



**AGENDA**  
**REGULAR VILLAGE BOARD MEETING**  
**Village Hall – Board Room**  
**Monday, October 28, 2019**  
**7:00 p.m.**

*Reasonable accommodations/auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847.883.8600) 48 hours in advance if you need special accommodations to attend. Regular Village Board Meetings will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so.*

**CALL TO ORDER**

**1.0 ROLL CALL**

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 REPORTS OF OFFICERS**

3.1 Mayor's Report

3.2 Village Clerk's Report

3.3 Village Treasurer's Report

3.31 Revenues and Expenditures for the Month of September, 2019

3.4 Village Manager's Report

**4.0 PAYMENT OF BILLS**

4.1 Bills Presented for Payment on October 28, 2019 in the amount of \$425,296.45

**5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**

**6.0 PETITIONS AND COMMUNICATIONS**

**7.0 CONSENT AGENDA**

*Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".*

7.1 Approval of October 15, 2019 Regular Village Board Meeting Minutes

7.2 Approval of October 15, 2019 Committee of the Whole Meeting Minutes

7.3 Approval of October 16, 2019 Special Committee of the Whole Meeting Minutes

- 7.4 Approval of an Ordinance Granting Direction sign Variations from Title 12 (Sign Control) of the Lincolnshire Village Code (1-3 Stevenson Drive – Adlai E. Stevenson High School District 125)
- 7.5 Approval of an Amendment to Village Manager Employment Agreement (Village of Lincolnshire)

**8.0 ITEMS OF GENERAL BUSINESS**

- 8.1 Planning, Zoning & Land Use
- 8.2 Finance and Administration
- 8.3 Public Works
- 8.4 Police
- 8.5 Parks and Recreation
- 8.6 Judiciary and Personnel

**9.0 REPORTS OF SPECIAL COMMITTEES**

**10.0 UNFINISHED BUSINESS**

**11.0 NEW BUSINESS**

**12.0 ADJOURNMENT**



PERIOD ENDING 09/30/2019  
FISCAL YEAR 2019

	2018 Year-To-Date			2019 Year-To-Date		
	Revenue	Expense	OVER/(UNDER)	REVENUE	EXPENSE	OVER/(UNDER)
<b>GENERAL FUND</b>						
Revenue	9,425,966			9,474,843		
Administration		222,757			248,463	
Finance		253,124			264,945	
Police		2,477,742			2,612,245	
Community & Economic Dev.		737,790			588,453	
Insurance / Common		1,003,624			1,240,052	
PW: Administration		196,422			208,798	
PW: Streets & Storm Water		775,871			892,079	
PW: Forestry & Parks		1,016,860			1,044,839	
PW: Facilities		95,475			138,004	
Debt & Transfers		600,000			700,000	
<b>TOTAL GENERAL FUND</b>	<b>\$ 9,425,966</b>	<b>\$ 7,379,666</b>	<b>\$ 2,046,300</b>	<b>\$ 9,474,843</b>	<b>\$ 7,937,880</b>	<b>\$ 1,536,963</b>
<b>ENTERPRISE FUNDS</b>						
Water & Sanitary Sewer Revenue	3,525,942			3,717,038		
Water & Sanitary Sewer Administration		688,724			997,429	
Water & Sanitary Sewer Operating		2,573,278			2,820,622	
Water & Sanitary Sewer Improvements	949,829	1,744,531		1,549,726	1,208,092	
<b>TOTAL ENTERPRISE FUNDS</b>	<b>\$ 4,475,772</b>	<b>\$ 5,006,533</b>	<b>\$ (530,761)</b>	<b>\$ 5,266,764</b>	<b>\$ 5,026,144</b>	<b>\$ 240,620</b>
<b>NON-OPERATING FUNDS</b>						
Motor Fuel Tax	143,554	175,000	(31,446)	145,710	-	145,710
Fraud Alcohol Drug Enforcement	7,351	-	7,351	8,474	6,417	2,057
Vehicle Maintenance	326,800	353,399	(26,599)	361,283	388,989	(27,706)
E-911	331,024	249,875	81,149	102,783	115,453	(12,670)
Park Development	56,506	417,934	(361,428)	781,904	-	781,904
General Capital	23,213	635,685	(612,472)	-	598,315	(598,315)
<b>TOTAL NON-OPERATING FUNDS</b>	<b>\$ 888,448</b>	<b>\$ 1,831,892</b>	<b>\$ (943,445)</b>	<b>\$ 1,400,154</b>	<b>\$ 1,109,174</b>	<b>\$ 290,980</b>
<b>TRUST FUNDS</b>						
Police Pension Fund**	1,525,873	958,158	567,715	3,019,688	1,031,818	1,987,870
Sedgebrook SSA	1,177,180	1,151,796	25,383	672,480	1,152,758	(480,278)
<b>TOTAL TRUST FUNDS</b>	<b>\$ 2,703,053</b>	<b>\$ 2,109,954</b>	<b>\$ 593,099</b>	<b>\$ 3,692,168</b>	<b>\$ 2,184,575</b>	<b>\$ 1,507,593</b>

\*\*The Police Pension amounts are as of 8/31/2019.  
The Pension Board contracts their accounting services: which sometimes results in a reporting

**VILLAGE OF LINCOLNSHIRE  
REVENUES AND EXPENSES BY FUND  
09/30/2019**

75.0% of Fiscal Year is Complete

	Annual Budget	Year-to-Date	% Used	Significant Facts
<b>GENERAL FUND</b>				
<b>REVENUES</b>				
Taxes	11,148,200	8,010,277	71.9%	Sales Tax % of Budget 71.2%
				Local HR Sales Tax % of Budget 73.9%
				Food & Beverage % of Budget 76.3%
				Room & Admission % of Budget 79.8%
				Real Estate Transfer % of Budget 106.8%
Licenses & Fees	737,000	599,417	81.3%	Building Permit Fee Revenue \$215,261
				Bldg Permits % of Licenses & Fees 35.9%
Fines & Forfeitures	227,000	196,698	86.7%	
Allotments, Grants & Reimbursements	339,300	342,244	100.9%	
Miscellaneous	87,840	111,819	127.3%	
Other Income	87,000	214,388	246.4%	
<b>TOTAL REVENUES</b>	<b>\$ 12,626,340</b>	<b>\$ 9,474,843</b>	<b>75.0%</b>	
<b>EXPENSES</b>				
Personnel Expenses	300,520	221,185	73.6%	
Contractual Services	3,200	330	10.3%	
Other Charges	33,800	26,948	79.7%	
<b>Administration</b>	<b>337,520</b>	<b>248,463</b>	<b>73.6%</b>	
Personnel Expenses	311,940	240,409	77.1%	
Contractual Services	23,630	22,078	93.4%	
Other Charges	4,720	2,459	52.1%	
<b>Finance</b>	<b>340,290</b>	<b>264,945</b>	<b>77.9%</b>	
Personnel Expenses	3,678,090	2,250,529	61.2%	
Contractual Services	152,760	102,504	67.1%	
Commodities	34,660	37,598	108.5%	
Other Charges	147,100	95,163	64.7%	
Transfers Out	168,600	126,450	75.0%	
<b>Police</b>	<b>4,181,210</b>	<b>2,612,245</b>	<b>62.5%</b>	
Personnel Expenses	473,050	368,851	78.0%	
Contractual Services	157,800	66,316	42.0%	
Other Charges	481,350	149,671	31.1%	
Transfers Out	4,820	3,615	75.0%	
<b>Community &amp; Economic Dev.</b>	<b>1,117,020</b>	<b>588,453</b>	<b>52.7%</b>	
Contractual Services	1,534,720	1,198,121	78.1%	
Commodities	14,400	7,692	53.4%	
Other Charges	82,100	34,239	41.7%	
<b>Insurance &amp; Common</b>	<b>1,631,220</b>	<b>1,240,052</b>	<b>76.0%</b>	
<b>Public Works</b>				
Personnel Expenses	205,940	160,450	77.9%	
Contractual Services	36,500	36,306	99.5%	
Other Charges	12,730	12,043	94.6%	
<b>Admin</b>	<b>255,170</b>	<b>208,798</b>	<b>81.8%</b>	
Personnel Expenses	529,650	463,479	87.5%	
Contractual Services	472,700	211,638	44.8%	
Commodities	94,300	96,272	102.1%	
Other Charges	13,630	12,307	90.3%	
Transfers Out	144,510	108,383	75.0%	
<b>Streets</b>	<b>1,254,790</b>	<b>892,079</b>	<b>71.1%</b>	
Personnel Expenses	550,230	438,872	79.8%	
Contractual Services	622,980	488,694	78.4%	Includes Insurance Covered Exp
Commodities	51,000	26,984	52.9%	
Other Charges	10,730	7,197	67.1%	
Transfers Out	110,790	83,093	75.0%	
<b>Parks &amp; Open Space</b>	<b>1,345,730</b>	<b>1,044,839</b>	<b>77.6%</b>	
Contractual Services	167,300	119,866	71.6%	
Commodities	19,000	12,845	67.6%	
Other Charges	3,000	1,678	55.9%	
Transfers Out	4,820	3,615	75.0%	
<b>Buildings &amp; Grounds</b>	<b>194,120</b>	<b>138,004</b>	<b>71.1%</b>	
Transfers Out	1,837,591	700,000	38.1%	
<b>Debt &amp; Transfers</b>	<b>1,837,591</b>	<b>700,000</b>	<b>38.1%</b>	
<b>TOTAL EXPENSES</b>	<b>\$ 12,494,661</b>	<b>\$ 7,937,880</b>	<b>63.5%</b>	

Annual Budget	Year-to-Date	% Used	Significant Facts
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**WATER & SEWER FUND**

**REVENUES**

Licenses & Fees	5,221,000	3,701,986	70.9%
Miscellaneous Revenue	10,000	11,158	111.6%
Other Income	4,000	3,894	97.4%
<b>TOTAL REVENUES</b>	<b>\$ 5,235,000</b>	<b>\$ 3,717,038</b>	<b>71.0%</b>

**EXPENSES**

Personnel Expenses	257,670	199,160	77.3%
Contractual Services	223,245	194,854	87.3%
Commodities	1,600	850	53.2%
Other Charges	2,320	1,744	75.2%
Other Expenses	-	-	0.0%
Transfers Out	801,095	600,821	75.0%
<b>Administration</b>	<b>1,285,930</b>	<b>997,429</b>	<b>77.6%</b>
Personnel Expenses	543,330	405,278	74.6%
Contractual Services	3,296,630	2,340,876	71.0%
Commodities	27,450	31,199	113.7%
Other Charges	33,000	7,141	21.6%
Transfers Out	48,170	36,128	75.0%
<b>Operating</b>	<b>3,948,580</b>	<b>2,820,622</b>	<b>71.4%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 5,234,510</b>	<b>\$ 3,818,052</b>	<b>72.9%</b>

**WATER & SEWER IMPROVEMENT FUND**

**REVENUES**

Licenses & Fees	150,350	243,385	161.9%
Miscellaneous Revenue	-	-	0.0%
Other Income	7,000	5,520	78.9%
Transfers	1,813,040	1,300,821	71.7%
<b>TOTAL REVENUES</b>	<b>\$ 1,970,390</b>	<b>\$ 1,549,726</b>	<b>78.7%</b>

**EXPENSES**

Capital Outlay	2,474,000	1,208,092	48.8%
<b>TOTAL EXPENSES</b>	<b>\$ 2,474,000</b>	<b>\$ 1,208,092</b>	<b>48.8%</b>

**MOTOR FUEL TAX FUND**

**REVENUES**

Allotments, Grants & Reimbursements	183,820	144,990	78.9%
Other Income	500	721	144.1%
<b>TOTAL REVENUES</b>	<b>\$ 184,320</b>	<b>\$ 145,710</b>	<b>79.1%</b>

**EXPENSES**

Capital Projects	175,000	-	0.0%
<b>TOTAL EXPENSES</b>	<b>\$ 175,000</b>	<b>\$ -</b>	<b>0.0%</b>

**FRAUD, ALCOHOL & DRUG ENFORCEMENT FUND**

**REVENUES**

Other Income	-	8,474	0.0%
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 8,474</b>	<b>0.0%</b>

**EXPENSES**

Other Charges	21,210	6,417	30.3%
Transfers	43,500	-	0.0%
<b>TOTAL EXPENSES</b>	<b>\$ 64,710</b>	<b>\$ 6,417</b>	<b>9.9%</b>

**VEHICLE MAINTENANCE FUND**

**REVENUES**

Transfers	481,710	361,283	75.0%
<b>TOTAL REVENUES</b>	<b>\$ 481,710</b>	<b>\$ 361,283</b>	<b>75.0%</b>

**EXPENSES**

Personnel Expenses	188,990	153,668	81.3%
Contractual Services	162,720	114,953	70.6%
Commodities	119,300	113,996	95.6%
Other Charges	10,850	6,371	58.7%
<b>TOTAL EXPENSES</b>	<b>\$ 481,860</b>	<b>\$ 388,989</b>	<b>80.7%</b>

	Annual Budget	Year-to-Date	% Used	Significant Facts
<b>E911 FUND</b>				
<b>REVENUES</b>				
Taxes	340,000	102,767	30.2%	
Other Income	50	16	31.4%	
Transfers	-	-	0.0%	
<b>TOTAL REVENUES</b>	<b>\$ 340,050</b>	<b>\$ 102,783</b>	<b>30.2%</b>	
<b>EXPENSES</b>				
Contractual Services	360,050	115,453	32.1%	
<b>TOTAL EXPENSES</b>	<b>\$ 360,050</b>	<b>\$ 115,453</b>	<b>32.1%</b>	
<b>PARK DEVELOPMENT FUND</b>				
<b>REVENUES</b>				
Other Income	624,500	781,904	125.2%	
<b>TOTAL REVENUES</b>	<b>\$ 624,500</b>	<b>\$ 781,904</b>	<b>125.2%</b>	
<b>EXPENSES</b>				
Other Charges	-	-	0.0%	
Transfers	991,000	-	0.0%	
<b>TOTAL EXPENSES</b>	<b>\$ 991,000</b>	<b>\$ -</b>	<b>0.0%</b>	
<b>GENERAL CAPITAL</b>				
<b>REVENUES</b>				
Grants	-	-	0.0%	
Other Income	917,740	-	0.0%	
Transfers In	1,860,146	-	0.0%	
<b>TOTAL REVENUES</b>	<b>\$ 2,777,886</b>	<b>\$ -</b>	<b>0.0%</b>	
<b>EXPENSES</b>				
Facilities	290,000	63,782	22.0%	
Equipment	169,000	109,131	64.6%	
Furniture & Fixtures	-	-	0.0%	
Storm Sewer & Water	947,000	232,474	24.5%	
Parks	1,041,000	137,947	13.3%	
Roadways	527,500	47,227	9.0%	
Vehicles	105,000	-	0.0%	
Miscellaneous Capital	37,000	7,755	21.0%	
<b>TOTAL EXPENSES</b>	<b>\$ 3,116,500</b>	<b>\$ 598,315</b>	<b>19.2%</b>	
<b>POLICE PENSION FUND**</b>				
<b>REVENUES</b>				
Taxes	855,000	458,228	53.6%	Property Taxes
Miscellaneous Revenue	210,630	152,301	72.3%	
Other Income	170,330	2,409,159	1414.4%	Investment Income
<b>TOTAL REVENUES</b>	<b>\$ 1,235,960</b>	<b>\$ 3,019,688</b>	<b>244.3%</b>	
<b>EXPENSES</b>				
Contractual Services	92,300	68,393	74.1%	
Other Charges	8,600	1,540	17.9%	
Other Charges	1,135,060	961,885	84.7%	
<b>TOTAL EXPENSES</b>	<b>\$ 1,235,960</b>	<b>\$ 1,031,818</b>	<b>83.5%</b>	
<i>**The Police Pension amounts are as of 8/31/2019.</i>				
<i>The Pension Board contracts their accounting services; which sometimes results in a reporting delay.</i>				
<b>SEDGEBROOK SSA</b>				
<b>REVENUES</b>				
Taxes	1,164,070	656,125	56.4%	
Other Income	21,000	16,355	77.9%	Interest Income
<b>TOTAL REVENUES</b>	<b>\$ 1,185,070</b>	<b>\$ 672,480</b>	<b>56.7%</b>	
<b>EXPENSES</b>				
Contractual Services	23,500	4,945	21.0%	
Capital Outlay	1,161,570	1,147,813	98.8%	
<b>TOTAL EXPENSES</b>	<b>\$ 1,185,070</b>	<b>\$ 1,152,758</b>	<b>97.3%</b>	



**VILLAGE OF LINCOLNSHIRE**

**BILLS PRESENTED FOR PAYMENT**

10/28/2019

General Fund	\$	97,785.66
Water & Sewer Fund	\$	152,391.99
Motor Fuel Tax		
Water & Sewer Improvement Fund	\$	111,748.74
Fraud, Alcohol, Drug Enforcement		
Vehicle Maintenance Fund	\$	2,137.68
E 911 Fund		
Park Development Fund		
Sedgebrook SSA		
General Capital Fund	\$	61,232.38
<b>GRAND TOTAL</b>	<b>\$</b>	<b>425,296.45</b>

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Brad Burke, Village Manager

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: 3D DESIGN STUDIO, LLC</b>		
2019-09-214	Digital Landscape Design - Riverwoods Roac	575.00
TOTAL VENDOR 3D DESIGN STUDIO, LLC		575.00
<b>VENDOR NAME: A T &amp; T</b>		
148060081-10/19	09/12 - 10/11/19 NP Internet Svc	67.58
TOTAL VENDOR A T & T		67.58
<b>VENDOR NAME: ABC WILDLIFE</b>		
230271	Removal of Live Skunk @ 304 Whitmore Lane	350.00
TOTAL VENDOR ABC WILDLIFE		350.00
<b>VENDOR NAME: ADOBE SYSTEMS INCORPORATED</b>		
2019-10	October 2019 L. Ulibarri Creative Cloud Suite	53.11
TOTAL VENDOR ADOBE SYSTEMS INCORPORATED		53.11
<b>VENDOR NAME: ADVANCED BUSINESS GR</b>		
00022183	October 2019 site-to-site vpn servicee	125.00
TOTAL VENDOR ADVANCED BUSINESS GR		125.00
<b>VENDOR NAME: ADVANCED TELECOMMUNICATIONS</b>		
75114	2020 Contract Telephone Maintenance	2,210.00
TOTAL VENDOR ADVANCED TELECOMMUNICATIONS		2,210.00
<b>VENDOR NAME: ALICE TRAINING INSTITUTE LLC</b>		
L4N76ZDW237	ALICE Instructor Training -Ulanowski	595.00
K3NN6JGB9Y2	ALICE Instructor Training - Rafalowicz	595.00
TOTAL VENDOR ALICE TRAINING INSTITUTE LLC		1,190.00
<b>VENDOR NAME: ALLEGIANT FIRE PROTECTION LLC</b>		
012348	Fire Extinguisher Testing	489.00
TOTAL VENDOR ALLEGIANT FIRE PROTECTION LLC		489.00
<b>VENDOR NAME: AMAZON.COM</b>		
113-2939083-1228210	2019 Boo Bash Giveaways	185.20
11323902304386608	Phone Chargers & Car Adapters	41.95
114-8923429-3391460	IPad Chargers and Cords for Board iPads	55.14
1146954319-8657829	2019 Boo Bash Face Paint Supplies	48.55
11372058094415457	Flash Light for Fleet	86.75
TOTAL VENDOR AMAZON.COM		417.59
<b>VENDOR NAME: AMERICAN WATER WORKS</b>		
7001722048	AWWA Membership Renewal For Terry Hawkins 1-1	224.00
TOTAL VENDOR AMERICAN WATER WORKS		224.00
<b>VENDOR NAME: ANCEL GLINK DIAMOND BUSH</b>		
3165092-201909	September 2019 Legal Fees	4,268.34
72140a	BD Bond Escrow Attorney Fee_McDonalds Signage	460.00
72140b	BD Bond Escrow Attorney Fee_Stevenson HS Direc	287.50
72140c	BD Bond Escrow Attorney Fee_Sedgebrook PUD_T	230.00
72140d	BD Bond Escrow Attorny Fee_Klein Tools Land Bar	57.50
TOTAL VENDOR ANCEL GLINK DIAMOND BUSH		5,303.34
<b>VENDOR NAME: ANDREW PLAVNIK</b>		
DJ 10252019	2019 Boo Bash DJ_Andrew Plavnik_3 hours of serv	300.00
TOTAL VENDOR ANDREW PLAVNIK		300.00
<b>VENDOR NAME: ARBORSMITH</b>		
26166	Cable for a Parkway Tree	340.00
TOTAL VENDOR ARBORSMITH		340.00
<b>VENDOR NAME: ASSOCIATED TECHNICAL SERVICES LTD.</b>		

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: ASSOCIATED TECHNICAL SERVICES LTD.</b>		
31949	Leak Locating @ Port Clinton & Raleigh Ct	705.00
TOTAL VENDOR ASSOCIATED TECHNICAL SERVICES L		705.00
<b>VENDOR NAME: ATP ENTERPRISE GROUP INC.</b>		
194171245-1	Soffit Replacement - Village Hall & Public Works	47,975.00
TOTAL VENDOR ATP ENTERPRISE GROUP INC.		47,975.00
<b>VENDOR NAME: AZAVAR</b>		
148446	Com Ed audit Final Pay	1,584.01
TOTAL VENDOR AZAVAR		1,584.01
<b>VENDOR NAME: B &amp; F CONSTRUCTION CODE SERVICES</b>		
11961	September 2019 Inspections	3,672.50
TOTAL VENDOR B & F CONSTRUCTION CODE SERVICE		3,672.50
<b>VENDOR NAME: BADE SUPPLY</b>		
30226	Paper Products	696.30
TOTAL VENDOR BADE SUPPLY		696.30
<b>VENDOR NAME: BASECAMP WEB SOLUTIONS</b>		
2742	September 2019 Website Maintenance	60.00
TOTAL VENDOR BASECAMP WEB SOLUTIONS		60.00
<b>VENDOR NAME: BENISTAR</b>		
11012019	November 2019 Retiree O65 Medical Premiums	986.00
TOTAL VENDOR BENISTAR		986.00
<b>VENDOR NAME: BOLLINGER, LACH &amp; ASSOC</b>		
19884-2	Crosstown Watermain Design - Professional Servic	6,694.48
TOTAL VENDOR BOLLINGER, LACH & ASSOC		6,694.48
<b>VENDOR NAME: CHRISTOPHER B BURKE ENGINEERING LTD</b>		
153889	Village Wide Drainage Study 9-1-19 to 9-28-19	1,414.50
TOTAL VENDOR CHRISTOPHER B BURKE ENGINEERIN		1,414.50
<b>VENDOR NAME: CINTAS CORPORATION #47P</b>		
4032257942	Weekly Uniform Rental - Public Works	104.20
4032799472	Weekly Uniform Rental - Public Works	104.20
TOTAL VENDOR CINTAS CORPORATION #47P		208.40
<b>VENDOR NAME: CLARKE AQUATIC SERVICES</b>		
5014	Fall Shut Down & Spring Maintenance - Village Hal	528.00
5013	Fall Shut Down & Spring Maintenance - Spring Lake	528.00
TOTAL VENDOR CLARKE AQUATIC SERVICES		1,056.00
<b>VENDOR NAME: COMCAST CABLE</b>		
89974045	2019 November Ethernet VPN Connection_101 We	223.59
TOTAL VENDOR COMCAST CABLE		223.59
<b>VENDOR NAME: COMED</b>		
6123019023-10-19	Rate 25 Street Lighting 9-5-19 to 10-4-19	262.68
1475038068	Riverside Drive (2 Street Lights)	36.40
0268410000-10-19	207 Northampton Pumping 8-30-19 to 10-1-19	56.53
TOTAL VENDOR COMED		355.61
<b>VENDOR NAME: CONSTELLATION NEWENERGY, INC.</b>		
15840157401	Electric supply WSR 8-29-19 to 9-30-19	1,906.71
15858082101	Electric supply NP 8-30-19 to 10-1-19	2,369.66
15840099901	Electric supply ESR 8-29-19 to 9-30-19	3,404.23
15875030001	Electric supply Londonderry Liftstation 8-29-19 to 9-	250.46

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: CONSTELLATION NEWENERGY, INC.</b>		
	TOTAL VENDOR CONSTELLATION NEWENERGY, INC.	7,931.06
<b>VENDOR NAME: CORPORATE WELLNESS PARTNERS LLC</b>		
00004551-00	J. Hakala pre-employment drug screen	89.00
	TOTAL VENDOR CORPORATE WELLNESS PARTNERS L	89.00
<b>VENDOR NAME: COUNTY COURT REPORTERS, INC</b>		
126528	Court Reporter Service for IA interview	250.00
	TOTAL VENDOR COUNTY COURT REPORTERS, INC	250.00
<b>VENDOR NAME: DEMUTH, INC.</b>		
V-1415	Valve Repair (300, 333 & 302 Rivershire)	6,400.00
V-1416	Valve Repair - 302 Rivershire	2,900.00
	TOTAL VENDOR DEMUTH, INC.	9,300.00
<b>VENDOR NAME: DIDIER FARMS</b>		
W-105446	Hay Bales & Pumpkins for Boo Bash	1,388.00
	TOTAL VENDOR DIDIER FARMS	1,388.00
<b>VENDOR NAME: DIVINCI PAINTERS</b>		
37791JB-1	Spring Lake Park Building - Painting (30% deposit)	738.00
37791JB-2	Village Hall Light Pole Painting (30% Deposit)	1,644.00
37791JB-3	Village Hall Stairwell Painting	3,252.00
	TOTAL VENDOR DIVINCI PAINTERS	5,634.00
<b>VENDOR NAME: DORNER COMPANY</b>		
149931	Claval Repair	2,708.00
	TOTAL VENDOR DORNER COMPANY	2,708.00
<b>VENDOR NAME: ECO CLEAN MAINTENANCE, INC.</b>		
8219	September Quarterly Cleaning	1,655.00
	TOTAL VENDOR ECO CLEAN MAINTENANCE, INC.	1,655.00
<b>VENDOR NAME: EST, INC</b>		
15633	Liftstation Degreaser	987.00
	TOTAL VENDOR EST, INC	987.00
<b>VENDOR NAME: EVIDENT, INC.</b>		
149021C	Snow Print Wax	30.68
	TOTAL VENDOR EVIDENT, INC.	30.68
<b>VENDOR NAME: EXTRA SPACE STORAGE</b>		
09302019ESS	October 2019 Storage Fees for Special Event Items	297.00
	TOTAL VENDOR EXTRA SPACE STORAGE	297.00
<b>VENDOR NAME: FEDEX</b>		
676255333	Overnight ship test results to IEPA (1 of 2 Packages	35.78
676970885	Overnight ship test results to IEPA (Package 2 of 2)	30.80
	TOTAL VENDOR FEDEX	66.58
<b>VENDOR NAME: FELD FIRE</b>		
FF36174	Hip Boots for Matt L & Josh B	364.92
	TOTAL VENDOR FELD FIRE	364.92
<b>VENDOR NAME: FIRST MIDWEST BANK</b>		
0919	09 2019 Lockbox Service	420.33
	TOTAL VENDOR FIRST MIDWEST BANK	420.33
<b>VENDOR NAME: FULL SOURCE</b>		
3893355	Rain Suit for JH and Extra Rain Jackets	279.67

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: FULL SOURCE</b>		
	TOTAL VENDOR FULL SOURCE	279.67
<b>VENDOR NAME: GRAINGER, INC.</b>		
9325568690	Station UPS	79.35
	TOTAL VENDOR GRAINGER, INC.	79.35
<b>VENDOR NAME: GREEN ACRES LANDSCAPING</b>		
2019-5457	September Landscape Maintenance	21,550.00
	TOTAL VENDOR GREEN ACRES LANDSCAPING	21,550.00
<b>VENDOR NAME: HAMPTON, LENZINI AND RENWICK, INC.</b>		
20192010	DPR Bridge Inspections	4,276.25
	TOTAL VENDOR HAMPTON, LENZINI AND RENWICK, INC.	4,276.25
<b>VENDOR NAME: HBK WATER METER SERVICE</b>		
190620	Large Meter Testing	1,013.00
	TOTAL VENDOR HBK WATER METER SERVICE	1,013.00
<b>VENDOR NAME: HEALY ASPHALT CO, LLC</b>		
21286	Road Patching	516.49
21333	Cold Patch	602.80
21259	Road Patching	117.41
	TOTAL VENDOR HEALY ASPHALT CO, LLC	1,236.70
<b>VENDOR NAME: IMPERIAL SURVEILLANCE, INC.</b>		
INV-007072	Service & Maintenance Plan for Building Cameras	327.00
	TOTAL VENDOR IMPERIAL SURVEILLANCE, INC.	327.00
<b>VENDOR NAME: IPASS</b>		
09112019	IPASS Replenishment	45.00
	TOTAL VENDOR IPASS	45.00
<b>VENDOR NAME: IPRF</b>		
53821	Workers Comp and Admin Fee- Dec	13,219.00
	TOTAL VENDOR IPRF	13,219.00
<b>VENDOR NAME: J. G. UNIFORMS, INC.</b>		
62883	Uniform Sweaters - Temple & Weadick	286.44
	TOTAL VENDOR J. G. UNIFORMS, INC.	286.44
<b>VENDOR NAME: JC LICHT, LLC</b>		
59053543	Paint for Whytegate Playground	122.62
	TOTAL VENDOR JC LICHT, LLC	122.62
<b>VENDOR NAME: KINNUCAN COMPANY</b>		
363840	Right of Ways Tree Removals	1,688.00
	TOTAL VENDOR KINNUCAN COMPANY	1,688.00
<b>VENDOR NAME: LAKE COUNTY PUBLIC WORKS</b>		
P19-0125B	Swr Cnt at 15-11-401-018, Res, 104 Brookwood Ln	3,780.00
LCPW-09-30-19	Sanitary sewer treatment bill dates 8-16-19 to 9-15-	131,167.92
	TOTAL VENDOR LAKE COUNTY PUBLIC WORKS	134,947.92
<b>VENDOR NAME: LALUZERNE &amp; SMITH, LTD.</b>		
September 2019	Legal Services September 2019	3,083.75
	TOTAL VENDOR LALUZERNE & SMITH, LTD.	3,083.75
<b>VENDOR NAME: LIBERTYVILLE CHEVROLET</b>		
917400	Truck 230 Purge Valve	32.12
917388	Truck 230 Oil Filters	22.36

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: LIBERTYVILLE CHEVROLET</b>		
	TOTAL VENDOR LIBERTYVILLE CHEVROLET	54.48
<b>VENDOR NAME: LINCOLNSHIRE VILLAGE-PETTY CASH</b>		
10282019	10/28/19 Petty Cash Reimbursements	384.35
	TOTAL VENDOR LINCOLNSHIRE VILLAGE-PETTY CASH	384.35
<b>VENDOR NAME: MARKARYAN, VIOLETTA</b>		
recapture	Recapture Payment from 72 Riverwoods to 68-70 R	12,493.78
	TOTAL VENDOR MARKARYAN, VIOLETTA	12,493.78
<b>VENDOR NAME: MARTAM CONSTRUCTION INC.</b>		
13097	Emergency Interconnection @ Rt 22 & Prairie Roac	103,154.92
	TOTAL VENDOR MARTAM CONSTRUCTION INC.	103,154.92
<b>VENDOR NAME: MICHAEL MERANDA JR.</b>		
191110	10/10/2019 Zoning Board Meeting	120.00
191810	10/15/19 RVB/COW Mtg. & 10/17/19 ARB Mtg	240.00
	TOTAL VENDOR MICHAEL MERANDA JR.	360.00
<b>VENDOR NAME: MID-AMERICA SPORTS ADVANTAGE</b>		
410072-00	Baseball Field Bases. Anchors & Anchor Install Tool	972.82
	TOTAL VENDOR MID-AMERICA SPORTS ADVANTAGE	972.82
<b>VENDOR NAME: MUELLERMIST IRRIGATION CO</b>		
96723	Winterize Irrigation System - 400 Milwaukee	125.00
96722	Winterize Irrigation System - Memorial Park	125.00
96724	Winterize Irrigation System - Roundabout Landscap	200.00
96725	Winterize Irrigation System - Trailhead Park	391.00
	TOTAL VENDOR MUELLERMIST IRRIGATION CO	841.00
<b>VENDOR NAME: MULCH CENTER</b>		
101964	Log Disposal - Village Trees	87.50
101970	Log & Brush Disposal - Village Trees	69.00
101965	Log & Brush Disposal - Village Trees	92.00
	TOTAL VENDOR MULCH CENTER	248.50
<b>VENDOR NAME: NAPA AUTO PARTS</b>		
022514	Truck 230 Reverse Alarm	28.12
022511	Admin 96 Core Return	(73.72)
022515	Stock Reverse Alarms	56.24
	TOTAL VENDOR NAPA AUTO PARTS	10.64
<b>VENDOR NAME: NATIONAL SEMINARS TRAINING</b>		
Comm	Communication Training Seminar- Panos	199.00
	TOTAL VENDOR NATIONAL SEMINARS TRAINING	199.00
<b>VENDOR NAME: NORTH SHORE GAS</b>		
604290016-03-10-19	Farrington Liftstation 9-12-19 to 10-10-19	32.62
604290016-05-10-19	207A Northampton 9-12-19 to 10-10-19	34.30
604290016-02-10-19	Westwood Liftstation 9-14-19 to 10-10-19	34.30
604290016-04-10-19	Fallstone Liftstation 9-14-19 to 10-10-19	33.88
603028481-02-10-19	NP Concesstion Gas Service 9-12-19 to 10-10-19	33.49
606017125-01-10-19	24400 Riverwoods Pumping 9-12-19 to 10-10-19	33.88
603028481-01-10-19	NP Maint. Bldg Gas Service 9-12-19 to 10-10-19	32.22
606253075-01-10-19	Well #3 Gas Service 9-12-19 to 10-11-19	46.45
604290016-01-10-19	Old Mill Liftstation 9-14-19 to 10-10-19	32.22
	TOTAL VENDOR NORTH SHORE GAS	313.36
<b>VENDOR NAME: NORTH SUBURBAN EMPLOYEE BENEFIT COO</b>		
2019-11Vision	November 2019 Vision Insurance Premiums	21.00
101019D	September 2019 Dental Premiums	6,835.00
	TOTAL VENDOR NORTH SUBURBAN EMPLOYEE BENE	6,856.00

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: NORTHERN ILLINOIS UNIVERSITY</b>		
100669	MAP Alumni & Friends ICMA Confernece dinner 20	50.00
641938-1	Student (J. Cascone) Credit for Communications W	(80.00)
641938	Cascone, Gilbertson, Ulibarri Civic Leadership Acad	330.00
TOTAL VENDOR NORTHERN ILLINOIS UNIVERSITY		300.00
<b>VENDOR NAME: NORTHWEST FREIGHTLINER</b>		
01P563587	Truck 254 PM Filters	94.96
01P563188	Truck 254 PM Filters	454.86
TOTAL VENDOR NORTHWEST FREIGHTLINER		549.82
<b>VENDOR NAME: O'HERRON CO INC</b>		
1956169-IN	Uniform Winter Hats	142.36
TOTAL VENDOR O'HERRON CO INC		142.36
<b>VENDOR NAME: PADDOCK PUBLICATIONS, INC.</b>		
30361	BD Bond Escrow_ARB Legal Notice_Oct 17, 2019_	63.25
TOTAL VENDOR PADDOCK PUBLICATIONS, INC.		63.25
<b>VENDOR NAME: PBA, INC./FLEXIBLE BENEFITS</b>		
130947	October 2019 Flex claims and record keeping	200.00
TOTAL VENDOR PBA, INC./FLEXIBLE BENEFITS		200.00
<b>VENDOR NAME: PETERSON MICHAEL R.</b>		
2019	Boo Bash Petty Cash	350.00
TOTAL VENDOR PETERSON MICHAEL R.		350.00
<b>VENDOR NAME: PIZANOS PIZZA</b>		
91219506	Sandbagging/Flooding - Public Works Dinner	59.16
91319401	Sandbagging/Flooding - Public Works Dinner	81.55
TOTAL VENDOR PIZANOS PIZZA		140.71
<b>VENDOR NAME: PLAYGROUND GAMES</b>		
633	2019 Boo Bash_"PlayGround Games" Nerf Arena_1	770.00
TOTAL VENDOR PLAYGROUND GAMES		770.00
<b>VENDOR NAME: PLAYPOWER LT FARMINGTON INC</b>		
1400237606	Replacement Playground Equipment for Old Mill Pa	1,695.05
TOTAL VENDOR PLAYPOWER LT FARMINGTON INC		1,695.05
<b>VENDOR NAME: POLICE EXEC RESEARCH</b>		
225	Senior Management Training - Covell	500.00
TOTAL VENDOR POLICE EXEC RESEARCH		500.00
<b>VENDOR NAME: PORTER LEE CORPORATION</b>		
290158666	Return - Crown Vic Tires	(439.48)
290157072	Crown Vic Tires	444.48
TOTAL VENDOR PORTER LEE CORPORATION		5.00
<b>VENDOR NAME: POSITIVE PROMOTIONS</b>		
6412709	Legalized Marijuana information pamphlets	195.95
TOTAL VENDOR POSITIVE PROMOTIONS		195.95
<b>VENDOR NAME: RADIO COMMUNICATIONS AND BEYOND</b>		
11612	Program Radio Identifiers	90.00
TOTAL VENDOR RADIO COMMUNICATIONS AND BEYO		90.00
<b>VENDOR NAME: RJN GROUP INC.</b>		
339204	Sanitary Rehab Engineering Professional Services t	1,899.34
TOTAL VENDOR RJN GROUP INC.		1,899.34

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE  
INVOICE DUE DATES 10/16/2019 - 10/28/2019  
JOURNALIZED  
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: RUSSO POWER EQUIPMENT</b>		
10010933	Files to Sharpen Chainsaws	13.20
10010903	Bar Oil for Saws & Brush Clearing Blades	159.96
10013682	Chainsaw for Parks & Forestry Department	568.91
TOTAL VENDOR RUSSO POWER EQUIPMENT		742.07
<b>VENDOR NAME: SPIRIT HALLOWEEN</b>		
600236316-1	Boo Bash Animatronics (Props)	53.04
TOTAL VENDOR SPIRIT HALLOWEEN		53.04
<b>VENDOR NAME: THE ACTORS GYMNASIUM</b>		
000048	Boo Bash Stilt Walkers/Jugglers Deposit	465.00
TOTAL VENDOR THE ACTORS GYMNASIUM		465.00
<b>VENDOR NAME: TOMS PRICE CO</b>		
CD Refund B19-0004P	BD Bond Refund_725 Milwaukee Ave_Toms Price P	75.00
TOTAL VENDOR TOMS PRICE CO		75.00
<b>VENDOR NAME: TRUGREEN</b>		
111760555	Fall fertilization @ 53 Lincolnshire Drive	45.00
TOTAL VENDOR TRUGREEN		45.00
<b>VENDOR NAME: VERIZON WIRELESS</b>		
9839987489	09/13 - 10/12/19 SCADA Data Plan Util	237.21
TOTAL VENDOR VERIZON WIRELESS		237.21
<b>VENDOR NAME: WALMART.COM</b>		
5391970264129	Employee Recognition Cake	22.47
TOTAL VENDOR WALMART.COM		22.47
<b>VENDOR NAME: WBK ENGINEERING LLC</b>		
20585	Lincolnshire Creek Phase III Professional Services	244.63
TOTAL VENDOR WBK ENGINEERING LLC		244.63
<b>VENDOR NAME: WEST SIDE TRACTOR SALES CO</b>		
151986	6" Pump Oil Filter	13.23
TOTAL VENDOR WEST SIDE TRACTOR SALES CO		13.23
<b>VENDOR NAME: ZORO TOOLS, INC.</b>		
6681089	Hearing Protectors	56.19
TOTAL VENDOR ZORO TOOLS, INC.		56.19
<b>GRAND TOTAL:</b>		<b>425,296.45</b>



**MINUTES**  
**REGULAR VILLAGE BOARD MEETING**  
**Tuesday, October 15, 2019**

Present:

Mayor Brandt	Trustee Harms Muth
Trustee Grujanac	Trustee Hancock
Trustee Leider	Trustee Pantelis
Trustee Raizin (Arrived at 7:04 p.m.)	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Chief of Police Leonas	Public Works Director Woodbury
Village Treasurer/Finance Director Peterson	Assistant Village Manager/Community &
Planning & Development Manager Zozulya	Economic Development Director Gilbertson

**1.0 ROLL CALL**

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

**2.0 PLEDGE OF ALLEGIANCE**

**3.0 REPORTS OF OFFICERS**

3.1 Mayor's Report

**3.11 Meeting Introduction**

Mayor Brandt noted Committee of the Whole Item 2.2 is on the meeting agenda that immediately follows the Regular Village Board meeting, in approximately 10 minutes.

Mayor Brandt provided an overview of the difference between the Regular Village Board meeting, which is a voting meeting, and the Committee of the Whole meeting which is a meeting for discussion and consideration. There is no voting on Committee of the Whole agenda items. Mayor Brandt noted appreciation of all the emails/communications received on Committee of the Whole item 2.2

**3.12 Boo Bash**

Mayor Brandt noted Boo Bash is taking place on Friday, October 25 at North Park from 5 – 8 p.m. which will include many activities for all ages.

3.2 Village Clerk's Report – None

3.3 Village Treasurer's Report – None

3.4 Village Manager's Report

### **3.41 Special Committee of the Whole Budget Workshop Meeting**

Village Manager Burke reminded the Village Board that the Special Committee of the Whole Budget Workshop Meeting is taking place tomorrow, October 16 at 6:00 p.m. in the community room.

## **4.0 PAYMENT OF BILLS**

### **4.1 Bills Presented for Payment on October 15, 2019 in the amount of \$670,304.45**

Village Treasurer/Finance Director Peterson provided a summary of the October 15, 2019 bills prelist presented for payment with the total being \$670,304.45. The total amount is based on \$261,900 for General Fund; \$311,500 for Water & Sewer Fund; \$33,300 for Water & Sewer Improvement Fund; \$16,100 for Vehicle Maintenance Fund; \$225 for Sedgebrook SSA; and \$47,200 for General Capital Fund.

Trustee Grujanac moved and Trustee Leider seconded the motion to approve the bills prelist dated October 15, 2019 as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Pantelis, Raizin, Leider, Hancock, and Harms Muth. NAYS: None. ABSENT: None. ABSTAIN: None. Mayor Brandt declared the motion carried.

## **5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only) - None**

## **6.0 PETITIONS AND COMMUNICATIONS - None**

## **7.0 CONSENT AGENDA**

**7.1 Approval of September 23, 2019 Regular Village Board Meeting Minutes**

**7.2 Approval of September 23, 2019 Committee of the Whole Meeting Minutes**

**7.3 Approval of an Ordinance Authorizing the Disposal of Surplus Property (Village of Lincolnshire)**

**7.4 Approval of the Community Christian Church of Lincolnshire's Request to Use Village Streets for a Community 5K Race/Walk and Waiver of the Village Street Usage Policy Cash Bond Requirement (Community Christian Church of Lincolnshire)**

**7.5 Approval of an Ordinance Amending Title 3 (Business and License Regulations), Chapter 3 (Liquor Control), Section 3-3-2-1 (Liquor License Classes) of the Lincolnshire Village Code (Village of Lincolnshire)**

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees Grujanac, Pantelis, Raizin, Leider, Hancock, and Harms Muth. NAYS: None. ABSENT: None. ABSTAIN: None. Mayor Brandt declared the motion carried.

## **8.0 ITEMS OF GENERAL BUSINESS**

8.1 Planning, Zoning & Land Use

**8.11 Approval of an Ordinance Amending the Lincolnshire Village Code, Title 6 (Zoning), Chapter 11 (Off-Street Parking and Loading), Section 6-11-2-G (Off-Street Parking Facilities) Related to Hotel Parking Requirements (350 Knightsbridge Parkway - Knight Bridge Pky, LLC)**

**8.12 Approval of an Ordinance Granting a Special Use Permit to Construct a 113-room Hotel in the Office/Industrial (O/Ib) Zoning Sub-district; Building Height Variation; Setback Variations; and Wall Sign Variations (350 Knightsbridge Parkway - Knight Bridge Pky, LLC)**

Mayor Brandt opened up Items 8.11 and 8.12 together.

Assistant Village Manager/Community & Economic Development (CED) Director Gilbertson provided an update and summary of a proposed Ordinance amending the Lincolnshire Village Code, Title 6, Chapter 11, Section 6-11-2-G related to hotel parking requirements at 350 Knightsbridge Parkway and an Ordinance granting a Special Use Permit to construct a 113-room hotel in the office/industrial zoning sub-district; building height variations; setback variations; and wall sign variations for 350 Knightsbridge Parkway. Assistant Village Manager/CED Director Gilbertson noted a small scrivener error in the Ordinance for the special use to a section reference that will be amended.

Trustee Grujanac moved and Trustee Hancock seconded the motion approve an Ordinance Amending the Lincolnshire Village Code, Title 6 (Zoning), Chapter 11 (Off-Street Parking and Loading), Section 6-11-2-G (Off-Street Parking Facilities) Related to Hotel Parking Requirements (350 Knightsbridge Parkway - Knight Bridge Pky, LLC). The roll call vote was as follows: AYES: Trustees Grujanac, Pantelis, Raizin, Leider, Hancock, and Harms Muth. NAYS: None. ABSENT: None. ABSTAIN: None. Mayor Brandt declared the motion carried.

Trustee Leider moved and Trustee Grujanac seconded the motion approve an Ordinance Granting a Special Use Permit to Construct a 113-room Hotel in the Office/Industrial (O/Ib) Zoning Sub-district; Building Height Variation; Setback Variations; and Wall Sign Variations (350 Knightsbridge Parkway - Knight Bridge Pky, LLC). The roll call vote was as follows: AYES: Trustees Grujanac, Pantelis, Raizin, Leider, Hancock, and Harms Muth. NAYS: None. ABSENT: None. ABSTAIN: None. Mayor Brandt declared the motion carried.

8.2 Finance and Administration

8.3 Public Works

8.4 Police

8.5 Parks and Recreation

8.6 Judiciary and Personnel

**9.0 REPORTS OF SPECIAL COMMITTEES**

**10.0 UNFINISHED BUSINESS**

**11.0 NEW BUSINESS**  
**12.0 EXECUTIVE SESSION**  
**13.0 ADJOURNMENT**

Trustee Grujanac moved and Trustee Raizin seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:08 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk



**MINUTES  
COMMITTEE OF THE WHOLE MEETING  
Tuesday, October 15, 2019**

Present:

Mayor Brandt	Trustee Harms Muth
Trustee Grujanac	Trustee Hancock
Trustee Leider	Trustee Pantelis
Trustee Raizin	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Finance Director/Treasurer Peterson	Public Works Director Woodbury
Chief of Police Leonas	Assistant Village Manager/Community & Economic Development Director Gilbertson
Planning & Development Manager Zozulya	

**1.0 ROLL CALL**

Mayor Brandt called the meeting to order at 7:10 p.m., and Village Clerk Mastandrea called the Roll.

**2.0 ITEMS OF GENERAL BUSINESS**

2.1 Planning, Zoning and Land Use

**2.11 Consideration of an Ordinance Granting Directional Sign Variations from Title 12 (Sign Control) of the Lincolnshire Village Code (1-3 Stevenson Drive – Adlai E. Stevenson High School District 125)**

Planning & Development Manager Zozulya provided an update and summary of a proposed Ordinance granting directional sign variations from Title 12 (Sign Control) of the Lincolnshire Village Code (1-3 Stevenson Drive – Adlai E. Stevenson High School District 125). As a result of the Public Hearing held at the Architectural Review Board (ARB) meeting on September 24, 2019, staff received several inquiries from adjacent property owners as to whether or not the signs would be illuminated. The response is no, they will not be lit however, Stevenson has tested in the field, they will be visible at night. Planning & Development Manager Zozulya noted the ARB was unanimously in favor of the variations to increase the size of the signs and to allow additional information on signs above what is permitted by code. However, changes were recommended by the ARB, and Stevenson responded as follows: 1. Redesign directional “parking” signs to the same design as the other proposed directional signs with a projecting sign panel. *The petitioner complied, as shown in the drawings.* 2. Change the gold color of the “Stevenson High School” message to a grey color. *The petitioner removed this message from all signs.* 3. Increase scale and size of directional arrow on the sign copy. *The petitioner considered the ARB recommendation, ran additional field*

*tests, and determined the arrow is sized appropriately. Therefore, no revisions were made.* 4. Provide consistency of gold color specifications throughout all signs. *The petitioner confirmed they are consistent throughout.*

Mr. Sean Carney, Superintendent for Business Services at Stevenson High School provided a presentation regarding a proposed Ordinance granting directional sign variations from Title 12 (Sign Control) of the Lincolnshire Village Code (1-3 Stevenson Drive – Adlai E. Stevenson High School District 125).

Mayor Brandt asked what the time frame was for the new signs to be installed. Mr. Carney noted, pending Board approval, the goal would be to get them installed immediately after.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

## **2.12 Continued Discussion of Recreational Cannabis (Village of Lincolnshire)**

Mayor Brandt noted tonight's discussion regarding recreational cannabis will focus on the zoning component. All comments received to date have been shared with the Board of Trustees. The Village will not discuss adult use or possession of recreational cannabis which will become legal in the state of Illinois as of January 1, 2020. The Village Board cannot prohibit lawful use or possession in Lincolnshire. Mayor Brandt noted the Village Board will consider zoning authority for cannabis businesses. However, no final action will be taken at the meeting tonight. Mayor Brandt stated the Board may provide direction to staff to do the following:

- Prepare an ordinance prohibiting recreational cannabis businesses.
- Prepare an ordinance issuing a moratorium on recreational cannabis businesses.
- Research or initiate the process to seek an advisory referendum on the March 17, 2020 General Primary Election. Because the election is after January 1, 2020 the Village would need to prohibit cannabis businesses pending the result of the referendum.
- Prepare an ordinance permitting recreational cannabis businesses.
- Perform additional research and present at a future Committee of the Whole Meeting.

Any of these items would be discussed at a future public meeting.

Assistant Village Manager/Community & Economic Development

(CED) Director Gilbertson and Chief of Police Leonas provided a presentation outlining the cannabis regulation and tax act, types of cannabis businesses, zoning and business regulation including distance/buffer considerations, compliance checks and local enforcement, public safety implications, financial implications, and Village Board considerations.

Village Attorney Simon noted there is a different tax rate based on the potency of THC.

Mayor Brandt noted not everyone in attendance may get a chance to speak so in fairness, held an informal poll to see who in attendance was in favor of and who was opposed to recreational cannabis dispensaries in the Village of Lincolnshire.

Mayor Brandt read the Village's rules for Public Comment.

Mayor Brandt asked if the Board wished to adhere to the 30-minute public comment rule or waive it. The consensus of the Board was to adhere to the 30-minute public comment rule. Mayor Brandt noted each person's time to comment would be limited to 2 minutes, and the total amount allowed for comment would be 30 minutes.

Mayor Brandt asked the Board if they would like School District 103, School District 125, and/or Catalyst Group to address the Board before opening comment to the broader public.

Trustee Grujanac relayed that School District 125 has no official comment regarding this discussion.

The consensus of the Board was to allow School District 103 and the Catalyst Group to address the Board before opening comment to the broader public.

Mr. Scott Warren, Superintendent of School District 103 stated he is in attendance to encourage the Board not to allow recreational dispensaries in the Village limits. Mr. Warren noted concern regarding access to cannabis for the children, and if the children have access, then concern turns to use.

Mr. Carson Ezell, member of the Catalyst Group and a junior at Stevenson High School, noted Catalyst Group is an organization of students that advocate for substance abuse prevention. Mr. Ezell provided marijuana offense statistics in Denver County, Colorado. Mr. Ezell noted concern regarding allowing cannabis dispensaries in Lincolnshire and asked to Board to consider opting-out of cannabis dispensaries in Lincolnshire.

Mr. Yucheng Yuan, resident of 517 Rivershire Place urged the Board to

opt-out of allowing cannabis dispensaries in Lincolnshire. Mr. Yuan provided family background related to his children, the school, and noted concern if allowing a cannabis dispensary in Lincolnshire.

Mr. Tom Habley, clinical counselor at Stevenson High School stated he is here to represent his profession and noted concern regarding the issue of marijuana use. Mr. Habley asked the Board to consider opting-out of allowing recreational cannabis dispensaries in Lincolnshire. Mr. Habley stated in the past three years, some of the students he works with, who used marijuana, show signs of a condition he calls anticipatory euphoria.

Mr. Peter Benzinger, resident of 600 Mayflower in Lake Forest, stated he served as Chairman of the Illinois Youth Commission; Director of Corrections for the State of Illinois; Chairman of the Illinois Criminal Justice Authority; and the Head of the United States Drug Enforcement Administration under Presidents Ford, Carter, and Reagan. Mr. Benzinger urged the Board to opt-out of recreational cannabis dispensaries. Mr. Benzinger noted his opinion that if dispensaries are allowed, there will be more availability, more drug dealers, and the community will drastically change.

A freshman at Stevenson High School and a Catalyst Group member urged the Board to opt-out of a recreational cannabis dispensary in Lincolnshire and included some statistics relative to the effects of marijuana.

Ms. Trisha Gannu, sophomore at Stevenson High School and a Catalyst Group member, provided information related to product marketing and effects on the youth of possible cannabis sales and requested the Board opt-out of recreation cannabis sales in Lincolnshire.

Ms. Maya Gopal, a sophomore at Stevenson High School and Catalyst Group member, urged the Board to opt-out of recreational cannabis sales and stated her opinion is that this would threaten the public safety of current and future residents.

Ms. Susan Sirota, Pediatrician and mother of three students who have attended Lincolnshire schools, stated her comments are based on her medical expertise. Ms. Sirota noted she has seen the medical effects of marijuana and provided specifics to the various effects/conditions. Ms. Sirota requested the Board opt-out of recreational cannabis dispensaries in Lincolnshire.

Mr. Xiao Teng, resident of Lincolnshire stated he moved here five years ago because he believed it was a better community. Mr. Teng stated his opinion is, in order to keep the community safe and clean for the younger generation, he is requesting the Board opt-out of

recreation cannabis dispensaries in Lincolnshire.

Mr. Xixin Fang, resident of Lincolnshire sincerely requested the Board to say no to sales of recreational cannabis.

Mr. Zuoyi Liu, resident of Lincolnshire stated he recently moved to Lincolnshire, and if he would have known there would be a possibility to sell cannabis in Lincolnshire, he would not have moved here. Mr. Liu stated his opinion is cannabis will be harmful to the community. Mr. Liu asked the Board to consider opting-out of recreation cannabis dispensaries in Lincolnshire.

Mr. Wayne Zhu, resident of Lincolnshire stated he is concerned about his children and the community if the Board allows recreational cannabis dispensaries in Lincolnshire, and urged to Board to opt-out.

Ms. Ting Si, resident of Lincolnshire stated her son has attended Lincolnshire schools and noted concern for the children and community if the Village were to allow recreational cannabis sales in Lincolnshire. Ms. Si noted she has obtained over 600 signatures to provide to the Board requesting them to opt-out of recreational cannabis dispensaries in Lincolnshire. Mayor Brandt asked Ms. Si to submit her list of petitions to Public Works Director Woodbury so he could add them to materials received regarding this item.

Ms. Helen Piao, resident of Lincolnshire stated her family moved to Lincolnshire 2 ½ years ago. Ms. Piao stated the move was based on the outstanding school district and low crime rate. Ms. Piao noted concern for the safety of the children and community if the Village allows recreational cannabis dispensaries.

Ms. Christine Liu, resident of Lincolnshire stated when people think of Lincolnshire, they think of schools and many residents have purchased homes due to the schools. Ms. Liu noted her opinion was the state of Illinois made a mistake to legalize recreational marijuana. Ms. Liu noted concern for the children if the Village would allow recreational cannabis dispensaries in Lincolnshire and asked to Board to consider opting-out.

Ms. Sarah Wang, resident of Lincolnshire and mother of an eighth grader at Daniel Wright Junior High School stated she came before the Board to defend the children of the community. Ms. Wang read a note urging the Board to opt-out of recreational cannabis dispensaries in Lincolnshire.

Mayor Brandt noted the 30-minute Public Comment time is up, but in fairness to all, asked if there was anyone in attendance who was in favor of recreational cannabis dispensaries in Lincolnshire who might want to speak.

Ms. Melissa Wilcox, resident of Lincolnshire stated she has children in the Lincolnshire school district and wants all the things the other residents have mentioned. Ms. Wilcox noted the state legalized the substance, and her opinion is that it is safer than alcohol. Ms. Wilcox stated she feels Lincolnshire would be hypocritical if they allow alcohol to be sold in the Village and not cannabis. Ms. Wilcox asked if anyone in the room has ever been to a cannabis dispensary and noted in order to even get into a dispensary, you have to provide a license showing you are 21 or older. Ms. Wilcox stated if the Village opts-in, it can be regulated.

Mayor Brandt thanked all who spoke.

Trustee Leider stated he would encourage the other Trustees to vote against allowing recreational cannabis dispensaries in Lincolnshire; to opt-out and direct staff to prepare an Ordinance banning recreational cannabis sales in Lincolnshire. Trustee Pantelis was in agreement with Trustee Leider.

Trustee Grujanac stated there are nine communities in the area that have already voted to have dispensaries, so there will be accessibility to cannabis in the area. Trustee Grujanac stated now the question is not whether or not Lincolnshire allows it, but whether or not there is discussion about the danger of it in the home and the community. Trustee Grujanac stated she would vote no to recreational cannabis dispensaries in Lincolnshire.

Trustee Hancock stated he believes it is a complex issue, and if allowed, could see how it could be more regulated. Trustee Hancock stated he has children in the school district and knows that if they wanted to get access, they could. Trustee Hancock noted concern regarding people driving under the influence and there not being an easy way to measure this. Trustee Hancock stated he did not see a reason for Lincolnshire to be a first to allow a dispensary and agreed to opt-out.

Trustee Raizin stated Lincolnshire is unique because the high school in the Village is approximately half the size of the entire community noting concern for the children in the community. Trustee Raizin stated one of the things she recently learned about is the strength of marijuana noting different products can have extremely different degrees of potency. Trustee Raizin stated her opinion was that Lincolnshire did not need to be on the front end of this and was in favor of opting-out.

Trustee Harms Muth stated she did not see a reason for Lincolnshire to be racing to get one of the first dispensaries, noting the legislature left many blanks and gaps that she did not feel Lincolnshire should be responsible for filling. Trustee Harms Muth noted she appreciates the

passion the community has expressed tonight but urged them to understand that there are other communities sitting right on the edge of Lincolnshire who have already approved dispensaries, so marijuana will be on our community as of January 1, 2020. Trustee Harms Muth urged all to work together to figure out ways to handle the situation going forward. Trustee Harms Muth expressed favor of opting-out of recreational cannabis dispensaries in Lincolnshire.

Mayor Brandt summarized the discussion noting she had expressed in the past that she was in favor of opting-out of recreational cannabis dispensaries in Lincolnshire. Mayor Brandt stated she was proud of all those who came forward to express their views and participate in the meeting in a civil manner.

Trustee Leider asked for clarity for staff purposes and proposed directing staff to prepare an Ordinance banning all recreational cannabis-type businesses in Lincolnshire. Trustee Pantelis was in agreement with Trustee Leider's proposed direction. Trustee Grujanac was in agreement so as not to bind the Village since it is unchartered territory. Trustee Harms Muth suggested issuing a moratorium and ban it during the moratorium period. Trustee Harms Muth noted her opinion is the Board should re-visit this issue at some time in the future; once more of the unknowns are known.

Village Attorney Simon noted between prohibiting it outright and a moratorium, the better option would be to prohibit it and administratively bring it back up at a later date. Under the state statute, the first set of licenses will all be gone for dispensaries by May 1, 2020. It won't be until the end of 2021 before the state can administratively decide to expand the market and increase the number of dispensaries, so during that two-year period, more of the unknowns will become known.

Trustee Grujanac noted concern regarding potential costs going forward for Public Safety regardless of having a dispensary in Lincolnshire or not. Village Attorney Simon noted the state will be sharing some of their tax revenue with local governments which is earmarked for Police measures. Village Manager Burke stated there will be a subsequent report from the Police Department with regard to Village code amendments that need to be addressed related to this change in state law. Village Manager Burke stated staff can track costs related to the change.

It was the consensus of the Board to opt-out of recreational cannabis dispensaries in the Village of Lincolnshire.

## 2.2 Finance and Administration

### 2.21 **Official Announcement of Estimated Amount to be Raised by Ad Valorem Taxes for the 2019 Tax Levy to be Collected in Fiscal**

### **Year 2020 (Village of Lincolnshire)**

Finance Director/Village Treasurer Peterson provided a summary of the official announcement of estimated amount to be raised by Ad Valorem taxes for 2019 Tax Levy to be collected in fiscal year 2020 as required by state statute. Finance Director /Village Treasurer Peterson noted the proposed budget for Fiscal Year 2020 reflects a 2019 estimated property tax levy of \$1,629,000 to be collected in FY2020. By levying a tax for Police Protection and pension/retirement contributions, staff has positioned the Village to capture \$39,884 additional property tax revenue while maintaining a tax rate freeze of .241. Finance Director/Village Treasurer Peterson noted the draft equalized assessed valuation numbers are to be released tomorrow, October 16 so staff will have the actual numbers then. When the actual come in, the numbers would be adjusted accordingly at .241 unless the Board agrees change the rate.

Mayor Brandt asked if it was the consensus of the Board to hold the rate at 241.

Trustee Hancock asked why this wouldn't be up for discussion at a budget meeting. Finance Director/Village Treasurer Peterson stated staff planned to bring this up during the budget process, but the presentation at this level needs to be done in accordance with state law; staff needs to bring forward the estimate but it does not mean the Board cannot change it. Trustee Hancock suggested doing a multi-year forecasting for other improvement costs in order to figure out what the right funding mechanism may be. Mayor Brandt noted the proposed tax levy money can only be used to fund Police Pension/Police Protection. Trustee Leider agreed with Trustee Hancock.

Finance Director/Village Treasurer Peterson noted this item would be brought back with a formal levy ordinance at a meeting in November after the budget discussions have been completed.

- 2.3 Public Works
- 2.4 Public Safety
- 2.5 Public Safety
- 2.6 Parks and Recreation
- 2.7 Judiciary and Personnel

### **3.0 UNFINISHED BUSINESS**

#### **4.0 NEW BUSINESS**

Trustee Grujanac thanked staff for hard work in preparing for managing the meeting tonight.

### **5.0 EXECUTIVE SESSION**

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to go into Executive Session for the purpose of discussing personnel. The roll call vote was as follows: AYES: Trustees Harms Muth, Hancock, Pantelis, Grujanac, Leider, and Raizin. NAYS: None. ABSENT: None. ABSTAIN: None. Mayor Brandt declared the motion carried and the Board went into Executive Session at 8:45 p.m. and came out of Executive Session at 9:46 p.m.

**6.0 ADJOURNMENT**

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Brandt declared the meeting adjourned at 9:47 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk

## SPECIAL COMMITTEE OF THE WHOLE MEETING

**Community Room**  
**Wednesday, October 16, 2019**  
**6:00 p.m.**

### **Present:**

Mayor Brandt	Trustee Grujanac
<del>Trustee Hancock</del>	Trustee Harms Muth
Trustee Leider	Trustee Pantelis
Trustee Raizin	<del>Village Clerk Mastandrea</del>
<del>Village Attorney Simon</del>	Village Manager Burke
Finance Director/Treasurer Peterson	Public Works Director Woodbury
Chief of Police Leonas	Assistant Village Manager/Community & Economic
Police Commander Covelli	Development Director Gilbertson
Police Commander Watson	Assistant Public Works Director/Village Engineer Dittrich
Planning & Development Manager Zozulya	Police Pension Board President Lee

### **CALL TO ORDER**

#### **1.0 ROLL CALL**

Mayor Brandt called the meeting to order at 6:06 p.m., and Village Manager Burke took the roll call.

#### **2.0 ITEMS OF GENERAL BUSINESS**

##### **2.1 Finance and Administration**

###### **2.11 Fiscal Year 2020 Budget Workshop**

- **General Fund - Revenues & Expenditures**

Village Manager Burke provided an overview of the budget influencers including the Village's mission statement, code of organizational values, Board-driven policies, and budget policies. Village Manager Burke also provided an overview of the budget process from July through October. Village Manager Burke continued to review current fiscal conditions as well as Fiscal Year 2020 (FY2020) variables that influenced the budget development.

Mayor Brandt inquired about notable losses in sales tax and commented on how these impacted revenue estimates. Village Manager Burke stated staff takes a conservative approach when budgeting revenue, and the FY2020 budget does not account for recently-approved development projects not yet under construction.

Mayor Brandt inquired further about the Village's Room & Admission Tax rate and asked how Lincolnshire compares to surrounding communities. Village Manager Burke stated staff would survey similar taxes for surround communities and provide the information at a future budget workshop.

Village Manager Burke reviewed assumptions that influenced budget development, including conservative revenue projections, merit increases, increase in health insurance premiums, personnel changes, and capital projects.

Village Manager Burke reviewed fiscal policies that guide overall Village financial operations. Mayor Brandt inquired about adjusting the threshold for the general fund reserve fund balance target of 75% of operating expenses (plus debt service). Village Manager Burke provided details on the rationale for the 75% funding target, as well as the transfer of funds in excess of 75% policy to the General Capital Fund and capital needs. Mayor Brandt noted concern with current water and sewer rates and a potential change to those rates to better cover water and sewer operating costs and capital costs.

Village Manager Burke covered the proposed budget for the Police Pension Fund, as well as the mortality table policy. Mr. Steve Lee, Police Pension Board President, recommended the Board adopt the Police Pension Board's proposed policy for the FY2020 budget, as opposed to the previously approved amount per the Village Board's approved policy. Trustee Leider asked staff to evaluate if the Village could locate the additional \$70,000 the Police Pension Board is recommending. Finance Director/Village Treasurer Peterson noted current pension consolidation legislative efforts. Trustee Leider asked staff to provide comparisons between the Village and other top-10 funded pensions. Discussion ensued regarding potential changes due to pension consolidation legislation.

Village Manager Burke reviewed general fund budget highlights including total operating revenue and expenditures, as well as transfer of general fund revenues to Water & Sewer Improvement Fund and General Capital Fund. Finance Director/Village Treasurer Peterson clarified transfers between the General Fund and General Capital Fund to meet the 75% general fund reserve fund balance target. Village Manager Burke also reviewed the general fund reserve balance and its projections.

Village Manager Burke reviewed budget summary changes between FY2019 and FY2020 capital projects and all other funds.

Village Manager Burke reviewed general fund revenue and expenditure history and projections by category.

Village Manager Burke reviewed the Village Administration goals and budget.

Finance Director/Village Treasurer Peterson reviewed the Finance Department goals and budget.

Police Chief Leonas reviewed the Police Department goals and budget. Trustee Grujanac inquired about police training for cannabis field testing and if the costs of that training are included in the budget. Police Chief Leonas said they were not, as it requires specialized training and the costs of training are quite high. However, in the event an officer pulls over a driver and suspects a driver is under the influence of drugs, the officer could call into dispatch for an officer from a neighboring community who is trained to evaluate if a driver is impaired. Police Chief Leonas clarified other training is budgeted in FY2020 to address impacts from the recently-approved recreational cannabis law, as well as other training options. Trustee Leider stated the Police Department may have to work closely with other communities to pool resources and ensure communities support one another for this field testing. Village Manager Burke provided additional information on the Police Department budget.

Police Chief Leonas summarized changes to the E911 Fund due to transitioning dispatch services to Deerfield. Village Manager Burke further clarified how the Village would receive and could spend those funds via the new Joint Emergency Telephone Systems Board with Deerfield, Bannockburn, and Riverwoods. Police Chief Leonas presented an overview of staffing changes between FY2019 and FY2020.

Assistant Village Manager/Community & Economic Development (CED) Director Gilbertson reviewed the Community & Economic Development Department goals and budget.

Assistant Village Manager/CED Director Gilbertson reviewed the Insurance & Common Budget goals and budget. Village Manager Burke updated the Village Board regarding staff's work to incorporate the new Village logo across the Village's brand in print and media collateral.

Public Works Director Woodbury reviewed goals and budget for Public Works Administration; Streets & Storm Water; Parks & Open Spaces; and Facilities/Buildings & Grounds.

Discussion ensued regarding special event planning and budgeting changes for FY2020.

Village Manager Burke reviewed the General Fund – Debt & Transfer budget.

- Water & Sewer Fund Revenues & Expenditures  
Village Manager Burke reviewed the Water & Sanitary Sewer Fund and Water & Sewer Administration budgets and the proposed increases due to the increases by Highland Park for water rates (5%) and by Lake County (4.2%) for sanitary sewer rates, respectively. Village Manager Burke reviewed the Village's agreement with Highland Park. Mayor Brandt reiterated her concerns regarding the Village's water and sewer rate competitiveness. Trustee Leider noted the Village's graduated rate scale and large volume users. Mayor Brandt noted potential funding options to help cover future capital projects, and Village Manager Burke provided high-level information on other communities' rate methodologies. The Village Board requested staff to provide different funding options for water and sewer capital projects.

Discussion ensued regarding potential development on the Florsheim property and necessary infrastructure improvements.

- Other Funds
  - Motor Fuel Tax  
Village Manager Burke reviewed the Motor Fuel Tax fund budget. Mayor Brandt inquired about the Village's street replacement and resurfacing targets, as well as funding options for improvements beyond current capital plan recommendations.
  - Police Pension Fund  
Village Manager Burke reviewed the Police Pension Fund budget.
  - Fraud, Alcohol & Drug Enforcement Fund  
Village Manager Burke reviewed the Fraud, Alcohol, & Drug Enforcement Fund budget. He noted three police vehicles are budgeted to be replaced in FY2020.
  - Vehicle Maintenance Fund  
Village Manager Burke reviewed the Vehicle Maintenance Fund budget.
  - Park Development Fund  
Village Manager Burke reviewed the Park Development Fund budget. Village Manager Burke noted money retained in this fund will be transferred to the General Capital Fund to be allocated to specific park projects as identified in the Village's long-term capital plan. Discussion ensued regarding various park projects, as well as the Parks Master Plan, and signage projects.
  - Special Service Area (SSA) Sedgebrook  
Village Manager Burke reviewed the Special Service Area (SSA) Sedgebrook Fund budget.
- General Fund Capital Projects/Expenditures  
It was the consensus of the Board to discuss this item at the next Special Committee of the Whole meeting on October 24, 2019.
- Water & Sewer Improvement Fund Capital Projects  
It was the consensus of the Board to discuss this item at the next Special Committee of the Whole meeting on October 24, 2019.

### **3.0 ADJOURNMENT**

Trustee Grujanac moved and Trustee Harms Muth seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Brandt declared the meeting adjourned at 8:17 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Bradly J. Burke  
Deputy Village Clerk