



**MINUTES
REGULAR VILLAGE BOARD MEETING
Monday, August 12, 2019**

Present:

Mayor Brandt	Trustee Harms Muth
Trustee Grujanac	Trustee Hancock
Trustee Leider	Trustee Pantelis
Trustee Raizin	Village Clerk Mastandrea
Village Attorney Asprooth	Village Manager Burke
Chief of Police Leonas	Public Works Director Woodbury
Village Treasurer/Finance Director Peterson	Assistant Village Manager/Community &
Assistant Public Works Director/Village	Economic Development Director Gilbertson
Engineer Dittrich	Commander Watson
Commander Covelli	

ROLL CALL

Mayor Brandt called the meeting to order at 7:00 p.m., and Assistant Village Manager/Community & Economic Development (CED) Director Gilbertson called the Roll.

Pledge of Allegiance

2.0 APPROVAL OF MINUTES

2.1 Approval of the July 22, 2019 Regular Village Board Meeting Minutes

Trustee Grujanac moved and Trustee Leider seconded the motion to approve the minutes of the Regular Village Board Meeting of July 22, 2019 as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Harms Muth, Pantelis, Leider, and Hancock. NAYS: None. ABSENT: Trustee Raizin. ABSTAIN: None. Mayor Brandt declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.11 Life Saving Award – Kenneth & Alicia Anderson, 425 Village Green

Chief of Police Leonas, Commander Watson, and Mayor Brandt presented the Life Saving award to Kenneth and Alicia Anderson for their efforts to save two young adults who were incapacitated from carbon monoxide poisoning at the south Village Green pool house on May 23, 2019.

Mr. Anderson thanked the Mayor and noted the award really should be awarded to his wife. Ms. Anderson thanked the first responders on the scene.

3.12 Heroes Night

Commander Covelli stated Heroes Night will be replacing National Night out and is taking place on Friday, August 23rd from 4 – 7 p.m. at North Park. Commander Covelli noted the night is to celebrate all of the people in our community that make a difference. District 103 will be hosting their Back to School Night at the event.

Mayor Brandt stated they are having a Pie in the Face fundraiser for those who want to come throw a pie in her or Chief of Police Leonas' face.

Trustee Grujanac asked if volunteers are still needed for the event. Assistant Village Manager/CED Director Gilbertson noted there is still a need and noted a link on the Village's website for volunteers to sign up for the event.

3.2 Village Clerk's Report – None

3.3 Village Treasurer's Report – None

3.4 Village Manager's Report

3.41 Budget Workshop Meetings

Assistant Village Manager/CED Director Gilbertson reminded the Mayor and Board to share their availability with the Village Manager's Office regarding the upcoming budget workshops.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on August 12, 2019 in the amount of \$904,521.44

Village Treasurer/Finance Director Peterson provided a summary of the August 12, 2019 bills prelist presented for payment with the total being \$904,521.44. The total amount is based on \$289,000 for General Fund; \$33,400 for Water & Sewer Fund; \$440,700 for Water & Sewer Improvement Fund; \$2,100 for Fraud, Alcohol, Drug Enforcement; \$21,800 for Vehicle Maintenance Fund, and \$117,500 for General Capital Fund.

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to approve the bills prelist dated August 12, 2019 as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Pantelis, Leider, Hancock, and Harms Muth. NAYS: None. ABSENT: Trustee Raizin. ABSTAIN: None. Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only) - None

6.0 PETITIONS AND COMMUNICATIONS - None

7.0 CONSENT AGENDA

- 7.1 Approval of an Ordinance Amending to Title 1 (Administration) Chapter 15 (Comprehensive Fee Schedule) of the Lincolnshire Village Code (Administration Fees – Returned Checks, Traffic Crash Accident Reports, and Accident Reconstruction Reports - Village of Lincolnshire)**
- 7.2 Approval of an Ordinance Amending Title 1 (Administration), Chapter 17 (Comprehensive Fine/Penalty Schedule), Section 1-17-2 (Administration Fines) of the Lincolnshire Village Code Pertaining to General Penalties (Village of Lincolnshire)**
- 7.3 Approval of a Contract with Chicagoland Paving, Inc. for IL Route 22 Emergency Access Construction at a Cost not to Exceed \$80,000 (Village of Lincolnshire)**
- 7.4 Approval of an Ordinance Amending Section 3-3-2-3 of Title 3-3, Liquor Control, for the Creation and Issuance of Village Liquor License (Class “H” Package Liquor License) for RDK Ventures, LLC (Circle K Store #4706704 – 1000 Milwaukee Avenue)**

Mayor Brandt noted a formatting revision in the Ordinance for Item 7.2 has been provided to each Trustee.

Trustee Grujanac moved and Trustee Leider seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees Grujanac, Pantelis, Leider, Hancock, and Harms Muth. NAYS: None. ABSENT: Trustee Raizin. ABSTAIN: None. Mayor Brandt declared the motion carried.

8.0 ITEMS OF GENERAL BUSINESS

- 8.1 Planning, Zoning & Land Use
- 8.2 Finance and Administration
- 8.3 Public Works
- 8.4 Police
- 8.5 Parks and Recreation
- 8.6 Judiciary and Personnel

8.61 Approval of Representation Letter with Clark Baird Smith, LLP for Legal Representation (Village of Lincolnshire)

Assistant Village Manager/CED Director Gilbertson noted the representation letter is requesting to engage with Clark Baird Smith, LLP for any future employment matters or collective bargaining agreement discussion the Village may need legal counsel. Previously, the Village worked closely with Don Anderson from Ancel Glink. Mr. Anderson recently left the firm, so staff is looking to be proactive in case these types of legal services are needed.

Trustee Hancock asked if there is no one else at Ancel Glink appropriate for these matters. Assistant Village Manager/CED Director Gilbertson stated there was a meeting with a representative from both Clark Baird Smith, LLP and Ancel Glink. Staff felt Clark Baird Smith, LLP was better suited to handle

these matters. Chief Leonas added that he worked with Clark Baird Smith, LLP in a previous community and found their services to be beneficial.

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to approve the representation letter with Clark Baird Smith, LLP for legal Representation. The roll call vote was as follows: AYES: Trustees Grujanac, Pantelis, Leider, Hancock, and Harms Muth. NAYS: None. ABSENT: Trustee Raizin. ABSTAIN: None. Mayor Brandt declared the motion carried.

9.0 REPORTS OF SPECIAL COMMITTEES

10.0 UNFINISHED BUSINESS

11.0 NEW BUSINESS

12.0 EXECUTIVE SESSION

13.0 ADJOURNMENT

Trustee Grujanac moved and Trustee Leider seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:16 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk