



**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, August 12, 2019**

Present:

Mayor Brandt	Trustee Harms Muth
Trustee Grujanac	Trustee Hancock
Trustee Leider	Trustee Pantelis
Trustee Raizin	Village Clerk Mastandrea
Village Attorney Asprooth	Village Manager Burke
Finance Director/Treasurer Peterson	Public Works Director Woodbury
Chief of Police Leonas	Assistant Village Manager/Community &
Assistant Public Works Director/Village Engineer Dittrich	Economic Development Director Gilbertson

ROLL CALL

Mayor Brandt called the meeting to order at 7:18 p.m., and Assistant Village Manager/Community & Economic Development (CED) Director Gilbertson called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of the July 22, 2019 Committee of the Whole Meeting Minutes

The minutes of the July 22, 2019 Committee of the Whole Meeting were approved as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration of an Ordinance Granting a Special Use Permit to Construct a 113-Room Hotel in the Office/Industrial (O/Ib) Zoning Sub district; Building Height Variation; Setback Variations; Wall Sign Variations; and a Related Text Amendment for Hotel Parking Requirements (Knight Bridge Pky, LLC – 350 Knightsbridge Parkway)

Assistant Village Manager/Community & Economic Development (CED) Director Gilbertson provided a summary including the petitioner's meetings with the Architectural Review Board (ARB) and the Zoning Board of the proposed Ordinance granting a special use permit to construct a 113 room hotel in the Office/Industrial (O/Ib) zoning sub district; building height variation; setback variations; wall sign variations; and a related text amendment for hotel parking requirements at 350 Knightsbridge Parkway. Assistant Village Manager/CED Director Gilbertson summarized the text amendment request, as well as the work the petitioner performed to satisfy the ARB's requests. Assistant

Village Manager/CED Director Gilbertson mentioned additional modifications to the landscape plan that would be forthcoming per the Lake County Stormwater Management Commission (SMC) request. A short video of drone aerial footage of the site was shown.

Trustee Grujanac inquired about the height of the current buildings to the front and east of the proposed hotel location. Assistant Village Manager/CED Director Gilbertson stated he did not know the height of these buildings offhand, but a survey was done for the Zoning Board portion of the review that compared the proposed hotel to buildings that surround or are immediately adjacent to the property. Other than the Nexis Pharmaceutical building, which is 2 stories, all other buildings are three stories or more. Other than the beacon feature of the hotel, the majority of the building complies with height restrictions.

Trustee Hancock inquired about the building materials, building color, and signage. Shilpa Purohit, Purohit Architects, provided additional detail on the overall building design. Discussion ensued regarding the street elevation, landscaping, and illumination of the beacon. Ms. Purohit stated they had adjusted illumination of the ground sign per the ARB's recommendation, and changed illumination of the beacon from internal to uplit based on feedback from Van Vlissingen.

Trustee Grujanac inquired about the landscaping maturity presented in the renderings. Jeff Torrens, Gary R. Weber Associates, provided additional detail on the landscaping. The renderings provided represent 2/3 growth. The evergreens being installed are 10' and all other trees will be 2 – 3" caliper inches when installed.

Assistant Village Manager/CED Director Gilbertson summarized the next stage of approval and recommended the Board conditional approval based on the revisions to the landscaping plans per direction from SMC, to which the Board consented.

It was the consensus of the Board to place this item on the Regular Village Board Agenda for discussion and approval at the next Regular Village Board Meeting, pending approval from SMC.

3.2 Finance and Administration

3.21 Consideration and Discussion of Approving Workers Compensation Insurance Coverage for the Period of January 1, 2020 to April 30, 2021 with the Municipal Insurance Cooperative (MICA) in the Amount of \$209,559.00 (Village of Lincolnshire)

Finance Director/Treasurer Peterson provided a summary of the proposed workers compensation insurance coverage for the period of January 1, 2020 to April 30, 2021 with the Municipal Insurance Cooperative (MICA) in the amount of \$209,559.00.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.3 Public Works

3.31 Consideration of a Contract for the 2019 Sanitary and Storm Sewer Lining Project with Hoerr Construction of Peoria, IL, in an Amount not to Exceed \$89,265.84 (Village of Lincolnshire)

Assistant Public Works Director/Village Engineer Dittrich provided a summary of the proposed contract for the 2019 sanitary and storm sewer lining project with Hoerr Construction in an amount not to exceed \$89,265.84.

Mayor Brandt asked what the budget number is for this project. Assistant Public Works Director/Village Engineer Dittrich stated the sanitary was budgeted at \$120,000 and the storm sewer was budgeted at \$20,000. This is under budget for the year.

Trustee Harms Muth asked how this project relates to the Village-wide drainage study being conducted by Christopher Burke Engineering. Assistant Public Works Director/Village Engineer Dittrich stated Christopher Burke Engineering is looking at capacity of the entire storm sewer system, and that this request is part of the Village's annual maintenance program. If the drainage study recommended additional capacity in this area of the system, staff would recommend adding capacity to the sewer system on the other side of the street.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.32 Consideration of Awarding a Contract to American Underground, Glenview, IL, for Sanitary and Storm Sewer Televising and Cleaning in the Amount of \$67,753.41 (Village of Lincolnshire)

Assistant Public Works Director/Village Engineer Dittrich provided a summary of the proposed contract to American Underground for sanitary and storm sewer televising and cleaning in the amount of \$67,753.41.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.4 Public Safety

3.5 Parks and Recreation

3.6 Judiciary and Personnel

4.0 UNFINISHED BUSINESS

5.0 NEW BUSINESS

5.1 Cul-de-sac Maintenance

Mayor Brandt briefed the Board on a conversation she had with a resident regarding cul-de-sac maintenance and landscaping for street signage. Assistant Public Works Director/Village Engineer Dittrich provided background on the Village's maintenance program. Discussion ensued regarding this program. Staff will provide additional information to the Board.

5.2 Route 22 and Riverwoods Road Signage

Mayor Brandt informed the Board about additional signage at Route 22 and Riverwoods Road to assist bicycle and pedestrian traffic.

5.3 Potholes

Trustee Hancock informed staff about potholes on Grenadier Court.

6.0 EXECUTIVE SESSION

7.0 ADJOURNMENT

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Brandt declared the meeting adjourned at 8:02 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk