshire soffit repair project at Public Works and Village Hall with ATP Enterprise Group, Inc. of Northbrook, IL in an Amount not to exceed \$50,500.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.4 Public Safety

3.5 Parks and Recreation

3.51 Consideration of Construction of a Storage Facility for Equipment and Materials Located in the North Park Maintenance Yard (Village of Lincolnshire)

Assistant Public Works Director/Village Engineer Dittrich provided a summary of proposed construction of a storage facility for equipment and materials located in the North Park maintenance yard which was presented to the Park Board and ARB. Both the Park Board and ARB provided favorable recommendation. The ARB requested staff evaluate alternative designs prior to bringing the project forward to the Village Board. Two designs are presented. The building height of Design 1 will be shorter than the existing adjacent maintenance building as recommended by the ARB. Design 2 has a peak height of 16'6" and would align with the existing maintenance building. Staff requests the Village Board's concurrence with Design 1.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.6 Judiciary and Personnel

4.0 UNFINISHED BUSINESS

5.0 NEW BUSINESS

5.1 North Park Tennis Courts

Village Manager Burke provided an update on the North Park Tennis Court resurfacing project. Village Manager Burke noted once the asphalt surface was removed, it was discovered the tennis court subbase was not sufficient and needed to be rebuilt/established in certain areas. Village Manager Burke noted staff is still working with the contractor to determine exact costs of the subsurface improvements; however, initial indications are that the amount may require the Village Board consider a change order for the project.

Trustee Grujanac asked if the change order would extend the time the courts will be out of use. Village Manager Burke confirmed this would extend the time the courts would be out of use. Weather has been an issue for usage as well.

Trustee Harms Muth asked what the estimated time frame would be. Assistant Public Works Director/Village Engineer Dittrich stated due to the wet spring, staff has had an issue getting a truck in but hopes to do this in the next few weeks, weather permitting.

Trustee Grujanac asked what the Board could do to expedite the change order to get the courts in use. Village Manager Burke stated he would inform the Board as soon as the costs were known and a waiver of the first reading could be done at the next Regular Village Board meeting.

Trustee Harms Muth noted concern with the costs as the contract approved was more than the approved budget. Mayor Brandt asked what would happen if the work order is not approved. Village Manager Burke stated the courts could be removed. Trustee Harms Muth noted Lincolnshire has many tennis courts and a substantial amount of money is budgeted to maintain them. Mayor Brandt and Trustee Harms Muth asked about tennis court usage at North Park; has there been an assessment done on the use. Village Manager Burke noted a usage assessment has not been completed. North Park is not staffed on evening and weekends on a regular basis, which hinders monitoring the court usage. Mayor Brandt agreed with Trustee Harms Muth's questions and stated there are many other places in Lincolnshire to play tennis. Trustee Raizin asked if the Village had any type of camera equipment to see if the courts are being used. Village Manager Burke stated the Police have cameras that might be able to be used to monitor the other courts.

Mayor Brandt suggested the Trustees attend the Park Board tour on Monday, June 17th to view the parks and consider the need for the tennis courts. Trustee Grujanac asked if Lincolnshire Sports Association was invited to the tour and suggested bringing this up to them to see if they have any concerns.

Village Attorney Simon asked how much it would be to take out the courts versus repairing the courts. Assistant Public Works Director/Village Engineer Dittrich stated if the courts come out there will still be substantial costs associated with tearing out the courts, taking down the fence, and planting grass. Mayor Brandt stated if the courts remain there would be ongoing costs for repairing the courts.

Trustee Raizin asked what routine maintenance costs for a tennis court. Assistant Public Works Director/Village Engineer Dittrich stated a new color coat gets put on every 5 – 8 years, the nets are replaced approximately every two years, the screens get replaced a couple of times a year. It is continual maintenance, and most of the courts were installed roughly within the same time periods so they are reaching the end of their useful life. The Whytegate tennis courts are also in the Capital Plan for resurfacing in the coming year.

Village Manager Burke noted staff would work with the contractor to determine the numbers for the proposed change order, for removal of the courts, and provide information to the Park Board at the tour for consideration along with informing Lincolnshire Sports Association for feedback.

5.2 Legislation

Village Attorney Simon noted the General Assembly has passed approximately 180 pages of legislation of alerts going out and suggested Trustees reach out to Village Manager Burke for more information. Village Attorney Simon stated some of this legislation would be coming back before the Board for discussion.

6.0 EXECUTIVE SESSION

7.0 ADJOURNMENT

Trustee Grujanac moved and Trustee Leider seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Brandt declared the meeting adjourned at 8:12 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk

**REQUEST FOR BOARD ACTION
Committee of the Whole
June 24, 2019**

Subject: Update to Village of Lincolnshire 10-Year Capital Plan

Action Requested: Discussion of the draft 2020-2029 10-Year Capital Plan (Village of Lincolnshire)

**Originated
By/Contact:** Walter Dittrich, P.E., Assistant Public Works Director/Village Engineer

Referred To: Mayor and Board of Trustees

Summary:

In 2014, the Village Board adopted a 10-Year Capital Plan for Lincolnshire. This long-term program provides a comprehensive review of long-term capital and equipment needs, and the financial resources needed to support them. The 10-Year Capital Plan details expenditures for all Village owned facilities as well as major vehicles and equipment purchases. Throughout the year, staff constantly evaluates, reviews, and revises the Village's 10-Year Capital Plan. A copy of the updated plan is included with the approved budget for reference to spending on projects in outlying years.

Attached is a copy of the 10-Year Capital Plan update. Additional details regarding the 2019 projects will be included in the draft budget document to be distributed in October, and staff will be prepared to discuss with the Village Board as part of the budget approval process.

Staff will be present at Monday's Board meeting to present a high level overview of the major 2020 projects, additions to 2029 which is the out-year of the plan, as well as noteworthy changes within each category.

Recommendation: N/A

Reports and Documents Attached:

- 2020-2029 10-Year CIP

Meeting History	
Initial Referral to Village Board (COW):	June 24, 2019

Equipment Fund-Capital

Approved Budget

Replacement Schedule	Acct. #	Project Name	Brief Description	Equip #	Year End Projection	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029	10 Year Total		
51	51-21-80-3261	Medium Equipment Replacement	Trailer - Big Tex Light Equipment Transport	261				\$7,000									\$7,000		
51	51-21-80-3262	Medium Equipment Replacement	Trailer - Wells Cargo Enclosed Landscape	262					\$20,000								\$20,000		
51	51-tbd	Medium Equipment Replacement	Trailer - Dynaweld Heavy Equipment Transport	263						\$20,000							\$20,000		
51	51-tbd	Medium Equipment Replacement	Trailer - Wells Cargo Enclosed Trench Box	264							\$15,000						\$15,000		
51	51-tbd	Medium Equipment Replacement	Trailer - Hillsboro Medium Equipment Transport	265										\$10,000			\$10,000		
51	51-tbd	Large Equipment Replacement	Trailer Equipment - Sewer Equipment Sewer Flusher	502									\$185,000				\$185,000		
51	51-21-80-3405	Large Equipment Replacement	Trailer Equipment - ODB 14 Yard Leaf Vac	405						\$92,000							\$92,000		
51	51-21-80-3600	Large Equipment Replacement	Trailer Equipment - Vermeer Chipper	600				\$40,000									\$40,000		
51	51-tbd	Medium Equipment Replacement	Trailer Equipment - Ver-Mac Message Board	705							\$28,000						\$28,000		
51	51-21-80-3720	Medium Equipment Replacement	Trailer Equipment - Tapco Message Board	New												\$25,000	\$25,000		
51	51-tbd	Small Equipment Replacement	Trailer Equipment - Falcon Asphalt Repair Hot Box												\$30,000		\$30,000		
51	51-tbd	Small Equipment Replacement	Trailer Equipment - 6" pump											\$30,000			\$30,000		
51	51-tbd	Small Equipment Replacement	Trailer Equipment - 4" pump											\$30,000			\$30,000		
51	51-tbd	Trailer mounted generator	Trailer Equipment - Generator	New									\$20,000				\$20,000		
51	51-tbd	Medium Equipment Replacement	Trailer Equipment - Grower 600 Gallon Water Wagon	501						\$10,000							\$10,000		
51	51-21-80-3417	Medium Equipment Replacement	Utility Cart - Bobcat 2200	417			\$20,000					\$28,000					\$48,000		
51	51-21-80-3418	Medium Equipment Replacement	Utility Cart - Club Car	418			\$12,000			\$15,000						\$15,000	\$42,000		
51	51-21-80-3700	Medium Equipment Replacement	Utility Cart - Kubota RTV 1100	700					\$25,000					\$25,000			\$50,000		
51	51-21-80-3706	Medium Equipment Replacement	Utility Cart - Workman MDX (replace with new infield groomer)	706			\$15,000										\$15,000		
51	51-tbd	Large Equipment Replacement	Machine - Kubota KX91-3 Excavator	316				\$75,000									\$75,000		
51	51-21-80-3320	Large Equipment Replacement	Machine - John Deere 324G Skid Steer	320	\$90,000	\$90,000										\$100,000	\$100,000		
51	51-21-80-3325	Large Equipment Replacement	Machine - Nissan 50 Fork Lift	325					\$15,000								\$15,000		
51	51-21-80-3304	Small Equipment Replacement	Machine - Bomag Asphalt Roller	New	\$20,000	\$20,000										\$25,000	\$25,000		
51	51-tbd	Medium Equipment Replacement	Machine - Toro Groundmaster 7200 Z-Turn Mower - 72" Deck	516							\$25,000						\$25,000		
51	51-tbd	Medium Equipment Replacement	Machine - Toro Groundmaster 7200 Z-Turn Mower - 62" Deck	513							\$25,000						\$25,000		
51	51-21-80-3509	Large Equipment Replacement	Machine - Toro Groundmaster 7210 With Polar Trac Kit	509					\$50,000								\$50,000		
51	51-tbd	Medium Equipment Replacement	Machine - Toro Groundmaster 3505-D Athletic Field Mower	707										\$30,000			\$30,000		
51	51-21-80-3708	Medium Equipment Replacement	Machine - Toro Sandpro 540 Infield Groomer	708						\$15,000							\$15,000		
51	51-21-80-3709	Large Equipment Replacement	Machine - Mini-Loader - John Deere 244K	709										\$85,000			\$85,000		
51	51-21-80-3704	Large Equipment Replacement	Tractor - Kubota L5740	704				\$46,000									\$46,000		
51	51-21-80-3701	Medium Equipment Replacement	Tractor Implement - Turfco Top Dresser	701					\$20,000								\$20,000		
51	51-tbd	Medium Equipment Replacement	Tractor Implement - Turfco Slit Seeder	714								\$20,000					\$20,000		
51	51-21-80-3712	Large Equipment Replacement	Tractor Implement - Wiedemann Aerator	712					\$35,000								\$35,000		
51	51-21-80-3713	Medium Equipment Replacement	Tractor Implement - Ryan Aerator	713						\$15,000							\$15,000		
51	51-tbd	Small Equipment Replacement	Shop Equipment - Pressure Washer	1							\$10,000						\$10,000		
51	51-21-80-3800	Small Equipment Replacement	Shop Equipment - Tire Changer							\$10,000							\$10,000		
51	51-tbd	Small Equipment Replacement	Shop Equipment - Air Compressor											\$20,000			\$20,000		
51	51-21-80-3802	Small Equipment Replacement	Shop Equipment - Brine Maker	New			\$75,000										\$75,000		
07	07-tbd	Small Equipment Replacement	Shop Equipment - Wheel Balancer									\$10,000					\$10,000		
51	51-tbd	Small Equipment Replacement	Core Cut Concrete Saw	736						\$15,000							\$15,000		
51	51-tbd	Small Equipment Replacement	Chipper Cap											\$10,000			\$10,000		
51	51-21-80-3803	Small Equipment Replacement	Loader Bucket Scale - Loup Electronics	New	\$10,000	\$10,000										\$15,000	\$15,000		
51	51-05-80-3011	Police	Equip- AED				\$12,172										\$12,172		
51	51-12-80-9011	Administration	VH Document Management System				\$20,000										\$20,000		
51	51-20-80-3017	Facilities Improvement - PWF	New Scanner/Copier		\$5,000	\$5,000							\$15,000				\$15,000		
51	51-tbd	Medium Equipment Replacement	Trailer - Wells Cargo Emergency Response	266												\$25,000	\$25,000		
51	51-tbd	Small Equipment Replacement	Shop Equipment - Diagnostic Scan Tool				\$15,000									\$15,000	\$30,000		
51	51-tbd	Toro Groundmaster Conversion	Polar Trac System For Existing Toro Groundmaster	New				\$25,000									\$25,000		
51	51-tbd	Medium Equipment Replacement	Tractor Implement - Lely Fertilizer Spreader	710											\$10,000		\$10,000		
51	51-tbd	Medium Equipment Replacement	Trailer Equipment - Ingersoll Rand Air Compressor	304											\$25,000		\$25,000		
51	51-tbd	Medium Equipment Replacement	Trailer Equipment - AG Systems 1,000 Gallon Water Wagon	503											\$15,000		\$15,000		
51	51-tbd	Medium Equipment Replacement	Trailer - Light Equipment Transport (replaces easement machine trailer)	267			\$7,500										\$7,500		
51	51-tbd		Backhoe Bucket Scale	New					\$10,000								\$10,000		
51	51-tbd		Fuel system replacement											\$50,000			\$50,000		
GRAND TOTAL							\$125,000	\$125,000	\$176,672	\$193,000	\$160,000	\$157,000	\$138,000	\$73,000	\$220,000	\$125,000	\$195,000	\$270,000	\$1,707,672

Infrastructure: Storm Sewer Improvements-Capital

1 2 3 4 5 6 7 8 9 10

Project Location	Acct. #	Project Name
	51 51-21-84-5110	Infrastructure - Storm Sewer
	51 51-tbd	Storm Sewer Improvement
	51 51-tbd	Storm Sewer Improvement
Various Locations	51 51-21-84-6501	Detention Basin Engineering
Various Locations	51 51-21-84-5115	Detention Basin Construction
54-78 Lincolnshire	51 51-21-84-5113	Storm Sewer Improvement
12 Queensway	51 51-21-84-5116	Storm Sewer Improvement
Lincolnshire Creek and Coventry South	51 51-21-84-5114	Storm Sewer Improvement
Lincolnshire Creek and Coventry South	51 51-21-84-5117	Storm Sewer Improvement
Lincolnshire Creek and Coventry South	51 51-21-84-5118	Storm Sewer Improvement
Kings Cross from Brunswick to Canterbury	51 51-21-84-5120	Storm Sewer Lining Project
	51 51-21-84-5121	Infra- Storm Sewer Spectrum
4 Queensway to ESR	51 51-21-84-5122	Stream Bank Improvement
4 Queensway to ESR	51 51-21-84-5119	Stream Bank Improvement
4 Queensway to ESR	51 51-21-84-5123	Stream Bank Improvement
15 Grendier Ct to 18 Portshire	51 51-21-84-5124	Storm Sewer Improvements
Rear yard 17, 19, 21 Mayfair	51 51-21-84-5125	Storm Water Engineering
Rear yard 17, 19, 21 Mayfair	51 51-21-84-5127	Storm Water Engineering
Rear yard 17, 19, 21 Mayfair	51 51-21-84-5128	Storm Sewer Improvements
Rear yard 74 Hickory Lane to Cedar	51 51-21-84-5129	Storm Water Engineering
Rear yard 74 Hickory Lane to Cedar	51 51-21-84-5130	Storm Water Engineering
Dukes area	51 51-21-84-5131	Storm Water Engineering
41 KC to Cant.	51 51-21-84-5133	Storm Water Improvement
128 Surrey Lane	51 51-21-84-5134	Storm Water Engineering
128 Surrey Lane	51 51-tbd	Storm Sewer Improvement
128 Surrey Lane	51 51-tbd	Storm Sewer Improvement
Lincolnshire Creek and Coventry North	51 51-tbd	Storm Water Engineering
Lincolnshire Creek and Coventry North	51 51-tbd	Storm Water Engineering
Villagewide	51 51-21-84-5107	Storm Sewer Study
5 Durham Court	51 51-21-84-5132	Detention Basin Engineering/Construction
Indian Creek Stabilization Project	51 51-tbd	Indian Creek Stabilization
Villagewide	51 51-21-84-5107	Storm Sewer Study

Brief Description
Infra- Storm Sewer Lining
77 Cumberland to 90 Lincolnshire (New Repair)
Lincolnshire Drive Drainage improvements
Detention Basin Engineering Study
Detention Basin Construction
DPR Bank Stabalization Project - Phase I, Construction
Storm Linne Replacement - (above ditchline)
Lincolnshire Creek - Coventry / South - Phase II
Lincolnshire Creek - Coventry / South - Phase III
Lincolnshire Creek - Coventry / South - Construction
Pipe Lining - 570 Feet of 42"
Infra- Storm Sewer Spectrum
Ditchline/Detention Construction
Ditchline/Detention Phase II
Ditchline/Detention Phase III
Grenadier/Portshire - Replace Existing Line
Mayfair Detention and Storm Line Phase I & II
Mayfair Detention and Storm LineConstruction
Mayfair Detention and Storm Line Phase III
Hickory Phase I,II, and III for storm line
Hickory Storm Line - Construction
Storm Sewers Investigation - Dukes Area
Kings Cross - Drainage Ditch Construction (rear yard)
128 Surrey Lane - Pipe, ditch, det. Phase I & II
128 Surrey Lane - Pipe, ditch, det.Construction
128 Surrey Lane - Pipe, ditch,det.Phase III
Lincolnshire Creek - Londonderry North - Phase I & II
Lincolnshire Creek - Londonderry North - Construction and Construction Engineering
Study of capacity of storm sewer capicity
Durham Ct Pond
Indian Creek Streambank Stabilization
In-line stormwater detention - various streets
GRAND TOTAL

Approved Budget

Year End Projection	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029	10 Year Total
\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000			\$160,000
									\$210,000			\$210,000
		\$175,000										\$175,000
\$15,000	\$15,000				\$10,000	\$10,000						\$20,000
\$35,000	\$35,000			\$75,000								\$75,000
												\$0
												\$0
												\$0
												\$0
\$50,000	\$50,000											\$0
												\$0
												\$0
\$0	\$350,000	\$250,000										\$250,000
												\$0
\$47,000	\$47,000	\$50,000										\$50,000
			\$40,000									\$40,000
		\$15,000										\$15,000
			\$150,000									\$150,000
			\$15,000									\$15,000
			\$12,000									\$12,000
			\$15,000									\$15,000
			\$10,000									\$10,000
					\$75,000							\$75,000
					\$10,000							\$10,000
						\$125,000						\$125,000
						\$25,000						\$25,000
							75000					\$75,000
								\$350,000				\$350,000
\$50,000	\$150,000	\$50,000										\$50,000
				\$75,000								\$75,000
												\$0
									\$200,000	\$200,000	\$200,000	\$600,000
\$267,000	\$667,000	\$560,000	\$262,000	\$170,000	\$115,000	\$180,000	\$95,000	\$370,000	\$430,000	\$200,000	\$200,000	\$2,582,000

Vehicle Replacement-Capital

Approved Budget

Project Location	Acct. #	Project Name	Vehicle	Brief Description	Fleet #	Year End Projection	Fiscal Year 2019
Community & Econ. Dev.							
51	51-tbd	Vehicle Replacement	2013 Ford Explorer	Inspection Vehicle	63		
Police							
51	51-05-80-7001	Vehicle Rehabilitation	2009 Ford Crown Victoria	Marked Patrol Squad Car	1131		
51	51-05-80-7001	Vehicle Replacement	2013 Ford Police Interceptor Sedan	Marked Patrol Squad Car	102		
51	51-05-80-7001	Vehicle Replacement	2013 Chevrolet Impala	Unmarked Traffic Control Squad Car	1301		
51	51-05-80-7001	Vehicle Replacement	2013 Ford Police Interceptor Utility	Unmarked Detective Squad Car	1341		
51	51-05-80-7001	Vehicle Replacement	2014 Ford Police Interceptor Utility	Marked Patrol Squad Car	106	\$0	\$35,000
51	51-05-80-7001	Vehicle Replacement	2014 Ford Police Interceptor Utility	Marked Patrol Squad Car	107	\$0	\$35,000
51	51-05-80-7001	Vehicle Replacement	2014 Ford Police Interceptor Utility	Unmarked Chief Take Home Squad Car	1591	\$0	\$35,000
51	51-05-80-7001	Vehicle Replacement	2015 Ford Police Interceptor Utility	Marked Patrol Squad Car	109		
51	51-05-80-7001	Vehicle Replacement	2016 Chevrolet Caprice	Marked Patrol Squad Car	1601		
51	51-05-80-7001	Vehicle Replacement	2016 Chevrolet Tahoe	Marked Patrol Squad Car	1621		
51	51-05-80-7001	Vehicle Replacement	2017 Ford Police Interceptor Utility	Marked Patrol Squad Car	1701		
51	51-05-80-7001	Vehicle Replacement	2018 Ford Police Interceptor Utility	Marked Patrol Squad Car	1802		
51	51-05-80-7001	Vehicle Replacement	2018 Ford Police Interceptor Utility	Marked Patrol Squad Car	1803		
		Vehicle Replacement	2018 Ford F-150	Marked Police Squad Car	1851		
Water/ Sewer Improvements							
07	07-tbd	Vehicle Replacement	2016 Ford F-550	One Ton Utility Body	236		
07	07-tbd	Vehicle Replacement	2017 Ford F-550	One Ton Utility Body	237		
07	07-tbd	Vehicle Replacement	2016 Ford F-350	One Ton Utility Body	241		
07	07-01-81-7242	Vehicle Replacement	2008 GMC Sierra K3500	One Ton Utility Body	242		
07	07-01-81-7251	Vehicle Replacement	2001 IHC 4700LP	Two Ton Dump Truck	251		
Public Works- Streets							
51	51-21-80-7230	Vehicle Replacement	2005 GMC Sierra K3500	One Ton Flatbed	230		
51	51-21-80-7231	Vehicle Replacement	2014 Ford F-350	One Ton Utility Body	231		
51	51-21-80-7232	Vehicle Replacement	2009 Ford F-350	One Ton Dump Truck	232		
51	51-21-80-7240	Vehicle Replacement	2018 Ford F-350	One Ton Pickup	240		
51	51-tbd	Vehicle Replacement	2016 Ford F-350	One Ton Utility Body	243		
51	51-21-80-7244	Vehicle Replacement	2019 Ford F-350	One Ton Pickup	244		
51	51-tbd	Vehicle Replacement	2014 Ford F-550	One Ton Dump Truck	245		
51	51-21-80-7246	Vehicle Replacement	2012 Ford F-550	One Ton Dump Truck	246		
51	51-21-80-7247	Vehicle Replacement	2013 Ford F-350	One Ton Pickup	247		
51	51-tbd	Vehicle Replacement	2016 Ford F-550	One Ton Dump Truck	249		
51	51-21-80-7252	Vehicle Replacement	2009 International 7400 WorkStar	Five Ton Dump Truck	252		
51	51-21-80-7253	New Vehicle	Single Axle Dump Truck	Five Ton Dump Truck	253		
51	51-tbd	Vehicle Replacement	2001 Ford F550	One Ton Bucket Lift Truck	730		
GRAND TOTAL						\$0	\$105,000

Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029	10 Year Total
	\$35,000								\$50,000	\$85,000
	\$50,000					\$50,000				\$100,000
\$50,000					\$50,000					\$100,000
		\$50,000					\$50,000			\$100,000
\$50,000					\$50,000					\$100,000
	\$50,000					\$50,000				\$100,000
		\$50,000					\$50,000			\$100,000
	\$50,000							\$50,000		\$100,000
			\$50,000						\$50,000	\$100,000
				\$50,000						\$100,000
					\$50,000					\$100,000
						\$50,000				\$100,000
							\$50,000			\$100,000
								\$50,000		\$100,000
									\$50,000	\$100,000
										\$60,000
										\$60,000
					\$85,000					\$85,000
							\$85,000			\$85,000
						\$85,000				\$85,000
										\$150,000
										\$150,000
					\$85,000					\$85,000
				\$85,000						\$85,000
	\$115,000									\$115,000
								\$65,000		\$65,000
							\$90,000			\$90,000
									\$65,000	\$65,000
					\$115,000					\$115,000
				\$115,000						\$115,000
					\$65,000					\$65,000
							\$115,000			\$115,000
					\$250,000					\$250,000
						\$200,000				\$200,000
							\$200,000			\$200,000
\$150,000	\$450,000	\$570,000	\$330,000	\$395,000	\$350,000	\$525,000	\$350,000	\$215,000	\$225,000	\$3,440,000

Miscellaneous Capital

1 2 3 4 5 6 7 8 9 10

Project Location	Acct. #	Project Name
51	51-02-80-9000	Capital Assets- Misc
51	51-05-80-9008	E-Citation Printers/ Software
51	51-12-61-4003	Prof Svc- Audit
51	51-12-80-9011	Document Management Sys- VH
51	51-21-80-3803	Loader Bucket Scale
51	51-21-80-5015	Infra- North Village Green

Brief Description
Capital Assets- Misc
E-Citation Printers/ Software
Prof Svc- Audit
Document Management Sys- VH
Loader Bucket Scale
Infra- North Village Green
GRAND TOTAL

Approved Budget

Year End Projection	Fiscal Year 2019
\$2,000	\$2,000
\$20,000	\$20,000
\$10,000	\$10,000
\$5,000	\$5,000
\$37,000	\$37,000

Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029	10 Year Total
										\$0
										\$0
										\$0
										\$0
										\$0
										\$0
										\$0
\$0	\$0									

Summary of Capital Funds

1 2 3 4 5 6 7 8 9 10

Fund	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029	10-Year Total
Facilities	\$390,000	\$637,500	\$430,000	\$240,000	\$340,000	\$350,000	\$495,000	\$440,000	\$210,000	\$200,000	\$305,000	\$4,037,500
Equipment	\$125,000	\$176,672	\$193,000	\$160,000	\$157,000	\$138,000	\$73,000	\$220,000	\$125,000	\$195,000	\$270,000	\$1,832,672
Furniture & Fixtures	\$0	\$30,000	\$80,000	\$12,000	\$20,000	\$12,000	\$70,000	\$90,000	\$18,000	\$20,000	\$20,000	\$372,000
Infrastructure-Storm Sewer	\$667,000	\$560,000	\$262,000	\$170,000	\$115,000	\$180,000	\$95,000	\$370,000	\$430,000	\$200,000	\$200,000	\$3,249,000
Infrastructure-Water	\$2,047,000	\$2,052,500	\$1,822,500	\$889,000	\$2,242,000	\$2,096,000	\$2,375,000	\$1,703,000	\$946,000	\$933,000	\$1,100,000	\$18,206,000
Infrastructure-Sanitary	\$350,000	\$367,500	\$385,875	\$485,169	\$507,927	\$446,699	\$469,033	\$542,485	\$698,864	\$425,332	\$444,724	\$5,123,608
Infrastructure-Parks & Paths	\$1,041,000	\$950,000	\$417,000	\$729,000	\$354,000	\$246,000	\$290,000	\$415,000	\$340,000	\$295,000	\$280,000	\$5,357,000
Infrastructure-Roadways	\$702,500	\$567,500	\$1,127,020	\$840,780	\$695,082	\$769,842	\$632,500	\$507,500	\$682,500	\$550,000	\$575,000	\$7,650,224
Vehicle Replacement	\$105,000	\$150,000	\$450,000	\$570,000	\$330,000	\$395,000	\$350,000	\$525,000	\$350,000	\$215,000	\$225,000	\$3,665,000
Miscellaneous Capital	\$37,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$37,000
Total	\$5,464,500	\$5,491,672	\$5,167,395	\$4,095,949	\$4,761,009	\$4,633,541	\$4,849,533	\$4,812,985	\$3,800,364	\$3,033,332	\$3,419,724	\$49,530,004

	Acct. #	Project Name	Brief Description	Year End Projectio n	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	Fiscal Year 2029	10 Year Total
Facilities																
Waste Transfer Station	51-25-80-2110	Facilities Improvement - WTS	Front door gate replacement			\$10,000										\$10,000
Equipment																
	51-18-00	Medium Equipment Replacement	Mitty Cart (Metric Cart # 415)	415							\$18,000					\$18,000
	51-21-80-3801	Small Equipment Replacement	Anti-liong unit			\$50,000										\$50,000
	51-22-80-3901	Small Equipment Replacement	Ryan Lawncare Sod Cutter Re	682		\$5,500										\$5,500
	51-22-80-3702	Medium Equipment Replacement	Recessed Lane Planter/Boxer # 1	702		\$15,000										\$15,000
Furniture & Fixtures																
Waste Transfer Station	51-25-80-4002	Facilities Improvement - WTS & RVF	South Lighting replacement to LED			\$25,000										\$25,000
Parks & Paths																
North Park	51-22-86-5002	Land & Improvements	Jamestown Lark Pedestrian Signal				\$70,000									\$70,000
North Park	51-22-86-1402	Park Amenity Improvement	North Park - Garbage can repainting									\$35,000				\$35,000

**REQUEST FOR BOARD ACTION
Committee of the Whole
June 24, 2019**

Subject: Consideration and Discussion of a Name and Dedication Date for the Lincolnshire Downtown Pocket Park (Village of Lincolnshire)

Action Requested: Approval of a Name and Dedication Date for the Lincolnshire Downtown Pocket Park (Village of Lincolnshire)

Originated By/Contact: Bradford H. Woodbury, Public Works Director

Referred To: Mayor and Board of Trustees

Summary / Background:

At its June 17, 2019 meeting, the Park Board recommended approval of the name “Creekside Park” for the newly completed Pocket Park in Lincolnshire. The construction of the Pocket Park located within the Lincolnshire Downtown area was completed in the fall/winter of 2018. At the direction of the Village Board, Staff engaged School District #103 students to solicit names by offering a survey to them which is attached for reference. Staff sought feedback from 4th graders at Half Day School to assist Village Staff in naming the newly constructed Pocket Park. Students were encouraged to vote for park names and provide their own ideas for park names. “Creekside Park” was the overwhelming favorite and top choice of the students polled.

Additionally, The Village is planning to hold a dedication event for this park on Monday September 9, 2019 at 6:00pm.

Budget Impact: None.

Service Delivery Impact:

The dedication and naming of this park is important part of the Village’s history as well as the residents of Lincolnshire.

Recommendation:

Staff recommends concurrence with the Park Boards approval of the above named park name and dedication ceremony date.

Reports and Documents Attached:

- Sample Ballot Distributed to D103 Students
- Results of Park Name Voting

Meeting History	
Park Board	March 21, 2019
Committee of the Whole	April 8, 2019
Park Board	June 17, 2019
Committee of the Whole	June 24, 2019

Vote for the Park!

The new Village Pocket Park is located just behind Culver's. The Village of Lincolnshire would like the students at Half Day School to vote on a new name for the park!



Please check one of the boxes below or write-in a park name:

1. CREEKSIDE PARK
2. VILLAGE GREEN PARK
3. _____

Vote for the Park!

The new Village Pocket Park is located just behind Culver's. The Village of Lincolnshire would like the students at Half Day School to vote on a new name for the park!



Please check one of the boxes below or write-in a park name:

1. CREEKSIDE PARK
2. VILLAGE GREEN PARK
3. _____

**REQUEST FOR BOARD ACTION
Committee of the Whole
June 24, 2019**

Subject: Discussion of the Whytegate Subdivision Historical Fence Removal/Re-Location (Village of Lincolnshire)

Action Requested: Consideration and Discussion of Removal and Re-Installation of the Whytegate Subdivision Historical Fence (Village of Lincolnshire)

**Originated
By/Contact:** Bradford H. Woodbury, Public Works Director

Referred To: Mayor and Board of Trustees

Summary / Background: This memorandum outlines a maintenance issue regarding the white fence which runs for approximately 575 feet along the West side of Riverwoods Road from Surrey Lane to North of Pembroke Drive. This fence was originally installed between 1985-1986 and was turned over to the Village by the developer at that time. The following is a photo of the fence as a point of reference:



The fence in this location is wood construction as opposed to the composite material construction of the fence surrounding Whytegate Park. In recent years, the fence is showing wear and has become very unsightly as multiple posts and boards have become dislodged requiring maintenance.

Removal Relocation Required

In July 2014, Lake County sent a letter to the Village stating that the existing wood fence is located within the Lake County right-of-way. The letter noted Lake County requirements the Village remove and/or relocate the fence a minimum of 15' westward of its current location. Lake County has been in communication with all property owners along Riverwoods Road regarding the need to remove improvements within their right-of-way. Last year, Arthur J. Greene were required to relocate the fence along the eastern edge of Whytegate Park out of the right-of-way as part of the improvements required for the Manors of Whytegate subdivision. Additionally, the County is making this request due to existing utility easements along Riverwoods Road and potential future gas main improvements in the area. Maintaining the fence in its current location would conflict with potential utility work. Village Staff reached out to Lake County, and they have expressed the desire to have the fence moved and/or removed as

soon as possible as there is an existing utility permit that has been issued for a North Shore Gas system upgrade on the west side of Riverwoods in this area.

Currently there is 575 feet of fence that is located south of Surrey Lane and borders the Historical Property. After careful consideration, Staff feels there are three (3) options which are as follows:

Option 1 - Remove / Re-Install New (PVC) Fence 15' West of its Current Location

Staff does not feel the current fence would be able to be preserved for relocating and would recommending installing a new fence made of pvc/plastic material (similar to the material used in the Whytegate Park fence). If the Village were to install the full 575' of fence the cost would be approximately \$20,000.00 at a cost of \$34.00 per square foot. Moving the fence 15' back of its current location would place it right in the middle of heavy foliage. A significant amount of this foliage would require removal and would result in a huge loss of screening for the resident located at 200 Riverwoods Road. **Total Cost: \$31,000.00**

Option 2 - Remove the Fence Completely – No Re-Installation

This option would involve remove of the entire 575' of fence. This option would include no plans for re-installation of any new fence. **Total Cost: \$4,000.00**

Option 3 - Remove Existing Fence / Install 107' of New Fence

This option would involve the removal of all the existing fence. Once the removal was completed the Village would install approximately 107' of new fence primarily in front of historical site, with the caveat that the primary homeowner will absorb the maintenance responsibility of the new fence moving forward. The new installed fence would be approximately 50' of length on each side of the driveway area at the 200 Riverwoods Road site.

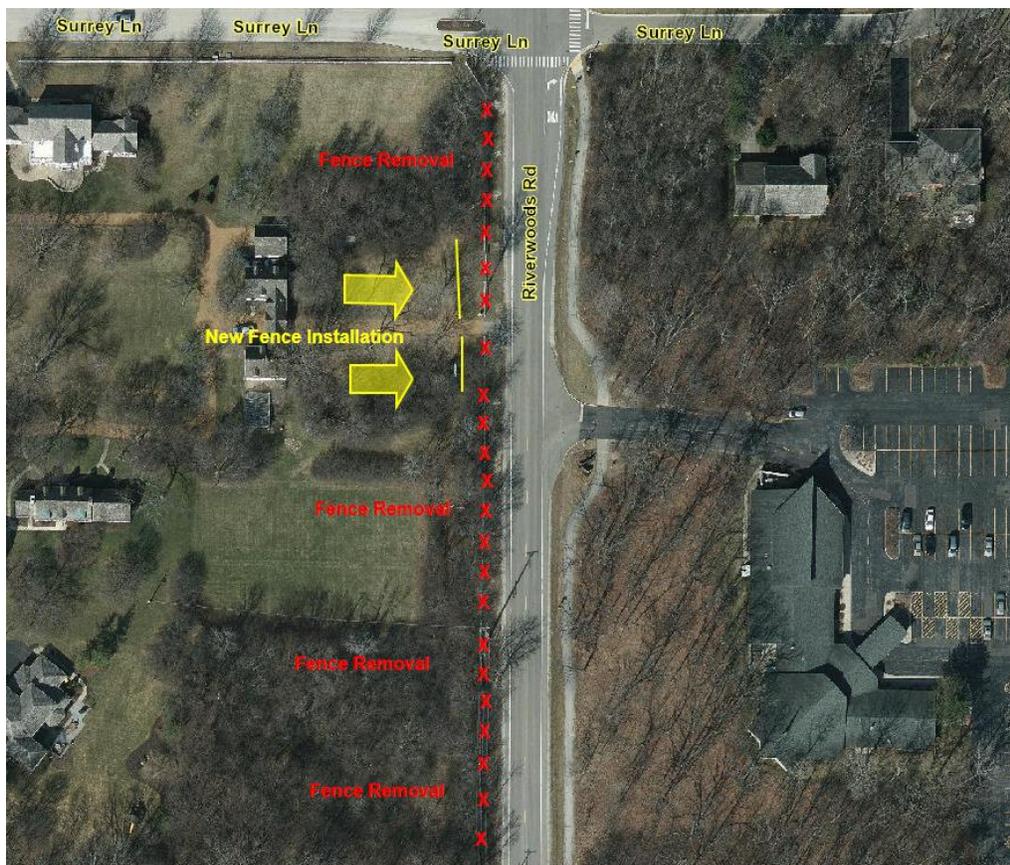
Below is a photo of the 200 Riverwoods Road site:



Staff would plan to work with the property owner to develop a memorandum of understanding regarding the ongoing maintenance responsibilities for the fence. **Total Cost: \$7,650.00**

Staff feels the best option of the three would be Option #3. This option would meet Lake County's requirements; limit the amount of foliage required for installation of a new fence and would also maintain the visual integrity of the Riverwoods Road corridor. The fence would be moved back 15' and would be even with an existing red-rotten granite pathway. Staff has also communicated with the current homeowner and he communicated this would be his preferred option. Village Engineer-Wally Dittrich reviewed documentation for the Whytegate subdivision and concluded there are no requirements or zoning entitlements that would require the fence to be maintained along this entire length of Riverwoods Road in this location.

Below is a summary map of the entire site itself:



Budget Impact: If the Village Board were to concur with Staff’s recommendation, removal of the fence would incur an estimated 100-125 Staff hours and approximately \$4,000.00 between salaries and disposal. Installation of the new fence would be \$7,700.00 for a total of \$12,000.00. If the Village Board supports this approach, staff would include funds in the proposed 2020 Budget and schedule the work accordingly.

Service Delivery Impact: Removal of the existing fence and installation of a shorter stretch of plastic fence would both improve the aesthetics of the area while maintaining a portion of historical integrity of the site.

Recommendation: Staff recommends pursuing the removal of the existing fence and installing roughly 107’ of new PVC/Plastic fence primarily in front of historical site.

Reports and Documents Attached:

- None

Meeting History	
Committee of the Whole	June 24, 2019