



VILLAGE OF LINCOLNSHIRE

AGENDA REGULAR VILLAGE BOARD Village Hall – Board Room Monday, January 27, 2020 7:00 p.m.

Reasonable accommodations/auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847-883-8600) 48 hours in advance if you need special accommodations to attend. Regular Village Board Meetings will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so.

CALL TO ORDER

1.0 ROLL CALL

2.0 PLEDGE OF ALLEGIANCE

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.2 Village Clerk's Report

3.3 Village Treasurer's Report

3.31 Revenues and Expenditures for the Month of December, 2019

3.4 Village Manager's Report

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on January 27, 2020 in the amount of \$882,729.78

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on non-agenda items only)

6.0 CONSENT AGENDA

6.1 Approval of January 13, 2020 Regular Village Board Meeting Minutes

6.2 Approval of January 13, 2020 Committee of the Whole Meeting Minutes

6.3 Approval of a Resolution Approving Closed Session Meeting Minutes and Authorizing the Village Clerk to Make Certain Closed Session Meeting Minutes Available to the Public for Inspection – Second Review – 2019 and Authorizing the Destruction of Certain Audio Recordings of Closed Session Minutes (Village of Lincolnshire)

- 6.4 Approval of an extension to Tolling Agreement related to the Illinois Municipal Investment Fund (IMET) (Village of Lincolnshire)
- 6.5 Approval of Proposed Amendments to the Village of Lincolnshire Personnel Policies pertaining to the Drug-Free Work Place Policy and Recreational Cannabis (Village of Lincolnshire)

7.0 ITEMS OF GENERAL BUSINESS

- 7.1 Planning, Zoning & Land Use
- 7.2 Finance and Administration
- 7.3 Public Works
- 7.4 Police
- 7.5 Parks and Recreation
- 7.6 Judiciary and Personnel

8.0 REPORTS OF SPECIAL COMMITTEES

9.0 UNFINISHED BUSINESS

10.0 NEW BUSINESS

11.0 EXECUTIVE SESSION (None)

12.0 ADJOURNMENT



REVENUE / EXPENSE BUDGET SUMMARY

PERIOD ENDING 12/31/2019
FISCAL YEAR 2019

	2018 Year-To-Date			2019 Year-To-Date		
	Revenue	Expense	OVER/(UNDER)	REVENUE	EXPENSE	OVER/(UNDER)
GENERAL FUND						
Revenue	12,442,555			12,435,005		
Administration		298,913			345,884	
Finance		323,683			335,678	
Police		3,156,973			3,384,256	
Community & Economic Dev.		1,036,394			916,851	
Insurance / Common		1,311,330			1,559,613	
PW: Administration		250,428			264,714	
PW: Streets & Storm Water		1,174,854			1,224,515	
PW: Forestry & Parks		1,340,493			1,347,129	
PW: Facilities		126,660			175,915	
Debt & Transfers		3,400,000			750,000	
TOTAL GENERAL FUND	\$12,442,555	\$12,419,728	\$ 22,826	\$12,435,005	\$10,304,554	\$ 2,130,450
ENTERPRISE FUNDS						
Water & Sanitary Sewer Revenue	4,633,455			4,865,665		
Water & Sanitary Sewer Administration		901,805			1,300,892	
Water & Sanitary Sewer Operating		3,549,921			3,564,816	
Water & Sanitary Sewer Improvements	1,005,023	1,912,723		1,854,047	1,568,105	
TOTAL ENTERPRISE FUNDS	\$ 5,638,478	\$ 6,364,449	\$ (725,971)	\$ 6,719,711	\$ 6,433,813	\$ 285,899
NON-OPERATING FUNDS						
Motor Fuel Tax	198,338	175,000	23,338	225,444	175,000	50,444
Fraud Alcohol Drug Enforcement	8,961	6,214	2,746	9,172	6,417	2,754
Vehicle Maintenance	326,800	454,430	(127,630)	401,425	480,523	(79,098)
E-911	363,277	350,707	12,570	16	115,453	(115,437)
Park Development	1,175,655	588,769	586,886	784,290	157,935	626,355
General Capital	2,826,566	1,136,846	1,689,719	141,229	1,037,426	(896,197)
TOTAL NON-OPERATING FUNDS	\$ 4,899,596	\$ 2,711,966	\$ 2,187,630	\$ 1,561,575	\$ 1,972,754	\$ (411,178)
TRUST FUNDS						
Police Pension Fund**	(343,826)	1,350,711	(1,694,537)	4,478,875	1,419,698	3,059,177
Sedgebrook SSA	1,183,879	1,157,143	26,737	1,186,078	1,158,983	27,096
TOTAL TRUST FUNDS	\$ 840,054	\$ 2,507,854	\$ (1,667,800)	\$ 5,664,953	\$ 2,578,681	\$ 3,086,272

**The Police Pension amounts are as of 11/30/2019.
The Pension Board contracts their accounting services: which sometimes results in a reporting

**VILLAGE OF LINCOLNSHIRE
REVENUES AND EXPENSES BY FUND**

12/31/2019

100.0% of Fiscal Year is Complete

	Annual Budget	Year-to-Date	% Used	Significant Facts
GENERAL FUND				
REVENUES				
Taxes	11,148,200	10,574,623	94.9%	Sales Tax % of Budget 97.5%
				Local HR Sales Tax % of Budget 100.7%
				Food & Beverage % of Budget 108.0%
				Room & Admission % of Budget 114.0%
				Real Estate Transfer % of Budget 136.2%
Licenses & Fees	737,000	748,724	101.6%	Building Permit Fee Revenue \$255,648
				Bldg Permits % of Licenses & Fees 34.1%
Fines & Forfeitures	227,000	261,699	115.3%	
Allotments, Grants & Reimbursements	339,300	433,197	127.7%	
Miscellaneous	87,840	132,963	151.4%	
Other Income	87,000	283,799	326.2%	
TOTAL REVENUES	\$ 12,626,340	\$ 12,435,005	98.5%	
EXPENSES				
Personnel Expenses	300,520	309,048	102.8%	
Contractual Services	3,200	330	10.3%	
Other Charges	33,800	36,505	108.0%	
Administration	337,520	345,884	102.5%	
Personnel Expenses	311,940	308,980	99.1%	
Contractual Services	23,630	22,244	94.1%	
Other Charges	4,720	4,455	94.4%	
Finance	340,290	335,678	98.6%	
Personnel Expenses	3,678,090	2,937,045	79.9%	
Contractual Services	152,760	137,731	90.2%	
Commodities	34,660	39,296	113.4%	
Other Charges	147,100	129,684	88.2%	
Transfers Out	168,600	140,500	83.3%	
Police	4,181,210	3,384,256	80.9%	
Personnel Expenses	473,050	480,559	101.6%	
Contractual Services	157,800	79,533	50.4%	
Other Charges	481,350	352,743	73.3%	
Transfers Out	4,820	4,017	83.3%	
Community & Economic Dev.	1,117,020	916,851	82.1%	
Contractual Services	1,534,720	1,511,797	98.5%	
Commodities	14,400	9,430	65.5%	
Other Charges	82,100	38,386	46.8%	
Insurance & Common	1,631,220	1,559,613	95.6%	
Public Works				
Personnel Expenses	205,940	208,903	101.4%	
Contractual Services	36,500	43,146	118.2%	
Other Charges	12,730	12,665	99.5%	
Admin	255,170	264,714	103.7%	
Personnel Expenses	529,650	589,734	111.3%	
Contractual Services	472,700	392,570	83.0%	
Commodities	94,300	107,683	114.2%	
Other Charges	13,630	14,104	103.5%	
Transfers Out	144,510	120,425	83.3%	
Streets	1,254,790	1,224,515	97.6%	
Personnel Expenses	550,230	553,090	100.5%	
Contractual Services	622,980	648,208	104.0%	Includes Insurance Covered Exp
Commodities	51,000	44,052	86.4%	
Other Charges	10,730	9,454	88.1%	
Transfers Out	110,790	92,325	83.3%	
Parks & Open Space	1,345,730	1,347,129	100.1%	
Contractual Services	167,300	148,458	88.7%	
Commodities	19,000	20,420	107.5%	
Other Charges	3,000	3,021	100.7%	
Transfers Out	4,820	4,017	83.3%	
Buildings & Grounds	194,120	175,915	90.6%	
Transfers Out	1,837,591	750,000	40.8%	
Debt & Transfers	1,837,591	750,000	40.8%	
TOTAL EXPENSES	\$ 12,494,661	\$ 10,304,554	82.5%	

Annual Budget	Year-to-Date	% Used	Significant Facts
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WATER & SEWER FUND

REVENUES

Licenses & Fees	5,221,000	4,848,788	92.9%
Miscellaneous Revenue	10,000	11,933	119.3%
Other Income	4,000	4,944	123.6%
TOTAL REVENUES	\$ 5,235,000	\$ 4,865,665	92.9%

EXPENSES

Personnel Expenses	257,670	262,165	101.7%
Contractual Services	223,245	234,509	105.0%
Commodities	1,600	1,044	65.2%
Other Charges	2,320	2,079	89.6%
Other Expenses	-	-	0.0%
Transfers Out	801,095	801,095	100.0%
Administration	1,285,930	1,300,892	101.2%
Personnel Expenses	543,330	523,831	96.4%
Contractual Services	3,296,630	2,954,273	89.6%
Commodities	27,450	38,210	139.2%
Other Charges	33,000	8,360	25.3%
Transfers Out	48,170	40,142	83.3%
Operating	3,948,580	3,564,816	90.3%
TOTAL EXPENSES	\$ 5,234,510	\$ 4,865,708	93.0%

WATER & SEWER IMPROVEMENT FUND

REVENUES

Licenses & Fees	150,350	296,257	197.0%
Miscellaneous Revenue	-	-	0.0%
Other Income	7,000	6,695	95.6%
Transfers	1,813,040	1,551,095	85.6%
TOTAL REVENUES	\$ 1,970,390	\$ 1,854,047	94.1%

EXPENSES

Capital Outlay	2,474,000	1,568,105	63.4%
TOTAL EXPENSES	\$ 2,474,000	\$ 1,568,105	63.4%

MOTOR FUEL TAX FUND

REVENUES

Allotments, Grants & Reimbursements	183,820	224,414	122.1%
Other Income	500	1,029	205.9%
TOTAL REVENUES	\$ 184,320	\$ 225,444	122.3%

EXPENSES

Capital Projects	175,000	175,000	100.0%
TOTAL EXPENSES	\$ 175,000	\$ 175,000	100.0%

FRAUD, ALCOHOL & DRUG ENFORCEMENT FUND

REVENUES

Other Income	-	9,172	0.0%
TOTAL REVENUES	\$ -	\$ 9,172	0.0%

EXPENSES

Other Charges	21,210	6,417	30.3%
Transfers	43,500	-	0.0%
TOTAL EXPENSES	\$ 64,710	\$ 6,417	9.9%

VEHICLE MAINTENANCE FUND

REVENUES

Transfers	481,710	401,425	83.3%
TOTAL REVENUES	\$ 481,710	\$ 401,425	83.3%

EXPENSES

Personnel Expenses	188,990	195,686	103.5%
Contractual Services	162,720	148,209	91.1%
Commodities	119,300	129,950	108.9%
Other Charges	10,850	6,677	61.5%
TOTAL EXPENSES	\$ 481,860	\$ 480,523	99.7%

Annual Budget	Year-to-Date	% Used	Significant Facts
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E911 FUND

REVENUES

Taxes	340,000	-	0.0%	
Other Income	50	16	31.4%	
Transfers	-	-	0.0%	
TOTAL REVENUES	\$ 340,050	\$ 16	0.0%	

EXPENSES

Contractual Services	360,050	115,453	32.1%	
TOTAL EXPENSES	\$ 360,050	\$ 115,453	32.1%	

PARK DEVELOPMENT FUND

REVENUES

Other Income	624,500	784,290	125.6%	
TOTAL REVENUES	\$ 624,500	\$ 784,290	125.6%	

EXPENSES

Other Charges	-	-	0.0%	
Transfers	991,000	157,935	15.9%	
TOTAL EXPENSES	\$ 991,000	\$ 157,935	15.9%	

GENERAL CAPITAL

REVENUES

Grants	-	(16,706)	0.0%	
Other Income	917,740	-	0.0%	
Transfers In	1,860,146	157,935	8.5%	
TOTAL REVENUES	\$ 2,777,886	\$ 141,229	5.1%	

EXPENSES

Facilities	290,000	171,504	59.1%	
Equipment	169,000	113,310	67.0%	
Furniture & Fixtures	-	-	0.0%	
Storm Sewer & Water	947,000	311,750	32.9%	
Parks	1,041,000	183,765	17.7%	
Roadways	527,500	249,341	47.3%	
Vehicles	105,000	-	0.0%	
Miscellaneous Capital	37,000	7,755	21.0%	
TOTAL EXPENSES	\$ 3,116,500	\$ 1,037,426	33.3%	

POLICE PENSION FUND**

REVENUES

Taxes	855,000	846,590	99.0%	Property Taxes
Miscellaneous Revenue	210,630	209,986	99.7%	
Other Income	170,330	3,422,300	2009.2%	Investment Income
TOTAL REVENUES	\$ 1,235,960	\$ 4,478,875	362.4%	

EXPENSES

Contractual Services	92,300	93,941	101.8%	
Other Charges	8,600	5,621	65.4%	
Other Charges	1,135,060	1,320,136	116.3%	
TOTAL EXPENSES	\$ 1,235,960	\$ 1,419,698	114.9%	

***The Police Pension amounts are as of 11/30/2019.*

The Pension Board contracts their accounting services; which sometimes results in a reporting delay.

SEDGEBROOK SSA

REVENUES

Taxes	1,164,070	1,164,063	100.0%	
Other Income	21,000	22,015	104.8%	Interest Income
TOTAL REVENUES	\$ 1,185,070	\$ 1,186,078	100.1%	

EXPENSES

Contractual Services	23,500	11,170	47.5%	
Capital Outlay	1,161,570	1,147,813	98.8%	
TOTAL EXPENSES	\$ 1,185,070	\$ 1,158,983	97.8%	



VILLAGE OF
L I N C O L N S H I R E

AGENDA ITEM 4.1

**BILLS PRESENTED FOR PAYMENT
01/27/2020**

General Fund	\$	229,637.15
Water & Sewer Fund	\$	274,197.61
Motor Fuel Tax	\$	175,000.00
Water & Sewer Improvement Fund	\$	5,236.78
Fraud, Alcohol, Drug Enforcement		
Vehicle Maintenance Fund	\$	6,092.30
Park Development Fund		
Sedgebrook SSA		
General Capital Fund	\$	192,565.94
Grand Total	\$	882,729.78

Brad Burke, Village Manager

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
 INVOICE DUE DATES 01/14/2020 - 01/27/2020
 JOURNALIZED
 BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: A T & T		
148060081-01/20	01/12 - 02/11/20 NP Internet Svc	67.58
TOTAL VENDOR A T & T		67.58
VENDOR NAME: ADOBE SYSTEMS INCORPORATED		
202001	January 2020 Creative Cloud Suite	53.11
TOTAL VENDOR ADOBE SYSTEMS INCORPORATE		53.11
VENDOR NAME: ADVANCED BUSINESS GR		
00022358	January 2020 site-to-site VPN	125.00
TOTAL VENDOR ADVANCED BUSINESS GR		125.00
VENDOR NAME: AL WARREN OIL COMPANY INC.		
W1281465	Oil Transfer - UST to Drums	250.00
W1281453	Bulk Squad Car Engine Oil	990.15
TOTAL VENDOR AL WARREN OIL COMPANY INC.		1,240.15
VENDOR NAME: ALL COURT FABRICS, INC.		
8055	Windscreens for Tennis Courts	998.28
TOTAL VENDOR ALL COURT FABRICS, INC.		998.28
VENDOR NAME: ALL STAR TENNIS COURTS		
1294ASTC	(4) Tennis Court Netting	743.12
TOTAL VENDOR ALL STAR TENNIS COURTS		743.12
VENDOR NAME: AMAZON.COM		
113960355680706	Compressed Gas Duster - Case	35.88
113907397535338	Batteries, Wash/Wax, Pressure Washer N	201.55
111197563297202	(2) Metal Pegboards & (1) Steel Pegboard	347.90
111215966708346	Steel Pegboard Organizer - Replacement	104.53
111011257277850	Steel Pegboard	80.02
01032020	Steel Pegboard Organizer REFUND	(109.18)
113255868976394	(4) 22-Gallon Small Storage Boxes	185.28
113520485408994	Janitorial Supplies	321.59
113459590697194	Hand Spreader Shaker	83.20
113-2456356-238	Equipment & supplies for interview camer	247.97
113-8113911-979	Battery Jump Pack	89.99
111948512987762	Anti-Skid Mats for Fleet Area	81.18
TOTAL VENDOR AMAZON.COM		1,669.91
VENDOR NAME: AMERICAN WELDING & GAS, INC.		
06828991	Gas Cylinder Rental	123.29
06801376	Torch Gas	15.00
TOTAL VENDOR AMERICAN WELDING & GAS, IN		138.29
VENDOR NAME: ANCEL GLINK DIAMOND BUSH		
73614a	BD Bond Escrow Attorney Fee_LTD Ameri	747.50
73614b	BD Bond Escrow_D. Wright D 103_1370	115.00
73614c	BD Bond Escrow_The St. James_90 Half	57.50
3165092-A	December 2019 legal fees	4,384.49
TOTAL VENDOR ANCEL GLINK DIAMOND BUSH		5,304.49
VENDOR NAME: ARLINGTON HEIGHTS FORD		
886032	Admin 103 Sensor Connectors	81.63
886178	Ford Squad Car Brakes	439.75
886180	Ford PM Filters	1,553.26
886805	Incorrect Part Return	(36.08)

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ARLINGTON HEIGHTS FORD		
886686	Squad 1803 Clock Spring	135.33
886685	Admin 103 Cam Senor - Wire Connector	42.86
886807	Turn Signal Light Bulbs	21.38
886691	Squad 1851 Trail Light	259.52
TOTAL VENDOR ARLINGTON HEIGHTS FORD		2,497.65
VENDOR NAME: ARTHUR CLESEN, INC.		
348973	Herbicide for Treating Buckthorn Stumps	165.00
TOTAL VENDOR ARTHUR CLESEN, INC.		165.00
VENDOR NAME: ASSOCIATION OF STATE		
2020cfm	2020 ASFPM CFM Cert. - 2 year IL-13-00	50.00
TOTAL VENDOR ASSOCIATION OF STATE		50.00
VENDOR NAME: B & F CONSTRUCTION CODE SERVICES		
12217	December 2019 Inspections	1,280.00
TOTAL VENDOR B & F CONSTRUCTION CODE SE		1,280.00
VENDOR NAME: BADE SUPPLY		
32726	Paper Goods	224.00
TOTAL VENDOR BADE SUPPLY		224.00
VENDOR NAME: BAKER TILLY VIRCHOW KRAUSE, LLP		
BT1533049	Preliminary audit fieldwork for 2019fye	9,000.00
TOTAL VENDOR BAKER TILLY VIRCHOW KRAUSE		9,000.00
VENDOR NAME: BIG BOWL LINCOLNSHIRE		
2357	2019 Holiday lunch	1,160.00
TOTAL VENDOR BIG BOWL LINCOLNSHIRE		1,160.00
VENDOR NAME: BRENTWOOD BUILDERS, INC.		
P18-0069SW	Recapture related to 23526 Old Mill Rd (O	15,776.31
TOTAL VENDOR BRENTWOOD BUILDERS, INC.		15,776.31
VENDOR NAME: BUFFALO GROVE LINCOLNSHIRE COC		
2371	2020 January Luncheon_BG Lincolnshire	20.00
TOTAL VENDOR BUFFALO GROVE LINCOLNSHIRE		20.00
VENDOR NAME: BUILDERS PAVING, LLC		
1904301	2019 Road Resurfacing Project	345,930.74
TOTAL VENDOR BUILDERS PAVING, LLC		345,930.74
VENDOR NAME: CALL ONE		
175697	01/15/20 Monthly Phone Bill 1208882	928.55
TOTAL VENDOR CALL ONE		928.55
VENDOR NAME: CHRISTOPHER B BURKE ENGINEERING LTD		
155772	Drainage Study Professional Services 12-	19,398.70
155770	South Village Green Phase III Professiona	1,666.50
TOTAL VENDOR CHRISTOPHER B BURKE ENGINE		21,065.20
VENDOR NAME: CINTAS CORPORATION #47P		
4039186545	Weekly Uniform Rental - Public Works	108.58
4040271325	Weekly Uniform Rental - Public Works	104.41
4039739704	Weekly Uniform Rental - Public Works	103.88

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: CINTAS CORPORATION #47P		
	TOTAL VENDOR CINTAS CORPORATION #47P	316.87
VENDOR NAME: CLARK BAIRD SMIH LLP		
13118-001	December 2019 legal fees	510.00
	TOTAL VENDOR CLARK BAIRD SMIH LLP	510.00
VENDOR NAME: COMCAST CABLE		
Jan-Feb 2020 SCA	8771-10-063-0117545_101 Westminster	108.35
Jan-Feb 2020 Cabl	8771-10-063-00023734_Village Hall Cabl	14.78
	TOTAL VENDOR COMCAST CABLE	123.13
VENDOR NAME: COMED		
9047167009-01-2	Londonderry Pumping 11-27-19 to 1-2-2	224.44
7128083006-01-2	Westwood Pumping Meter 11-27-19 to 1-	115.26
5760114015-01-2	Riverside Drive Liftstation Pumping 11-27	181.39
1480099064-01-2	Interconnect Pumping Meter 11-26-19 to	25.23
0777044014-01-2	Old Mill Liftstation 12-2-19 to 1-3-20	113.25
0339014158-01-2	Riverwoods @ Everett Street Lighting 12-	5.30
0995113016-01-2	Entry Sign @ Milwaukee & OHDR 12-2-19	49.16
3037188003-01-2	Northampton SAN. Sump Meter 12-2-19 t	26.58
3038275001-01-2	Whytegate Park 12-2-19 to 1-3-20	40.62
0268410000-01-2	207 Northampton Pumping 12-2-19 to 1-	84.12
6520050011-01-2	Fallstone Pumping Meter 12-2-19 to 1-3-	132.20
7299013001-01-2	Farrington Pumping 12-2-19 to 1-3-20	98.41
4803164127-01-2	OHDR Bike Path Lighting 12-2-19 to 1-3-	43.96
3168065033-01-2	Brookwood Liftstation 12-2-19 to 1-3-20	79.33
1864074001-01-2	Spring Lake Park 11-27-19 to 1-2-20	147.74
1131144094-01-2	Trailhead Park Lighting 11-27-19 to 1-2-2	27.35
1475038068-01-2	Riverside Drive (2 Street Lights) 12-4-19	50.50
6123019023-01-2	Rate 25 Street Lighting 12-5-19 to 1-8-2	475.58
	TOTAL VENDOR COMED	1,920.42
VENDOR NAME: CONSTELLATION NEWENERGY, INC.		
16478430801	Electric Supply Londonderry Liftstation 11	359.38
16469022401	Electric supply WSR 11-27-19 to 1-2-20	2,911.78
16479700101	Electric supply Spring Lake Park 11-27-19	189.20
16468996801	Electric supply ESR 11-27-19 to 1-2-20	4,693.48
16481864401	Electric supply North Park 12-2-19 to 1-3	927.16
	TOTAL VENDOR CONSTELLATION NEWENERGY, I	9,081.00
VENDOR NAME: CORPORATE WELLNESS PARTNERS LLC		
00005082-00	S. Muhammad pre-employment drug test	619.00
	TOTAL VENDOR CORPORATE WELLNESS PARTNE	619.00
VENDOR NAME: DEERFIELD LOCKSMITH CO INC		
035701	ReKey Data Room	148.15
	TOTAL VENDOR DEERFIELD LOCKSMITH CO INC	148.15
VENDOR NAME: DEMUTH, INC.		
V-1531	4 Overlook Water Main Break on 12-16-1	7,500.00
	TOTAL VENDOR DEMUTH, INC.	7,500.00
VENDOR NAME: DIMEO BROS., INC.		
41516	230 Olde Half Day Road Water Main Brea	9,709.00
	TOTAL VENDOR DIMEO BROS., INC.	9,709.00
VENDOR NAME: DRONEDEPLOY		

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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: DRONEDEPLOY		
Dronedeploy 2020	2020 DroneDeploy Pro Yearly Software S	999.00
TOTAL VENDOR DRONEDEPLOY		999.00
VENDOR NAME: DUSTCATCHERS & A LOGO MAT INC		
68937	Floor Mat Service - Village Hall	14.00
68936	Floor Mat Service - Public Works	59.50
68452	Floor Mat Service - Village Hall	14.00
68453	Floor Mat Service - Public Works	59.50
TOTAL VENDOR DUSTCATCHERS & A LOGO MAT		147.00
VENDOR NAME: ECD-LINCOLNSHIRE HOTEL DE, LLC		
CD Refund B16-00	BD Bond Refund_444 Social_235 Parkway	424.88
TOTAL VENDOR ECD-LINCOLNSHIRE HOTEL DE,		424.88
VENDOR NAME: ECO CLEAN MAINTENANCE, INC.		
8143	Window Cleaning - Village	615.00
8431	Quarterly Cleaning - December 2019	1,655.00
TOTAL VENDOR ECO CLEAN MAINTENANCE, INC.		2,270.00
VENDOR NAME: EXTRA SPACE STORAGE		
1003660718-01-2	January 2020 Storage Fee for Special Eve	297.00
TOTAL VENDOR EXTRA SPACE STORAGE		297.00
VENDOR NAME: FEDEX		
6-891-52565	Overnight ship 2020 Trf Stamps to Ancel	58.34
TOTAL VENDOR FEDEX		58.34
VENDOR NAME: FIRST COMMUNICATIONS		
118855493	12 2019- T-1 Line	281.72
TOTAL VENDOR FIRST COMMUNICATIONS		281.72
VENDOR NAME: FIRST MIDWEST BANK		
1219	12 2019 Lockbox Service	388.00
TOTAL VENDOR FIRST MIDWEST BANK		388.00
VENDOR NAME: GARVEY'S OFFICE PRODUCTS		
PINV1850010	2020 Calendars, envelopes, & ink	340.66
TOTAL VENDOR GARVEY'S OFFICE PRODUCTS		340.66
VENDOR NAME: GRAINGER, INC.		
812932507C	Compressor Part - Return	(38.38)
9405281479	Diesel Island Breakaways	190.82
9405281487	Rust Penetrant	54.96
TOTAL VENDOR GRAINGER, INC.		207.40
VENDOR NAME: GRAYBAR ELECTRIC COMPANY		
9313870780	Memorial Park Light Replacement	81.76
TOTAL VENDOR GRAYBAR ELECTRIC COMPANY		81.76
VENDOR NAME: GRAYSLAKE FEED SALES		
44608	Compressor Repair	40.70
TOTAL VENDOR GRAYSLAKE FEED SALES		40.70
VENDOR NAME: GREEN ACRES LANDSCAPING		
2019-5590	Various Landscaping - November 2019	10,362.00

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: GREEN ACRES LANDSCAPING		
2019-5628	Village Hall Courtyard - Landscaping	315.00
TOTAL VENDOR GREEN ACRES LANDSCAPING		10,677.00
VENDOR NAME: HACH COMPANY		
11777102	Flouride Chemicals	69.70
TOTAL VENDOR HACH COMPANY		69.70
VENDOR NAME: HIGH PSI LTD		
65777	Power Washer Preventative Maintenance	90.00
TOTAL VENDOR HIGH PSI LTD		90.00
VENDOR NAME: HIGHLAND PARK, CITY OF		
009348-12-19	12/2019 Water Purchase 38867 cuft Metr	107,078.59
009297-12-19	12/2019 Water Purchase 4241 cuft Metr	11,683.96
TOTAL VENDOR HIGHLAND PARK, CITY OF		118,762.55
VENDOR NAME: HOBBY LOBBY		
184-2019-00860	Frames for Police Department Legacy Wal	900.96
TOTAL VENDOR HOBBY LOBBY		900.96
VENDOR NAME: IAFCI		
4241520	2020 MembershipInternational Assoc. Fin	80.00
TOTAL VENDOR IAFCI		80.00
VENDOR NAME: IL DEPARTMENT OF NATURAL RESOURCES		
N20190217	Permit Review Fee - Lincolnshire Drive St	220.00
TOTAL VENDOR IL DEPARTMENT OF NATURAL RE		220.00
VENDOR NAME: IL SECTION AMERICAN WATER WRKS ASSN		
200048402	ISAWWA Training for Strzelczyk & Van -	72.00
TOTAL VENDOR IL SECTION AMERICAN WATER		72.00
VENDOR NAME: ILCMA		
646873	2020 ILCMA Winter Conference_February	225.00
TOTAL VENDOR ILCMA		225.00
VENDOR NAME: ILLINOIS GOVERNMENT FINANCE OFFICER		
0301 2020	Annual Membership Peterson & Gabbard	300.00
TOTAL VENDOR ILLINOIS GOVERNMENT FINANC		300.00
VENDOR NAME: ILLINOIS MUNICIPAL LEAGUE		
2020	2020 Illinois Municipal League Membershi	825.00
TOTAL VENDOR ILLINOIS MUNICIPAL LEAGUE		825.00
VENDOR NAME: ILLINOIS SECRETARY O		
2020-2025	2020-2025 Logo service mark registratio	10.00
TOTAL VENDOR ILLINOIS SECRETARY O		10.00
VENDOR NAME: IMPERIAL SURVEILLANCE, INC.		
INV-7734	12/11/19-3/10/20 Service & Maintenance	327.00
TOTAL VENDOR IMPERIAL SURVEILLANCE, INC.		327.00
VENDOR NAME: INTERIOR INVESTMENTS, LLC		
2019 1231	4th Qtr 2019 Sales Tax Sharing	98,266.00

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: INTERIOR INVESTMENTS, LLC		
	TOTAL VENDOR INTERIOR INVESTMENTS, LLC	98,266.00
VENDOR NAME: INTERNATIONAL ASSOCI		
44983	2020 International Assoc of Chiefs of Poli	190.00
	TOTAL VENDOR INTERNATIONAL ASSOCI	190.00
VENDOR NAME: INTERSTATE ALL BATTERY CENTER		
96100114	Ford Signal & Truck Batteries	522.04
	TOTAL VENDOR INTERSTATE ALL BATTERY CENT	522.04
VENDOR NAME: JULIE, INC.		
2020-0984	Julie Marking Service Transmissions	3,972.28
	TOTAL VENDOR JULIE, INC.	3,972.28
VENDOR NAME: KOSCO FLAGS & FLAGPO		
19605	Flags with new logo	324.00
	TOTAL VENDOR KOSCO FLAGS & FLAGPO	324.00
VENDOR NAME: LAKE COUNTY CHIEFS O		
435	2020 Lake County Chiefs Membership - W	50.00
	TOTAL VENDOR LAKE COUNTY CHIEFS O	50.00
VENDOR NAME: LAKE COUNTY DIV OF TRANSPORATION		
024328-2019	Inspection Fee - Proposed Path on Riverw	350.00
	TOTAL VENDOR LAKE COUNTY DIV OF TRANSPO	350.00
VENDOR NAME: LAKE COUNTY PUBLIC WORKS		
P18-0069SW	Swr Cnt at 15-13-101-017, Res, 23526 O	3,780.00
P19-0178B	Swr Cnt at 15-13-302-012, Res, 160 Old	3,780.00
LCPW-11-29-19	Sanitary sewer treatment bill dates 10-16	122,081.76
	TOTAL VENDOR LAKE COUNTY PUBLIC WORKS	129,641.76
VENDOR NAME: LALUZERNE & SMITH, LTD.		
December 2019	Legal Services Dec. 2019	2,828.75
	TOTAL VENDOR LALUZERNE & SMITH, LTD.	2,828.75
VENDOR NAME: LEXISNEXIS RISK SOLUTIONS		
1217074-2019123	Dec. 2019 Computer, Internet and Phone	137.00
	TOTAL VENDOR LEXISNEXIS RISK SOLUTIONS	137.00
VENDOR NAME: LINCOLNSHIRE RIVERWOODS FPD		
10707	Plan Review_325 Marriott Drive_Probat M	1,165.00
17075	Plan Review_10 Marriott Drive_Picnic Gro	60.00
10721	Plan Review_1 Overlook Pt_Suite 530_Va	875.00
10713	Plan Review_475 Half Day Rd_Valley Natl	319.00
10714	Plan Review_325 Marriot Dr_Probat Lab_	319.00
10716	Plan Review_475 Half Day_Valley Natl Ba	390.00
	TOTAL VENDOR LINCOLNSHIRE RIVERWOODS F	3,128.00
VENDOR NAME: LINCOLNSHIRE VILLAGE-PETTY CASH		
01272020	01/27/20 Petty Cash Reimbursements	165.46
	TOTAL VENDOR LINCOLNSHIRE VILLAGE-PETTY	165.46
VENDOR NAME: LOGMEIN		
178673596	2020 GoToMeeting Pro	362.36

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: LOGMEIN		
	TOTAL VENDOR LOGMEIN	362.36
VENDOR NAME: LOWE'S		
400704539	(4) Folding Tables	227.28
	TOTAL VENDOR LOWE'S	227.28
VENDOR NAME: MENONI & MOCOGNI, IN		
1357306	Dirt for Village Restorations	900.00
	TOTAL VENDOR MENONI & MOCOGNI, IN	900.00
VENDOR NAME: MGN LOCK-KEY & SAFES		
60394	New Keys - Utilities	32.55
	TOTAL VENDOR MGN LOCK-KEY & SAFES	32.55
VENDOR NAME: MICHAEL MERANDA JR.		
201701	01/03/2020 RVB/COW Mtg	120.00
	TOTAL VENDOR MICHAEL MERANDA JR.	120.00
VENDOR NAME: MID-AMERICA SPORTS ADVANTAGE		
412343-00	Poles for Baseball Fences	931.40
	TOTAL VENDOR MID-AMERICA SPORTS ADVANT	931.40
VENDOR NAME: MOTOROLA SOLUTIONS - STARCOM21		
4688420191202	Jan. 2020 Starcom Monthly Use Rate	952.00
451168302019	Starcom 21 Network - Wave Device 2020	180.00
	TOTAL VENDOR MOTOROLA SOLUTIONS - STARC	1,132.00
VENDOR NAME: MPC COMMUNICATIONS &		
20-1016	Repair Siren Sq. 1802	700.00
	TOTAL VENDOR MPC COMMUNICATIONS &	700.00
VENDOR NAME: NANDAN & KIRAN GHOSALE		
B15-0075T	BD Tree Bond Refund - 3 Charlestowne Ct	2,700.00
	TOTAL VENDOR NANDAN & KIRAN GHOSALE	2,700.00
VENDOR NAME: NAPA AUTO PARTS		
030302	Disel Exhaust Fluid	129.12
	TOTAL VENDOR NAPA AUTO PARTS	129.12
VENDOR NAME: NAPA AUTO PARTS -WHE		
556617	Boss Snow Plow Headlight Bulbs	63.90
	TOTAL VENDOR NAPA AUTO PARTS -WHE	63.90
VENDOR NAME: NIPAS		
13323	NIPAS EST Assessment 5/1/20-4/30/21	4,800.00
13322	NIPAS Membership Assessment 5/1/20-4	400.00
13324	NIPAS MFF Assessment 5/1/20-4/30/21	1,005.00
	TOTAL VENDOR NIPAS	6,205.00
VENDOR NAME: NORB & SONS ELECTRIC		
36219-1	Pocket Park Bridge Light Repairs	585.00
	TOTAL VENDOR NORB & SONS ELECTRIC	585.00
VENDOR NAME: NORTH SHORE GAS		
0603028481-02-0	NP Concession Gas Service 12-12-19 to 1	110.35
0604290016-04-0	Fallstone Liftstation 12-12-19 to 1-13-20	34.33

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
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VENDOR NAME: NORTH SHORE GAS		
0604290016-02-0	Westwood Liftstation 12-12-19 to 1-10-2	34.33
0604290016-01-0	Old Mill Liftstation 12-12-19 to 1-13-20	32.65
0606017125-01-0	24400 Riverwoods 12-12-19 to 1-10-20	33.91
0604290016-03-0	Farrington Liftstation 12-12-19 to 1-10-2	32.65
0603028481-01-0	NP Maint. Bldg Gas Service 12-12-19 to 1	114.42
0604290016-05-0	207A Northampton 12-12-19 to 1-10-20	34.83
TOTAL VENDOR NORTH SHORE GAS		427.47
VENDOR NAME: NORTH SHORE LAWN SPRINKLER, INC.		
172526	Spring Lake Park Toy Drain Line Installati	8,875.00
TOTAL VENDOR NORTH SHORE LAWN SPRINKLE		8,875.00
VENDOR NAME: NORTH SUBURBAN EMPLOYEE BENEFIT COO		
0120D	January 2020 dental premiums	6,600.00
TOTAL VENDOR NORTH SUBURBAN EMPLOYEE B		6,600.00
VENDOR NAME: NORTHWEST ELECTRICAL SUPPLY		
17449342	Facilities Light Bulbs	55.00
17449599	Street Light Bulbs for North Park	234.93
17451755	Lighting	685.32
17451756	Lighting Refund	(125.00)
TOTAL VENDOR NORTHWEST ELECTRICAL SUPPL		850.25
VENDOR NAME: NORTHWESTERN UNIVERSITY		
14980	Training - Northwestern Univ. School of P	4,100.00
TOTAL VENDOR NORTHWESTERN UNIVERSITY		4,100.00
VENDOR NAME: OAK BROOK MECHANICAL SERVICES INC.		
19402	2020 Inspections /PM for Village HVAC	10,307.00
19148	Public Works Heater Replacement	1,280.00
19147	Village Hall Heater Replacement	2,204.00
TOTAL VENDOR OAK BROOK MECHANICAL SERV		13,791.00
VENDOR NAME: O'HERRON CO INC		
2004070-IN	Sgt. chevrons - Hyde	2.75
2001671-IN	Uniform Coat, Shirts, Pants, Belts and Du	552.59
2002339-IN	Uniform shirts & pants - Muhammad	320.88
TOTAL VENDOR O'HERRON CO INC		876.22
VENDOR NAME: PADDOCK PUBLICATIONS, INC.		
37428	BD Bond Transfer_ARB Hearing Notice_20	82.80
TOTAL VENDOR PADDOCK PUBLICATIONS, INC.		82.80
VENDOR NAME: PAYLOCITY		
106010897	01/17/20 Pay Services	433.60
TOTAL VENDOR PAYLOCITY		433.60
VENDOR NAME: PBA, INC./FLEXIBLE BENEFITS		
131094	January 2020 Flex record keeping fees	200.00
TOTAL VENDOR PBA, INC./FLEXIBLE BENEFITS		200.00
VENDOR NAME: PUBLIC GRANTS & TRAINING INITIATIVE		
477712829487225	Winning Mind for Women Training- Brown	328.40
559062376679523	Sexual Deviant Killers Training - Anderson	492.60
TOTAL VENDOR PUBLIC GRANTS & TRAINING IN		821.00

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: QUILL CORPORATION		
4129525	Door hangers for PW	64.99
3791022	Memo books, labels for PD	46.76
TOTAL VENDOR QUILL CORPORATION		111.75
VENDOR NAME: RJN GROUP INC.		
339207	Sanitary Professional Services through 12	5,236.78
TOTAL VENDOR RJN GROUP INC.		5,236.78
VENDOR NAME: SENTRY LINK		
01032020	Pre-Employment Criminal Background Ch	19.95
TOTAL VENDOR SENTRY LINK		19.95
VENDOR NAME: SMASH RESIDENTIAL CHICAGO, LLC		
B16-0003Ea	BD Bond Refund	359.94
TOTAL VENDOR SMASH RESIDENTIAL CHICAGO,		359.94
VENDOR NAME: TECHSMITH		
TEC200109-7675-	2 ea SnagIt software licenses	108.64
TOTAL VENDOR TECHSMITH		108.64
VENDOR NAME: TRAFFIC CONTROL & PROTECTION INC.		
103106	Street Name Signs	990.00
TOTAL VENDOR TRAFFIC CONTROL & PROTECTI		990.00
VENDOR NAME: TRAVELERS		
569968	Youle deductible	1,112.10
TOTAL VENDOR TRAVELERS		1,112.10
VENDOR NAME: TRI-TECH FORENSICS INC.		
19823	Urine Specimen Collection Kits	110.00
TOTAL VENDOR TRI-TECH FORENSICS INC.		110.00
VENDOR NAME: USA BLUE BOOK		
101144	Leak Tablets	162.33
TOTAL VENDOR USA BLUE BOOK		162.33
VENDOR NAME: VERIZON WIRELESS		
9846182242	12/13 - 01/12/20 SCADA Data Plan Util	237.28
TOTAL VENDOR VERIZON WIRELESS		237.28
VENDOR NAME: WALMART.COM		
2802049092672	(7) Tables for Special Events	808.92
TOTAL VENDOR WALMART.COM		808.92
VENDOR NAME: WAREHOUSE DIRECT WOR		
337511	Floor Machine Service	358.97
TOTAL VENDOR WAREHOUSE DIRECT WOR		358.97
VENDOR NAME: WATER PRODUCTS CO.		
0293580	Repair Clamp	375.00
0293579	Repair Clamps	643.00
TOTAL VENDOR WATER PRODUCTS CO.		1,018.00
VENDOR NAME: WELDING BY K & K, LLC		
2019502	Woodchip Cap for Kubota Utility Cart	209.96

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: WELDING BY K & K, LLC		
	TOTAL VENDOR WELDING BY K & K, LLC	209.96
VENDOR NAME: WINTER EQUIPMENT CO., INC.		
IV43416	Truck 252 Curb Guards	267.30
	TOTAL VENDOR WINTER EQUIPMENT CO., INC.	267.30
VENDOR NAME: WORLD SECURITY & CONTROL, INC.		
30822	North Park Fire Alarm System (Install,Pro	4,436.00
	TOTAL VENDOR WORLD SECURITY & CONTROL,	4,436.00
GRAND TOTAL:		882,729.78



VILLAGE OF LINCOLNSHIRE

MINUTES REGULAR VILLAGE BOARD MEETING January 13, 2020

Present:

Mayor Brandt

Trustee Hancock

Trustee Leider

Trustee Raizin

Village Attorney Simon

Chief of Police Leonas

Public Works Director Woodbury

Trustee Grujanac

Trustee Harms Muth

Trustee Pantelis

Village Clerk Mastandrea

Village Manager Burke

Village Treasurer/Finance Director Peterson

Assistant Village Manager/Community &

Economic Development Director Gilbertson

Planning & Development Manager Zozulya

1.0 ROLL CALL

In Mayor Brandt's absence, Village Clerk Mastandrea called for the appointment of Mara Grujanac as Temporary Chair. Trustee Leider moved and Trustee Harms Muth seconded the motion to appoint Trustee Grujanac as Temporary Chair. Upon a voice vote the motion passed in favor of appointing Trustee Grujanac Temporary Chair.

Village Clerk Mastandrea called the roll. Temporary Chair Grujanac called the meeting to order at 7:02 p.m.

2.0 PLEDGE OF ALLEGIANCE

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.11 Swearing in of Police Officer Saad Muhammad

Chief of Police Leonas provided background information about the hiring process, background regarding Officer Saad Muhammad, and welcomed him to the Village.

Village Clerk Mastandrea administered the Oath of Office to new Police Officer Muhammad.

Saad's wife pinned Officer Muhammad's badge on his uniform.

3.12 New Village Logo

Temporary Chair Grujanac thanked staff for all the work in implementing the new logo.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

3.31 Revenues and Expenditures for the Month of November, 2019

Village Treasurer/Finance Director Peterson noted the Revenue and Expenditure Summary is included in the Board packet; and all revenues and expenditures have been properly recorded for the month of November 2019.

3.4 Village Manager's Report

3.41 Skate Night

Village Manager Burke noted Skate Night at North Park has been rescheduled to January 25 from 4 – 7 p.m. due to warmer weather.

3.42 Rebranding the New Logo

Village Manager Burke thanked staff for the hard work the last several months with rebranding the new logo. Staff welcomes any feedback from the Board regarding recent changes to the cover memorandum for items included in the Village Board packet.

3.43 The St. James Boom Lift

Village Manager Burke noted the presenter for The St. James project will be putting a boom lift on the site Tuesday through Thursday this week from 7 – 10 a.m. to show what the 45' high limit looks like as it relates to the proposed height of the field house for their proposed development project.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on December 23, 2019 in the amount of \$617,067.25

Village Treasurer/Finance Director Peterson provided a summary of the December 23, 2019 bills prelist presented for payment with the total being \$617,067.25. The total amount is based on \$209,000 for General Fund; \$220,600 for Water & Sewer Fund; \$104,700 for Water & Sewer Improvement Fund; \$20,000 for Vehicle Maintenance Fund; and \$62,700 for General Capital Fund.

Trustee Leider moved and Trustee Harms Muth seconded the motion to approve the bills prelist dated December 23, 2019 as presented. The roll call vote was as follows:

AYES: Grujanac, Leider, Harms Muth, Pantelis, Raizin

NAYS: None

ABSENT: Hancock

ABSTAIN: None

Temporary Chair Grujanac declared the motion carried.

4.2 Bills Presented for Payment on January 13, 2020 in the amount of \$529,757.48

Village Treasurer/Finance Director Peterson provided a summary of the January 13, 2020 bills prelist presented for payment with the total being \$529,757.48. The total amount is based on \$368,000 for General Fund; \$35,900 for Water & Sewer Fund; \$19,700 for Water & Sewer Improvement Fund; \$30,000 for Vehicle Maintenance Fund \$36,000; and \$76,000 for General Capital Fund.

Trustee Raizin moved and Trustee Leider seconded the motion to approve the bills prelist dated January 13, 2020 as presented. The roll call vote was as follows:

AYES: Grujanac, Leider, Harms Muth, Pantelis, Raizin

NAYS: None

ABSENT: Hancock

ABSTAIN: None

Temporary Chair Grujanac declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA

7.1 Approval of December 9, 2019 Regular Village Board Meeting Minutes

7.2 Approval of December 9, 2019 Committee of the Whole Meeting Minutes

7.3 Approval of an Ordinance Amending Title 1 (Administration), Chapter 5 (Village Board) of the Lincolnshire Village Code (Village of Lincolnshire)

7.4 Approval of an Ordinance Amending title 2 (Boards and Commissions) Chapter 7 (Administrative Procedure to Determine Eligibility for Benefits Under the Public Safety Employee Benefits Act) Pertaining to Designating Basic Health Insurance (Village of Lincolnshire)

7.5 Approval of a Resolution Designating the Basic Health Insurance Plan (Village of Lincolnshire)

7.6 Approval of a Street Usage Permit for a 5K Run/Walk and Corresponding Bond Waiver (Lincolnshire-Prairie View School District 103 Parent-Teacher Organization)

7.7 Approval of an Internal Building Permit Fee Waiver for Building Repairs per Section 5-3-2A of the Lincolnshire Village Code (Vernon Area Public Library)

Trustee Leider moved and Trustee Harms Muth seconded the motion to approve the Consent Agenda. The roll call vote was as follows:

AYES: Grujanac, Leider, Harms Muth, Pantelis, Raizin
NAYS: None
ABSENT: Hancock
ABSTAIN: None

Temporary Chair Grujanac declared the motion carried.

8.0 ITEMS OF GENERAL BUSINESS

- 8.1 Planning, Zoning & Land Use
- 8.2 Finance and Administration
- 8.3 Public Works
- 8.4 Police
- 8.5 Parks and Recreation
- 8.6 Judiciary and Personnel

9.0 REPORTS OF SPECIAL COMMITTEES

11.0 UNFINISHED BUSINESS

12.0 NEW BUSINESS

13.0 EXECUTIVE SESSION

14.0 ADJOURNMENT

Trustee Leider moved and Trustee Hams Muth seconded the motion to adjourn. The voice vote was unanimous and Temporary Chair Grujanac declared the meeting adjourned at 7:15 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk



VILLAGE OF LINCOLNSHIRE

MINUTES COMMITTEE OF THE WHOLE MEETING January 13, 2020

Present:

~~Mayor Brandt~~

~~Trustee Hancock~~

~~Trustee Leider~~

~~Trustee Raizin~~

~~Village Attorney Simon~~

~~Chief of Police Leonas~~

~~Public Works Director Woodbury~~

Trustee Grujanac

Trustee Harms Muth

Trustee Pantelis

Village Clerk Mastandrea

Village Manager Burke

Treasurer/Finance Director Peterson

Assistant Village Manager/Community &

Economic Development Director Gilbertson

Planning & Development Manager

Zozulya

1.0 ROLL CALL

Temporary Chair Grujanac called the meeting to order at 7:16 p.m., and Village Clerk Mastandrea called the Roll.

2.0 ITEMS OF GENERAL BUSINESS

2.1 Planning, Zoning and Land Use

2.11 Public Hearing regarding a Major Amendment to a Special Use for the Tri-State Planned Unit Development (Ordinance No. 03-1829-06) to Revise a Comprehensive Sign Package for Tri-State International (200 Tri-State International – Bradford Allen Realty Services)

Temporary Chair Grujanac recessed the January 13, 2020 Committee of the Whole meeting and convened the Public Hearing regarding a major amendment to a special use for the Tri-State planned unit development (Ordinance No. 03-1829-06) to revise a comprehensive sign package for Tri-State International.

Temporary Chair Grujanac provided an overview of procedures for the public hearing.

Planning & Development Manager Zozulya provided an update and summary of the proposed major amendment to a special use for the Tri-State planned unit development (Ordinance No. 03-1829-06) to revise a comprehensive sign package for Tri-State International which would be required to allow a larger-than-permitted wall sign on the tollway facing side of the 200 Tri-State International office building. The sign would depict the name and brand for Amerimark, anchor tenant for the building. No other signage is currently located on the building. The petitioner notified adjacent residents within a 250' radius of the subject property by certified mail/return receipt requested and

submitted an affidavit as proof of mailing. A public notice was published in the December 23, 2019 edition of the Daily Herald.

Temporary Chair Grujanac swore in Kelley Morrissey, representative for 200 Tri-State International. Kelley Morrissey introduced Steve Bloom, Director of Technology for Amerimark and Katie Conroy from Poblocki Sign Company. Ms. Morrissey provided a presentation regarding proposed signage for Amerimark which would be a major amendment to a special use for the Tri-State planned unit development to revise a comprehensive sign package for Tri-State International.

There were no comments from the public on the proposed major amendment to a special use for the Tri-State planned unit development (Ordinance No. 03-1829-06) to revise a comprehensive sign package for Tri-State International.

Temporary Chair Grujanac adjourned the Public Hearing and reconvened the Committee of the Whole meeting at 7:31 p.m.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

Temporary Chair Grujanac provided rules for Public comment regarding Agenda Items 2.12 and 2.13.

2.12 Preliminary Evaluation of a Major Amendment to a Special Use (Ordinance No. 92-1226-04) for Construction of a 106,300-Square-Foot Building Addition and Related Zoning Variances (1 Stevenson Drive - Adlai E. Stevenson High School District 125)

Assistant Village Manager/Community & Economic Development (CED) Director Gilbertson provided a summary of a proposed major amendment to a special use for construction of a 106,300 square-foot building addition and related zoning variances for Adlai E Stevenson High School District 125. District 125 has provided a parking and traffic study for the campus. District 125 has received preliminary approval from Lake County Stormwater Management. Assistant Village Manager/CED Director Gilbertson provided a summary of the process if this were approved to move forward; the petitioner will work with the Village's internal Development Review Team consisting of Village staff and fire protection district representatives, in preparation for a public hearing with the Zoning Board and design review with the Architectural Review Board (ARB).

Mr. Sean Carney, Assistant Superintendent for Business Services at Stevenson High School introduced Kevin Havens, project architect from Wight & Company; Steve Gregory, Steve Corcoran, and George Dreger from Eriksson Engineering; Rick Dewar and Craig Siepka from Wight & Company.

Mr. Carney provided a presentation regarding the increase of homes in the district, enrollment projections, the need for additional capacity leading to the proposed major amendment to a special use for construction of a 106,300 square-foot building addition, and related zoning variances for Adlai E Stevenson High School District 125. Mr. Carney provided primary goals for the proposed expansion.

Mr. Havens presented proposed architectural drawings with construction phasing diagrams. Mr. Carney requested all phases be approved at once even though construction would not take place on all phases at the same time. Mr. Havens presented proposed floor plans, landscape plan, and exterior plans.

Mr. Carney concluded the presentation highlighting the approval process and schedule.

Trustee Leider suggested District 125 take into consideration parking accommodations, being a good neighbor during construction, and continue to focus on green space.

Trustee Harms Muth noted concern with the already limited parking available at the high school and expressed concern with taking parking spaces out of the site. Mr. Carney stated the School District encourages carpooling and offers buses during activities.

It was the consensus of the Board to refer this to the Zoning Board for a Public Hearing and to the Architectural Review Board for design review.

2.13 Preliminary Evaluation of a Major Amendment to a Special Use for the Tri-State Planned Unit Development (Ordinance No. 86-866-03) to Construct an Aloft Hotel with an Accessory Restaurant (20 Westminster Way – Marko Jocic)

Planning & Development Manager Zozulya provided background regarding the site and a detailed summary of the request for evaluation of a major amendment to a special use for the Tri-State planned unit development to construct an Aloft Hotel with an accessory restaurant. The proposal reflects a 116-room 45' tall hotel with a 3,000 square foot restaurant on the property. The proposal has received conceptual approval from the Lake County Stormwater Management Commission (SMC). The petitioner provided a traffic study, and the traffic study will be evaluated in conjunction with traffic impacts from the surrounding area.

Mr. Marko Jocic, owner of 20 Westminster Way, introduced Randy Bees, architect for the project; George Jocic, partner; Tony Riccardi, contractor with WM. A. Randolph; and Gianni Tenuta from Omega Signs.

Mr. Jocic provided a presentation regarding his background and the

preliminary evaluation of a major amendment to a special use for the Tri-State planned unit development to construct an Aloft Hotel with an accessory restaurant. Mr. Bees provided an aerial map, proposed elevations, site plan, landscaping plan, parking, floor plans, lighting, and sign plans. Mr. Bees summarized the traffic study.

Trustee Harms Muth asked if the restaurant in the hotel would be a standard Aloft restaurant or would they want to get someone to lease the space. Mr. Bees stated they were trying to bring in a more upscale restaurant.

Trustee Leider noted concerns with the proposed height of the building and the request for height exception, obtaining final approval from Lake County SMC, and impact of the proposed hotel on traffic.

Village Attorney Simon asked what the status of negotiations is with the Marriott. Mr. Jovic stated they are waiting for an updated Letter of Intent with the Marriott. Village Attorney noted this property had a number of false starts, so his recommendation to the Board would be to wait until approval is received from Marriott prior to referring this to the ARB in order to see if this project is feasible.

Trustee Raizin asked if the petitioner is not able to get an upscale restaurant, would they put in a standard Aloft restaurant. Mr. Jovic stated they do have a standard Aloft restaurant, but would prefer an upscale restaurant.

Trustee Pantelis asked about the location of the proposed workout and pool facility. Mr. Bees showed the location of both on the floor plans.

Village Manager Burke asked for clarification with the number of underground parking spaces since staff noted 44 spaces and the presentation referenced 29 spaces. Mr. Bees clarified there would be 44 parking spaces and noted some of the underground spaces are proposed to be tandem parking spots which would be managed via a parking valet. Village Manager Burke asked for clarification regarding making Marriott aware of the stacked parking and the need for 24-hour valet.

Mr. Rob Weinberg, Lincolnshire resident noted concern regarding the proposed hotel, parking, and the height exception requested.

Ms. Kelly Morrissey, representative for the ownership of the adjacent office buildings, stated CDW does not own the buildings and requested the petitioner stop contacting CDW representatives or CDW's legal counsel directly regarding the proposed development. She noted, as the property manager, when the petitioner makes such contacts, the calls ultimately get back to her, and the tenants in the office park are often upset by the solicitation.

The Trustees were in agreement that they would like to see a

commitment from the Marriott prior to referring this.

It was the consensus of the Board not to refer this item.

2.14 Consideration of Proposed 2020 Village-Sponsored Special Events Schedule (Village of Lincolnshire)

Planning & Development Manager Zozulya provided a detailed report regarding the proposed 2020 village-sponsored special events schedule.

2.2 Finance and Administration

2.21 Consideration of a Resolution Approving Closed Session Meeting Minutes and Authorizing the Village Clerk to Make Certain Closed Session Meeting Minutes Available to the Public for Inspection – Second Review – 2019 and Authorizing the Destruction of Certain Audio Recordings of Closed Session Minutes (Village of Lincolnshire)

Village Manager Burke provided a summary of the semi-annual resolution approving closed session meeting minutes and authorizing the Village Clerk to make certain closed session meeting minutes available to the public for inspection and authorizing the destruction of certain audio recordings of closed session minutes.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

2.22 Consideration of an extension to Tolling Agreement related to the Illinois Municipal Investment Fund (IMET) (Village of Lincolnshire)

Village Manager Burke provided a summary of an extension to Tolling Agreement related to the Illinois Municipal Investment Fund (IMET) which relates to funds the Village has put in an account with IMET for an ongoing securities fraud case.

It was the consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

2.23 Consideration of Proposed Amendments to the Village of Lincolnshire Personnel Policies pertaining to the Drug-Free Work Place Policy and Recreational Cannabis (Village of Lincolnshire)

Village Manager Burke provided a summary of proposed amendments to the Village of Lincolnshire personnel policies pertaining to the drug-free work place policy and recreational cannabis which is a result of the recent changes in law.

It was the consensus of the Board to place this item on the Consent

Agenda for approval at the next Regular Village Board Meeting.

- 2.3 Public Works
- 2.4 Public Safety
- 2.5 Public Safety
- 2.6 Parks and Recreation
- 2.7 Judiciary and Personnel

3.0 UNFINISHED BUSINESS

4.0 NEW BUSINESS

5.0 EXECUTIVE SESSION

6.0 ADJOURNMENT

Trustee Leider moved and Trustee Harms Muth seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Temporary Chair Grujanac declared the meeting adjourned at 9:08 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk