



**MINUTES
COMMITTEE OF THE WHOLE MEETING
Tuesday, June 10, 2019**

Present:

Mayor Brandt

Trustee Grujanac

~~Trustee Leider~~

Trustee Raizin

Village Attorney Simon

~~Finance Director/Treasurer Peterson~~

~~Chief of Police Leonas~~

Assistant Public Works Director/Village
Engineer Dittrich

Trustee Harms Muth

~~Trustee Hancock~~

Trustee Pantelis

Village Clerk Mastandrea

Village Manager Burke

Public Works Director Woodbury

Assistant Village Manager/Community &

Economic Development Director Gilbertson

ROLL CALL

Mayor Brandt called the meeting to order at 7:47 p.m., and Village Clerk Mastandrea called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of the May 28, 2019 Committee of the Whole Meeting Minutes

The minutes of the May 28, 2019 Committee of the Whole Meeting were approved as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration of an Ordinance Amending Title 2 (Boards & Commissions), Chapter 6 (Zoning Board) of the Lincolnshire Village Code (Village of Lincolnshire)

Assistant Village Manager/Community & Economic Development (CED) Director Gilbertson provided a summary of an Ordinance amending Title 2 (Boards & Commissions), Chapter 6 (Zoning Board) of the Lincolnshire Code. The proposed Ordinance would increase the Zoning Board composition by 1 member bringing it to 6 full members with 1 alternate member.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.2 Finance and Administration

3.3 Public Works

3.31 Consideration of Professional Service Contract with Bollinger, Lach, & Associates for Water Main Improvement Design, Permits, and Bidding Services Segment 3 Crosstown Watermain Project (Riverwoods Road-Duffy Lane to IL Route 22) at a Cost not to Exceed \$83,412.91 (Village of Lincolnshire)

Assistant Public Works Director/Village Engineer Dittrich provided a brief summary regarding consideration of professional service contract with Bollinger, Lach, & Associates for water main improvement design, permits, and bidding services segment 3 Crosstown Watermain Project (Riverwoods Road-Duffy Lane to IL Route 22) at a cost not to exceed \$83,412.91.

Mayor Brandt asked if this is under budget. Assistant Public Works Director/Village Engineer Dittrich confirmed this is under budget.

Trustee Raizin asked if this project will benefit the homeowners on Lincolnshire Drive and other residents who voiced concern at the Town Hall Meeting regarding flooding. Assistant Public Works Director/Village Engineer Dittrich stated this would not help with the area of concern brought up at the Town Hall Meeting but would improve the water quality/pressure to areas north of Route 22. Village Manager Burke noted this is a system improvements that will hopefully improve pressure to those water customers located north of Route 22.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.32 Consideration of a Resolution Regarding Construction on State Highways (Village of Lincolnshire / Illinois Department of Transportation)

Assistant Public Works Director/Village Engineer Dittrich provided a brief summary regarding consideration of a Resolution regarding construction on State Highways (Village of Lincolnshire / Illinois Department of Transportation) which is required semi-annually.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.33 Consideration of Approval of a Contract for the Village of Lincolnshire Soffit Repair Project with ATP Enterprise Group, Inc. of Northbrook, IL in an Amount not to Exceed \$50,500 (Village of Lincolnshire)

Assistant Public Works Director/Village Engineer Dittrich provided a

brief summary regarding consideration of a contract for the Village of Lincolnshire soffit repair project at Public Works and Village Hall with ATP Enterprise Group, Inc. of Northbrook, IL in an Amount not to exceed \$50,500.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.4 Public Safety

3.5 Parks and Recreation

3.51 Consideration of Construction of a Storage Facility for Equipment and Materials Located in the North Park Maintenance Yard (Village of Lincolnshire)

Assistant Public Works Director/Village Engineer Dittrich provided a summary of proposed construction of a storage facility for equipment and materials located in the North Park maintenance yard which was presented to the Park Board and ARB. Both the Park Board and ARB provided favorable recommendation. The ARB requested staff evaluate alternative designs prior to bringing the project forward to the Village Board. Two designs are presented. The building height of Design 1 will be shorter than the existing adjacent maintenance building as recommended by the ARB. Design 2 has a peak height of 16'6" and would align with the existing maintenance building. Staff requests the Village Board's concurrence with Design 1.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.6 Judiciary and Personnel

4.0 UNFINISHED BUSINESS

5.0 NEW BUSINESS

5.1 North Park Tennis Courts

Village Manager Burke provided an update on the North Park Tennis Court resurfacing project. Village Manager Burke noted once the asphalt surface was removed, it was discovered the tennis court subbase was not sufficient and needed to be rebuilt/established in certain areas. Village Manager Burke noted staff is still working with the contractor to determine exact costs of the subsurface improvements; however, initial indications are that the amount may require the Village Board consider a change order for the project.

Trustee Grujanac asked if the change order would extend the time the courts will be out of use. Village Manager Burke confirmed this would extend the time the courts would be out of use. Weather has been an issue for usage as well.

Trustee Harms Muth asked what the estimated time frame would be. Assistant Public Works Director/Village Engineer Dittrich stated due to the wet spring, staff has had an issue getting a truck in but hopes to do this in the next few weeks, weather permitting.

Trustee Grujanac asked what the Board could do to expedite the change order to get the courts in use. Village Manager Burke stated he would inform the Board as soon as the costs were known and a waiver of the first reading could be done at the next Regular Village Board meeting.

Trustee Harms Muth noted concern with the costs as the contract approved was more than the approved budget. Mayor Brandt asked what would happen if the work order is not approved. Village Manager Burke stated the courts could be removed. Trustee Harms Muth noted Lincolnshire has many tennis courts and a substantial amount of money is budgeted to maintain them. Mayor Brandt and Trustee Harms Muth asked about tennis court usage at North Park; has there been an assessment done on the use. Village Manager Burke noted a usage assessment has not been completed. North Park is not staffed on evening and weekends on a regular basis, which hinders monitoring the court usage. Mayor Brandt agreed with Trustee Harms Muth's questions and stated there are many other places in Lincolnshire to play tennis. Trustee Raizin asked if the Village had any type of camera equipment to see if the courts are being used. Village Manager Burke stated the Police have cameras that might be able to be used to monitor the other courts.

Mayor Brandt suggested the Trustees attend the Park Board tour on Monday, June 17th to view the parks and consider the need for the tennis courts. Trustee Grujanac asked if Lincolnshire Sports Association was invited to the tour and suggested bringing this up to them to see if they have any concerns.

Village Attorney Simon asked how much it would be to take out the courts versus repairing the courts. Assistant Public Works Director/Village Engineer Dittrich stated if the courts come out there will still be substantial costs associated with tearing out the courts, taking down the fence, and planting grass. Mayor Brandt stated if the courts remain there would be ongoing costs for repairing the courts.

Trustee Raizin asked what routine maintenance costs for a tennis court. Assistant Public Works Director/Village Engineer Dittrich stated a new color coat gets put on every 5 – 8 years, the nets are replaced approximately every two years, the screens get replaced a couple of times a year. It is continual maintenance, and most of the courts were installed roughly within the same time periods so they are reaching the end of their useful life. The Whytegate tennis courts are also in the Capital Plan for resurfacing in the coming year.

Village Manager Burke noted staff would work with the contractor to determine the numbers for the proposed change order, for removal of the courts, and provide information to the Park Board at the tour for consideration along with informing Lincolnshire Sports Association for feedback.

5.2 Legislation

Village Attorney Simon noted the General Assembly has passed approximately 180 pages of legislation of alerts going out and suggested Trustees reach out to Village Manager Burke for more information. Village Attorney Simon stated some of this legislation would be coming back before the Board for discussion.

6.0 EXECUTIVE SESSION

7.0 ADJOURNMENT

Trustee Grujanac moved and Trustee Leider seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Brandt declared the meeting adjourned at 8:12 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk